This document is made available through the declassification efforts and research of John Greenewald, Jr., creator of:

The Black Vault

The Black Vault is the largest online Freedom of Information Act (FOIA) document clearinghouse in the world. The research efforts here are responsible for the declassification of MILLIONS of pages released by the U.S. Government & Military.

Discover the Truth at: http://www.theblackvault.com
Purpose: To provide housekeeping and overhead funds for the

Initiated: (In process)

Contractor: B

Cost: $185,607.00 for current year.

Status: On continuing basis
RECEIPT

Receipt is hereby acknowledged of Official Check No. G56332, dated February 26, 1962, drawn on ____________, payable to the ____________ in the amount of $607.00.

Date 3-6-62
<table>
<thead>
<tr>
<th>Date</th>
<th>Remarks and References</th>
<th>Obligations Incurred</th>
<th>Obligations Liquidated</th>
<th>Unliquidated Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/24</td>
<td>Master Std 62</td>
<td>1250.00</td>
<td></td>
<td>1250.00</td>
</tr>
<tr>
<td></td>
<td>Inc 9</td>
<td>45.00</td>
<td></td>
<td>45.00</td>
</tr>
</tbody>
</table>
DATE: 26 April 1961

RECEIVED FOR: THE CONTROLLER

APPROVED FOR: Finance Division

SUBJECT: KU-LRA, Subproject 64

Under the authority granted in the memorandum dated 13 April 1961 from the DC to the BD/A, and the extension of this authority in subsequent memoranda, Subproject 64 has been approved, and $18,500.00 of the over-all Project KU-LRA funds have been obligated to cover the subproject's expenses and should be charged to account 225.139.392.

TSD/Research Branch

[Signature]

RESEARCH DIRECTOR

DATE: 12/04

Distribution:
Orig. & 2 - Accounting
1 - TSD/FASS
2 - TSD/RB

[Signature]

I CERTIFY THAT FUNDS ARE AVAILABLE

[Signature]

CHANGE IN ACCOUNT No. 225.139.392

[Signature]

AUTHORIZING OFFICER
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSD/Budget Officer

SUBJECT: MXULTRM, Subproject 61, Invoice 79, Allotment 2155-1391-3902

1. Invoice No. 7 is attached covering the above subproject. Payment should be made as follows:

   Cashier’s Check in the amount of $607.00, drawn on a [signature] payable to the [signature] B

2. Please forward the check to Chief, TSD/Research Branch through TSD/Budget Officer by 6 February 1962.

3. This is a final invoice. However, since it in anticipated that additional funds may be obligated for this project, the file should not be closed.

CHECK RECEIVED:

[Signature]

8/2/62

[Signature]

TSD/Research Branch

Attachment:

Invoice & Certificates

Distribution:

Orig & 2 - Addresses
  1 - TSD/FASS
  2 - TSD/RB

9 Feb 62 TSD
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>STATION CODE</th>
<th>PAY CODE</th>
<th>POLIC. EXPENSE</th>
<th>GENERAL ACCOUNT</th>
<th>ACCT. NO.</th>
<th>DUE DATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADVANCE ACCOUNTS 1027</td>
<td>10A025</td>
<td>652</td>
<td>21</td>
<td>6010</td>
<td>35470 2521</td>
<td>477200</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALS**

**EXPLANATION OF ENTRY**

**CERTIFIED FOR PAYMENT OR CREDIT**

*Signature of Certifying Officer*
INVOICE

For Services

$607.00

CERTIFICATIONS

(1) It is hereby certified that this is invoice 9 applying to Sub-project No. 60 of MKULTRA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSD/BB, that this bill is just and correct and payment thereof has not yet been made.

Chief, TSD/Research Branch

Date: 9 February 1962

(2) It is hereby certified that this invoice applies to Subproject 60 of MKULTRA which was duly approved, and that the project is being carried out in accordance with the memorandum of 13 April 1963 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date: __________
RECEIPT

Receipt is hereby acknowledged of Cashier's Check No. 137555, dated November 29, 1961, drawn on the in the amount of $4,439.02, payable to the

Date: December 6, 1961
Examination for the Year ended December 31, 1960
January 27, 1961

To the Board of Directors of the

We have examined the balance sheet of the as at December 31, 1960 and the related statements of income, expenses and unexpended income and changes in restricted funds for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statements of income, expenses and unexpended income and changes in restricted funds present fairly the financial position of the at December 31, 1960, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

[Signature]

[Designation]
### Balance Sheet

**As at December 31, 1960**

#### Assets

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$203,971.29</td>
</tr>
<tr>
<td>- In banks</td>
<td>$203,771.29</td>
</tr>
<tr>
<td>- On hand</td>
<td>$200.00</td>
</tr>
<tr>
<td>Deposits</td>
<td>$675.00</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>$8,822.95</td>
</tr>
<tr>
<td>- Less Reserve for depreciation</td>
<td>$2,992.55</td>
</tr>
<tr>
<td></td>
<td>$5,830.40</td>
</tr>
<tr>
<td></td>
<td><strong>$210,475.69</strong></td>
</tr>
</tbody>
</table>

#### Liabilities

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$1,767.08</td>
</tr>
<tr>
<td>Taxes payable</td>
<td></td>
</tr>
<tr>
<td>- Withheld from employees</td>
<td>$1,868.70</td>
</tr>
<tr>
<td>- Social security and unemployment</td>
<td>$569.05</td>
</tr>
<tr>
<td></td>
<td>$2,437.75</td>
</tr>
<tr>
<td>Reserve for payments on grants</td>
<td>$78,847.65</td>
</tr>
<tr>
<td>Restricted contributions, Exhibit C</td>
<td>$3,231.64</td>
</tr>
<tr>
<td></td>
<td>$4,087.20</td>
</tr>
<tr>
<td></td>
<td><strong>120,195.37</strong></td>
</tr>
<tr>
<td>Unexpended income, Exhibit B</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>$210,475.69</strong></td>
</tr>
</tbody>
</table>

---

*Exhibit A*

*Exhibit B*
### INCOME, EXPENSES AND UNEXPENDED INCOME

**For the Year ended December 31, 1960**

#### Income
- Contributions: $303,181.99
- Management fee for restricted contributions: $2,494.43
- Interest income: 7,529.26

#### Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>45,243.66</td>
</tr>
<tr>
<td>Rent and utilities</td>
<td>1,624.83</td>
</tr>
<tr>
<td>Communications</td>
<td>2,173.43</td>
</tr>
<tr>
<td>Consultants' fees</td>
<td>13,333.84</td>
</tr>
<tr>
<td>Travel</td>
<td>5,427.06</td>
</tr>
<tr>
<td>Promotion</td>
<td>1,959.45</td>
</tr>
<tr>
<td>Insurance</td>
<td>597.16</td>
</tr>
<tr>
<td>Payroll taxes</td>
<td>1,576.74</td>
</tr>
<tr>
<td>Other taxes</td>
<td>10.61</td>
</tr>
<tr>
<td>Reference library</td>
<td>166.14</td>
</tr>
<tr>
<td>Legal and audit fees</td>
<td>230.00</td>
</tr>
<tr>
<td>Depreciation</td>
<td>912.18</td>
</tr>
<tr>
<td>Office supplies and postage</td>
<td>1,428.73</td>
</tr>
<tr>
<td>Dues and subscriptions</td>
<td>153.00</td>
</tr>
<tr>
<td>Teachers insurance annuity</td>
<td>2,001.36</td>
</tr>
<tr>
<td>Conference expense</td>
<td>1,678.42</td>
</tr>
<tr>
<td>Editorial expenses</td>
<td>27,439.85</td>
</tr>
<tr>
<td>Employee moving expense</td>
<td>1,223.96</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>680.47</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$111,884.89</strong></td>
</tr>
</tbody>
</table>

**Rents**
- $15,000.00
- $20,000.00
- $2,680.87
- $17,037.00

**Forward**
- $54,717.87
- $111,884.89
- $313,205.67
## CHANGES IN RESTRICTED FUNDS

For the Year Ended December 31, 1960

<table>
<thead>
<tr>
<th>Restricted Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Balance, December 31, 1959</strong></td>
</tr>
<tr>
<td>Add Receipts</td>
</tr>
<tr>
<td><strong>B</strong></td>
</tr>
<tr>
<td><strong>C</strong></td>
</tr>
<tr>
<td>Clinics</td>
</tr>
<tr>
<td>Miscellaneous</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>Less Disbursements</strong></td>
</tr>
<tr>
<td>Salaries</td>
</tr>
<tr>
<td>Rents and utilities</td>
</tr>
<tr>
<td>Special payments</td>
</tr>
<tr>
<td>Travel</td>
</tr>
<tr>
<td>Renovations and repairs</td>
</tr>
<tr>
<td>Supplies</td>
</tr>
<tr>
<td>Consultant fees</td>
</tr>
<tr>
<td>Taxes and Social Security</td>
</tr>
<tr>
<td>Insurance</td>
</tr>
<tr>
<td>Administrative fees</td>
</tr>
<tr>
<td>Miscellaneous</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>Balance, December 31, 1960</strong></td>
</tr>
<tr>
<td><strong>B</strong></td>
</tr>
<tr>
<td><strong>Exhibit A</strong></td>
</tr>
</tbody>
</table>

## Receipts

| **B** | $5,875.00 |

## Less Disbursements

<table>
<thead>
<tr>
<th><strong>B</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
</tr>
<tr>
<td>Fund raising</td>
</tr>
<tr>
<td>Travel</td>
</tr>
<tr>
<td>Printing</td>
</tr>
<tr>
<td>Postage</td>
</tr>
<tr>
<td>Supplies</td>
</tr>
<tr>
<td>Commissions</td>
</tr>
<tr>
<td>Rents</td>
</tr>
<tr>
<td>Administrative fees</td>
</tr>
<tr>
<td>Miscellaneous</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
<tr>
<td><strong>Balance, December 31, 1960</strong></td>
</tr>
<tr>
<td><strong>B</strong></td>
</tr>
<tr>
<td><strong>Exhibit A</strong></td>
</tr>
</tbody>
</table>
MEMORANDUM FOR: THE RECORD

SUBJECT: Transfer of Project MSLTRA,
Subproject 11d to Subproject 60.

1. The research of [redacted], which has been
funded to date through Subproject 11d, is currently being integrated
into the total research effort of the [redacted] Subproject 60."

2. The balance of the funds for Subproject 11d will be sent
to the [redacted] for disbursement and accounting
for these funds shall accord to practices established for the
With the transfer of the remaining funds Subproject 11d shall be
considered closed.

TSD/Research Branch

1 November 1961
RECEIPT

Receipt is hereby acknowledged of the following check:

Cashier's Check No. A277148, dated August 11, 1961, in the amount of $185,000.00, drawn on a (payable to the)

Date: August 21, 1961
RECEIPT

Receipt is hereby acknowledged of the following check:

Check No. 184404, dated July 27, 1961, in the amount of $12,917.88, drawn on the [redacted], payable to the [redacted].

Date: July 31, 1961
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSD/Budget Officer

SUBJECT: MKULTRA, Subproject 60, Invoice No. 2, Attachment 2155-1390-3902

1. Invoice No. 2 is attached covering the above subproject. Payment should be made as follows:

   Cashier's Check in the amount of $135,000.00, drawn on [Redacted] payable to the [Redacted]

2. Please forward the check to Chief, TSD/Research Branch through TSD/Budget Officer by 15 August 1961.

   TSD/Research Branch

Attachments:
- Invoice & Certification

Distribution:
- Orig & 2 - Address
  1 - TSD/FASS
  2 - TSD/RB

TSD/FASS (2 August 1961) [Redacted]

[Redacted] 16 August 1961
INVOICE

For Services

$185,000.00

CERTIFICATIONS

(1) It is hereby certified that this invoice applies to Sub-project No. 60 of MKULTRA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed record of the payments and receipts is on file in TSD/PR, that this bill is just and correct and that payment thereof has not yet been made.

[Signature]
Chief, TS/1 Research Branch
Date:_________

(2) It is hereby certified that this invoice applies to Sub-project 60 of MKULTRA which was only approved, and that the project is being started out in accordance with the memorandum of 11 April 1951 from the JIC to the DIA, and the extension of this authority to subsequent memoranda.

[Signature]
Research Director
Date:_________
MEMORANDUM FOR: THE RECORD

SUBJECT: Continuation of MKULTRA, Subproject 60

1. The purpose of Subproject 60 is to provide funds to the

2. The

3. A careful scrutiny of the potential for increased

This move served to gain larger and better organized quarters as well as better access to many members of the professional community upon whose services the Agency. Examples of such research areas are the efforts being made in lip reading and in advancing indirect assessment techniques, i.e.,
6. For security considerations, and in order to authenticate the cover of this organization, the accounting and audit practices used by the [redacted] shall conform to [redacted] as applicable to the [redacted]. Sufficiency accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual CPA statement as prepared for the [redacted]. Funds included in such an audit report shall be considered to have been adequately accounted for by the Sponsor.

7. The permanent members of the [redacted] are all cleared and witting. They will also be available to duly designated Agency officials for all necessary purposes. However, to maintain the security of the operation, Agency employees except duly designated TSD/RB personnel will not make contact with [redacted] personnel in [redacted]. Exceptions to this shall be determined by C/TSD/RB.

Chief
TSD/Research Branch

APPROVED FOR OBLIGATION OF FUNDS:

Research Director

Date: 18 Jul 1961

Attachment: Budget
Distribution: Orig only
May 3, 1961

Memorandum to [Redacted]

Subject: [Redacted] 1961-62

Attached is the [Redacted] Budget for 1961-62.
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries (See separate schedule)</td>
<td>$111,427.00</td>
</tr>
<tr>
<td>Taxes</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Retirement</td>
<td>$4,650.00</td>
</tr>
<tr>
<td>Insurance</td>
<td>$800.00</td>
</tr>
<tr>
<td>Rent</td>
<td>$12,500.00</td>
</tr>
<tr>
<td>Electricity</td>
<td>$480.00</td>
</tr>
<tr>
<td>Telephone</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Maintenance</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Dues &amp; Subscriptions</td>
<td>$350.00</td>
</tr>
<tr>
<td>Reference Library</td>
<td>$500.00</td>
</tr>
<tr>
<td>Audit and Legal</td>
<td>$500.00</td>
</tr>
<tr>
<td>Printing</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Promotion and Entertainment</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Conference Expense</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Consultants</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Miscellaneous and Contingency Fund</td>
<td>$2,000.00</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$165,607.00</strong></td>
</tr>
</tbody>
</table>
## Salary Schedule
**Fiscal Year 1961-62**

<table>
<thead>
<tr>
<th>Department</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administration</strong></td>
<td>Mr. X</td>
<td>$15,000.00</td>
</tr>
<tr>
<td></td>
<td>Miss X</td>
<td>$8,867.00</td>
</tr>
<tr>
<td><strong>Research</strong></td>
<td>Sr. Psychologist 1 year</td>
<td>$14,400.00</td>
</tr>
<tr>
<td></td>
<td>Jr. Psychologist</td>
<td>$7,200.00</td>
</tr>
<tr>
<td></td>
<td>Secretary</td>
<td>$9,900.00</td>
</tr>
<tr>
<td><strong>Editorial</strong></td>
<td>Assistant</td>
<td>$13,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,680.00</td>
</tr>
</tbody>
</table>

**Total:** $111,427.00
<table>
<thead>
<tr>
<th>Date</th>
<th>Remarks and References</th>
<th>Obligations Incurred</th>
<th>Obligations Liquidated</th>
<th>Unliquidated Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 Jul 1961</td>
<td>Master Sub 62</td>
<td>167,163.00</td>
<td>167,163.00</td>
<td>167,163.00</td>
</tr>
<tr>
<td>20 Jul 1961</td>
<td>Drive 24</td>
<td>4,917.27</td>
<td>4,917.27</td>
<td>4,917.27</td>
</tr>
<tr>
<td>12 Feb 1962</td>
<td>9</td>
<td>165,240.00</td>
<td>165,240.00</td>
<td>165,240.00</td>
</tr>
</tbody>
</table>
MEMORANDUM FOR:  TSS CONTROLLER

ATTENTION:  Finance Division

SUBJECT:  MINJERA, Subproject 61

Under the authority granted in the memorandum dated 13 April 1961 from the DSI to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 61 has been approved, and $185,612.49 of the overall Project MINJERA funds have been obligated to cover the subproject's expenses and should be charged to cost center 226-1477-3922.

Chief
TSS/Research Branch

APPROVED FOR CARRIAGE OF FUNDS:

Date:  13/5/61

Distribution:
Orig. A 2 - Administrative
1 - TSS/FASS
2 - TSS/BR

Certify that funds are available

[Signature]

Audited:  7/8/62

[Signature]
26 April 1961

MEMORANDUM FOR: Chief, Finance Division

VIA: TSD/Budget Officer

SUBJECT: MKULTRA, Subproject 60, Invoice No. 7 Allotment 2125-1390-3902

1. Invoice No. 7 in the amount of $18,500 is attached. However, due to refunds of $5,562.12 from this and one other project (as per attachments) payment should be made as follows:

Cashier's Check in the amount of $12,917.88, drawn on a local bank, payable to the

2. The checks should be forwarded to Chief, TSD/Research Branch, through TSD/Budget Officer, no later than Monday, 8 May 1961.

3. This is a final invoice. However, since it is anticipated that additional funds will be obligated for this project the files should not be closed.

Attachment:
Invoice & Certifications

Distribution:
Orig & 2 - Addresssee
1 - TSD/FASS
2 - TSD/RB

TSD/RB/ (26 Apr 61)
RECEIPT

Receipt is hereby acknowledged of the following check:

Treasurer's Check No. 194404, dated July 27, 1961, in the amount of $12,917.85, drawn on the payable to the

Date:

Signature:
INVOICE

For services

$18,500.00

CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 7 applying to MKULTRA. Subproject 69, that performance is satisfactory; that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSD/RA, that the bill is just and correct; and that payment thereof has not yet been made.

Chief, TSD/Research Branch

Date:

(2) It is hereby certified that this invoice applies to MKULTRA. Subproject 69, which was duly approved, and that the project is being carried out in accordance with the memorandum dated 13 April 1953, from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:
CERTIFICATION

(3) It is hereby certified that the program under Subproject 89 has been satisfactorily completed and returned unused funds. In addition, Subproject 60, which is still continuing has also returned unexpended funds from its 1959-60 annual budget. Therefore, it is requested that the amounts as shown below on Invoice No. 7 of Subproject 60 be credited to the subprojects as shown below.

<table>
<thead>
<tr>
<th>Subproject</th>
<th>Amount</th>
<th>MOR</th>
<th>Allotment</th>
</tr>
</thead>
<tbody>
<tr>
<td># 89</td>
<td>$3721.78</td>
<td>637</td>
<td>9-2502-15-902</td>
</tr>
<tr>
<td># 60</td>
<td>$1860.34</td>
<td>73</td>
<td>0525-1009-4902</td>
</tr>
</tbody>
</table>

Date: _______________________

Chief, T&D/Research Branch

Date: _______________________

Research Director
MEMORANDUM FOR: THE RECORD

SUBJECT: Supplemental Funds, MKULTRA, Subproject 60

1. The purpose of this subproject is to fund the activities of the
   project in behalf of TSD/RB

2. Supplemental funds are needed to reimburse the for several expenses not anticipated when the annual budget for the current year was prepared. The largest of these expenses is associated with the move to its new office space in The remaining expenses result from additional unforeseen consultant travel, printing costs, and secretarial help.

3. The will continue to operate as a funding and cover organization for TSD/RB activities.

4. It is estimated that supplemental funds needed to carry out the activities for the balance of the year will not exceed $18,500.00. Charges should be made against Allotment 2125-1390-3902.

5. Equipment purchased by the shall remain the property of the U.S. Government and will be returned should the be dissolved.

6. For security considerations, and in order to authenticate
the cover of this organization, the accounting and audit practices used by the shall conform to a sufficient accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual CPA statement as prepared for the funds included in such an audit report shall be considered to have been adequately accounted for by the sponsor.

7. The permanent members of the are all cleared and willing.

Chief TSD/Research Branch

APPROVED FOR OBLIGATION OF FUNDS:

Distribution:

Research Division:

Date:

Original Only
ATTENTION: Finance Division

SUBJECT: HMBE Subproject 6 - Additional Title

Under the authority granted in the cover sheet dated 13 April 1977 from the DD to the DD/A, and the extension of this authority in subsequent correspondence, Subproject 6 has been approved, and 11,863.00 of the overall Project HMBE funds have been obligated to cover the subproject's expenses and should be charged to cost center 11,863.00.

[Signature]
TSD/Research Branch

APPROVED FOR DELEGATION OF FUNDS:

[Signature]
Research Director

Date:

Distribution:
Orig. & 2 - originals
1 - TSD/FASS
2 - TSD/RB
December 23, 1960

Dear [Name],

Enclosed please find the original and one copy of our financial analysis of your organization.

In general, the results indicate that the [redacted] can greatly expand its activities within the limits of current income levels. We can discuss this matter in more detail at our next meeting.

With kindest regards,

Yours sincerely,

[Name]
Financial Analysis

The undersigned examined the financial reports of the [hereafter referred to as] covering the period May 29, 1959 to November 30, 1960.

The [hereafter referred to as] was incorporated in [hereafter referred to as] as a non-profit membership corporation. It obtained tax-exempt status from both the U.S. Treasury Department and the [hereafter referred to as], which status has been maintained current to date.

SPECIAL RENEWALS

Attachment A is a statement of income, expenses and unexpended income covering the period analyzed. It is seen that from May 29, 1959 to November 30, 1960, the [hereafter referred to as] received income to the extent of $1,687,505.93 and incurred expenses and indirect costs totaling $1,517,505.39. There was an excess of income over expenses & grants amounting to $237,000.

Below is depicted an overall analysis of the source and use of each dollar of income during the period under consideration.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td></td>
</tr>
<tr>
<td>Management Fees</td>
<td>0.99</td>
</tr>
<tr>
<td>Interest Income</td>
<td>0.01</td>
</tr>
<tr>
<td>Discounts</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>1.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Expenses:</td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>0.09</td>
</tr>
<tr>
<td>Printing &amp; Editorial Costs</td>
<td>0.02</td>
</tr>
<tr>
<td>Consultant's Fees</td>
<td>0.02</td>
</tr>
<tr>
<td>Travel</td>
<td></td>
</tr>
<tr>
<td>All other Expenses</td>
<td>0.06</td>
</tr>
<tr>
<td>Total</td>
<td>0.27</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNEXPENDED FUNDS</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>
It is seen that for each dollar of income accruing to the
75 cents was received from contributions and 25 cents was derived from
appreciation of assets. Interest income and dividends, against each dollar
of income, i.e., expansion in assets for Administrative Costs
(Publications, printing, editorial, salary, consultancy, etc.), 2 cents, travel 2 cents and all other central costs) and 65 cents
for Grants. An amount of 15 cents remained unexpended.

The following shows that the fund has been quite diligent in ensuring that the excess substantial basic balances available have been utilized in a manner to earn additional income (through interest, etc.). It is seen from the chart that the excess part of the funds were expended against activities, rather than being
used for investment or other earning purposes. This is especially
so in the light of the success in being able to raise sufficient funds from contributors.

A comparison of the income and expenses according to the
period studied is presented in Attachment B and is depicted
graphically in Chart No. 1. The results show that the monthly average
income is to the amount amounted to 77,600.00 and that there
was an unexpected excess of income over expenses at November 29, 1973
equal to 9.1 months income (237,639).

Chart No. 1 shows that the annual income, earned for administrative,
costs and grants respectively have been increasing. However, the rates
of increase in administrative costs and grants has definitely, been at
a lower rate than the rate of increase in total income.
The fact that the [redacted] has been earning income by rendering management services to other related organizations has been helpful in producing additional revenues. There may be certain other benefits resulting from these arrangements. However, care should be taken that the fees for and the nature of these services do not grow to such a degree as to be inconsistent with the fundamental scientific purposes for which it is described in its Charter.

FINANCIAL CONDITION

Attachment 6 is a Balance Sheet at November 30, 1960 prepared by the undersigned based on the preliminary trial balance rendered by the [redacted] bookkeeper.

The data reflects that the [redacted] financial condition is more than sound. Total Assets (97% Cash) amount to $839,529 and Total Liabilities (Payroll Taxes) amount to $1,500. The [redacted] had a Net Worth of $837,629 at November 30, 1960.

For healthy commercial organizations the usual ratio of Cash to Liabilities would be about 1 to 4. This ratio for the [redacted] at November 30, 1960 was 122.2 to 1.

Below is depicted the relationship of Cash to Total Liabilities (including restricted contributions) at the end of each fiscal year during the period analyzed.

<table>
<thead>
<tr>
<th>Year</th>
<th>Cash</th>
<th>Liabilities</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>1960</td>
<td>$107,452</td>
<td>$4,474,442</td>
<td>16.0 to 1</td>
</tr>
<tr>
<td>1962</td>
<td>18,972</td>
<td>1,112,630</td>
<td>13.0 to 1</td>
</tr>
<tr>
<td>1957</td>
<td>20,816</td>
<td>16,739,130</td>
<td>12.0 to 1</td>
</tr>
<tr>
<td>1953</td>
<td>19,717</td>
<td>16,739,130</td>
<td>11.0 to 1</td>
</tr>
<tr>
<td>1959</td>
<td>23,326</td>
<td>5,512,832</td>
<td>4.2 to 1</td>
</tr>
<tr>
<td>1950</td>
<td>33,900</td>
<td>1,930,000</td>
<td>122.2 to 1</td>
</tr>
</tbody>
</table>

CONCLUSION
1. The financial reports show that the [redacted] has been most frugal in the handling of the money it has received.

2. In view of the [redacted] proven ability to raise funds through contributions and by rendering management services to related organizations, the fiscal policies pursued have been overly conservative.

3. The [redacted] can readily expand its activities safely within the limits of present income levels.

4. The data leads to the conclusion that there has been no need need for the accumulation of large cash balances indicated.
It is recommended that a policy be adopted for programming more of the funds for the purposes announced in its charter. Steps should be taken to systematically reduce the large cash balances remaining mostly idle in bank accounts.

Respectfully submitted,
Statement of Income, Expenses, and Unexpended Income
May 25, 1965 to November 30, 1965

<table>
<thead>
<tr>
<th>INCOME</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td>$1,661,131.62</td>
</tr>
<tr>
<td>Management Fees for</td>
<td></td>
</tr>
<tr>
<td>Restricted Contributions</td>
<td>14,201.75</td>
</tr>
<tr>
<td>Interest Income</td>
<td>9,000.59</td>
</tr>
<tr>
<td>Discounts Earned</td>
<td>19.42</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>$1,685,344.20</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$159,947.10</td>
</tr>
<tr>
<td>Rent &amp; Utilities</td>
<td>6,381.50</td>
</tr>
<tr>
<td>Communications</td>
<td>6,759.53</td>
</tr>
<tr>
<td>Consultant's Fees</td>
<td>38,449.39</td>
</tr>
<tr>
<td>Travel</td>
<td>38,442.88</td>
</tr>
<tr>
<td>Promotion</td>
<td>5,217.02</td>
</tr>
<tr>
<td>Insurance &amp; Retirement</td>
<td>3,261.03</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>4,063.85</td>
</tr>
<tr>
<td>Other Taxes</td>
<td>28.24</td>
</tr>
<tr>
<td>Conference Library</td>
<td>1,673.27</td>
</tr>
<tr>
<td>Legal &amp; Auditing Fees</td>
<td>2,135.00</td>
</tr>
<tr>
<td>Depreciation</td>
<td>2,010.37</td>
</tr>
<tr>
<td>Office Supplies &amp; Postage</td>
<td>5,959.80</td>
</tr>
<tr>
<td>Fees &amp; Subscriptions</td>
<td>920.14</td>
</tr>
<tr>
<td>Bank Charges</td>
<td>11.77</td>
</tr>
<tr>
<td>Conference Expenses</td>
<td>6,959.33</td>
</tr>
<tr>
<td>Printing &amp; Editorial Costs</td>
<td>66,974.32</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,560.10</td>
</tr>
<tr>
<td>Renovation &amp; Maintenance</td>
<td>796.00</td>
</tr>
<tr>
<td>Furniture &amp; Equipment</td>
<td>2,139.71</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$355,024.39</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GRANTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Expenses &amp; Grants</strong></td>
<td>$2,058,160.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BALANCE OF FUNDS OVER EXPENSES &amp; GRANTS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$237,609.00</td>
</tr>
</tbody>
</table>
**Balance Sheet**

**November 30, 1969**

**ASSETS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash in Checking Accounts</td>
<td>$14,537.24</td>
</tr>
<tr>
<td>Cash in Savings Accounts</td>
<td>$231,661.42</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>$200.00</td>
</tr>
<tr>
<td>Advances</td>
<td>$60.00</td>
</tr>
<tr>
<td>Deposits</td>
<td>$675.00</td>
</tr>
<tr>
<td>Furniture &amp; Fixture (Depreciated)</td>
<td>$3,712.25</td>
</tr>
</tbody>
</table>

**TOTAL ASSETS**

| Total Assets                                     | $239,539.00 |

**LIABILITIES & NET WORTH**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Taxes</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Income of Income over Expenses</td>
<td></td>
</tr>
<tr>
<td>5/27/69 - 12/31/69</td>
<td>$285,501.19</td>
</tr>
<tr>
<td>1/1/69 - 11/30/69</td>
<td>($56,162.19)</td>
</tr>
<tr>
<td>Net Worth</td>
<td>237,339.00</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES & NET WORTH**

| Total Liabilities & Net Worth                    | $239,539.00    |
Receipt is hereby acknowledged of the following check:

Cashier's Check No. A 93765, dated August 26, 1960, in the amount of $95,331.05, drawn on [redacted], payable to the [redacted].

Date: Sept 10, 1960
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSD/Budget Officer

SUBJECT: MELTRAP, Subproject 60, Invoice No. 6
Allotment 1525-1009-1902

1. Invoice No. 6 is attached covering the above subproject. Payment should be made as follows:

   Cashier's Check in the amount of $95,331.05, drawn on a local bank, payable to the

2. Please forward the check to Chief, TSD/Research Branch through TSD/Budget Officer by Monday, 29 August 1960.

3. This is a final invoice. However, since it is anticipated that additional funds will be obligated for this project, the file should not be closed.

Chief
TSD/Research Branch

Attachments:
Invoice & Certification

Distribution:
Orig & 2 - Addresses

PAID
AUG 26 1960
MEMORANDUM RECEIPT

TO:

FROM:

SUBJECT:

I hereby acknowledge receipt of the following:

Please return signed copy(ies) of this receipt.

FORM NO: 752 REPLACES FORM 35-46
1 AUG 55 WHICH MAY BE USED.

DATE RECEIVED
<table>
<thead>
<tr>
<th>VOUCHER NO. 7-12</th>
<th>DATE 2-6</th>
<th>VOUCHER NO. 7-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>DESCRIPTION: ALL OTHER ACCOUNTS 13-33</td>
<td>34-35 STATION CODE</td>
<td>60-62 PLANT CODE</td>
</tr>
<tr>
<td>ADVANCE ACCOUNTS 13-27</td>
<td>49-50 EXPEND CODE</td>
<td>58-66 BUDGET CODE</td>
</tr>
<tr>
<td>53-54 ADVANCE PERIOD</td>
<td>55-56 ALLOT. OR COST ACCT. NO.</td>
<td>68-70 DUE DATE</td>
</tr>
<tr>
<td>57-58 GENERAL LEDGER ACCT. NO.</td>
<td>61-62 OBJECT CLASS</td>
<td>71-80 AMOUNT</td>
</tr>
<tr>
<td>59-60 PAY PERIOD</td>
<td>63-64 PROJECT NO.</td>
<td></td>
</tr>
<tr>
<td>65-66 PROP. NO.</td>
<td>67-68 EXP. NO.</td>
<td></td>
</tr>
<tr>
<td>69-70 INT. RATE</td>
<td>71-72 TOTALS</td>
<td></td>
</tr>
<tr>
<td>73-74 DUE DATE</td>
<td>75-76 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>77-78 AMOUNT</td>
<td>79-80 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>81-82 AMOUNT</td>
<td>83-84 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>85-86 AMOUNT</td>
<td>87-88 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>89-90 AMOUNT</td>
<td>91-92 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>93-94 AMOUNT</td>
<td>95-96 AMOUNT</td>
<td></td>
</tr>
<tr>
<td>97-98 AMOUNT</td>
<td>99-00 AMOUNT</td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION OF ENTRY

DATE  
REVIEWED BY  
CERTIFIED FOR PAYMENT OR CREDIT

FORM 606 USE PREVIOUS EDITIONS.
CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 6 applying to Sub-project No. 60 of MULRA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSD/RE, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSD/Research Branch

Date:

(2) It is hereby certified that this invoice applies to Subproject No. 60 of MULRA which was duly approved, and that the project is being carried out in accordance with the memorandum of 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:
<table>
<thead>
<tr>
<th>Date</th>
<th>Remarks and References</th>
<th>Obligations Incurred</th>
<th>Obligations Liquidated</th>
<th>Unliquidated Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 AUG 1960</td>
<td>McBride &amp; Co, South #5</td>
<td>$9,331.05</td>
<td></td>
<td>$9,331.05</td>
</tr>
<tr>
<td>16 AUG 1960</td>
<td>James #6</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
11 July 1960

MEMORANDUM FOR: CONTROLLER
ATTENTION: Finance Division
SUBJECT: M vLTRA, Subproject 60, Additional Authorization No. 5

Under the authority granted in the Memorandum dated 13 April 1953 from the DCI to the RD/A, and the extension of this authority in subsequent memoranda, Subproject 60 has been approved, and $95,331.05 of the over-all Project M vLTRA funds have been obligated to cover this subproject's expenses and should be charged to Allotment 1523-1003-1962.

Chief
TSD/Research Branch

APPROVED FOR OBILICATION OF FUNDS:

[Signature]

[Signature]
Research Director

Date: 9 AUG 1960

Distribution:

1. 2 - Address

71 - TSD/PASS

[Signature]
TO: TSS/OC

1. Date of Obligation: N/A

2. Purpose of Project: Cover and Funding
   Organization for TSD/RB

3. Progress to Date: Satisfactory

4. Expiration Date: N/A

5. Project Monitor: [Redacted]

FROM: TSS/CD
MEMORANDUM FOR: THE RECORD

SUBJECT: Continuation of MKULTRA, Subproject 60

1. The purpose of Subproject 60 is to provide funds to the __________ for the continuation of activities in behalf of TSD/RB.

2. The second Annual Report of the __________ has been published and a copy is attached. It follows the same basic pattern as the first in that it is necessarily a sterile document and as such does not indicate those details which are of a classified nature. The __________ is now an integral part of the __________ and is included in the over-all __________ budget. An activities report for this department is attached. The sponsorship of the __________ of some of the outstanding psychologists and psychiatrists in the United States is an example of the operational value of the __________. This "brainstorming" led to the final assessment of __________, which was a requirement from __________. In keeping with the plan of developing the __________ as a __________ organization projects are being sponsored __________. At the present time many proposals from __________ researchers are being reviewed. This is a direct result of the trip made last fall by the __________ and the __________ to psychological research facilities in __________.

3. In the coming year the __________ will continue to operate as a funding and cover organization for TSD/RB activities.
4. It is estimated that the total cost of this Subproject for a period of one year will be $95,331.05. A more detailed breakdown of the budget is attached. Charges should be made against Allotment 1525-1009-1902.

5. Equipment purchased by the shall remain the property of the Government and will be returned in the event is dissolved.

6. For security considerations, and in order to authenticate the cover of this organization, the accounting and audit practices used by the shall conform to as applicable to the. Sufficient accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual statement as prepared for the. Funds included in such an audit report shall be considered to have been adequately accounted for by the Sponsor.

7. The permanent members of the are all cleared and witting. They will also be available to duly designated Agency officials for all necessary purposes. However, to maintain the security of the operation, Agency employees except duly designated TSD/RE personnel will not make contact with personnel in Exceptions to this shall be determined by C/TSD/RE.

Chief
TSD/Research Branch

APPROVED FOR OBLIGATION OF FUNDS:

Research Director

Date: 8/16/80

Attached: Budget & Editorial Rpt
### Fiscal Year 1960-61

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consultants</td>
<td>$62,010.00</td>
</tr>
<tr>
<td>Conference</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Editorial Department</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$95,312.05</strong></td>
</tr>
<tr>
<td>Item</td>
<td>Amount</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Salaries:</td>
<td>42,020.00</td>
</tr>
<tr>
<td>Executive Secretary, Secretary, Assistant, Psychologist and Maintenance Man</td>
<td>42,020.00</td>
</tr>
<tr>
<td>Rent and Electricity</td>
<td>1,740.00</td>
</tr>
<tr>
<td>Telephone</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Dues and Subscriptions</td>
<td>250.00</td>
</tr>
<tr>
<td>Reference Library</td>
<td>300.00</td>
</tr>
<tr>
<td>Audit</td>
<td>250.00</td>
</tr>
<tr>
<td>Printing</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Office Supplies and Maintenance</td>
<td>1,600.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>300.00</td>
</tr>
<tr>
<td>Promotion and Entertainment</td>
<td>1,500.00</td>
</tr>
<tr>
<td>Travel</td>
<td>6,000.00</td>
</tr>
<tr>
<td>Insurance</td>
<td>650.00</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>200.00</td>
</tr>
<tr>
<td>Retirement Program</td>
<td>3,000.00</td>
</tr>
<tr>
<td></td>
<td>$ 62,020.00</td>
</tr>
</tbody>
</table>

Anticipated earnings $3,000.00
# CONSULTANTS AND CONFERENCE BUDGETS

**Fiscal Year 1960-61**

<table>
<thead>
<tr>
<th>Consultants</th>
<th>$15,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conferences: (No special large conference foreseeable)</td>
<td>$16,000.00</td>
</tr>
</tbody>
</table>

Total Budget: $31,000.00
# PROJECT

## BUDGET for year

May 1, 1960 to May 1, 1961

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$17,040.00</td>
</tr>
<tr>
<td>Payroll taxes</td>
<td>468.00</td>
</tr>
<tr>
<td>Communications</td>
<td>240.00</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>240.00</td>
</tr>
<tr>
<td>Travel</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Promotion</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Retirement</td>
<td>1,363.20</td>
</tr>
<tr>
<td>Insurance</td>
<td>100.00</td>
</tr>
<tr>
<td>Reference Library</td>
<td>100.00</td>
</tr>
<tr>
<td>Rent</td>
<td>1,380.00</td>
</tr>
<tr>
<td>Contingency Fund</td>
<td>200.00</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$24,131.20</strong></td>
</tr>
</tbody>
</table>

Less funds remaining from 59/60 | 6,810.15

**Total Funds Requested** | $17,321.05
ACTIVITIES REPORT, May 1959—April 1960

The function of the _____ is to provide technical writing and editorial services in support of the _____ program of research. Its objectives are to supply the sponsor with useful information in essentially nontechnical language and to promote the _____ within the scientific community and elsewhere as the interests of the sponsor require. During the past year, the _____ was principally concerned with tasks that are conventionally the functions of an editorial—technical writing staff: research, writing, re-writing, job printing contracting, and the like. Certain programs with special objectives required participation in tasks that were only tangentially editorial: viz., experiments with lysergic acid and other chemical agents; data collection for a study of handwriting analysis.

An outline of _____ activities over the past year are presented below.

I. Publications of Continuing Interest to the _____

A. This pamphlet, intended for general promotional purposes, is an account of the organization and purposes of the _____ research in progress, financial statement, and bibliography of literature on _____ generated by _____ support since 1955.

B. Assisted in editing the abstracted and summarized articles and other material, and wrote continuity material for three issues: _____ and the last as yet unpublished. Contracted for translations of articles on psychiatry and provided summaries for _____ publication. Consulted with _____ regarding the projected special issue on schizophrenia.

II. Special Writing Tasks.

A. Prepared short report, _____ for journal publication; available to sponsor and agencies with similar interests. Based on a longer work by _____

B. Re-wrote _____ account of _____ for publication as a pamphlet by the _____ Material to be incorporated in the final report from the _____ follow-up study by _____
III. Special Editing Tasks.

A. Worked up material from the tapes of interview with [redacted]. Subsequently condensed to parts of the interview for use in [redacted].

B. Prepared advance material for [redacted]. Assisted editorially with assessment statement before and after [redacted].

IV. Special Assignment [redacted].

A. Participated in observations during two periods, June-July (three weeks); August-September (one week).

V. Graphology.

A. Administered the collection of Wechsler-Bellevue profiles and handwriting specimens for [redacted]. Approximately 300 W-B profiles and 200 handwriting samples obtained from various populations: alcoholics, actresses, actors (including some homosexuals), patients in psychotherapy, criminal psychopaths, and fashion models.

B. Maintained contact with more than 25 graphologists, some by correspondence but the majority by personal visits.

C. Began Phase 1 of graphology experiments with 15 handwriting analysts participating. Handwriting analysts are being asked to score 50 selected specimens according to dimensions of handwriting general held to be significant in the measurement of personality by graphologists.

1. Objectives of Phase 1:

   a. to measure the consistency of performance in a task basic to handwriting analysis,

   b. to determine possible congruences between certain handwriting features and career preferences or extreme behavior patterns of the subjects,

   c. to determine whether there is any correlation between certain handwriting features and the subjects' W-B profiles as interpreted by [redacted].
2. Secondary objectives of Phase 1:

   a. to establish a non-threatening working relationship with a number of graphologists by assigning a task generally regarded as routine and on which most graphologists confidently anticipate high correlation of performance.

   b. to demonstrate that representatives administering the study have an understanding of, and appreciation for, the fundamentals of handwriting analysis.

D. Advised on and assisted in negotiating a grant to support a graphology journal.

VI. Study of Narco-Analysis (i.e. "Truth" drugs).

A. Preliminary research undertaken: basic readings, acquisition of texts, preliminary bibliography.

VII. Miscellaneous endeavors.

A. Various minor editing and printing chores: devising and printing handwriting score sheet; W-B Profile work sheet, brochure; an unsuccessful attempt to rewrite an article on Drug Withdrawal by a statement of purpose for the projected conference on the etc.
Activities Projected for 1960-61

The schedule of projects for the coming year provides for continued work on a number of assignments in progress, editorial assistance to the staff of the revision of the Annual Report, and editorial processing of reports from several sponsored studies nearing completion. To increase the effectiveness of the as a channel for research information and to determine how best to adapt the information to the requirements of the sponsor, the editorial director-technical writer plans to observe sponsor training methods at first hand during the coming year.

The list below is not in order of priority, since the nature of the work often requires that several assignments be pursued concurrently. Still other editorial tasks can be undertaken only as grantees complete their studies and as the need for editing or re-writing becomes apparent.

Editorial Projects

1. Completion of a descriptive report on "Truth" drugs.


3. Publication of an annotated bibliography on Coercive Behavior.

4. Publication of a revised "Annual Report."

5. Continued editorial assistance to the staff of

6. Editorial review and re-write, as necessary, of terminal reports from research under grants:

   a.
   b.
   c.
   d.
   e.

7. Completion of Phases 1 and 2 of
Examination for the Year ended December 31, 1959
We have examined the balance sheet of the [Name of Entity] as at December 31, 1959, and the related statement of income, expenses and unexpended income for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of income, expenses and unexpended income present fairly the financial position of the [Name of Entity] at December 31, 1959, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.
# BALANCE SHEET

## As at December 31, 1959

### Assets

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$90,199.24</td>
</tr>
<tr>
<td>In banks</td>
<td>$90200.00</td>
</tr>
<tr>
<td>On hand</td>
<td>$90,399.24</td>
</tr>
<tr>
<td>United States of America Treasury bills, at cost</td>
<td>$195,093.00</td>
</tr>
<tr>
<td>Total current assets</td>
<td>$285,492.24</td>
</tr>
<tr>
<td>Deferred payments under grants</td>
<td>$118,432.01</td>
</tr>
<tr>
<td>Deposits</td>
<td>$675.00</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>$7,527.25</td>
</tr>
<tr>
<td>Less Reserve for depreciation</td>
<td>$2,080.37</td>
</tr>
<tr>
<td></td>
<td>$5,446.88</td>
</tr>
<tr>
<td></td>
<td>$410,046.13</td>
</tr>
</tbody>
</table>

### Liabilities

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$114.50</td>
</tr>
<tr>
<td>Taxes payable</td>
<td>$1,476.75</td>
</tr>
<tr>
<td>Withheld from employees</td>
<td>$1,866.10</td>
</tr>
<tr>
<td>Social security and unemployment</td>
<td></td>
</tr>
<tr>
<td>Total current liabilities</td>
<td>$1,980.60</td>
</tr>
<tr>
<td>Provision for future payments under grants</td>
<td>$118,432.01</td>
</tr>
<tr>
<td>Restricted contributions</td>
<td>$3,132.33</td>
</tr>
<tr>
<td>Unexpended income, Exhibit B</td>
<td>$286,501.19</td>
</tr>
<tr>
<td></td>
<td>$410,046.13</td>
</tr>
</tbody>
</table>
INCOME, EXPENSES AND UNEXPENDED INCOME
For the Year ended December 31, 1959

Income
Contributions  $424,485.62
Management fee for restricted contributions  1,120.47
Interest income  2,813.09
Discounts earned  4.40
Total Income  428,423.58

Expenses
Salaries  32,002.27
Rent and utilities  1,675.79
Communications  1,866.24
Consultants' fees  7,067.20
Travel  8,274.03
Promotion  1,458.35
Insurance  553.98
Payroll taxes  904.01
Other taxes  17.63
Reference library  334.23
Legal and audit fees  250.00
Depreciation  841.24
Office supplies and postage  1,132.39
Dues and subscriptions  190.30
Bank charges  3.62
Conference expense  946.17
Editorial expenses  20,501.28
Annual report printing cost  1,100.60
Miscellaneous  264.30
Total Expenses  79,383.63

Grants

<table>
<thead>
<tr>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>15,237.50</td>
</tr>
<tr>
<td>5,679.62</td>
</tr>
<tr>
<td>53,459.00</td>
</tr>
<tr>
<td>2,500.00</td>
</tr>
<tr>
<td>15,000.00</td>
</tr>
<tr>
<td>20,736.25</td>
</tr>
<tr>
<td>2,499.10</td>
</tr>
<tr>
<td>14,047.33</td>
</tr>
<tr>
<td>2,000.00</td>
</tr>
<tr>
<td>360.00</td>
</tr>
<tr>
<td>3,070.50</td>
</tr>
<tr>
<td>3,000.00</td>
</tr>
<tr>
<td>464.60</td>
</tr>
<tr>
<td>1,503.75</td>
</tr>
<tr>
<td>1,250.00</td>
</tr>
</tbody>
</table>

Total Grants  140,757.65

Net Income  428,423.58
Brought forward $140,757.65 79,383.53 428,423.58

<table>
<thead>
<tr>
<th>Grants (continued)</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,500.00</td>
<td>900.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10,780.00</td>
<td>8,750.00</td>
<td>7,125.00</td>
</tr>
<tr>
<td></td>
<td>1,666.64</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess of income over expenditures</td>
<td>171,479.29</td>
<td>250,862.92</td>
<td></td>
</tr>
<tr>
<td>Unexpended income, December 31, 1958</td>
<td>177,560.66</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unexpended income, December 31, 1959, Exhibit A</td>
<td>108,940.53</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$286,501.19</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
March 21, 1960

Attention:
Dean

This letter will authorize you to purchase $50,000.00 worth of the 180 day U. S. Treasury Bills and to place in our Savings account the balance of the funds obtained on the cashing of our present U. S. Treasury Bill of $100,000.00 payable on 1960.

Sincerely,

[Signature]
Treasurer

[Signature]
Assistant Treasurer
January 3, 1960

Dear [Name]

Enclosed please find the enclosed check for $100.00 representing a deposit for the use of the 6 single, 2 doubles and 1 conference room at the hotel for the three days, January 17, 18 and 19th. The following are the names of the people who will be in attendance at the conference:

[Blacked-out names]

There is a possibility that there may be one or two more participants but as yet this has not been confirmed.

Sincerely,

[Blacked-out name]

Executive Secretary
January 8, 1969

Dear [Name]

Enclosed is our check for $300.00 which is in advance on your consultation and expenses for the January 13-16th meetings of the psychiatry and psychology panels of the [Organization]. You will remember that in our telephone conversation you agreed to obtain your own ticket and make your own reservations. I am planning to provide more detailed information for you before your departure. We have reserved a conference room and rooms for each of the participants at the [Location].

C [Name] and I will be arriving early on Sunday and will be on hand to meet you when you arrive. The hotel is only 3 miles from the airport so we concluded that it would be more convenient for each to come to the hotel directly by taxi.

Best regards. We are looking forward to seeing you in [Location].

Sincerely,

[Name]

[Organization]

Enc.
January 5, 1960

Gentlemen:

This letter will authorize you to transfer from our
Savings Account the sum of $40,000.00 and deposit it to our Checking Account.

Sincerely,

[Signature]

Treasurer

[Signature]

Assistant Treasurer
November 18, 1959

Subscription Department

Gentlemen:

Enclosed please find our check in the amount of $6.00 representing one year's subscription to the [name redacted].

Please send this publication to:

[F] [name redacted]

Thank you for your cooperation in this matter.

Sincerely,

[Assistant Treasurer]
November 9, 1959

Attention: Savings Department

Gentlemen:

This will authorize you to withdraw the sum of $25,000 from
\[B\] the [redacted] Savings Account and deposit it to
\[B\] the [redacted] Checking account.

Sincerely,

[Redacted]
Executive Secretary and Treasurer

[Redacted]
Asst. Secretary and Asst. Treasurer
September 29, 1959

Dear [Name],

Attached is our check for the $400.00 you requested. I am pleased that you are getting underway with the work. Naturally I shall be discreet pertaining to very fine collaboration.

I will do my best to assist on your requests for [Name] and will be in touch as soon as I return.

Sincerely yours,

[Name]
Executive Secretary

Enclosure
Dear C,

Attached is our check for $63.70 in payment for one day's consultation plus expenses. I don't believe that I have mentioned this before, but the rate for senior consultants is set at $60.00 a day if that is satisfactory to you.

It has not been the custom of the [redacted] to attempt to reimburse the Directors for their efforts as Directors. Try as we might, we could never place a value on the expert judgment, the time and energy expanded, and the thoughtful planning that the Directors have done in our behalf. But we can and do compensate for other consultation at the above rate.

Since my return from the convention circuit on September 10 I have already made one 3-day visit to [redacted] and am now so far behind in my work that it looks as though I will not catch up until my departure for [redacted] on the fourth of October. I feel it imperative, however, to see you before that time and hope that you will be free one day next week for me to visit.

Sincerely yours,

[Signature]

Executive Secretary

Enclosure
September 18, 1959

Attention: 

Dear: 

This letter will authorize you to withdraw $100,000.00 from our savings account and deposit it in our checking account, the pass book is attached. 

This letter further authorizes you to purchase in the name of the following:

1. $100,000.00 worth of 182 day U. S. Treasury Bills.
2. $100,000.00 worth of 91 day U. S. Treasury Bills.

Please change our account in this amount.

Sincerely,

[Signature]

Treasurer

[Signature]

Assistant Treasurer
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSS/Budget Officer

SUBJECT: KUNKKA, Subproject C0, Invoice No. 5
Allotment 0525-1009-4502

1. Invoice No. 5 is attached covering the above subproject. Payment should be made as follows:

   Cashier's Check in the amount of $59,240.00, drawn on a local bank, payable to the [redacted].

2. Please forward the check to Chief, TSS/Chemical Division through TSS/Budget Officer by Friday, 4 September 1959.

3. This is a final invoice. However, since it is anticipated that additional funds will be obligated for this project, the files should not be closed.

Attachment:
Invoice & Certification

Distribution:
 Orig 1 & 2 - Addresses
1 - TSS/FASD

PAID
Receipt is hereby acknowledged of the following check:

Treasurer's Check No. 241129, dated September 10, 1959, in the amount of $59,240.00, drawn on the payable to the

Date: Sept 14, 1959
<table>
<thead>
<tr>
<th>Date</th>
<th>Remarks and References</th>
<th>Obligations Incurred</th>
<th>Obligations Liquidated</th>
<th>Unliquidated Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 JUL</td>
<td>Contract 4, Job 60</td>
<td>$9,046.00</td>
<td>$9,046.00</td>
<td>$9,046.00</td>
</tr>
<tr>
<td>8 SEP</td>
<td>Deceased 6</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>AMOUNT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>--------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description 1</td>
<td>123.45</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description 2</td>
<td>67.89</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description 3</td>
<td>90.12</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation of Entry:

See attached. Three checks to nine paid.
INVOICE

For services $59,240.00

Certifications

(1) It is hereby certified that this is Invoice No. 5 applying to Subproject No. 60 of KULERA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TOS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSO/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject No. 60 of KULERA which was duly approved, and that the project is being carried out in accordance with the memorandum of 13 April 1953 from the EX to the DB/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:
RECEIPT

Receipt is hereby acknowledged of the following check:

Treasurer's Check No. 167567, dated July 6, 1959, in the
amount of $27,755.00, drawn on the
payable to the

Date: July 27, 1959
MEMORANDUM FOR: CONTROLLER

ATTENTION: Finance Division

SUBJECT: MUNERA, Subproject 60, Additional Authorization No. 4

Under the authority granted in the memorandum dated 13 April 1953 from the DCA to the DD/A, and the extension of this authority in subsequent memoranda, Subproject 60 has been approved and $50,240.00 of the over-all MUNERA project funds has been obligated to cover the subproject's expenses. This obligation of funds should be charged to Allotment 9-2392-75-92:

05-25-1509-1428.

Chief,
TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

Research Director

Date:

Distribution:
Orig & 2 - Addressee
1 - TSS/DD
1 - TSS/FAAB
2 - TSS/DD

TSS/DD/ [redacted] (29 June 1959)
August 4, 1959

Gentlemen:

It is our understanding that our Executive Secretary, 

[redacted], had contact with one of your [redacted] in our [redacted] office in the past. At that time, he pointed out that the two companies share the same office space on a temporary basis and that we have a written agreement with them for the use of their office as our [redacted] used to have some equipment there such as a dictaphone and from time to time, we may have other property.

In June, we still had ownership to some of the furniture in that office. However, during the month of July, the [redacted] purchased this furniture from us.

We would, however, like to claim [redacted] for any property that we have now as well as any property that we might acquire at a later date in the event that we open another branch office.

We are presently tax exempt from the Federal Government and [redacted] from the [redacted] Foundation. Enclosed are the copies of the letters covering our exemption. We are formally registered with the [redacted] and I am enclosing a copy of our [redacted] and our By-laws.

If there is any further documentary evidence that you need before granting [redacted] please do not hesitate to ask and we will be glad to forward it to you.

Sincerely,

[redacted]

Assistant Secretary
August 3, 1959

Dear [Name],

Many thanks for your letter of July 30th containing your critique of the [REDACTED]. [REDACTED] is taking a much earned rest for a few days after a strenuous course at the

...I told [REDACTED] of your letter and he was most appreciative of your efforts on our behalf. Enclosed please find the [REDACTED] check in the amount of $240.00 representing 4 days consultant's pay.

Sincerely,

[REDACTED]

Assistant Treasurer

Enc.
July 30, 1959

Dear [Name]

Enclosed please find the [amount] check in the amount of [amount] which represents your compensation for the month of July. Since I was unable to reach you by telephone, I have taken the liberty of making the tax deductions on the basis of [number of exemptions].

I have also enclosed the withholding forms for the Federal and State Governments which I would appreciate your filling out and returning to me. If there is a difference on the exemptions I will make the adjustment next month.

Welcome to the [company].

Sincerely,

[Name]

Assistant Treasurer

Enc. 3
MEMORANDUM FOR: THE RECORD

SUBJECT: Project MATERIAL, Continuation of Subproject 60

1. The purpose of this subproject is to provide funds for the continuation of the activities of the [redacted] in behalf of TSS/CD projects.

2. During the past year, the [redacted] has made substantial and unique contributions to the program on [redacted]. In addition to carrying on the basic program of research begun in previous years, several new projects have been added, both in house and with new contractors. Several of these projects are physically located outside the [redacted], thus carrying out the plan of developing the [redacted] as a [redacted] organization. These particular projects are located in [redacted].

3. During the next year it is anticipated that the [redacted] will continue to operate as a funding and cover organization for TSS/CD, Branch III activities.

4. It is estimated that the total cost of this extension of Subproject 60 will be $59,240.00 for a period of one year, beginning 1 July 1959. A more detailed breakdown of the budget is appended herewith. Charges should be made against Allotment 9-2502-75-902, 0525-1009-1902.
5. For security considerations, and in order to authenticate the cover of this organization, the accounting and audit practices used by the [REDACTED] shall conform to [REDACTED] as applicable to the [REDACTED]. Sufficient accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual [REDACTED] statement as prepared for the [REDACTED]. Funds included in such an audit report shall be considered to have been adequately accounted for by the Sponsor.

6. Equipment purchased by the [REDACTED] shall remain the property of the Government and will be returned in the event the [REDACTED] is dissolved.

7. The permanent members of the [REDACTED] are all cleared and verified. They will also be available to duly designated Agency officials for all necessary purposes. However, to maintain the security of the operation, Agency employees except duly designated TSS/CD personnel will not make contact with [REDACTED] personnel in [REDACTED]. Exceptions to this shall be determined by C/TSS/CD.

[REDACTED]

TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

[REDACTED]

Research Director

Date: 7/15/59

Attachment: Budget
Distribution: Original Only
<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Expenses</td>
<td>$43,240.00</td>
</tr>
<tr>
<td>Consultant Fees</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Conference</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$59,240.00</strong></td>
</tr>
</tbody>
</table>
Salaries
   Executive Secretary, Secretary, Assistant and Maintenance 27,100.00
   Maintenance  
Rent and Electricity  1,740.00
Telephone  1,200.00
Dues and Subscriptions  150.00
Reference Library  300.00
Audit and Legal  250.00
Printing (Annual Report)  2,000.00
Office Supplies  1,400.00
Equipment - Cabinet, bookcases  200.00
Promotion and Entertainment  1,500.00
Travel  5,500.00
Maintenance  200.00
Insurance  500.00
Payroll Taxes  1,000.00
Miscellaneous (contingency fund)  200.00

$ 43,240.00
CONSULTANTS AND CONFERENCES

BUDGET

Fiscal Year 1959-1960

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSULTANTS -</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Panel consultants - 2 for each proposal based</td>
<td></td>
</tr>
<tr>
<td>2 a month</td>
<td>$2,880.00</td>
</tr>
<tr>
<td>Contingency fund for other consultants and</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>more proposals</td>
<td></td>
</tr>
<tr>
<td>Total Consultant Budget</td>
<td>$15,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONFERENCES -</td>
<td></td>
</tr>
<tr>
<td>We are not at the present time contemplating any large or special conferences that need special budgets.</td>
<td></td>
</tr>
<tr>
<td>However, in order to budget for small monthly meetings of sponsors' representatives with the Directors and for Directors' meetings, we are budgeting</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>
July 7, 1959

Dear [Name],

Before his departure, [Name] asked that you be entered onto the payroll for the next year in support of your research with his [Program]. The rate of compensation he indicated was $5,000.00 per year less appropriate withholding for federal and state income taxes and social security. Later in the month, [Name] will be in touch with you to arrange completion of the necessary payroll forms, but I had felt that your early confirmation of these instructions was important.

Enclosed is a copy of our recent report on [Program] affairs. Perhaps it will serve to introduce you partially to our organization. Please let us know if we can be of assistance.

Sincerely yours,

[Name]
Executive Secretary

Enclosure
July 29, 1:59

Dear [Name],

We are very pleased to have you with us. It is our understanding from [Name] that you will be put on the payroll retroactively. The first date of your employment with us, therefore, is July 13th, at the rate of $30.00 a week.

The [Company] pays its employees monthly by check which is mailed to your home. If you have any questions about this, please telephone me.

I have enclosed a Withholding Exemption Certificate both for [Company] and the Federal Government which I would appreciate your signing and returning to me in the enclosed envelope. I have also enclosed the latest report that might be of interest to you.

Sincerely,

[Name]

Assistant Treasurer
July 7, 1959

Dear [Name],

Before his departure, [Name] asked that you be entered onto the payroll for the next year in support of your research with his [Name] program. The rate of compensation he indicated was $5,000, 00 per year less appropriate withholding for federal and state income taxes and social security. Later in the month, [Name] will be in touch with you to arrange completion of the necessary payroll forms, but I had felt that your early confirmation of these instructions was important.

Enclosed is a copy of our recent report on [Name] offices. Perhaps it will serve to introduce you partially to our organization. Please let us know if we can be of assistance.

Sincerely yours,

[Name]

Executive Secretary

Enclosure
July 7, 1959

Dear [Name]

Enclosed is our check for $120.00 in payment for your consultation on the [Name] B

I was well aware that I had a bear by the tail in the very beginning, but I was thrashing about looking for an easy way to either disengage or to do something effective with the critic. I appreciate very much your concrete suggestions and your interested assistance. I am not sure at this point what course of action I will follow, but I shall rely heavily on your advice.

Do you know of someone or some group that would have an interest in undertaking a study of the sort you have suggested? It is possible that I could enlist support for such a task if there were reasonable hope for a productive outcome.

Thank you again for your conscientious assistance.

Sincerely yours,

[Name] Executive Secretary

Enclosure [Name]
<table>
<thead>
<tr>
<th>DATE</th>
<th>REMARKS AND REFERENCES</th>
<th>OBLIGATIONS INCURRED</th>
<th>OBLIGATIONS LIQUIDATED</th>
<th>UNLIQUIDATED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 JUN 1958</td>
<td>Autopsy 5</td>
<td>55,510.00</td>
<td></td>
<td>55,510.00</td>
</tr>
<tr>
<td>11 JUL 1958</td>
<td>Suture 3</td>
<td>27,155.00</td>
<td></td>
<td>27,155.00</td>
</tr>
<tr>
<td>30 JUN 1959</td>
<td></td>
<td>27,285.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
June 24, 1959

Memorandum for the File:

Subject: (c)

Dr. (c) informed me by telephone this afternoon that the (c) need not make the second payment to (c) lie is being financed in another way. The first payment was all that was necessary.
March 18, 1959

Dear Dr. [Redacted],

I believe by now you will have received word that your request for financial support of your studies has been approved. We shall transmit the grant of $2,500.00 in two payments. The first is to be paid on April 1, 1959 and the second payment before July 1, 1959.

The only condition that applies in the utilization of this grant is that any technical reports or papers which grow out of the study supported under this grant shall contain the following notice: "This study was supported in part by a grant from the [Redacted]."

The Board of Directors joins me in congratulating you upon receipt of this grant. We are pleased to be able to facilitate work of an important nature to be accomplished by young Americans of great potential.

Sincerely yours,

[Redacted]

Executive Secretary
February 5, 1959

Mr.
Executive Secretary

Dear sir:

In reply to your letter dated February the 3d, I am sending you included a brief auto-biography and the description of my long-range plans, after the ending of my training here in the USA.

I hope to fulfill your requirements.

Sincerely yours,

Dr.
Dr., 32 yrs. old, married, 3 children.

Born in , both parents alive, my father (59 yrs old) is a civil engineer, at present time.

Primary and High School in with degree of B.A. in 1944;

Attended School of Medicine in from 1944 to 1950;

Internship in Internal Medicine half of the time in the service of Neurology of Professor Hospital (30 beds) as a legal obligation, 1951-1952, in Hospital (30 beds)

1952 (spt.) Degree of M.D. in Sc. of Medicine

1952-1953: Resident in Medical Services, Hospitals

1953-1954: Sub-Director in Charge, Public Health Service

1954-1955: Sub-Director, Hospital

1955: Training in Geriatrics, Cerebro-vascular accidents and its Rehabilitation, Hospital

1956-1957: Private Practice

1957-1958: Instructor in the Dept. of Internal Medicine, School of Medicine. During that time I had to deal mainly with neurologic patients.

1958: June to November: Basic Course on Internal Medicine, at Hospital Division, under the direction of Dr. This studies were made with a fellowship of the Foundation, that had provided previously for three months of training in in Neuro-physiology.

1958: November: Neuro-Anatomy with Dr. Hospital

1958, December, to present time, training in Clinical Neurology under the direction of Dr., Chief of the Service at

Plans: Further training in Clinical Neurology with Dr. for another twelve months. Afterwards, return to where I will dedicate to full time teaching in Clinical Neurology at the School of Medicine.

Signed: H.D.
February 3, 1959

Dear [Name]

Attached is a proposal which I predict will be approved by the remainder of the Board. It was discussed at length with Dr. [Name]. We both feel that it is a cover grant that has long range potential in other directions since he will be the [Name] in [place] when his work has been completed. Out of deference to the man's financial need, I hope we can let him know by March 1 whether he is receiving the grant. His [Name] support terminated January 1 and his present earnings as a substitute intern at [Name] are inadequate to maintain him and his family in the city. [Name]

I met Dr. [Name]. He is no ball of fire but is a solid, stable individual whom I would guess will become a good teacher in years to come.

[Name]
January 30, 1959

Mr. Executive Secretary

Dear Mr. Executive Secretary,

I am glad to write to you about Dr. [Redacted]. He came to the United States from [Redacted] a year ago, having received a one year training fellowship from the Foundation. He first went to [Redacted] for training in the English language. He came to [Redacted] Hospital in April where he participated in the special fellowship program for basic training in the medical sciences.

It is Dr.'s goal to get as much training as possible in neurology. This is especially important because at the present time there is no neurologist in the city where he will return on completion of training. He began training in neurology at [Redacted] as a substitute internist. He is an earnest, hard-working man and in the opinion of Dr. [Redacted], who is in direct charge of his training, he is exceedingly worthy of our teaching and training efforts.

Dr. [Redacted] is married and has three children here with him so that it is urgent that he receive an additional fellowship to enable him to continue his training.

I very much hope you will think well of his qualifications to be trained to practice and teach neurology in the Medical School at [Redacted]. Included herewith is a copy of a letter sent by his chief to Dr. [Redacted] indicating the high opinion of him held by his colleagues in [Redacted].

Sincerely yours,

[Redacted],

Professor of Neurology
Medical College

Enc.
February 3, 1959

MEMORANDUM TO: The Director

SUBJECT: Proposal for Fellowship for Dr. Category "C"

Attached is a letter from Dr. which briefly describes the research interests and background of Dr. Category "C".

I should like to add my endorsement to Dr. Category "C" that your consideration be given to this fellowship in the amount of $2,500.00 to further his training in neurology during 1959. I have requested more biographical information from Dr. Category "C" but feel that his financial need justifies consideration before the additional material will be available.

Executive Secretary
February 3, 1959

Dear Dr. [Redacted],

Attached is a list of instructions for applying for a grant from the [Redacted]. I am providing it because it explains the procedures followed by our organization in administering a grant proposal. In your case, however, it is not necessary to provide more than a brief biography and a written statement of your long-range plans because Dr. [Redacted] and I have communicated a proposal to the remainder of the Directors in your behalf.

I shall try to have information for you concerning the grant within a month's time, although, as the instructions indicate, sometimes procedures take a bit longer.

It was a pleasure meeting you.

Sincerely yours,

[Redacted]

Executive Secretary

Enc: 1
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSS/Budget Officer

SUBJECT: M1ULITA, Subproject 60, Invoice No. 4
Allotment 2-2592-10-001

1. Invoice No. 4 is attached covering the above subproject. Payment should be made as follows:

Clerk's Check in the amount of $27,755.00, drawn on a local bank, payable to the

2. Please forward the check to Chief/TSS/Chemical Division through TSS/Budget Officer by Friday, 10 July 1959.

3. This is a final invoice. However, since it is anticipated that additional funds will be obligated for this project, the file should not be closed.

Chief
TSS/Chemical Division

Attachments:
Invoice & Certification

Distribution:
Orig & 2 - Addressed
- TSS/FASB

CERTIFY THAT FUNDS ARE AVAILABLE
OBLIGATION EXPENSE NO. 2888
CHARGE TO ALLOTMENT NO. 2-2592-10-001

[Handwritten notes and signatures]
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ALL OTHER ACCOUNTS 13-23</th>
<th>24-28</th>
<th>34-38</th>
<th>40-42</th>
<th>45-46</th>
<th>47-52</th>
<th>54-57</th>
<th>59-67</th>
<th>68-70</th>
<th>71-80</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>STATION CODE</td>
<td>EXPEND CODE</td>
<td>PAY PER</td>
<td>OBLIG</td>
<td>REF NO.</td>
<td>CA</td>
<td>GENERAL LEDGER ACCT NO.</td>
<td>OBJECT CLASS</td>
<td>DEBIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROP NO.</td>
<td>PROJECT NO.</td>
<td>L O</td>
<td>ACCT NO.</td>
<td>ACCT NO.</td>
<td>ACCT NO.</td>
<td>ACCT NO.</td>
<td>CLASS</td>
<td>AMOUNT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DATE**: 2-6

**VOUCHER NO. 7-12**

**DESCRIPTION**: ADVANCE ACCOUNTS 19-27

**VOUCHER NO. 7-12**

**SIGNATURE OF ENTRY**: [Signature]

**SECRET**
(1) It is hereby certified that this is Invoice No. 4 applying to Subproject No. 60 of MEUIERA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSE/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSE/Chemical Division

Date: ____________________

(2) It is hereby certified that this invoice applies to Subproject No. 60 of MEUIERA which was duly approved, and that the project is being carried out in accordance with the memorandum of 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date: ____________________
June 19, 1959

Enclosed please find the [redacted] check in the amount of $64.81 for your expenses.

Sir, [redacted] is presently out of town but will be in touch with you upon his return. I told him about your letter over the telephone and he wishes to express his appreciation for your efforts on our behalf.

Sincerely,

[redacted]

Assistant Secretary

Enclosure
May 19, 1959

We have reviewed our payments up to date to our mutual friend. Since he came on our payroll, February 1958, he has received $2,975 as of April 14, 1959; we have received $1,600 from the Society. We have also expended $650 in transcribing and typing his masterpieces.

Sincerely,

[C]
April 22, 1959

[Handwritten text]

Sincerely,

[Signature]

Executive Secretary
March 20, 1959

Gentlemen:

Enclosed please find two claims for refund of overpayments on Social Security taxes, one for 1957 and the other 1958.

It has just been called to our attention that doctors do not come under social security legislation and we have been in the past deducting from their wages at the regular rate. We would appreciate a prompt action in this matter so we could refund the respective doctors.

Sincerely,

[Signature]

Assistant Secretary and Treasurer

Enc.
XXX 1-8666

March 3, 1959

Please be authorized to transfer from the savings account the sum of $19,559.30 and deposit it to the Society's regular checking account.

The passbook, C, and the deposit slip are enclosed herewith.

Sincerely,

C
Executive Secretary

C
Assistant Secretary

Enc.
February 9, 1959

Thank you for your check for the continuation of work on the Puerto Rican study.

It informs us that the work is progressing very well and that they have been doing some worthwhile work in assisting in the correction of drug addiction.

Your continued encouraging support is very much appreciated.

Sincerely,

Executive Secretary

cc: 
Janu.Ary
12, 1959

Re: [Redacted]

Gentlemen:

In examining our records for the year and on figuring the Annual Federal Tax for 1958, it was discovered that errors had been made in the returns for the second and third quarters of the year.

For the period April 1, 1958 ending June 30, 1958, Item 3 should have been $6,459.92 and Item 4 should have been $6,544.42 making the tax due $121.64.

For the period July 1, 1958 ending September 30, 1958, Item 3 should have been $11,626.39 and Item 4 should have been $2,916.66 making the tax due $301.67.

For these two periods, we had paid $177.64 and $79.37, a total of $257.01. We should have paid $279.31. We owe you $16.30 which we enclose herewith.

We are sorry for these bookkeeping errors and if there is any question about these amounts, we will be happy to answer them.

Sincerely,

[Redacted]

[Redacted] Assistant Treasurer
## Editorial Expenses 1949

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$15,889.35</td>
</tr>
<tr>
<td>Rent</td>
<td>$1,380.00</td>
</tr>
<tr>
<td>Special Fees</td>
<td>$50.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,046.84</td>
</tr>
<tr>
<td>Taxes</td>
<td>$164.50</td>
</tr>
<tr>
<td>Reference Library</td>
<td>$9.67</td>
</tr>
<tr>
<td>Equipment</td>
<td>$323.14</td>
</tr>
<tr>
<td>Typing</td>
<td>$142.84</td>
</tr>
<tr>
<td>Misc.</td>
<td>$17.36</td>
</tr>
</tbody>
</table>

**Total Editorial Expenses**: $19,026.20

---

## Consultant Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$3,590.00</td>
</tr>
<tr>
<td>Rent</td>
<td>$2,610.00</td>
</tr>
<tr>
<td>Special Fees</td>
<td>$3,800.00</td>
</tr>
<tr>
<td>Travel</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>Taxes</td>
<td>$250.00</td>
</tr>
<tr>
<td>Reference Library</td>
<td>$300.00</td>
</tr>
<tr>
<td>Equipment</td>
<td>$350.00</td>
</tr>
<tr>
<td>Typing</td>
<td>$50.00</td>
</tr>
<tr>
<td>Misc.</td>
<td>$100.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$500.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>$108.60</td>
</tr>
<tr>
<td>Supplies</td>
<td>$827.95</td>
</tr>
</tbody>
</table>

**Total Consultant Expenses**: $13,086.55

---

I have examined and approved the submitted disc. expenses expenditures.

---

Separate projects are built schedule

A A | B | C

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESS/Chemical Division</td>
<td>$418.91</td>
</tr>
<tr>
<td>Labor</td>
<td>$125.33</td>
</tr>
<tr>
<td>Supplies</td>
<td>$82.32</td>
</tr>
</tbody>
</table>

**Total Consultant expenses**: $627.55

---

Oct 59
**RECEIPT**

**NUMBER** 23963

**DATE** 10-23-88

**THIS WILL ACKNOWLEDGE RECEIPT OF** $6135.00

<table>
<thead>
<tr>
<th>CHECK</th>
<th>APPROPRIATE ACCNT.</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kl. 100.3</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td>Kl. 144.1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kl. 144.2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kl. 140.0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kl. 140.9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kl. 700</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**FROM**

**FOR**

**OFFICIAL SIGNATURE**

**H**

**C**

*FORM NO. 102 OBSOLETE 1 NOV. 82 PREVIOUS EDITIONS*
Chief, ISS

Finance Division, CA/1

Recoverable Balances of Project Expenditures

1. Finance Division records, as of 31 October 1958, indicate the following amount to be recoverable from the listed project.

<table>
<thead>
<tr>
<th>Project</th>
<th>Balance</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>(H)</td>
<td>₤25.00</td>
<td>American Airline credit card</td>
</tr>
</tbody>
</table>

2. Please advise this office whether the (H) airline credit card is still in use.

Chief, Section I

18 Dec 1958

Original returned to Finance/CA with note that Credit Card now Idle and use.
January 15, 1959

Attached herewith is the sum of $425.00 which is being returned for the purposes of clearing out the funds. This $425.00 is actually still on our books as a deposit for the Air Travel cards but in order to close the funds we are returning this sum.

This sum is one that has never gone through our books. We received the sum of $1,000 cash to transmit for a particular purpose. We deposited the sum of $575.00 in the bank and wrote a check in the amount of $1,000 to...

The remaining $425 is, therefore, able to be returned without raising any questions by outside individuals.
October 28, 1958

Gentlemen:

In accordance with our telephone call, I wish to report the return of the Gray Autograph Machine LSK 790635 through the skill of . However, it was necessary for him to spend $25.00 to negotiate the return.

Attached is the Proof of Loss in the amount of $25.00 and his letter verifying the payment.

Sincerely,

[Signature]

Assistant Treasurer
September 19, 1958

Enclosed please find the check in the amount of $250.00 which represents your consultant's fee based on $150.00 a week, or $30.00 a day.

We are considering this a temporary arrangement beginning with September 10th until such time as you and / or come to a decision about the feasibility of the project.

Sincerely,

[Signature]

Assistant Treasurer
MEMORANDUM FOR: THE RECORD

SUBJECT: Field Office -

1. This is to record arrangements made for office space to house a field office for The and a cover "consulting" service operated by and .

2. A two-room suite in the building owned by has been made available to The and to represented by and . Furniture in one of the rooms will remain for our use, and The will purchase additional office furniture as required. A telephone and secretarial telephone answering service will be provided by The . The name and will be cast in bronze and placed on the front of the building.

3. For the present no rent will be charged. Suitable new arrangements will be made, however, after January 1959.

Branch III
TSS/Chemical Division
July 2, 1939

Attention: Savings Account Teller

Gentlemen:

This letter will authorize the withdrawal of $20,000.00 from the savings account.

This letter also authorizes the deposit of this sum of $20,000.00 into the regular checking account which is located in the same branch office.

Sincerely,

[Signature]
Treasurer

[Signature]
Assistant Treasurer
RECEIPT

Receipt is hereby acknowledged of the following check:

Treasurer's Check No. 159512, dated July 15, 1958, in the amount of $27,755.00, drawn on the , payable to the .

Date: 7-23-58
MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSS/Budget Officer

SUBJECT: MKULTRA, Subproject 60, Invoice No. 3
Allotment # 2062-10-001

1. Invoice No. 3 is attached covering the above subproject. Other invoices will follow latter. Payment should be made as follows:

Cashier's Check in the amount of $27,755.00, drawn
on a
payable to the

2. The checks should be forwarded to Chief, TSS/Chemical Division, through TSS/Budget Officer, no later than Wednesday, 23 July 1958.

Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distribution:
Orig & 2 - Addressed
1 - TSS/FASB

[Redacted text]
INVOICE

For services $27,755.00

CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 3 applying to Subproject No. 60 of MKULTRA, that performance is satisfactory, that services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date: ____________

(2) It is hereby certified that this invoice applies to Subproject No. 60 of MKULTRA which was duly approved, and that the project is being carried out in accordance with the memorandum of 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date: ____________
26 June 1958

MEMORANDUM FOR: COMPTROLLER

ATTENTION: Finance Division

SUBJECT: MKULTRA Subproject 60, Additional Authorization No. 3

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DD/A and the extension of this authority in subsequent memoranda, Subproject 60 was previously approved. Under the same authority and additional sum of $55,510.60 has been authorized to cover the subproject’s expenses (thereby bringing to a total of $190,600.60 funds obligated during FY 58) to be charged to Allotment 8-2502-10-001.

[Signature]
Chief
TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

[Signature]
Research Director

Date: 22 June

Distribution:

Orig. 1 - Address
1 - TSS/OC
L - TSS/FASB
MEMORANDUM FOR: THE RECORD

SUBJECT: Continuation of MULITA Subproject 60

1. It is requested that Subproject 60 be continued in order that the activities of the
may be funded for Fiscal Year 1959.

2. The Annual Report of the has been published and a copy is attached. This is necessarily a sterile document and as such does not indicate those details which are of a classified nature. Various other services have been rendered by the

   a. 13 separate projects have been funded and maintained by the Of these, 1 has been discontinued during the year and 6 have been added.

   b. An editorial staff was incorporated in the and during the year produced a definitive study of the present status of Handwriting Analysis. This served as the basis for the design of the experimental work now being undertaken on this subject. In addition, the Annual Report of the and other documents were produced.

   c. Several operational servicing tasks involved in the resettlement of the defectors were carried out. These involved the

   

DRAFT
26 June 1958
d. The [redacted] obtained a sizeable grant of private funds during the year as a start toward establishing an autonomous existence. In turn, the research supported by this grant is consistent with the stated goals of the [redacted] and as such materially contributed to the status and authenticity of the organization.

e. Within the Agency, the Medical Office, the Office of Training, the [redacted] and the [redacted] have utilized the services of the [redacted] on various individual problems.

f. A conference on the [redacted] problem was conducted by the [redacted] and a report on the proceedings of that conference will be available in the near future.

3. During the next year it is anticipated that the [redacted] will continue to operate as a funding and cover organization for TSS/CD, Branch III activities in addition to carrying forward those activities of a continuing nature which are listed above.

4. It is estimated that the total cost of this extension of Subproject 60 will be $55,510.00 for a period of one year, beginning 1 July 1958. A more detailed breakdown of the budget is appended herewith. Charges should be made against Allotment 8-2502-10-001.
5. For security considerations, and in order to authenticate the cover of this organization, the accounting and audit practices used by the shall conform to as applicable to the. Sufficient accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual statement as prepared for the. Funds included in such an audit report shall be considered to have been adequately accounted for by the sponsor.

6. Equipment purchased by the shall remain the property of the Government and will be returned in the event the is dissolved.

7. The permanent members of the are all cleared and visting. They will also be available to duly designated Agency officials for all necessary purposes. However, to maintain the security of the operation, Agency employees except duly designated TSS/CD personnel will not make contact with personnel in Exceptions to this shall be determined by C/TSS/CD.

Chief
TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUNDS:

Research Director

Date: / [redacted] 1978

Attachment: Budget

Distribution: Original only
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries:</td>
<td>26,700.00</td>
</tr>
<tr>
<td>Executive Secretary, Assistant, Secretary,</td>
<td></td>
</tr>
<tr>
<td>Maintenance Man</td>
<td></td>
</tr>
<tr>
<td>Rent and Electricity: @115 and @30</td>
<td>1,740.00</td>
</tr>
<tr>
<td>Telephone: @100</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Dues and Subscriptions:</td>
<td>150.00</td>
</tr>
<tr>
<td>Reference Library:</td>
<td>300.00</td>
</tr>
<tr>
<td>Audit and Legal:</td>
<td>250.00</td>
</tr>
<tr>
<td>Printing (Annual Report):</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Office Supplies:</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Equipment: 1 cabinet</td>
<td>76.00</td>
</tr>
<tr>
<td>Promotion and Entertainment:</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Travel:</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Maintenance:</td>
<td>200.00</td>
</tr>
<tr>
<td>Insurance:</td>
<td>300.00</td>
</tr>
<tr>
<td>Payroll taxes:</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Miscellaneous (Contigency):</td>
<td>200.00</td>
</tr>
<tr>
<td>Fees and Travel for consultants:</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Special Conferences</td>
<td>5,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$55,510.00</strong></td>
</tr>
</tbody>
</table>
May 22, 1958

Dear [Name],

Thank you for your letter of May 19 with its helpful information. We will be pleased to reimburse you for your travel to the conference and will look forward to a visit with you.

Sincerely yours,

[Name]

Executive Secretary
May 6, 1958

Received the sum of $600.00 from B.
February 17, 1958

Gentlemen:

We request a request for exemption from the Sales Tax under paragraph 4 of section 131-2.0 of the

We have enclosed the following as requested in your Bulletin:

1. Affidavit
2. Certificate of Incorporation
3. By-laws
4. Auditor's Report for 1957 (Includes Financial Statement and Receipts and Disbursements Statement)
5. Copy of letter from

We sincerely hope that the materials enclosed cover all the information you require to make a decision.

Sincerely,

Assistant Treasurer

Inc.
February 17, 1958

AFFIDAVIT

I, C.,

a

acknowledge that the following information is true:

1. The 

is a non-profit organization incorporated in May 1953 pursuant to the 

Leadership Corporation laws of the 

it is a 

Charitable organization.

2. The purposes of the 

are to foster, support and conduct 

research and investigation in the field of 

and in related 

fields; to disseminate knowledge in the field of 

and 

related fields by fostering, supporting and conducting lectures, meetings 

and classes and by publishing or supporting publications concerning 

such knowledge; to grant fellowships and scholarships and to make 

grants and donations to individuals and educational scientific and 

medical and research corporations.

3. Since its incorporation, the 

has given grants to such 

institutions as 

and others. It has given a scholarship to 

an individual. It has supported the publication 

of a newsletter from 

The Auditor's report states 

the receipts of funds from the Corporation for the year 1957. 

The 

also sponsored a meeting on the 

that were undertaken by many research organizations.

4. Income for the 

has come from individuals' donations and another Foundation.

5. None of the income is credited to surplus or any inure to the 

benefit of any private shareholder or individual.

6. Research work accomplished through support from the 

is made available to the public through reprints, monographs and scientific 

publications.

Assistant Secretary and Assistant Treasurer

C.
14 February 1953

MEMORANDUM FOR: TGS

ATTENTION: A

SUBJECT: Application for: B

1. Our contact at the B called on 13 February to advise us that the exemption has been granted for the B and was being mailed out to the B at B.

2. It particularly suggested that the B should be advised that it is not expected to answer the B letter of 20 November 1957. No further information or correspondence is required.

3. You recall that you advised that the B has a B lawyer who apparently was not consulted with respect to the application for B. You and I agreed it would be well for TGS and B to meet with the B and probably the lawyer with the view to making better use of the lawyer. You would look into this and contact this Office later.

4. I return herewith the various papers you left with me in connection with the application for exemption and subsequent correspondence between the B and the B.

Assistant General Counsel

Attachments
Chief, TSS

Finance Division, Cold Branch

Recoverable Balance of Project Expenditures

3 December 1957

1. Our records, as of 30 September 1957, indicate the following account to be recoverable from the listed project:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>SALARY</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>H</td>
<td>$425.00</td>
<td>credit</td>
</tr>
</tbody>
</table>

2. Please advise this office whether the credit card is still in use.

FD/...

Distribution:
Orig 1 Annex
1 Finance
1 File
1 FG Registry

Chief, Section 1

1st Inc.

TO: Finance Division, Cold Branch

SUBJ: Credit Card.

The above card is still in use.

Chief

6S/Chemical Division

14 February 1958
February 13, 1958

Attention:  

Enclosed please find two signed signature cards and the check in the amount of $25,000.00. We would appreciate your opening a savings account for the with this check for the initial deposit.

Thank you for your cooperation in this matter.

Sincerely,

[Signature]

Assistant Treasurer

Enc.
February 4, 1958

In accordance with our telephone conversation of yesterday, I am reporting the theft of the Company's portable Olivetti, original price in 1954, $95.48.

On Friday, January 17th, I took the typewriter to my apartment for the purpose of carrying it with me on Monday, January 20th, to where I was to do some research work. On January 15th, between 11:30 am and 3:15 pm, my apartment at broken into and the typewriter was taken. In addition to the typewriter, my purse and two souvenir silver dollars were taken.

This theft was reported to the Detective Bureau and is handling the case.

It is our understanding that the loss of the typewriter is covered under our Fire Policy.

Sincerely,

[Signature]

Assistant Treasurer
21 January 1959

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

VIA: TSS/Budget Officer

SUBJECT: MINUTA Subproject 60, Invoice No. 2
Allotment 0-2502-10-001

1. Invoice No. 2 is attached covering the above subproject. Other invoices will follow later. Payment should be made as follows:

Cashier's Check in the amount of $20,000.00, drawn on

Cashier's Check in the amount of $25,000.00, drawn

on a local bank.

The two checks should be made payable to

2. The checks should be forwarded to Chief, TSS/Chemical
Division, through TSS/Budget Officer, no later than Tuesday,
4 February 1959.

Chief
TSS/Chemical Division

Attachments:
Invoice & Certifications

Distribution:
Orig & 2 - Addresses
1 - TSS/RAB
2 - TSS/CD

A

A
RECEIPT

Receipt is hereby acknowledged of the following checks made payable to [redacted].

Cashier's check No. M35304, dated January 29, 1958, in the amount of $25,000.00, drawn on [redacted].

Treasurers Check No. 70209, dated January 30, 1958, in the amount of $20,000.00, drawn on [redacted].

Date: 5 February 1958
INVOICE

For services $45,000.00

CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 2 applying to Subproject 60 of MULTIA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in this CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, AES/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject 60 under MULTIA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the BDA, and the extension of this authority in subsequent memoranda.

Research Director

Date:
December 23, 1957

Attention: [Redacted]

Enclosed please find an executed Corporate Resolution, an Authorization for Access to Safe Deposit Box and a Certificate of Election of Officers. I hope these are all in order.

...and I will pick up our securities and place them in the Deposit Box next week.

The very best of holiday happiness to you.

Sincerely,

[Redacted]

Assistant Treasurer

Enc.
December 16, 1957

Enclosed is my report of a visit with Professor [BLANK], whom I felt might be able to provide us with some assistance on research in progress in the USSR.

I am not sure that continuation of this service would be justifiable, but the following are possibilities: a) he screen and provide brief summaries of articles which appear to be of interest at a cost of $25 per 100 pages; b) he work on a monthly retainer basis (after a trial period involving time expended); or c) he work on a daily basis of $25 to $30 a day.

The [BLANK] and the [BLANK] provide a partial translating service on some items. The items on the individual articles must be identified in advance to take advantage of these services. Therefore, it is possible that a screening service (a sort of ongoing annotated bibliography) might have some value to us.

Should we utilize [BLANK] services?

Sincerely yours,

[BLANK] (Executive Secretary)
December 10, 1957

Enclosed please find our check in the amount of $90.00. I want to take this opportunity to thank you again for your prompt and thorough analyses. I will be in touch with you after the psychological judgments have been received.

Sincerely,

[Signature]

Technical Writer
December 3, 1957

Attention: C

We have received notice that all of our U. S. Treasury Notes are ready for delivery. However, our Directors' meeting will not be held until December 20th when the resolutions you requested and the resolutions permitting a safe deposit box will be approved.

We would appreciate it, therefore, if the Bank could hold these Notes for us until after the meeting when we could put them in one of your safe deposit boxes.

Thank you for your consideration in this matter.

Sincerely,

[Signature]
Assistant Treasurer

[Handwritten note: 'Teledphoned it is O.K.']
<table>
<thead>
<tr>
<th>Name and Date of Grant</th>
<th>Obligated Account of Grant</th>
<th>Earmarked Rec'd by Soc.</th>
<th>Paid by Society</th>
<th>Obligated Not on Hand</th>
<th>Obligated on Hand</th>
</tr>
</thead>
<tbody>
<tr>
<td>B 9-1-56/8-31-57</td>
<td>2,500.00</td>
<td>2,500.00</td>
<td>0</td>
<td>0</td>
<td>2,500.00</td>
</tr>
<tr>
<td>C April 1957</td>
<td>10,000.00</td>
<td>10,000.00</td>
<td>0</td>
<td>0</td>
<td>10,000.00</td>
</tr>
<tr>
<td>B June 1956/July 31, 1957</td>
<td>0</td>
<td>(6,611.19)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>B 4-1-57/2-31-59</td>
<td>38,180.00</td>
<td>19,080.00</td>
<td>10,000.00</td>
<td>19,100.00</td>
<td>19,080.00</td>
</tr>
<tr>
<td>C July 1957 1 year</td>
<td>10,000.00</td>
<td>0</td>
<td>5,000.00</td>
<td>10,000.00</td>
<td>0</td>
</tr>
<tr>
<td>B 7-1-57 1 year</td>
<td>50,000.00</td>
<td>0</td>
<td>0</td>
<td>50,000.00</td>
<td></td>
</tr>
<tr>
<td>B 7-1-57</td>
<td>50,000.00</td>
<td>0</td>
<td>0</td>
<td>50,000.00</td>
<td></td>
</tr>
<tr>
<td>B July 1957 1 year</td>
<td>500.00</td>
<td>500.00</td>
<td>500.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
August 1, 1957

We are in receipt of a letter from which lists checks issued from your from the period January 1, 1957 to June 30, 1957 and also gives us your verbal statement as to payables. Unfortunately, this is not too helpful to us.

On November 8, 1955, we forwarded you the sum of $8,000. We would like to know what was spent from this sum under the following categories:

- Salaries
- Office Supplies
- Equipment
- Rent
- Electricity
- Travel
- Entertainment
- Overhead

The remaining balance should check with your bank balance or cash on hand.

The obligations or accounts payable as listed by you are not clear in that the account used for professional services does not indicate for what period these professional services represent.

I appreciate the difficulty you have gone to to obtain this statement. Actually, all we require is a full account of income and expenditures. I am sure that can supply this in a few moments time. We are holding in abeyance any further action until we hear from you.

Sincerely,

Executive Secretary
July 26, 1957

Sir:

From Bank Statements and Cancelled Checks inspected by me, the following is a record of Check Disbursements during 1957 from January 2, 1957 to June 19, 1957, together with the balance in the bank account as of the latter date of $7,751.93.

<table>
<thead>
<tr>
<th>Check Disbursements</th>
<th>Explanation</th>
<th>Furnished by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Check</td>
<td>Paid To</td>
</tr>
<tr>
<td>Jan. 25</td>
<td>48</td>
<td>637 50 Professional Serv.</td>
</tr>
<tr>
<td>Jan. 25</td>
<td>49</td>
<td>656 25</td>
</tr>
<tr>
<td>Mar 15</td>
<td>50</td>
<td>100 00</td>
</tr>
<tr>
<td>Jun 13</td>
<td>51</td>
<td>75 00</td>
</tr>
<tr>
<td>Jun 13</td>
<td>52</td>
<td>23 70 Expenses and supported by Race</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1,492 45</td>
</tr>
</tbody>
</table>

Balance per Bank Statement January 2, 1957 - $9,244.38

According to , there were no check disbursements during July 1957, so that the Bank balance as of July 26, 1957 is $7,751.93 as above.

According to verbal statement to the following are Accounts Payable as of July 26, 1957:

For Professional Services
Accounts Payable July 26, 1957 Continued

Professional Services

\[
\begin{align*}
\text{192.50} \\
\text{150.00} \\
\text{150.00} \\
\text{450.00}
\end{align*}
\]

Expenses

\[
\text{290.00}
\]

Total Accounts Payable

\[
\text{4,607.50}
\]

Yours truly,

\[
\text{C}
\]
<table>
<thead>
<tr>
<th>DATE</th>
<th>REMARKS AND REFERENCES</th>
<th>OBLIGATIONS INCURRED</th>
<th>OBLIGATIONS LIQUIDATED</th>
<th>CUMULATIVE EXPEND.</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/1871</td>
<td>Job 46 building 2</td>
<td>45,000.00</td>
<td></td>
<td>45,000.00</td>
</tr>
<tr>
<td>2/24/71</td>
<td>invoice 24</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The entry for the invoice 24 has been blacked out.
MEMORANDUM FOR: CONTROLLER

ATTENTION: Finance Division

SUBJECT: NEUTRA, Subproject 60, Additional Authorization No. 2

Under the authority granted in the memorandum dated 11 April 1953, from the DCA to the DD/A and the extension of this authority in subsequent memoranda, Subproject 60 was previously approved. Under the same authority an additional sum of $43,000.00 has been authorized to cover the subproject's expenses (thereby bringing to a total of $43,000.00 funds obligated during FY 53) to be charged to Allotment 8-2502-10-001.

(A)

Acting Chief
TSS/Chemical Division

APPROVED FOR OBLIGATION OF FUND:

(A)

Research Director

Date:

Distribution:

Only: 1.4 - Addressed
1. TSS/C1
1. TSS/RRB
MEMORANDUM FOR: THE RECORD

SUBJECT: Continuation of MKULTRA Subproject 60

1. It is requested that Subproject 60 be continued in order that the activities of the may be funded for Fiscal Year 1958.

2. The Annual Report of the is now in preparation but will not be published until Fall, 1957. However, during the past year the following has been accomplished:

a. The Board of Directors has been expanded to include three highly competent professionals representing the fields of psychiatry, psychology and international relations.

b. A full time executive secretariat of four persons has been entered on duty.

c. Eight separate projects have been funded and monitored by the Of these, one has been discontinued during the year and two have been added.

d. Currently, three new projects have been approved by the Board and are under preparation for submission to C/TSS. Two proposed projects are under review by the Board.

e. Within the Agency, the Senior Research Staff and the Staff have initiated contact with the at least one project funded outside TSS may be started during the year.

f. The has provided consultative services for the Office of the Director.

g. A seminar on has been conducted and a report written. This has been reported in detail and was the subject of an intragovernment release by the of the.
Steps have been initiated, with the assistance of the DCI, to get independent funds. It is hoped to complete this transaction within the next year.

Liaison has been established with all major foundations, behavioral science research groups, and government research facilities in behavioral sciences.

During the next year it is anticipated that the [redacted] will continue to operate as a funding and cover organization for TSS/CD, Branch III activities in addition to carrying forward those activities of a continuing nature which are listed above.

It is estimated that the total cost of this extension of Subproject 60 will be $45,000.00 for a period of one year, beginning 1 July 1957. A more detailed breakdown of the budget is appended herewith. Charges should be made against Allotment 8-2502-10-001.

For security considerations, and in order to authenticate the cover of this organization, the accounting and audit practices used by the [redacted] shall conform to [redacted] as applicable to the [redacted]. Sufficient accounting for the funds advanced under this project therefore shall be the submission for retention by the sponsor of a copy of the annual CPA statement as prepared for the [redacted]. Funds included in such an audit report shall be considered to have been adequately accounted for by the sponsor.

Equipment purchased by the [redacted] shall remain the property of the Government and will be returned in the event the [redacted] is dissolved.

The permanent members of the [redacted] are all cleared and witting. They will also be available to duly designated Agency officials for all necessary purposes. However to maintain the security of the
operation Agency employees/except duly designated TSS/CD personnel
will not make contact with personnel in Exceptions
to this shall be as determined by C/TSS/CD.

Chief, Branch III
TSS/Chemical Division

APPROVED FOR OBLIGATION
OF FUNDS:

Approved:

Research Director

Acting Chief, TSS/Chemical Division

Date: July 31, 1957

Attachment:
Budget

Distribution:
Original only
BUDGET
7-1-57/7-1-58

SALARIES:

Executive Secretary (now on duty) $14,000.00
Editor (now on duty) 6,000.00
Assistant Secretary and Treasurer (now on duty) 6,000.00
Clerk Stenographer (now on duty) 4,000.00

SOC. Sec. 2 1/4% (required under Federal Income Tax) 810.00
Unemployment (required under State Law) 360.00
Workmen's Compensation (required under State Law) 720.00

Total Salaries 31,890.00

RENT AND UTILITIES

Office space (now under 2 year lease at $230.00 per month) 2,760.00
Telephones at $80.00 per month 960.00
Electricity at $40.00 per month 480.00

Total Rent and Utilities 4,200.00

LEGAL AND AUDIT

Legal 200.00
Audit 250.00

Total Legal and Audit 450.00

OFFICE EXPENSES

Postage 300.00
Printing and Stationary 200.00
Supplies @40.00 per month 480.00
Reference Library 200.00
Dues and Subscriptions 200.00
Bank Charges 20.00
Office Equipment 1600.00
Insurance 300.00

Total Office Expenses 3,300.00
**PROMOTION AND TRAVEL**

<table>
<thead>
<tr>
<th>Promotion</th>
<th>$2,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel</td>
<td>$3,000.00</td>
</tr>
<tr>
<td></td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

**CONTINGENCY FUND**

| Contingency Fund | $500.00 |

**RECAPITULATION**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$31,890.00</td>
</tr>
<tr>
<td>Rent and Utilities</td>
<td>$4,200.00</td>
</tr>
<tr>
<td>Legal and Audit</td>
<td>$450.00</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>$3,300.00</td>
</tr>
<tr>
<td>Promotion and Travel</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Contingency Fund</td>
<td>$500.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total</th>
<th>$45,340.00</th>
</tr>
</thead>
</table>
The research project is moving forward at a rapid pace. For some time we were held up by our inability to build a large backlog of patients at one time. These problems have been resolved.

During the calendar year 1956 our expenditures were as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services</td>
<td>$2,468.75</td>
</tr>
<tr>
<td>Travel and Hotel Expenses</td>
<td>$179.26</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>$2,648.01</strong></td>
</tr>
<tr>
<td><strong>Balance on Hand, 2/25/57</strong></td>
<td><strong>$7,950.63</strong></td>
</tr>
</tbody>
</table>

At the present moment, several of the workers have not been paid for professional services, and there will be an immediate outlay of several thousand dollars. It is suggested that another check in the amount of $10,000 be forwarded to the writer for deposit in his account.

Very truly yours,

Executive Director
Memorandum

Subject: Budget

Attached is a budget for the calendar year 1957 which has been reviewed and approved by the Board of Directors of the Company. This budget represents a departure from the previous system of funding the Board. The departure has been carefully undertaken in order to accomplish two purposes: (1) Improved cover by making the financial operations more similar to that of other non-profit organizations, and (2) To provide for more autonomy of the Board of Directors of the Company in certain scientific fields thereby enhancing their value to the Company.

It will be noted that the first 6 months of this budget was approved for the fiscal year 1957.

The item identified as Miscellaneous Small Grants appears on the budget for the first time. It is proposed that through the use of well placed individual grants, the Board will be able to bring its operations more closely into alignment with other foundations and will be able to explore promising areas of research at low cost to assist its further programing of applied research tasks.

The proposed change in procedure in handling of the financial activities is equal to the establishment of the Board as a "prime" contractor in that: (a) No budgeting will be accomplished by the Company on a project basis (additional tasks undertaken by the Board for the Company will be funded by supplements to the budget rather than the establishment of new budget line items.) (b) Contact with sub-contractors or grantees will be maintained by the Board and only indirectly by the Company. (c) Policies established by the Board in keeping with practices of other foundations will govern the expenditures and operations of sub-contractors and grantees.

All negotiations of the Board are or will be governed by a series of policy guides which will be submitted in advance for approval by the Company. Financial records of all transactions of the Company will be audited by certified public accountants, and in addition, all accounts are available for examination at any time by responsible authorities of the Company.
The executive secretary assumes personal responsibility and accountability for all financial activities of the . He has applied for a Fidelity Bond in the amount of $100,000 in favor of the and is answerable at any time to the Company for handling of its funds.

It is the intention of the to supplement the funds contained in the attached budget by outside grants from time to time. These funds will be carefully segregated and identified in such a way that identification of Company's funds shall be maintained. It is felt that in this manner the can, in fact, be productive in scientific research relevant to those needs of the Company at reduced (and perhaps no) expense to the Company.
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>44,200.00</td>
</tr>
<tr>
<td>Taxes and fringe benefits</td>
<td>47,100.90</td>
</tr>
<tr>
<td>Rent and Utilities</td>
<td>8,520.00</td>
</tr>
<tr>
<td>Consultants' Fees</td>
<td>3,600.00</td>
</tr>
<tr>
<td>Legal and Auditing</td>
<td>750.00</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>1,975.00</td>
</tr>
<tr>
<td>(Inc. Ref. Library, Dues &amp; Subsc., Supplies, Stationary etc.)</td>
<td>11,000.00</td>
</tr>
<tr>
<td>Promotion and Travel</td>
<td></td>
</tr>
<tr>
<td>Grants*</td>
<td>132,000.00</td>
</tr>
<tr>
<td>Misc. Small Grants</td>
<td>27,000.00</td>
</tr>
<tr>
<td></td>
<td>20,000.00</td>
</tr>
<tr>
<td></td>
<td>25,000.00</td>
</tr>
<tr>
<td></td>
<td>204,000.00</td>
</tr>
<tr>
<td>Conferences</td>
<td></td>
</tr>
<tr>
<td>Total Budget</td>
<td>$277,945.90</td>
</tr>
</tbody>
</table>
The attached budget reflects an expansion of executive duties to include a small editorial staff for the purpose of preparing reports in non-technical language in the hope that it will improve and expedite utilization of pertinent research findings. The budget also provides for the possibility of a change in location of the Executive Offices in order to reduce the opportunity for compromise.

The estimates included are based upon the last calendar year's operations.

The Grant item identified as miscellaneous Small Grants has been entered into the budget to enable, in limited number, grants to be made for the express purpose of providing cover and diffusion of interest in and for the . It is essential that the operate in every respect in the same manner as other non-profit foundations in order that its responsibilities to its sponsors can be fully met. Concentration of grants can or might identify interest to the point that a productive opportunity would be lost.

It is also essential that portions of this budget be met from other foundations' grants to the . Such additional revenue will not only improve cover but will enhance the opportunity to be of service to the sponsors by permitting the sponsors' funds to be applied as completely as possible to highly relevant research undertakings and permitting additional research to be accomplished. Efforts are now being directed toward obtaining such outside support.

Executive Secretary and Treasurer
Proposed Budget, Jan. 1 - June 30, 1957

<table>
<thead>
<tr>
<th>Project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Popular Salaries</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5,500</td>
</tr>
<tr>
<td></td>
<td>4,000</td>
</tr>
<tr>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td>Administrative, clerical and typing costs</td>
<td>2,505</td>
</tr>
<tr>
<td>Soc. Sec. 2½% &amp; 5% Retire.</td>
<td>1,850</td>
</tr>
<tr>
<td></td>
<td>$21,455</td>
</tr>
<tr>
<td>Special Payments</td>
<td>2,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,200</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,200</td>
</tr>
<tr>
<td>Telephone</td>
<td>500</td>
</tr>
<tr>
<td>Library</td>
<td>100</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>500</td>
</tr>
<tr>
<td>Travel</td>
<td>1,000</td>
</tr>
<tr>
<td>Statistics</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td>6,600</td>
</tr>
<tr>
<td>15% Overhead (15% of $21,455)</td>
<td>1,704</td>
</tr>
<tr>
<td></td>
<td>$29,759</td>
</tr>
</tbody>
</table>

**Additional expenses required for Hungarian Study:**

- Hungarian speaking Clin.
  - 5,000
- Hungarian speaking Physician
  - 3,900
- Hungarian speaking anthropologist
  - 1,625
- Interpreter
  - 1,600
- 2,000
- 14,125
- Soc. Sec. 2½% & 5% Retire.                  | 1,824 |
- 15,149

**Informant fees for 65 inf.:**
- 1,625

- Meals, taxis, & incidentals
  - 1,000
- Possible travel expenses
  - 600
- Room for interpreter
  - 300
- Informants
  - 600
- 15% Overhead
  - 6,625

Available in present budget:
- 6,625

Additional request for carrying through:
- 0
Proposed Budget, Jan. 1 - June 30, 1957

<table>
<thead>
<tr>
<th>Project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2,500</td>
</tr>
<tr>
<td></td>
<td>4,250</td>
</tr>
<tr>
<td></td>
<td>3,000</td>
</tr>
<tr>
<td></td>
<td>1,550</td>
</tr>
<tr>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td></td>
<td>1,560</td>
</tr>
<tr>
<td></td>
<td>4,750</td>
</tr>
<tr>
<td></td>
<td>1,475</td>
</tr>
<tr>
<td></td>
<td>4,500</td>
</tr>
<tr>
<td></td>
<td>25,555</td>
</tr>
<tr>
<td>Soc. Sec. 2½% &amp; 5% Retire.</td>
<td>1,885</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies</td>
<td>200</td>
</tr>
<tr>
<td>Equipment, office</td>
<td>300</td>
</tr>
<tr>
<td>Technical equipment</td>
<td>500</td>
</tr>
<tr>
<td>Travel</td>
<td>250</td>
</tr>
<tr>
<td>Reference Library</td>
<td>25</td>
</tr>
</tbody>
</table>

15% Overhead
($28,765 less $16,695 = amount of salary obligated on which overhead has been charged)  

1,810 $30,575
### Amounts Obligated in FY 1955-56 but Paid in FY 1956-57

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>392.55</td>
</tr>
<tr>
<td>Supplies</td>
<td>352.76</td>
</tr>
<tr>
<td>Reference Library</td>
<td>23.29</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>120.09</td>
</tr>
<tr>
<td>Telephone, electricity &amp; exterminator</td>
<td>190.79</td>
</tr>
<tr>
<td>Travel (including taxis)</td>
<td>316.42</td>
</tr>
</tbody>
</table>

**Total**: $1,402.50

### Project

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>1,290.48</td>
</tr>
<tr>
<td>Supplies</td>
<td>497.59</td>
</tr>
<tr>
<td>Reference Library</td>
<td>43.81</td>
</tr>
<tr>
<td>Miscellaneous (including warehouse bill, settlement with malpractice insurance, installation of air conditioners, and reprints)</td>
<td>1,082.45</td>
</tr>
<tr>
<td>Estimated salaries (include, special payments, soc. sec., and 5% retire. plan)</td>
<td>20,232.38</td>
</tr>
<tr>
<td>Utilities</td>
<td>416.16</td>
</tr>
<tr>
<td>Travel</td>
<td>585.07</td>
</tr>
<tr>
<td>Administrative Fee</td>
<td>2,598.84</td>
</tr>
</tbody>
</table>

**Total**: $27,546.75

### Project

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>168.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>37.14</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>57.99</td>
</tr>
<tr>
<td>Estimated salaries (include, soc. sec., &amp; 5% retire. plan)</td>
<td>18,042.27</td>
</tr>
<tr>
<td>Administrative fee</td>
<td>2,041.95</td>
</tr>
</tbody>
</table>

**Total**: $20,347.35

### Amount obligated for salaries, Jan. - June 1957

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent for [ ] House</td>
<td>2,225.00</td>
</tr>
</tbody>
</table>

**Grand Total**: $84,912.55
### Equipment

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ea Bookcase, oak</td>
<td>1</td>
<td>24.50</td>
</tr>
<tr>
<td>1 ea &quot;                                  mahogany</td>
<td>1</td>
<td>36.20</td>
</tr>
<tr>
<td>1 ea Rug, wool, gold, 15&quot; x 10 3/4&quot;</td>
<td>1</td>
<td>100.00</td>
</tr>
<tr>
<td>1 ea Electrical clock</td>
<td>1</td>
<td>7.98</td>
</tr>
<tr>
<td>1 ea Double-door utility cabinet, new green</td>
<td>1</td>
<td>42.50</td>
</tr>
<tr>
<td>4 ea Walnut armchairs @ $21.50 ea</td>
<td>4</td>
<td>86.00</td>
</tr>
<tr>
<td>1 ea Chippendale walnut table</td>
<td>1</td>
<td>69.50</td>
</tr>
<tr>
<td>4 ea Rubber cushions @ $3.25</td>
<td>4</td>
<td>13.00</td>
</tr>
<tr>
<td>1 ea Used steel utility cabinet</td>
<td>1</td>
<td>26.00</td>
</tr>
<tr>
<td>1 ea Used Walnut telephone stand, 16 x 20 with shelf</td>
<td>1</td>
<td>9.25</td>
</tr>
<tr>
<td>1 ea Folding cot</td>
<td>1</td>
<td>30.00</td>
</tr>
<tr>
<td>1 ea Supply cabinet for lavatory</td>
<td>1</td>
<td>20.55</td>
</tr>
<tr>
<td>1 ea Couch, saddle arms, tangerine</td>
<td>1</td>
<td>193.00</td>
</tr>
<tr>
<td>11 ea Picture frames</td>
<td>11</td>
<td>67.50</td>
</tr>
<tr>
<td>1 ea Treatment cabinet 9904, complete with accessories</td>
<td>1</td>
<td>112.20</td>
</tr>
<tr>
<td>1 ea Examining chair table, §2332, complete with accessor.</td>
<td>1</td>
<td>328.10</td>
</tr>
<tr>
<td>1 ea Examining table, model 120, 3 sections with heel stirrups</td>
<td>1</td>
<td>96.00</td>
</tr>
<tr>
<td>1 ea Pad, type C, regulation, black</td>
<td>1</td>
<td>27.50</td>
</tr>
</tbody>
</table>

**Total:** 1,250.48

---

*(C) Project*

Electrical lighting installation in lab                                          168.00
### SALARIES

<table>
<thead>
<tr>
<th>Month</th>
<th>Total Payroll</th>
<th>Social Security</th>
<th>Retire.</th>
<th>Special Payt.</th>
<th>Statistical Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1956</td>
<td>3,084.55</td>
<td>215.92</td>
<td>211.66</td>
<td>3,512.13</td>
<td></td>
</tr>
<tr>
<td>August 1956</td>
<td>3,100.88</td>
<td>217.06</td>
<td>418.21</td>
<td>7,248.28</td>
<td></td>
</tr>
<tr>
<td>September 1956</td>
<td>2,653.55</td>
<td>195.75</td>
<td>226.44</td>
<td>10,324.02</td>
<td></td>
</tr>
<tr>
<td>October 1956</td>
<td>2,192.55</td>
<td>152.78</td>
<td>417.43</td>
<td>13,086.78</td>
<td></td>
</tr>
<tr>
<td>November 1956</td>
<td>2,459.19</td>
<td>172.14</td>
<td>331.12</td>
<td>16,249.28</td>
<td></td>
</tr>
<tr>
<td>December 1956</td>
<td>3,074.46</td>
<td>215.21</td>
<td>593.39</td>
<td>20,232.34</td>
<td></td>
</tr>
<tr>
<td>Month</td>
<td>Amount</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------</td>
<td>-------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July 1956</td>
<td>2,817.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>197.22</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 1956</td>
<td>2,579.16</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>180.54</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>September 1956</td>
<td>2,909.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>203.66</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Payment</td>
<td>14.28</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 1956</td>
<td>2,847.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>199.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 1956</td>
<td>2,847.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>199.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 1956</td>
<td>2,847.49</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2% Soc. Sec. &amp; 5% Retire.</td>
<td>199.32</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Receipt is hereby acknowledged of the following four checks:

- Cashier's check No. 400841, dated February 12, 1957, drawn on [obscured], in the amount of $10,000.00, payable to [obscured].

- Cashier's check No. M25896, dated January 30, 1957, drawn on [obscured], in the amount of $2,000.00, payable to [obscured].

- Cashier's check No. A107019, dated January 30, 1957, drawn on [obscured], in the amount of $8,000.00, payable to [obscured].

- Cashier's check No. DM40056, dated January 31, 1957, drawn on [obscured], in the amount of $5,000.00, payable to [obscured].

Date: 26 Feb 1957
RECEIPT

Receipt is hereby acknowledged of the following four checks:

Cashier's check No. 400841, dated February 12, 1957, drawn on [redacted] in the amount of $10,000.00, payable to [redacted].

Cashier's check No. M25895, dated January 30, 1957, drawn on [redacted] in the amount of $2,000.00, payable to [redacted].

Cashier's check No. A107019, dated January 30, 1957, drawn on [redacted] in the amount of $8,000.00, payable to [redacted].

Cashier's check No. DM10066, dated January 31, 1957, drawn on [redacted] in the amount of $3,000.00, payable to [redacted].

Date: [redacted]
January 21, 1957

Received from 4 file safes for storage purposes.
Chief, Transportation Division, OL

13 January 1957

SIT/SS

Account Service and Supply Action

1. It is requested that government sterile transportation be provided to remove by 21 January 1957 four (4) filing cabinets, each nine, four drawer high x one drawer wide with three-key combination lock located at the following address:

[Address redacted]

2. The person expecting to be contacted concerning the removal of these safes shall be advised for establishing a schedule, without mention of government association, should be made by indicating that the action was initiated by [Redacted]. Executive Secretary of the Society.

3. If the need for these safes has terminated, it is requested that they be returned to stock and TSS/CD be credited for the properly turn-in.

Distribution:
2 - AD/CD
2 - C/CD/CD
1 - CS/CD
1 - 23 LOG GEN RADS File
1 - RO/CD Info

[Signature]

[Redacted]
<table>
<thead>
<tr>
<th>DATE</th>
<th>REMARKS AND REFERENCES</th>
<th>OBLIGATIONS LIQUIDATED</th>
<th>OBLIGATIONS LIQUIDATED</th>
<th>UNLIQUIDATED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 JUN</td>
<td>Authorization</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>23 JUL</td>
<td>Source 1</td>
<td>25,000.00</td>
<td>25,000.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>
SUBJECT: ISS/Budget Officer

AUGUSTINA SUB-PROJECT 01, Invoice No. 1
Attachment & SIS/Chemical Division

SIRN S. PEREZ

1. Invoice No. 1 is attached covering the above sub-project.

2. The checks should be forwarded to Chief, ISS/Chemical Division, through ISS/Budget Officer, no later than Friday, 1 February 1987. Other invoices will follow.

Payment should be made as follows:

1. Checks should be made payable to Chief, ISS/Chemical Division.

2. The checks should be attached to the above sub-project.

3. The checks should be made payable in the amount of $15,000.00, drawn on a Chase's check to the amount of $20,000.00, drawn on a Chase's check to the amount of $20,000.00.

All four checks should be made payable to:

- Chief, ISS/Chemical Division

Attachments:

Truck & Certification

Distribution:

1. ISS/Controller

2. ISS/Chemical Division

3. SIS/Budget Officer

4. Chief, ISS/Chemical Division
CERTIFICATIONS

(1) It is hereby certified that this is Invoice No. 1 applying to Sub-project 00 of MKULTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TS3/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date:

(2) It is hereby certified that this invoice applies to Subproject 00 under MKULTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Date:
October 11, 1956

I, C, received two Bell Recorders from

[Handwritten and redacted text]

[Handwritten and redacted text]
12 April 1956

Attention for: Controller

Attention: Finance Division

Subject: K-10, Subproject 60

Under the authority granted in the memorandum dated 13 April 1956 from the IC to the EN/4, and the extension of this authority in subsequent memoranda, Subproject 60 has been approved and $20,000.00 of the overall K-10 project funds has been obligated to cover the subproject's expenses. This obligation of funds should be charged to Allotment 6-2502-10-001.

Silas Guttler
Chief
TES/Chemical Division

Approved for
OBLIGATION OF FUNDS

Research Director

Date 17 July 56

Distribution:

Orig & 2 - Address
1 - TES/OC
1 - TES/FAQE
2 - TES/EG

Certified (11 July 56)
MEMORANDUM FOR: THE RECORD

SUBJECT: MKULTRA Subproject 60

1. Subproject 60 is being initiated in order that the activities of the may be enlarged and a mechanism provided for funding this expansion.

2. After thorough discussion between the officers and members of TSS/Chemical Division, it has been proposed that:

   A. The be-separated physically from and

   B. The actively undertake the "spotting" of competent research facilities. (See the attached proposal for a more detailed outline of the proposed activities).

3. It is estimated that the total cost will be $50,000.00 for a period of one year, beginning 1 July 1956. Charges should be made against Allotment 6-2502-10-001.

APPROVED FOR
OBLIGATION OF FUNDS:

APPROVED:

Research Director

Chief, TSS Chemical Division

Date: June 12, 1952
At the present time, the organization is an integral part of MKULTRA Subproject 48, and is administered as part of this subproject. The offices are physically located at [redacted], which is also the area where the organization has its subsidiary offices. The premises are known as [redacted], and there is no separate listing in the telephone directory, or elsewhere, for the offices. All officers of the organization hold administrative or faculty appointments at [redacted].

- [redacted] is President of the organization.
- [redacted] is Vice-President, [redacted] is Secretary-Treasurer, and [redacted] is Assistant Secretary-Treasurer. These officers, plus [redacted] constitute the Board of Directors as required by [redacted].

This organization was developed with two purposes in mind:

1. To provide a reasonable and efficient cutout for funding the MKULTRA 48 projects; and

2. To provide a mechanism for exploiting the human ecology research program in other areas outside [redacted].

Subsidiary purposes of the organization were to serve as a cutout for other selected MKULTRA subprojects and to maintain a mechanism...
for dealing with and outside the administrative framework. The corporation was established and recorded in accordance with the laws in consultation with an Agency cleared attorney. At the present time, all officers and board members are fully cleared and witting of Agency sponsorship.

The corporation was actually established in 1955. This was after was transferred to TSS/Chemical Division, and reconstituted as MKULTRA Subproject 48. However, plans for the were formulated as part of and the final incorporation proceedings were the culmination of the original plans.

During recent months, it has become increasingly clear that as now constituted, the cannot adequately meet the needs for which it was established. In the first place, has had the major administrative responsibility for the in addition to administrative responsibilities for our projects and his normal responsibilities to the

Recently, he indicated that he must devote more time to his normal medical school responsibilities. He also indicated that he must free himself to devote more time to his professional responsibilities as a physician. This undoubtedly means that he must eliminate some of the time now available to us.
Secondly, as new projects arose to be funded through the organization, it became obvious that the corporation must be given independence from the medical school and must be given more established stature in the research community to be effective as a cover organization. Some projects, while falling under the general head of human ecology, are best mounted in departments of chemistry, psychology or anthropology, independent laboratories, and private individuals, rather than the medical school setting. In addition, the apparent proprietary interest of the medical school and the duplication of responsibilities of the officers definitely limited the versatility and usability of the mechanism.

These considerations were discussed with and and both agreed that separation was advisable. It was made clear that and would continue to be very active in the affairs of the but that the major responsibility for administration of the corporation would be taken out of their hands.

Therefore, the following recommendations are made:

(a) It is recommended that the incorporated in the be separated physically from the . This would entail
locating, renting, and furnishing an office site. If this were done, the present facilities occupied by the
could be vacated sooner than now planned. This would also mean that less space would be required in the new building now under construction by-

(b) It is recommended that and continue as Chairman and Vice-Chairman of the Board of Directors, but as soon as feasible other directors will be elected, making the Board more representative of the research community at large rather than just and also more representative of all the behavioral sciences than just medicine. These new members would all be fully cleared, sitting consultants to the Agency. This Board would govern the in accordance with subject to the guidance of TSS designated Agency officials.

(c) It is recommended that provision be made for the selection and appointment of a full-time Executive Director of the The duties of this Director would include, in addition to his administrative responsibilities to the active monitoring of ongoing external research funded through the spotting, evaluating and recruiting competent research facilities capable of undertaking the type of research applicable to intelligence
activities, participating in the planning and implementation of certain intelligence related research projects, and acting as cutout and liaison with Agency personnel on pertinent matters coming under the purview of the

Attached hereto is a proposed budget based on estimated cost. It should be noted that that part of the budget of MKULTRA Subproject 48 now allocated for the B would be transferred. The salary for the Executive Director is the only item not already covered in the B budget.

It should be emphasized that the work of the B will follow the pattern already established. The new developments proposed here will be carefully checked out at each step with the cleared lawyer already designated the B, attorney. The fiscal and administrative control will remain the same, except that it is believed the full-time Director will make possible greater efficiency.

Finally, there are certain projects (e.g. MKULTRA 49, MKULTRA 43, MKULTRA 10, that are now funded through the B which are not completely compatible with the general purpose of the Fund. The B will be developed in such a manner that the types of studies consistent with its purpose will be reconstituted gradually to be funded and monitored through the B. Thus, the B will
become a parallel organization to handle certain types of behavioral science research that are not easily managed through the [redacted]. In general, the purpose and scope of the original [redacted] will be more readily implemented and expanded by this proposed reorganization.

(Attachment)
Salaries:
- Executive Director: Up to $15,000
- Administrative Assistant: 6,000
- Stenographer: 4,000
- Clerk, receptionist: 4,000

$29,000

Travel:
- $5,000

Upkeep:
- Rent: 12,000
- Utilities: 1,000
- Equipment and supplies: 2,000

$15,000

Contingency:
- $1,000

TOTAL: $50,000
Goals:

1. To accumulate and maintain material for a central repository of all information with particular emphasis on original debriefing material, pertinent to any special methods used by friendly or opposition countries in influencing people under their control. In addition, a continuing program of debriefing of knowledgeable returnees and defectors will be inaugurated for the specific purpose of obtaining information in this area.

2. To inaugurate and maintain studies in this country, using resident alien groups, on pertinent and operationally important characteristics of the ethnic and racial groups. These research activities, when sufficiently formalized, will be made available to the DC/2 division concerned for any use in long range agent recruitment that is desired.

3. To inaugurate basic and applied studies in the use of drugs and psychophysiological techniques of potential offensive or defensive use to the clandestine operations of the Agency.

Agency Needs:

1. A need for a better understanding of the functions of the human brain and how these are affected by chemicals, physical injuries, and procedures such as isolation and hypnosis.

2. A need to know more about what kind of information must be obtained about individual men in order to access them in terms of their capabilities and probable performance in various situations; and a need to know how to obtain this information under operating conditions.

3. A need to know more about the genesis of the attitudes, behavior, and motivations of man and how these can be altered and controlled.

4. A need to know what aspects of the culture and society from which an individual originates must be taken into consideration in personnel and prediction of performance.

5. A need to know more precisely the stress situations stemming from inter-personal relations affect human behavior, attitudes, and performance and bodily functions.

6. A need
6. A need to have available a group of consultants, knowledgeable in the fields described above, and also-seeing of the general problems faced by the company in these fields; who can be called upon to give advice and assistance about immediate problems which arise from time to time; and who can also from time to time review the fields of our own efforts and those of the enemy, and advise what new investigative programs need to be undertaken.

Note: Discussed this memorandum with the DCI July 5, 1955. The DCI was much impressed and requested a copy of the memorandum for his use.
## Project 60

<table>
<thead>
<tr>
<th>Date of Original Authorization</th>
<th>Period Expiration</th>
<th>Allotment Begins</th>
<th>Allotment Expiry</th>
<th>Amount of Grantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>12. June 56</td>
<td>Nov 56 - 57</td>
<td>6-2502</td>
<td>10-000</td>
<td>$50,000.00</td>
</tr>
</tbody>
</table>

### Additional Authorizations

<table>
<thead>
<tr>
<th>Authorization</th>
<th>Period Expiration</th>
<th>Allotment Begins</th>
<th>Allotment Expiry</th>
<th>Amount of Grantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td></td>
<td></td>
<td></td>
<td>$52,000.00</td>
</tr>
<tr>
<td>#2</td>
<td></td>
<td></td>
<td></td>
<td>$35,000.00</td>
</tr>
<tr>
<td>#3</td>
<td></td>
<td></td>
<td></td>
<td>$59,000.00</td>
</tr>
<tr>
<td>#4</td>
<td></td>
<td></td>
<td></td>
<td>$93,000.00</td>
</tr>
<tr>
<td>#5</td>
<td></td>
<td></td>
<td></td>
<td>$95,000.00</td>
</tr>
<tr>
<td>#6</td>
<td></td>
<td></td>
<td></td>
<td>$98,000.00</td>
</tr>
</tbody>
</table>

### Invoices

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Date</th>
<th>Amount</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>18. Jan 57</td>
<td>$12,000.00</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>4,000.00</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>99,000.00</td>
<td>27,750.00</td>
<td>35,000.00</td>
</tr>
<tr>
<td>4</td>
<td>89,250.00</td>
<td>27,750.00</td>
<td>35,000.00</td>
</tr>
<tr>
<td>5</td>
<td>18,000.00</td>
<td>9,500.00</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>13,000.00</td>
<td>9,500.00</td>
<td></td>
</tr>
</tbody>
</table>

**Total:** $582,120.00