

ROUTING AND TRANSMITTAL SLIP		ACTION
1 TO <i>NOTE</i>	INITIALS	CIRCULATE
	DATE	COORDINATION
2	INITIALS	FILE
	DATE	INFORMATION
3	INITIALS	NOTE AND RETURN
	DATE	PER CON - VERBATION
4	INITIALS	SEE ME
	DATE	SIGNATURE
REMARKS		
<p><i>Hold file Copy until ZA returns Original File Original. Then Destroy Copy.</i></p>		
<p>Do NOT use this form as a RECORD of approvals, concurrences, disapprovals, clearances, and similar actions</p>		
FROM	DATE	
	PHONE	

OPTIONAL FORM 41  
AUGUST 1967  
GSA FPMR (41CFR) 100-11.206

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