

MEMORANDUM FOR: ADCSOPS-HUMINT

18 January 1982

SUBJECT: Objectives for 1982

1. Conduct formal review of operational security:
  - a. Request a special access program feasibility study be done: 15 February 1982.
  - b. Formalize existing procedures into written SOP's: 1 April 1982.
2. Develop increased analytical support:
  - a. Request ADP/Word Processing equipment: 1 March 1982.
  - b. Improve targeting techniques: 1 June 1982.
  - c. Revise reporting: 1 August 1982.
3. Develop continuity plans:
  - a. Update military and civilian job descriptions: 1 September 1982.
  - b. Formalize recruitment plan: 1 October 1982.
  - c. Establish operations officer position: 1 March 1982.
4. Implement an ongoing training program:

Evaluate existing initial and ongoing training; identify additional training sources: 1 May 1982.

*R. Jachim*

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