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PROJECT "P" PROCEDURES

A. Monday (or first day of work week):

1. Post SRV task.*
2. Get sources' initials.

B. Thursday (or day before last day of work week):

1. Reports due in from sources.
2. Extrapolate relevant summary statements from reports.

C. Friday (or last day of work week):

1. Summary statements due to operations for record.
2. Place all session results in "P" file.

D. Following Monday (or first day of work week):

1. Record "target data" in record book.
2. Check for matches between source data and target data.
3. If a source is successful, provide "feedback" as follows:

   a. Tell source that he was specifically directed to report on _____.

   b. Do not tell source the overall nature of Project "P" or show him what is being used as "target data."

4. See A., above.

*NOTE: For "target data" date use the following Monday or first day of work week.

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