

MEMORANDUM
OF CALL

TO: LTC - J

YOU WERE CALLED BY — YOU WERE VISITED BY —
MRS Howard

OF (Organization) Contracting Office

PLEASE CALL → PHONE NO. 3319 CODE/EXT. FTS

WILL CALL AGAIN IS WAITING TO SEE YOU

RETURNED YOUR CALL WISHES AN APPOINTMENT

MESSAGE

Please Call

DA KF 27-83-C-0018

RECEIVED BY	DATE	TIME
<u>J3</u>	<u>31 Jan</u>	<u>1330</u>

65-109

STANDARD FORM 63 (Rev. 8-76)
Prescribed by GSA
GSA GEN. REG. NO. 101-11.6
MAY 1962 EDITION
GSA GEN. REG. NO. 27-529 (149)

1355 31 JAN

- CALLED MRS HOWARD
- SHE CONTACTED SRL (MR DOLEN) &
CONFIRMED CONTRACT
- EFFECTIVE 1 FEB TO 30 SEP 83
- CONTRACT NO. DA KF 27-83-C-0018
- THANKED MRS HOWARD FOR ALL HER HELP

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1120 31 JAN

(3717/3548)

- CALLED MRS HOWARD - SRI CALLED FRU
BUT SHE WAS IN A MEETING ALL DAY
SHE WILL CALL THIS AFTERNOON.
- SHE WILL CONFIRM CONTRACT DETAILS AND
PROVIDE A CONTRACT NO.
→ THEN SHE WILL GIVE US THE
CONTRACT NO. FOR US TO REF
WHEN WE FORWARD S.O.W &
CLASS. GUIDE

1355

1200 , 27 JAN

- PROVIDED DR PUTHOFF INFO NEEDED BY
MRS HOWARD i.e.
 - CONFIRM 36K
 - DURATION ~ 6 MO
 - EFFECTIVE 1 FEB

- HE WILL HAVE MR DOLEN (OR HIS REP.) CONTACT
MRS HOWARD