

The Director

28910

April 19, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/13/91 BY SP-5/BJH

The Executives Conference of April 19, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Belmont, Mohr, Harbo, Tracy, Nease and Glavin, was advised that Mr. Schmidt of the Bureau of the Budget telephonically communicated with the Administrative Division (Mr. Callahan), inquiring as to whether the Bureau still has need to refer to the Selective Service records maintained in connection with the two recent Selective Service Acts.

Schmidt advised Mr. Callahan that the Bureau of the Budget was making a survey concerning these records to determine whether they could be destroyed at this time.

As you know, these records are referred to by Special Agents of the Bureau in connection with their investigative work, and the Conference was advised by Mr. Ladd that continued reference is made to these records at this time; that they serve a very useful investigative purpose for the Bureau.

The Conference was of the opinion that the records are valuable insofar as the Bureau is concerned for the procurement of investigative leads and recommends that Schmidt of the Bureau of the Budget be advised that the Bureau does continue to utilize these records from day to day in its investigative work. Should the Director agree, Schmidt will be appropriately advised.

Respectfully,
For the Conference

OK
A.

RECORDED - 114

INDEXED

Clyde Tolson 114

66-2554-7692

APR 20 1950

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

Handwritten signatures and initials, including a large 'L' and 'H'.

57 APR 20 1950

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The Director

April 19, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 1/3/91 BY SP-6 UJ/OMP

28911
#323,013

The Executives Conference of April 14, 1950, consisting of Messrs. Tolson, F. H. McIntire for Mr. Clegg, Tracy, Carlson, Harbo, Mohr, Belmont, Ladd, Nichols and Glavin, considered a memorandum submitted by Mr. H. L. Edwards concerning subversive group lists.

Mr. Edwards pointed out that at the present time we are receiving a number of lists of members of organizations which have been declared subversive by the Attorney General. At the present time, all these names are searched and any 67 reference is forwarded to the Personnel Unit of the Administrative Division for review to determine whether any individual included on the list is, first, in the employ of the Bureau; second, has previously been employed by the Bureau; and third, has made application for employment in the Bureau. It was pointed out by Mr. Edwards that in connection with one particular list, the International Workers Order, approximately five thousand personnel applicant files were forwarded to the Personnel Office for review to determine whether the individuals listed on the list were identical with individuals who are employed, have been employed, or have applied for employment in the Bureau. It was pointed out that all of these names are indexed, and searches of the files made would reflect the affiliations or possible affiliations of such individuals with subversive organizations.

It was recommended to the Conference that in the future in checking these lists, insofar as Bureau personnel or applicants are concerned, that only the files of Bureau employees be forwarded to the Personnel Unit for review and that files on former employees and applicants for employment be not forwarded for review, it being pointed out that if any inquiry arises as to re-employment by a former employee or initial employment by an applicant, the files would be searched and such tie-in would be revealed. The Conference recommends that this policy be followed in the future. Should the Director agree, appropriate instructions will go forward to the Administrative Division in this regard.

- Tolson _____
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- Clegg _____
- Glavin _____
- Nichols _____
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- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

RECORDED - 114
INDEXED - 114

Respectfully,
For the Conference

66-2554-7671

APR 29 1950

84

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

NRG:VH

APR 29 1950

THE DIRECTOR

April 21, 1950

JOINT COMMITTEE

SUGGESTION NO. 391

EMPLOYEE: SAC H. M. KIMBALL
SAN FRANCISCO OFFICE

SAVINGS: None
AWARD: None

POLICE TRAINING FILMS

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CA/BMF

SUGGESTION: Bureau form letters scheduling the movement of various police training films are generally captioned by the name of the police school or other function at which they are to be used and the correspondence is filed with material pertaining to the individual police school concerned.

The suggestion is that copies of such letters covering the movement of police training films be placed in a single file. In support of this suggestion it has been observed that there would be little opportunity of clerical personnel making an error in filing correspondence in an improper file.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

The Committee felt that communications requesting or transmitting films for use in connection with a specific police school should bear a caption relating to that school in order to minimize the possibility of confusion on the part of instructors in utilizing the film. Further, if the police school is not identified in the caption it generally would be necessary to identify it in the body of the letter, which would be a complicated factor since most of the communications are form letters.

Executive Conference

OK
H

Time

66-2554-7693

RECORDED - 34
INDEXED - 25

MAY 11 11 35 AM '50

PK

cc - Mr. Clegg
Mr. Mohr

MAY 11 1950

RECORDED - 34
INDEXED - 25

THE DIRECTOR

4/21/50

JOINT COMMITTEE

SUGGESTION NO. 389

EMPLOYEE: T. E. NAUGHTEN
DIVISION II, SOG

~~SYSTEM OF RECORDING DICTATION PRODUCTION~~

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/OFF

SUGGESTION: That a 3 x 5 card system be employed for use in maintaining a record of stenographic production and at the same time follow the Agents production in terms of reports, letters and memoranda.

Under this system a 3 x 5 card would be prepared for each Agent and there would be recorded thereon information showing the number of transcribed pages. This information would be segregated by a stenographer and thus would be readily summarized at the end of a stated period to show the production per Agents and also production per stenographers. Under the proposed system the posting of the information to the 3 x 5 card would be handled by the field supervisor or SAC at the time he reviewed the outgoing report, letter or memorandum.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

The committee felt that the information desired could be obtained by a review of stenographic daily reports. The proposed additional record would simply make further administrative operations without commensurate benefit.

Executive Conference

RECORDED - 34

INDEXED - 34

OK 4/23
H.

66-2554-7694

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Room _____

cc - Mr. Clegg
Mr. Mohr

RTH:mfc

RH

MAY 1 1950

The Director
The Executives Conference

April 21, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/BMS

The Executives Conference of April 20, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Belmont, Mohr, Harbo, Tracy and Glavin, considered a memorandum from Mr. H. L. Edwards, Bureau Personnel Officer, concerning health service facilities. Mr. Edwards' memorandum, together with incidental papers, is attached hereto.

The Conference was advised that on January 31, 1950, Donald S. Dawson, Administrative Assistant to the President, in a communication to the Heads of Executive Departments and Agencies, pointed out the heads of Federal agencies provide health services to employees of their agencies under specified circumstances and has defined in general terms what may be included in a health program. Dawson further pointed out that the President had approved a Statement of Policy covering the Establishment and Operation of Federal Employee Health Programs. The Statement is attached.

Briefly, the program is that agencies are encouraged (1) to consult with Public Health Service on their requirements for employee health programs, or (2) contract with Public Health Service in communities where the Service has adequate and accessible out-patient facilities, or (3) where Public Health Service facilities are not available, arrange with other Government agencies having medical departments to provide services, or (4) operate their own facilities where other Federal medical facilities are not available. The basic rules and principles, which will control the scope of the health services, will be (1) a minimum of 300 employees in a particular establishment to warrant the establishment of a health service, (2) the maximum permissible cost will be \$8.00 per year per employee to be served except in the case of small agencies due allowance will be made for meeting the cost of a minimum health service, and (3) they point out the type of services to be rendered.

RECORDED - 34
INDEXED - 34

This matter was brought to the attention of the Conference due to the fact that the Bureau has health services at the Seat of Government, Los Angeles, New York and Newark. It previously had health services in Chicago, Philadelphia and San Francisco. San Francisco and Chicago have over 300 employees at the present time. However, there has been no health service in those offices since April of 1946 in the case of Chicago, and August of 1946 in the case of San Francisco. It was pointed out that San Francisco at the present time is in a Federal building where health service is undoubtedly available. Chicago is

CC: Mr. H. H. Clegg
Mr. Mohr

Attachment

Memorandum for the Director

not desirous of having a health service at the present time, McSwain having pointed out in the past that he did not feel that the continuance of such service was necessary. Philadelphia has less than the minimum 300 employees. Newark, which office has a health service, has 193 employees at the present time and, since it has been available and is serving a useful purpose, it does not appear that any action should be taken at the present time to discontinue it. We have followed Newark very closely during 1949 with a view to determine whether its continued operation was warranted. The Agent in Charge has consistently recommended its continuance because he feels that the services are valuable and tend to cut down sick leave and generally raise the morale and health level of the employees.

The Conference recommends, therefore, that no further action be taken in connection with this particular matter at this time.

*Respectfully,
For the Conference*

Clyde Tolson

OK

THE DIRECTOR

4/21/50

JOINT COMMITTEE

SUGGESTION NO. 390

EMPLOYEE: SAC E. SCHEIDT
NEW YORK OFFICE

SECURITY INDEX CARDS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY SP-SCIP/SP

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

Executive Conference

SUGGESTION: That security index cards in the field be filed according to the name commonly used by the individual rather than by the subject's true name, which is the present Bureau procedure.

The New York office points out that the security card on Eugene Dennis, Secretary of the Communist Party, is filed under his true name, Francis Eugene Waldron.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

It was found unfavorable on the grounds that the security index card constitutes a "pick-up" list and is not intended to supplant the general index in the office. Further, the security index card, although filed under the subject's true name, also carries the aliases under which he is generally known.

OK

Yam

RECORDED - 34

INDEXED - 34

66-2554-7696
APR 29 1950
34

RD

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen **cc - Mr. Clegg**
Tracy _____ **Mr. Mohr**
Harbo _____ **RMH:mfc**
Mohr _____ *mfc*
Tele. Room _____
Nease _____
Gandy _____

MAY 1 1950

THE DIRECTOR

April 24, 1950

THE EXECUTIVES' CONFERENCE

INTERDEPARTMENTAL COMMITTEE ON INTERNAL SECURITY
REQUEST FOR BUREAU HANDLING OF ADDITIONAL NAME CHECKS

At the Executives' Conference, April 19, 1950, Messrs. Ladd, Tracy, Harbo, Clegg, Carlson, Mohr, Nease, Glavin and Belmont in attendance, the Conference considered the request by Mr. Leonard P. Bienvenu, Secretary of the Interdepartmental Committee on Internal Security, that the Bureau handle an additional project of approximately 250,000 name checks a year on persons in the United States who apply for passports and that the Bureau advise as to the approximate cost of such a project.

The Conference was advised that such a project would involve a different type of search by the Bureau than that afforded individuals living in foreign countries applying for a United States visa. Complete identifying data would be available and since fingerprints of applicants for passports are not taken, it would be necessary for the name check to include the data in the criminal, as well as subversive, files of the Bureau. The Chief Clerk's Office made a study of this request and advised that the cost of each individual name check would be \$3.07 and for 250,000 name checks it would be \$767,000.

It was recalled that on March 23, 1950, the Executives' Conference had considered a request by the Subcommittee on Alien Entry Problems of ICIS as to whether the Bureau could handle a select group of 200 name and fingerprint checks on an expedite basis, that is, the results to be made available on a five-day basis. In addition, the Subcommittee had requested to be advised if the Bureau could also handle, on a routine basis, an additional 1,000 name and fingerprint checks. The Executives' Conference approved the handling of this additional name check work and recommended that the Subcommittee be so advised, providing the appropriation measure pending before Congress at that time was approved. An appropriate reply in accord with these recommendations was sent to Mr. Bienvenu.

In regard to the current request of Mr. Bienvenu, the Conference was advised that a study of this proposal reflected that it would cost approximately \$767,500 a year and would require the services of additional personnel; that our present appropriation could not handle this added cost. It was agreed that if the necessary funds could be made available to this Bureau on a reimbursable basis, the project could probably be handled.

The Executives' Conference unanimously agreed that Mr. Bienvenu should be advised in accordance with the foregoing. If you approve, the attached letter will be forwarded to Mr. Bienvenu.

RECORDED - 20
Respectfully,
For the Conference

Clyde Tolson

662534-767
INDEXED
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/81 BY SP-SCV/BHF

- Tolson _____
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 - Tele. room _____
 - Nease _____
 - Gandy _____
- CC - Mr. H. H. Clegg
Mr. J. P. Mohr
- Attachment
AHB:tlc

THE DIRECTOR

April 24, 1950

THE EXECUTIVES' CONFERENCE

~~X~~ NON-CRIMINAL INQUIRIES RECEIVED FROM THE [redacted]

b7D

The Executives' Conference, Messrs. Ladd, Tracy, Harbo, Clegg, Carlson, Mohr, Nease, Glavin and Belmont in attendance on April 19, 1950, was advised that the [redacted] as a matter

[redacted] has been handling certain requests received from [redacted]

[redacted] which is a member of the International Criminal Police Commission, and as such, cooperates with the Bureau. These requests concern possible criminal and bankruptcy records concerning individuals who have been appointed as company managers in [redacted]. While the requests are obviously of a non-criminal nature, as far as the Bureau is concerned, they are apparently necessary from the standpoint of the law enforcement agencies in [redacted].

b6
b7C
b7D

[redacted] it is necessary for the criminal police to determine the possible criminal and bankruptcy record and business reputation of an individual before the latter can be given official recognition as the foreign-appointed manager of a company operated in [redacted] therefore, has directed his inquiries to the Bureau as the representative of the International Criminal Police Commission in the United States.

In handling these inquiries, investigation has been limited to credit and criminal checks and to the appropriate checks of the bankruptcy indices of the United States District Courts. The Conference was advised that these requests of [redacted] are showing a slight increase. In 1949, a total of 39 such requests were received, and from January 1 to March 20, 1950, 14 requests were received.

b7D

It was pointed out to the Conference that the procedure in handling these requests involves an expenditure of very little investigative time since the Bureau's Agents regularly contact the necessary sources in the normal course of business.

The Executives' Conference approved continuing to handle these requests as a cooperative gesture by the Bureau, particularly as the problem involved is inconsequential. In the event these requests become unusually heavy, the matter will again be considered. This is submitted for your approval.

Respectfully,
For the Conference

RECORDED - 114
Clyde Tolson

INDEXED - 114

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 JAT/MS

66-2554-7698

APR 29 1950

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- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

CC - Mr. H. H. Clegg
Mr. J. P. Mohr

AHB:tlc

APR 23 1950

THE DIRECTOR

4/24/50

THE EXECUTIVE CONFERENCE

~~CRIME SURVEY PROGRAM~~

The Executive Conference today with Messrs. Ladd, Carlson, Clegg, Tracy, Nichols, Glavin, Mohr, Harbo, Belmont and Rosen in attendance, considered the attached letter to all SAC's, concerning the intensification and acceleration of the Crime Survey Program in anticipation of possible legislation to curb gambling activities and the possibility of a Congressional inquiry into interstate crime and vice conditions.

The SAC letter was approved by those in attendance with the exception of Messrs. Clegg, Mohr, Harbo and Tracy, who were opposed because they felt that this would be undesirable because it could be encroaching upon the duties of local law enforcement agencies.

Respectfully,
For the Conference

Clyde Tolson

AR:TW
Attachment

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5 C/L/MP

RECORDED - 114

INDEXED - 114

66-2557-7649

APR 29 1950

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APR 26 5 58 PM '50

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APR 29 1950

THE DIRECTOR

April 25, 1950

THE EXECUTIVES' CONFERENCE

AUTHORIZATION FOR STAMPS TO BE USED IN INSTANCES INVOLVING PARTIAL OR LIMITED INVESTIGATIONS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-50/AM

At the Executives' Conference, April 21, 1950, Messrs. Ladd, Glavin, Tracy, Elegg, Harbo, Mohr, Rosen, Nease, Carlson, and Belmont in attendance, the Conference considered the advisability of preparing an additional stamp to be utilized in replying to requests for name checks when the reply reflected no derogatory information resulting from a limited investigation.

It was pointed out that the present stamp being utilized by the Liaison Section in replying to name check requests is as follows:

"(Date and place of last investigative report)
INVESTIGATION REVEALED NOTHING OF QUESTIONABLE CHARACTER, REPUTATION, EMPLOYMENT, NEIGHBORHOOD AND ASSOCIATES. THIS IS NOT A RECOMMENDATION OR FINDING BY THE FBI AS TO CLEARANCE OR NON-CLEARANCE OF THE INDIVIDUAL INVOLVED."

In certain types of cases such as (1) restricted requests from the Department or White House, (2) Loyalty investigations, and (3) Atomic Energy investigations, only a limited investigation is conducted. As the above stamp is utilized in replying to inquiring agencies, where a limited investigation has been conducted, the inference is, of course, that a full investigation was conducted. Therefore, it was proposed that in instances where a partial or limited investigation has been conducted and where reports are not furnished to the inquiring agency, an additional stamp be utilized to read as follows:

"(Date and place of last investigative report)
A PARTIAL OR LIMITED INVESTIGATION REVEALED NOTHING DEROGATORY CHARACTER, REPUTATION, EMPLOYMENT, NEIGHBORHOOD, AND ASSOCIATES. THIS IS NOT A RECOMMENDATION OR FINDING BY THE FBI AS TO CLEARANCE OR NON-CLEARANCE OF THE INDIVIDUAL INVOLVED."

Mr. Ladd and Mr. Harbo voted that this stamp, as suggested, be utilized.

It was also suggested that the proposed stamp not utilize the words "partial" or "limited," but rather that the proposed stamp read as follows:

"(Date and place of last investigative report)
FBI HAS NOT CONDUCTED A COMPLETE INVESTIGATION. THE INVESTIGATION CONDUCTED REVEALED NOTHING DEROGATORY CHARACTER, REPUTATION, EMPLOYMENT, NEIGHBORHOOD, AND ASSOCIATES. THIS IS NOT A RECOMMENDATION OR FINDING BY THE FBI AS TO CLEARANCE OR NON-CLEARANCE OF THE INDIVIDUAL INVOLVED."

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- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

CC - Mr. H. H. Clegg
Mr. J. J. Mohr

RECORDED - 114

INDEXED - 114

66-2554-7700

[Handwritten signature]

APR 25 1950

Tolson

MEMORANDUM FOR THE DIRECTOR

Messrs. Glavin, Clegg, Tracy, Mohr, Carlson, Rosen, Nease and Belmont
voted for this suggestion.

In the event you approve, a stamp will be prepared in accordance with
the majority vote above.

Respectfully,
For the Conference

✓

Clyde Tolson

OK
AT

DL

The Director
The Executives Conference

April 25, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SC/BMP

The Executives Conference of April 24, 1950, consisting of Messrs. Ladd, Clegg, Nichols, Mohr, Rosen, Belmont, Harbo, Tracy and Glavin, considered a suggestion submitted by L. R. McCoy, Communications Section, that the Bureau purchase a number of code practice oscillators and records to provide our radio operators with a means of maintaining their code sending and receiving speed.

It was pointed out to the Conference that the Communications Section felt that it was certainly desirable to have these practice sets and records available so that the operators who have very little practice at this time, particularly in those offices where we maintain emergency stations, could keep up on their sending and receiving speeds. Mr. Nichols advised the Conference that he felt it would be satisfactory to purchase these practice sets and records after the beginning of the next fiscal year, July 1, 1950, and the Conference recommends that such sets and records be procured at that time.

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

RECORDED - 68

INDEXED - 68

66-2354-7701

APR 29 1950

- Tolson _____
- Ladd _____
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- Nease _____
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THE DIRECTOR

4-26-50

Executives Conference

Pistol Training for Anchorage

The Executives Conference on 4-21-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg present, unanimously recommended that, since the two male radio operators assigned to the Bureau's radio station at Anchorage have previously received pistol training while in Washington, in view of the fact that they have a pistol assigned to the radio station which is located outside the town of Anchorage and in a rather isolated section, these two radio operators should each month receive training with the pistol. If approved, there is attached hereto a letter to the Anchorage Office which made inquiry in this connection.

Respectfully,
For the Conference

Clyde Tolson

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 8/14/91 BY Sp-Sc/bmp

Attachment

cc-Mr. Mohr
Mr. Clegg

HHC:DMG

RECORDED - 68

INDEXED - 68

66-2554-7702

APR 29 1950

- Tolson
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- Glavin
- Nichols
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- Mohr
- Tele. Room
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MAY 1 1950

THE DIRECTOR

4-26-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CUB/DAJ

The Executives Conference on 4-21-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg present, recommended a change in the requirements as to Special Agents retaining Identification Orders and Wanted Flyers.

Present Practice

At present individual Agents are not required to retain Identification Orders, Wanted Flyers or Apprehension Orders, but if they do maintain any of these forms, they are required to retain them in a current status, that is, all outstanding Identification Orders since the Agents have been in the service may be retained by them.

The Suggestion

The suggestion is that the individual Agents be permitted to retain Identification Orders and Wanted Flyers on a selective basis; that they can retain those in which they feel they have an interest, but they would not be required to retain others where there is no lead in their area and no indication of any need for its retention. Discussions with a number of Agents indicated that many of them at the present time after receiving Identification Orders and Wanted Flyers are destroying them after they have examined these forms. If the recommendation of the Conference is approved, there is attached hereto a Bureau Bulletin to this effect.

Respectfully,
For the Conference

Clyde Tolson

Attachment

cc-Mr. Mohr
Mr. Clegg

RECORDED - 68

INDEXED - 68

66-2554-7703
APR 22 1950

HHC:DMG

316
MAY 1 1950

THE DIRECTOR

4/27/50

THE EXECUTIVES CONFERENCE

DEPARTMENTAL ORDER #3229

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/90 BY SP-Sci/bap

On 4/27/50, the Executives Conference, those present being Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg, considered the Departmental Order #3229 which prohibits files, documents and information of the Department (including the Bureau) being made available, even on subpoena, without the consent of the Attorney General.

In issuing some instructions to the United States Attorneys with reference to this Order, the Department, through error, labeled the material, "Order #3229, Supplement 1 and Supplement 2." These two supplements were, in fact, procedural; were instructions for the United States Attorneys; and do not affect the Order itself in any material sense. Supplement 1 requires requests by the Provost Marshal's Office for information about saboteurs to be referred to the Department of Justice, and Supplement 2 states that when a subpoena duces tecum is received, the file should be produced in court or brought to the U. S. Attorney's office nearby, and then the Department employee will respectfully decline to make it available.

Due to the fact that these two supplements were inadvertently turned over to the court with the original Order #3229 in a recent case at Chicago (the one in which SAC McSwain was held in contempt until the decision was reversed), the Department has now decided that the proper procedure is to rescind these two supplements, since they were merely procedural, and issue the same language in a circular letter to U. S. Attorneys. As Mr. Clegg attended a preliminary conference as the Bureau's representative in discussing Order #3229 recently, he was requested to initial the order rescinding the two procedural supplements.

RECOMMENDATION: The Conference had no objection to these two procedural supplements being rescinded and felt that, since the Department requested it, the Bureau's representative might properly initial, for approval, the issuance of the order rescinding the two supplements.

- Tolson _____
- Ladd _____
- Clegg HHC:BG
- Glavin _____
- Nichols cc-Mr. Clegg
- Rosen Mr. Mohr
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
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RECORDED - 68
INDEXED - 68
66-2554-7704
APR 29 1950

4/27/50

The Director

April 19, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SCJ/MS

The Executives Conference of April 19, 1950, consisting of Messrs. Ladd, Glegg, Carlson, Belmont, Mohr, Harbo, Tracy, Nease and Glavin, considered a suggestion submitted by Donald A. Hekking, clerical employee of the Cleveland Division, wherein it was suggested that the Bureau consider utilizing a new pressurized fire extinguisher selling under the trade name of "Hero" manufactured to retail for \$1.29 each rather than continued utilization of the fire extinguishers presently installed in various Bureau automobiles. We presently use the Pyrene fire extinguisher, which costs \$5.72 each.

It was pointed out to the Conference that the pressurized fire extinguisher was discussed with representatives both of the Bureau of Standards and Federal Supply Service; that Mr. Hodge of the Bureau of Standards stated he never heard of this extinguisher and he was of the opinion that it was a cheap product and, from the price of it, he would not recommend that the Government purchase this extinguisher. Mr. Brunett, Federal Supply Service, stated he never heard of the extinguisher and hesitated to give any technical advice concerning it. He was of the opinion, however, that due to the fact that it was a pressurized extinguisher, it may lose its pressure and, therefore, cannot be considered as reliable as the hand pump type extinguisher. Further, this extinguisher is not on Government schedule of supply.

For the Director's information, the Bureau presently utilizes the Pyrene hand type extinguisher and all Bureau automobiles are equipped with this particular type of extinguisher at this time. There is a supply of approximately 110 such extinguishers in the Supply Room. The Pyrene extinguisher is purchased from Government schedule. It was pointed out to the Conference that we have had no extreme difficulty with leaking of fluid or fumes from the Pyrene extinguisher; that it is a size that can be conveniently installed in a clamp directly under the dashboard of the automobile, and that these extinguishers can be refilled. As a matter of fact, we refilled approximately 200 of them last year at a cost of \$1.40 a piece.

- Tolson _____
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- Nichols _____
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- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

CC: Mr. H. H. Clegg
Mr. Mohr

NEG:VH

Attachment

54 MAY 2 1950

RECORDED - 58
INDEXED - 96

66-2559-7705
APR 29 1950

Memorandum for the Director

It was recommended to the Conference that since this particular type of pressurized extinguisher is not yet known to be satisfactory in view of the fact that an expert at the Bureau of Standards would not recommend it for purchase by the Government and the expert at Federal Supply Service stated that a pressurized extinguisher may lose its pressure and, further, in view of the fact that all of our cars are presently equipped with extinguishers whose reliability has been proven over the years, that no action be taken by the Bureau in connection with the purchase of this particular type of extinguisher at this time, but that the Bureau continue to keep in touch with the Federal Supply Service and Bureau of Standards to determine when tests on a pressurized "one time" extinguisher are made so that if a better and more reasonable extinguisher is placed on the market, the Bureau can consider such purchase at that time.

The Bureau has previously advised Mr. Hekking, who submitted the original suggestion, of the fact that the Bureau was considering his suggestion. It is now recommended that the attached communication go forward to Mr. Hekking.

Respectfully,
For the Conference

Tm

Clyde Tolson

*Alright but keep in touch
with testing so we will have
the best.*

H

THE DIRECTOR

DATE 05-31-2011

April 20, 1950

EXECUTIVES CONFERENCE

INVESTIGATIONS ALONG MEXICAN BORDER

~~CONFIDENTIAL~~

The Executives Conference on April 19, 1950, consisting of Messrs. Glavin, Tracy, Harbo, Belmont, Ladd, Mohr, Carlson, Nease and Clegg, considered the suggestion of Inspector T. E. Naughten that the present limitation on Special Agents of 25 miles for conducting investigations in Mexico be extended to 250 miles.

A number of cases were cited in several of the border divisions which are pending in that area, and it was felt generally by the SAC's at El Paso, Phoenix and San Diego that an extension of the area in which Special Agents should work would be desirable. The SAC at Albuquerque does not anticipate much work in his division in Mexico. The SAC at San Antonio was opposed to extending the zone.

The Executives Conference, bearing in mind the matter of international relationships and the fact that Agents were prohibited for a time from entering the Mexican territory for any investigative work, felt that it was unwise in any way suggest any modification of the existing arrangement. To do so, it was felt, might cause restrictions that would curb our present privileges, and thus the question should not be raised in view of the international complications and the possibilities of the decision being reached to the Bureau's disadvantage.

~~ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
EXCEPT WHERE SHOWN
OTHERWISE~~

Respectfully,
For the Conference

Clyde Tolson

5/14/91
Classified by SP-5 CJP/BJR
Declassify on OADR

EX-125

RECORDED - 65
INDEXED - 65

66-2534

7706

cc: Mr. Clegg
Mr. Mohr

HHC:dgh

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
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- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

54 MAY 2 1950

~~CONFIDENTIAL~~

THE DIRECTOR

April 19, 1950

JOINT COMMITTEE

SUGGESTIONS 386 and 415
REPORT WRITING

SAVINGS: None
ATTARD: None

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJK/BK

P3

SUGGESTIONS: Since the issuance of Bureau Bulletin No. 7 dated 2/24/50 on Report Writing requiring that the reference data on investigative reports appear on the last page of administrative data, certain additional questions have been raised by the Field.

I. Should the Bureau file number appear on the first page alongside of the designation of the number of copies indicated for the Bureau, or should the Bureau file number appear with the references on the final administrative page?

Suggestion No. 386 is that when the Bureau file number is known at a field office, it be placed immediately to the right of the designation of the number of copies of reports coming to the Bureau on the first page of the report form.

Before the issuance of Bureau Bulletin No. 7 above referred to, it had been the practice to include with the reference the Bureau's file number, if known. It is a present requirement that if the file number of any other field office is known, it should be placed alongside the designation of the number of copies for that field office on the first page, so this suggestion would not be inconsistent with the practice of indicating field office file numbers.

ADVANTAGES: (1) This would make more easily available to the clerical employees in the Records Section the file number which would be on the first page of the report, and this will permit an easier identification of the proper file to which the serial belongs.

(2) This procedure would be consistent with the practice of listing file numbers of other field offices when known.

(3) It is now generally recognized that the Bureau has a file on any subject about whom a report may be prepared, thus, the indication that there is a file does not involve hazards which might attract a subpoena or request for such files over and beyond that which now exists.

(4) 7 out of 8 SAC's whose opinions were reported recommended that the file number be listed with designations for the Bureau.

- Tolson _____
- Ladd _____
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- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

Mr. Clegg
Mr. Mohr

54 MAY 18 1950

HRC: dgh Attachment

66-2554-1
SEARCHED ON

66-2435-995
COPY FILED IN

DISADVANTAGES: (1) It would not indicate by specific file number the exact file in which the report should be placed, thus, adding some slight inconvenience when any subpoena may be issued for a particular file

(2) Even if an outside agency had access to a report containing this file number, it could also otherwise very readily identify the file by sufficient descriptive information to locate it anyway.

JOINT COMMITTEE CONSIDERATION: Unanimously favorable.

EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on 4/20/59, with Messrs. Glavin, Tolson, Harbo, Mohr, Belmont, Ladd, Carlson and Clegg present, recommended unanimously favorably.

2. Shall the indication of enclosures with the report be indicated on the first page?

JOINT COMMITTEE CONSIDERATION:

It was the unanimous opinion of the Joint Committee that the listing of enclosures on the first page should continue as at present. This is essential, it is believed, in order that the clerks handling the outgoing mail and filing work will recognize that there is an enclosure and will see that the report is complete.

EXECUTIVES CONFERENCE CONSIDERATION: Unanimously favorable.

3. Shall the references continue to appear on the final page of the administrative section of the report, or should they be returned to the first page?

JOINT COMMITTEE CONSIDERATION:

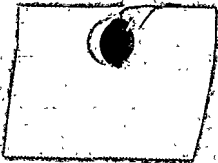
The Joint Committee unanimously recommended that the existing rule continue, that this reference data be on the final administrative page of the report, consistent with the instructions issued on 2/24/50.

EXECUTIVES CONFERENCE CONSIDERATION: Unanimously favorable.

If these recommendations are approved, there is attached hereto a Bureau Bulletin to this effect.

Respectfully,
For the Conference

Clyde Tolson



THE DIRECTOR

April 19, 1950

JOINT COMMITTEE

SUGGESTION NO. 376

EMPLOYEE: SA LAWRENCE E. BUSCHER
WASHINGTON FIELD OFFICE
PHOTOGRAPHS OF FUGITIVES

SAVINGS: None
AWARD: None

MEMBERS PRESENT: H. H. Clegg
E. T. Harbo
E. Scheidt
A. Cornelius

Executive Conference

SUGGESTION: That whenever there is an undeveloped lead in Fugitive cases, the office of origin furnish to the auxiliary offices copies of the subject's photograph when available.

- ADVANTAGES:
1. In the event the Fugitive were seen, his identification could be quicker, and his description would thus be more adequate.
 2. Available photographs should be circularized to those offices where the subject might be to permit easier identification.

- DISADVANTAGES:
1. Frequent undeveloped leads merely to seek automobile registrations and license tag numbers and for other types of information when there is no indication of the presence of the fugitive in that auxiliary division would make the photograph unnecessary.
 2. It is now logical and well established that when there are leads to locate the fugitive, available descriptive data and photographs should be furnished.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SC/BAP

DEPT OF JUSTICE

66-2554
NOT RECORDED

75 MAY 4 1950

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- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

cc: Mr. Clegg
Mr. Mohr
lgh

ORIGINAL COPY FILED IN 66-2554

SAC, PHILADELPHIA

4-24-50

Director, FBI

Reurlet March 29, 1950, concerning two-way FM radio cars. It will be agreeable in cars equipped with two-way radio equipment, when there is not sufficient space in the glove compartment for the first aid kit, that such kits be maintained elsewhere conveniently in the car, i.e., in the trunk of the automobile or on the shelf-like space behind the rear seat, or at any other convenient location.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/13/99 BY SP-5 ci/btz

HHC:DMG

(Approved by Exec. Conf. 4-20-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson & Clegg present) HHC:DMG

Executive Conference

ORIGINAL FILED IN 80-750-437

RECORDED

66-2554-7707
MAY 1 1950
73

53 MAY 12

3

THE DIRECTOR

JOHN CANTRETT

SUBSECTION 1B, 392
BENJAMIN J. GRABAM, JR
FUGITIVE OFFICE
FUGITIVE JOHN LEWIS

MEMBERS PRESENT: H. H. Clegg
R. F. Harbo
E. S. Saylor
A. Connelley

28909
4/22/50

SAVITTS: None
AWARD: None

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/13/71 BY SP-5 CIB/DAF

Executive Conference

SUBJECT: That when the subject of a case is made a fugitive the office of origin should prepare an exact copy of the regular Fugitive form factor which is submitted to the Bureau. This exact copy should be supplied to the file jacket in the field office.

In support of the suggestion it is pointed out that this system would make immediately available to employers, through having to locate the exact file, the information that the subject is a fugitive and the subject's description and the dates of the outstanding warrants. If a telephone inquiry is received concerning the fugitive, certain basic information regarding the subject would be available without locating the file.

JOHN CANTRETT COMMENTARY: Immediately implementable.

The Joint Committee believes that it would be a dangerous and bad practice to rely on information appearing in a copy of a fugitive form letter since there may be some vague information appearing in this case file. The Committee feels that the case file should be located and the information therein reviewed and it should serve as the basis for action taken by the office.

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- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

cc - Mr. Clegg
Mr. Mohr

RECORDED
MAY 1950

166-2554-
NOT RECORDED
75 MAY 1950

John Cantrett
RB
DP
Rm

THE DIRECTOR

April 18, 1950

JOINT COMMITTEE

*CONSOLIDATION OF CLOSED FILES IN THE FIELD

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/13/91 BY SP-5 CIB/DF

SUGGESTION: You will recall that there was carried out by the Field instructions that in certain types of applicant cases, such as Voice of America, Atomic Energy Act, Greek-Turkey Aid, as well as in Selective Service cases, a project of removing surplus copies of serials, and then consolidating several smaller files into one large volume. There has been a considerable amount of saving of space and file cabinets as a result of these projects. The question now arises as to whether this same procedure should be followed in criminal and other applicant types of cases.

JOINT COMMITTEE CONSIDERATION:

In view of the divided opinion on the part of the members of the Joint Committee, it was recommended that all field offices be circularized as to their views with respect to the following matters:

1. In field offices, should the project of eliminating unnecessary duplicate copies of reports and the consolidation of reports on individual cases into larger files be applied to all criminal cases and all applicant types of cases?
2. Same as No. 1 above with the exceptions of Crime Survey investigations, Kidnapping, Bank Robbery and Anti-trust investigations.
3. In the Field, should field offices be authorized at this time to destroy the entire file in all criminal and applicant types of cases (not security cases) when such cases have been closed for a period of 10 years?
4. Same as No. 3 above, except substitute 15 years for 10 years.
5. Same as Nos. 3 and 4 above, with the understanding that files relating to Crime Survey investigations, Anti-trust, Kidnapping and Bank Robbery investigations would be excepted.
6. In the event it is recommended that files be destroyed under any of the above propositions, should the index cards relating to the files destroyed be located and removed coincident with the destruction of the files?

If approved, there is attached hereto an SAC Letter for this purpose.

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Gandy _____

cc: Mr. Clegg

Mr. Mohr

HHC:dgh

Attachment

RECORDED - 56
INDEXED - 56

66-2537-7718
MAY 2 1950

54 MAY 5 1950

①
EXECUTIVES CONFERENCE CONSIDERATION:

The Executives Conference on April 19, 1950, consisting of Messrs. Glavin, Tracy, Harbo, Belmont, Ladd, Mohr, Carlson, Nease and Clegg, approved the attached letter to canvass the views of field offices as to their views prior to reaching a final decision on the various points.

Respectfully,
For the Conference

OK
H.

V
Clyde Tolson

THE DIRECTOR

April 20, 1950

EXECUTIVES CONFERENCE

MANAGEMENT IMPROVEMENT PLANS

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/14/91 BY SP-5U bmk

The Executives Conference on April 19, 1950, consisting of Messrs. Glavin, Tracy, Harbo, Belmont, Ladd, Mohr, Carlson, Nease and Glegg, considered the Budget Bureau's Circular No. A-8 dated January 31, 1950, which provides that each agency of the Government submit an annual report on the operation of its Management Improvement Plan, such report to be sent to the Bureau of the Budget with its annual budget submission. It requires that there be one section dealing with the Operation of the Management Improvement Plan, in which shall be set forth the progress which has been made and the general effectiveness of the agency's plans for identifying opportunities for improvement, for identifying units which are outstanding, and for the plans accomplishing systematic reviews of operation to determine the degree of efficiency and economy.

It also requires schedules of management improvement action, including a listing of individual operating problems, indicating the improvement accomplishments during the year, the improvement activities underway during the year, and the proposed activities to be undertaken for the budget year.

A recommendation was made that the inspectors be instructed as to the existence of these provisions, and then required to prepare additional copies of memoranda reflecting accomplishments, which memoranda will be maintained by the clerical employee charged with maintaining inspection reports, and that these copies of memoranda should be retained for the annual period until the required report is prepared. The necessary summary can be prepared from these data when the report is prepared.

Mr. Glavin was opposed to the setting up of a file of additional copies of memoranda reflecting accomplishments since he felt that the accomplishments of the Bureau from a management improvement plan angle could be summarized at the time reports are made in the future under the above Budget Bureau circular. Mr. Glavin pointed out that he felt that the Bureau would not desire to furnish copies of our inspection reports with the over-all report which is to be submitted to the Bureau of the Budget and, if copies were not to be furnished, he felt that no useful purpose would be served in having additional copies made.

All other members of the Conference thought that this information should be available in the event it was insisted that these instructions be complied with, and the retention of these additional copies of memoranda for a one-year period for this specific purpose would occasion no heavy burden and would make easily available the information which may become necessary. It would also avoid the necessity of an extensive review of all field office inspection files to assemble such information in the event it were required.

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- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

cc: Mr. Glegg
Mr. Mohr

MAY 3 1950

RECORDED - 32
INDEXED - 32

MAY 2 1950

73

62-18217-249

If the majority views are approved, there is attached hereto a memorandum for the purpose of putting these provisions into effect.

Respectfully,
For the Conference

Clyde Tolson

Mr. Clegg

April 11, 1950

J. A. Sizoo

MANAGEMENT IMPROVEMENT PLANS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5/BJW

Bureau of the Budget Circular No. A-8 dated January 31, 1950,
provides in Section 5-c as follows:

- " c. Annual reports. Each agency shall submit an annual report on the operation of its Management Improvement Plan to the Bureau of the Budget along with its annual budget submission. The report shall contain a summary section for the agency as a whole, and separate sections for each bureau or major constituent unit.
- " Each section shall be in two parts: (1) the operation of the Management Improvement Plan, and (2) schedules of management improvement action.
- " (1) Operation of the Management Improvement Plan: This part of the report shall provide a summary evaluation of the Management Improvement Plan. It shall set forth the progress which has been made and the general effectiveness of the agency's plans for (1) accomplishing systematic reviews of operation to determine the degree of efficiency and economy, (2) identifying opportunities for improvement and scheduling action to achieve improvements, and (3) identifying units that are outstanding and supervisors and employees who make outstanding contributions to efficiency and economy. The report should briefly describe the techniques and facilities employed and should indicate progress made in the development and use of standards for substantive programs and work processes and criteria for the application of reviews.
- " (2) Schedules of management improvement action: This part of the report shall provide a summary of the major opportunities for improvement which have been identified, the actions taken and benefits realized, and actions proposed for the coming year. The purpose of this summary is to furnish a concise interpretation of the scope and significance of improvement accomplishments and proposals.
- " Following the summary, this part shall provide details of the program, including a listing of individual operating problems and other opportunities for improvement, in the order of their priority, with information about each such item, indicating (a) the improvement accomplishments during the past year, (b) improvement activities underway during the current year, and (c) proposed activities to be undertaken for the budget year. Approximate manpower assigned and estimated initiation and completion dates should be indicated for each of the items.

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JAS:KEM

RECORDED - 32

66-2554-71/2
MAY 2 1950
73

ORIGINAL FILED IN

Memo to Mr. Glegg

April 11, 1950

The Bureau has previously furnished general information to the Bureau of the Budget concerning our Management Improvement program which, of course, is made up largely of the services of this Division. It therefore appears that it would be desirable to effect arrangements whereby the accomplishments of the Training and Inspection Division, as they contribute to improved operating efficiency of the Bureau, be recorded in such a manner that we can conveniently furnish the requested information to the Bureau's budget officer for use in connection with the Bureau's annual submission.

Recommendations:

1. That the attention of all inspectors preparing summary memoranda, inspection reports, etc. be called to the existence of these provisions, and that copies of all memoranda reflecting accomplishments be furnished to Mrs. Griggs.
2. That all persons bear in mind particularly provisions of No. (2) above and so indicate if it is felt that the subject matter can be regarded as a major improvement opportunity within the meaning of this provision.
3. That Mrs. Griggs tabulate improvements made in all memorandas, reports, etc.

The Director
The Executives Conference

April 19, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CIB/MP

The Executives Conference of April 19, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Belmont, Mohr, Harbo, Tracy, Nease and Glavin, considered the attached SAC letter concerning Bureau automobiles, which reflects ~~statistics for the calendar year 1949~~ statistics for the calendar year 1949 insofar as operation and accident rate are concerned. The communication also includes several paragraphs of remarks and observations, which the Administrative Division feels would be of benefit to the field service.

The Conference recommends approval of the letter as recommended.

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

Attachment

OK
H.

RECEIVED DIRECTOR
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U. S. DEPT. OF JUSTICE
APR 20 1 33 PM '50

RECEIVED REA. 206 ROOM
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U. S. DEPT. OF JUSTICE
APR 20 11 55 AM '50

EX-125

RECORDED - 65

INDEXED - 65

66-2554-1110
MAY 27 1950

- Tolson _____
- Ladd _____
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- Tele. Room _____
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54 MAY 4 1950

The Director

April 25, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SC/BJP

The Executives Conference of April 24, 1950, consisting of Messrs. Ladd, Clegg, Nichols, Mohr, Rosen, Belmont, Harbo, Tracy and Glavin, was advised that a form communication was received from W. E. Leonard, General Chairman of the "I Am An American Day" Committee, addressed to the Director, pointing out that a parade would be held in connection with the celebration of the "I Am An American Day" program; that the President of the United States would be the principal speaker, the program to be held in front of the Capitol of the United States. The communication goes on further to say that while every effort is made to economize, certain expenses are necessary and that if the Bureau has approved a contribution to this program, appropriate checks should be made with the secretary or treasurer as soon as possible, and urge that the money be sent to the Financial Chairman, Mr. Hilton Kronheim, Sr. He also states that they are anxious to have those who have time and are willing to participate on committees or to have our organization volunteer its services; that any names furnished to him will be placed on committees.

From the tenor of the communication in question, which is attached hereto, it appears that this particular letter was sent out for commercial and business organizations. The Bureau, of course, would not have a secretary or treasurer, nor could the Bureau approve a contribution for this program.

The conference does not feel, in view of the many other drives being conducted at this time, that any circulation should be made among Bureau employees looking for the procurement of funds for this activity. Should the Director agree, no further action will be taken in connection with this particular matter.

Respectfully,
For the Conference

Clyde Tolson

JK

CC: Mr. E. H. Clegg
Mr. Mohr

VRG:VH

INDEXED - 104
RECORDED - 104

66-2504-7711
MAY 2 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
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- Tele. Room _____
- Nease _____

MAY 4 1950

The Director

April 25, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/24/97 BY SP-56/BJP

The Executives Conference of April 25, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Rosen, Belmont, Mohr, Harbo, Tracy and Glavin, considered a suggestion submitted by Special Agent (A) H. Edward White of the Los Angeles Office concerning the maintenance of office funds in a petty cash account.

Briefly, Special Agent White's suggestion is that each office carry a petty cash fund for the reimbursement of Agent personnel for expense accounts which are \$5.00 or less in total and that a regular accounting be maintained of the funds, and that replacement for the fund be secured when necessary. This Agent points out that the elimination of the submission of expense accounts by a number of Agents when such expense accounts total less than \$5.00 each would eliminate considerable expense insofar as the handling of the vouchers is concerned; that it would be of the advantage of the Government not to have expense accounts submitted for such small amounts.

It was pointed out to the Conference that under present Government regulations, there is no disbursing officer in the Department of Justice outside the United States Marshals, who have special disbursing officer authority by legislation; that the disbursing officer for the Bureau is a representative of the Treasury Department, all our accounts clearing through that Department for payment. It will be recalled that there has been no disbursing officer in the Department of Justice for approximately fifteen to twenty years. The suggestion made by White could not be approved unless there was a regularly designated disbursing officer approved for each Bureau field office. If legislation were secured for such disbursing facilities, the accounts would necessarily be maintained in compliance with General Accounting Office regulations and GAO auditors would audit the accounts periodically each year. It is not felt that the advantages to accrue from an account of this type would be beneficial or economical to the Bureau or the Government considering the additional auditing duties and administrative steps which would necessarily have to be taken to maintain such an account.

- Tolson _____
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- Nease _____
- Gandy _____

The Conference is opposed to the establishment of such a set-up of petty cash funds in the various divisional offices. Should the Director agree, the attached communication should go forward to Special Agent White at Los Angeles.

RECORDED - 143
Respectfully,
For the Conference

66-2554-9712

54 MAY 3 1950

Mr. H. Clegg

Mr. Mohr

Clyde Tolson

DATE: March 23, 1950

TO : MR. HARBO

FROM : I. W. CONRAD

SUBJECT: ~~SECRET~~ UNDERCAR TTY TRANSMITTER

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 ci/bse

BACKGROUND

For some time the FBI Laboratory has maintained for field investigative use a secret undercar transmitter which was designed and constructed by Bureau engineers. This transmitter, power supply and secret device which turns the equipment on and off is perhaps one of our best investigative techniques. As you know, the unit is automatically turned on or off by the subject or any person seating himself in the driver's seat of the automobile to which the unit is attached. Conversations taking place in the automobile are transmitted a distance of several blocks to several miles, depending upon the terrain, where they can be intercepted by Bureau receiving equipment and recorded in Bureau automobiles. The most recent use made of this equipment was on the automobile of a subject involved in the Robink case at Boston.

DEVELOPMENT

When this unit is on field assignment we have no reserve equipment to handle urgent calls from other field offices. Likewise, we have no reserve unit to rely upon in the event of a breakdown or loss of the original unit. It is believed that the Bureau's position in this field can be appreciably strengthened by the construction of an additional identical unit.

RECOMMENDATION

Accordingly, it is recommended that authority be granted for the expenditure of approximately \$30.00 in parts, plus engineering time estimated at 15 man days, for the construction by Laboratory engineers of a second unit for field investigative use.

Approved by Executives Conference 3/28/50:
Messrs. Tolson, Ladd, Tracy, Mohr, Carlson,
Glavin, Rosen, Clegg and Harbo.

ILL/mr

RECORDED - 9

INDEXED - 9

66-2554-7713
MAY 2 1950

73

INITIALS ON ORIGINAL

ORIGINAL FILED IN

DATE: 4/11/50

TO : THE DIRECTOR
FROM : THE EXECUTIVE CONFERENCE
SUBJECT: PREPARATION OF MEMORANDA

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/PAR

The Executive Conference, on April 10, 1950, those present being Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg, considered the matter of preparing supplemental information which is not being included in a memorandum for transmittal to the Department.

Recently, information was received that some of the supervisors in the Espionage Section were following a practice, when preparing a memorandum - for example, to the Department, of including additional data (not believed by them suitable for insertion in the memorandum to the Department) on additional yellow pages which were attached immediately underneath the regular yellow file copy pages. The preparation of these additional yellow pages to be attached to the file copy served the purpose, they thought, of making of record pertinent information which was unsuitable for inclusion in the main memorandum. If then a higher ranking official believed that this information should be included in the principal memorandum, instructions could be issued to this effect.

The difficulty with this procedure is that higher ranking officials, not informed specially of this ^{added} information at the conclusion of the file copy, will read the original, initial the yellow, and are not put on notice as to this added information.

Two possible solutions proposed were:

1. To note at the bottom of the first page of the yellow copy that there was added information at the conclusion of the yellow copy. This was objected to because, in initialing the yellow copies, the officials of the Bureau do not undertake to examine minutely the first page of the yellow, which is initialed, and this notation would not be conspicuously brought to their attention.
2. The second course was to prepare a cover memorandum, calling attention to the data which were not included and explaining the reason therefor, and this cover memorandum would place the officials receiving it on notice as to omitted information so that they could concur or issue instructions for the inclusion of it or any part of it in the regular memorandum being prepared.

EXECUTIVE CONFERENCE RECOMMENDATION:

Unanimously that information of this type should be handled by placing it in a cover memorandum, which would bring it to the attention of those who have

REC:BG
cc- Mr. Clegg
Mr. Mohr

66-2554-
NOT RECORDED
7 MAY 8 1950

66-2554-1981
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JUN 6 1950 42

copy. sc.

OFFICE MEMORANDUM UNITED STATES GOVERNMENT

TO : THE DIRECTOR

FROM : A. Rosen

SUBJECT: ATOMIC ENERGY ACT INVESTIGATIONS
SUBVERSIVE ALLEGATIONS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5ci/bmp

PURPOSE:

a. Executive Conference

To suggest that a Bureau Bulletin be sent to the field requesting more thorough investigation, including contacts with confidential informants in AEA cases when disloyal or subversive derogatory information is developed.

DETAILS:

There have recently been an increasing number of instances when it has been necessary for the Bureau to request additional investigation in AEA cases when subversive derogatory or disloyal information has been developed.

It is believed that the services of confidential informants should be utilized in all such cases, whenever feasible, in order to exhaust every effort to verify or disprove the derogatory allegations.

ACTION:

There is attached a suggested Bureau Bulletin to be sent to the field if you approve.

RWR:mop

Attachment

ADDENDUM: AR:FE 4-25-50

Unanimously approved by the Executives' Conference with Messrs. Ladd, Carlson, Clegg, Tracy, Nichols, Glavin, Mohr, Harbo, Belmont and Rosen in attendance.

Respectfully
For the Conference

DIRECTOR'S NOTATION: "OK H"

Clyde Tolson

66-2534-7714
MAY 3 1950
71

ORIGINAL COPY FILED IN 66-2534-7714

occasion to review the correspondence. If this is approved, there is attached hereto a memorandum to all Bureau officials and supervisors to this effect, and the Supervisors' Manual will have this instruction incorporated therein.

Respectfully,
FOR THE CONFERENCE

Clyde Tolson

DIRECTORS NOTATION: "OK. H."

Mr. S. J. Tracy

March 21, 1950

The Director

UNLAWFUL FLIGHT TO AVOID PROSECUTION, CUSTODY
OR CONFINEMENT OR THE GIVING OF TESTIMONY
CLASSIFICATION 88

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 1/14/91 BY SP-5 CJB/MS

In connection with the augmented Unlawful Flight program, immediate arrangements should be made in the Identification Division for the transmittal to the Investigative Division of certain wanted notices as requested by State, county, and municipal law enforcement agencies and state, penal and correctional institutions. These wanted notices are to include those for individuals whose apprehension is desired for prosecution for any of the crimes as specified in the Unlawful Flight Statute (Title 18, U. S. Code, Section 1073), which are murder, kidnaping, burglary, robbery, mayhem, rape, assault with a dangerous weapon or extortion accompanied by threats of violence, or attempt to commit any of such offenses. Any wanted notices posted by penal or correctional institutions for inmates who had been convicted for and were serving sentences for any of the foregoing crimes and who escaped for confinement should likewise be called to the attention of the Investigative Division. Additionally, the Investigative Division should be informed of any wanted notices that are requested for individuals whose presence is desired as witnesses to give testimony.

The incoming communication requesting a wanted notice and two copies of a transcript of the individual's fingerprint record should be furnished to the Fugitive Desk of the Investigative Division.

For your assistance in selecting the material to be furnished to the Investigative Division insofar as the state crime specified on the wanted notice is concerned, your attention is directed to the following language of the statute: "... offenses as they are defined either at common law or by the laws of the place from which the fugitive flees..." It will, therefore, be seen that crimes designated as housebreaking, storebreaking, breaking and entering, etc., under certain state statutes are interpreted as falling within the category of burglary under the Unlawful Flight Statute. Persons wanted for prosecution or escape from confinement after conviction for such offenses should be called to the attention of the Investigative Division. Likewise, murder in the various degrees, excluding manslaughter, and the various degrees and qualifications of the offense of assault should be called to the attention of the Investigative Division.

A complete review should be made of the Identification Division files, and there should be furnished to the Investigative Division information relative to wanted notices falling within the foregoing categories that have been placed within the past three years. Wanted notices posted by other Federal enforcement, penal and correctional agencies and institutions are not to be considered in connection with the current program.

CJM:mfb
66-6200-88

53 MAY 9 1950

66-6200-88-303
ORIGINAL COPY FILED IN

Memorandum for Mr. Tracy

In the expansion of the handling of cases under the Unlawful Flight Statute, the criterion is the desire of the Bureau to be particularly alert to remove from circulation persons with extensive criminal records who have committed crimes of violence and viciousness, in order that these individuals may be removed as a menace to society as a whole. Any person who has a major criminal record over a period of years for crimes of the most seriousness should be the subject of an investigation by this Bureau in order that the individual may be apprehended and his potentialities as a criminal eliminated.

It is not desired that there be furnished to the Investigative Division in connection with this program data on those individuals who, although possessors of lengthy criminal records, have only committed crimes of a misdemeanor or relatively minor nature.

Steps should be taken to immediately implement this program so it can be placed in force as soon as possible.

TO : A. H. Belmont

DATE: March 15, 1950

FROM : F. J. Baumgardner

SUBJECT: COMMUNIST PARTY, USA - BRIEF
TO ESTABLISH ILLEGAL STATUS
INTERNAL SECURITY - C
(Bureau file 100-3-74)

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJK/BAP

PURPOSE

To submit the attached proposed SAC Letter for approval.

DETAILS

The instructions in SAC Letter No. 133 dated October 14, 1948, and SAC Letter No. 40 dated April 5, 1949, have been interpreted in different ways by the Field Offices. Some Offices send in reports, others send in memoranda by cover letters. In many instances these memoranda contain symbol numbers of informants and include other information which cannot be disseminated under the new rules of report writing. By having all Offices send in three copies of reports it will make for uniformity and allow for dissemination to the Department without rewriting.

RECOMMENDATION

It is recommended that the attached proposed SAC Letter be approved.

Approved by Executive Conference 3/20/50. Present were Messrs. Tolson, Ladd, Clegg, Glavin, Tracy, Rosen, Mohr, Harbo, Carlson and Belmont.

Enclosure
HOB:mac

166-2554-
NOT RECORDED
7 MAY 9 1950

MAY 12 1950

ORIGINAL COPY FILED IN 100-3-74

THE DIRECTOR

4-27-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJB/DA

The Executives Conference on 4-27-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg present, considered the matter of teletypes being telephoned to SACs after hours and on holidays and weekends.

Background:

A few weeks ago instructions were issued that all teletypes received after office hours should be communicated to the SAC, ASAC or appropriate Supervisor. Subsequent instructions were issued that when a Special Agent was on duty as Night Supervisor or was serving as Supervisor on weekends or holidays that this Special Agent could use his discretion as to the necessity of telephoning teletype messages to the Special Agent in Charge.

SAC Abbaticchio reports that on April 12, 1950, at 1:30 A.M., he was awakened by a telephone call from his office advising of a teletype requesting that the transfers of two Agents be expedited. The teletype was marked "Deferred" and it was transmitted from the Bureau on 1 A.M. on April 12th. All members of the Conference agreed that this particular teletype should have gone out by Air Mail.

Procedure in Dispatching Teletypes

Teletypes transmitted by the Seat of Government or by Field Offices are labeled in one of 3 ways: (1) "Urgent" - which means that the teletype is dispatched promptly upon receipt in the Teletype Room; (2) "Routine" - which means that the teletype is dispatched within an hour after its receipt; (3) "Deferred" - which means that the teletype is dispatched during the night prior to 9 A.M. As a matter of practice at this time, it is usually after midnight before the "Deferred" teletypes are transmitted to the Field by the Seat of Government. Occasionally a teletype is received without being labeled "Urgent", "Routine" or "Deferred" and such messages are considered "Deferred" when not labeled unless from the context it appears that a deadline is involved and then the teletype operator may send it out as "Routine" and in rare instances send it out as "Urgent" if in her judgment she believes this is advisable during the course of the evening.

Executives Conference Consideration:

The Executives Conference recommended the following procedures in connection with the above problem of labeling and dispatching teletypes and telephoning the contents to the SAC:

(1) That instructions be repeated that when Air Mail will suffice teletype messages should not be sent.

(2) That in the future there be but two types of teletype messages: A. "Urgent", which are to be dispatched immediately upon receipt in the Teletype room both at the Seat of Government and in the Field; and B. "Deferred", which

Tolson
Ladd
Clegg
Glavin
Nichols
Belmont
Tracy
Harbo
Mohr
Nease
Rosen
Clegg

EX-125 RECORDED INDEXED 66-2554-7715

HHC:DMG cc-MAY 8 1950

Memorandum for the Director

means that the teletype will be sent during the course of the night prior to 9 A.M. at the Seat of Government and in Field Offices the "Urgent" messages will be sent immediately and the "Deferred" messages will be sent after other teletype business has been handled.

(3) That instructions be issued in the Field and at the Seat of Government that all teletypes must be labeled "Urgent" or "Deferred", thus, eliminating matters of judgment and discretion on the part of teletype operators and fixing the responsibility on those who dictate and approve the teletypes both in the Field and at the Seat of Government.

(4) The priority designation, that is, "Urgent" or "Deferred" is made a part of the message when it is transmitted at this time and should be continued in the future. This means that the word "Urgent" or the word "Deferred" (and at present the word "Routine") which appears on the teletype message is included in the message which is transmitted to the Field Office and, thus, the Field Office or receiving office has the notation "Urgent" or "Deferred" on the message received. This, it was recommended, should be continued.

(5) That after hours, on weekends and holidays when a Special Agent is on duty the question as to whether the contents of the teletype should be telephoned to the SAC or ASAC is left to the judgment of the Special Agent Supervisor on duty. This is the present practice and should be continued.

(6) That when teletypes are received after hours, on weekends and holidays, when a Special Agent is not on duty, but when a clerical employee is on duty, all "Urgent" teletype messages must be telephoned to the SAC or ASAC and it will not be necessary to telephone the contents of "Deferred" teletypes to the SAC or ASAC; that the Supervisors at the Seat of Government should be so notified and an SAC letter to the Field should advise of this procedure so that those matters requiring attention at night or which are "Urgent" will be given prompt attention by being called to the attention of the SAC or ASAC. If approved, there is attached hereto an SAC letter for distribution to the Field, as well as to the divisions at the Seat of Government, calling these regulations to their attention.

Respectfully,
For the Conference


Clyde Tolson


Attachment

THE DIRECTOR

5-1-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/BMP

The Executives Conference on 4-27-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Glegg present, considered the recommendation of SAC Carson of Miami that the Miami Beach Police Department be considered for the July 1950 Session of the FBI National Academy.

Due to the gambling situation and other evidences of corruption, the Director instructed on June 2, 1949, that "We want no part of the setup in the whole Miami area."

SAC Carson re-presented this matter in November 1949, recommending that Miami Beach be considered for the January 1950 Session of the Academy and the Bureau disapproved his request. Now, Mr. Carson points out that the enforcement of gambling laws, while probably not 100% effective, has been more effective than in the past and the situation concerning gambling has been better than in many years. He states that the Miami Beach PD is no exception in probably having members who accept pay-offs from the gambling element, but that this situation exists to some extent in all of the larger Police Departments in Florida. The particular applicant, [redacted] was described as upstanding, fine and honest and it was believed he would stand up well under investigation. The cooperation between the Miami Beach PD and the Bureau is excellent and SAC Carson believes the Bureau's position will be strengthened if [redacted] application is considered favorably. In view of the fear that this effort of the Miami Beach PD is for the purpose of gaining some recognition from the Bureau by having a representative accepted, the Executives Conference recommended unanimously unfavorable.

Respectfully,
For the Conference

Clyde Tolson

I am inclined to approve Carson's recommendation. It is true Mr. B. this year for first time did hear down on gambling.

cc-Mr. Mohr
Mr. Glegg

- Tolson _____
- Ladd _____
- Belmont _____
- Mohr _____
- Nease _____
- Glavin _____
- Tracy _____
- Harbo _____
- Carson _____
- Belmont _____
- Tele. Room _____
- Nease _____
- Glegg _____
- Adm. Serv. _____

54 MAY 5 1950

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RECORDED - 65

INDEXED - 65

166-2554-711

MAY 4 1950

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THE DIRECTOR

4-27-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/BMP

The Executives Conference on 4-27-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Carlson, Nichols, Nease and Clegg present, recommended that the Bureau participate in the special school to be held at the University of Kansas for Peace Officers. The Bureau on an experimental basis caused two institutes to be initiated in 1946, one at the University of Kansas and the other at the University of Mississippi. At the University of Mississippi, SAC Lopez controlled the publicity and the University cooperated in every way requested. At the University of Kansas the publicity bureau of the University controlled the publicity and the Bureau did not receive sufficient credit. There was no hostility or unfavorable publicity. It was a failure to give the Bureau adequate publicity credit for its participation. As a result, the policy was established with respect to such institutes that the Bureau would not initiate any of them and would consider any requests for participation in them on the basis of the individual merits of each case. The institute will run from June 26 - 30, 1950. Traffic Safety and Highway Patrol work will be handled by the Yale Traffic Institute or the National Safety Council and the Kansas Highway Patrol. Miscellaneous subjects will be assigned to the State Attorney General and local judges and professors. One day has been set aside for the FBI's part of the program. Specific subjects will be left to the decision of the Bureau. The SAC suggested the Techniques and Mechanics of Arrest, Searches of Persons and Places, Current Arrest Problems and Practical Demonstrations comprise the schedule for the Bureau's phase of the work and the SAC recommended that the Bureau participate.

Executives Conference Consideration:

The Executives Conference recommended that the Bureau participate since the Bureau was instrumental in starting this type of institute at Lawrence, Kansas. If approved, there is attached hereto a letter to the Kansas City Office.

Respectfully,
For the Conference

Clyde Tolson

Attachment

- Clegg
- Glavin cc-Mr. Mohr
- Nichols Mr. Clegg
- Rosen
- Tracy HHG:DMG
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

EX-125

RECORDED - 65

INDEXED - 65

RECEIVED MAY 11 1950

66-2554-7717

54 MAY 5 1950

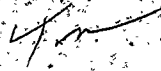
THE DIRECTOR

5-2-50

Executives Conference

The Executives Conference on 4-28-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson, Rosen and Clegg present, recommended that the attached SAC Letter go forward calling attention to the fact that file covers and backs of investigative case files are not to be used for recording dates of follow-ups, dates of file reviews and other information of a "docket sheet" or "case log" type. Such notations of this type as are necessary should be placed on the appropriate serial or in a memorandum for the file. Inspector Naughten had reported that there was a practice of making some of these notations on file covers in the Albuquerque Office and a tendency toward this direction in Field Offices which should be approved or ordered discontinued.

Respectfully,
For the Conference



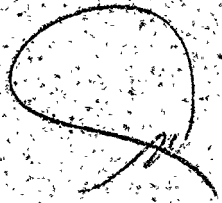
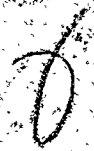
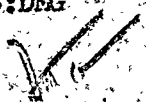
Clyde Tolson

Attachment

cc-Mr. Mohr
Mr. Clegg

ALL INFORMATION CONTAINED
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DATE 5/14/91 BY SP-5 GIB/MS

HHC:DMG



- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

INDEXED 78

RECORDED 78

66-2554-7718

MAY 4 1950

12

54 MAY 8 1950

THE DIRECTOR

5-1-50

Executives Conference

The Executives Conference on 4-28-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson, Rosen and Clegg present, approved the attached SAC Letter calling for a discussion of the subject "Admissibility of Evidence in Criminal Cases" based upon data furnished to Field Offices recently for inclusion in the FBI Handbook. This discussion is to take place at the next Quarterly Conference of Special Agents in each division.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

Attachment

cc-Mr. Mohr
Mr. Clegg

HHC:DMC
[Signature]

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 3/14/91 BY SP-5 *[Signature]*

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

RECORDED - 143

INDEXED - 143

[Handwritten] 66-2559-7719

MAY 5 1950

12

54 MAY 9 1950

THE DIRECTOR

5-1-50

Executives Conference

On 4-28-50, the Executives Conference, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson, Rosen and Clegg present, unanimously approved the attached SAC Letter calling for an inspection of the condition and maintenance of firearms, photographic and technical equipment during the month of May 1950.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

Attachment

cc-Mr. Mohr
Mr. Clegg

HHC:DMG

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5 C. B. M. P.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

RECORDED - 68
INDEXED - 68

[Handwritten initials]
66-2557-7720

MAY 1 1950

MAY 3 3 19 PM '50
U.S. DEPT. OF JUSTICE
DIRECTOR

MAY 2

The Director

April 28, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C. BAP

The Executives Conference of April 27, 1950, consisting of Messrs. Tolson, Clegg, Nichols, Nease, Carlson, Rosen, Belmont, Mohr, Harbo, Tracy and Glavin, considered a memorandum and suggested letter to Kansas City concerning general maintenance of Bureau owned automobiles.

It was pointed out to the Conference that information had been received from Kansas City as the result of inquiry made at the contract garage and several other reputable garages in Kansas City that advice has been received that they are uniformly recommending that permanent type anti-freeze be left in the cooling system on a year round basis, they pointing out that the anti-freeze used by the Bureau contains a rust inhibitor which prevents the formation of rust in the cooling system and, further, the permanent type anti-freeze has an oil base which serves as a lubricant to the water pump. They further advise that permanent type anti-freeze retards the overheating of automobiles during the summer months and does not evaporate as fast as plain water. They also advise that where permanent type anti-freeze is installed in a new car, they have found it can be used for several years without any damage to the cooling system by merely adding additional inhibitor once each year.

It was pointed out that they drain and flush the cooling system of all Bureau cars every spring and fall which results in considerable expense. They request information as to whether it would be permissible to leave the permanent type anti-freeze in the cooling system during the summer months and either add an additional inhibitor and bring the coolant up to a safe reading in the fall or leave the permanent type anti-freeze in the cooling system during the summer months and then drain and flush the cooling system, adding new permanent type anti-freeze in the fall, which would alleviate the necessity of draining and flushing the cooling system in the spring as done in the past.

It was pointed out to the Conference that the Bureau, under its present procedure, has the anti-freeze removed from the cars in the spring of the year and new anti-freeze put in the cars in the fall of the year. This is done at the suggestion and recommendation of the automotive experts at the National Bureau of Standards.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

CC: Mr. H. H. Clegg
Mr. Mohr

VRG:VH

RECORDED - 68

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Attachment

54 MAY 9 1950

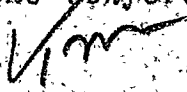
66-1534-7721
SEARCHED
SERIALIZED
INDEXED
MAY 10 1950

Memorandum for the Director

It was pointed out to the Conference that further contact was made with Dr. Bruce at the National Bureau of Standards and he reiterated his previous recommendation, stating that permanent type anti-freeze should not remain in automobile radiators over the summer season; that permanent type anti-freeze should be drained from the automobiles at the end of each winter season and a new supply installed at the beginning of each winter season. It was further pointed out that automobile manufacturers caution their authorized dealers against leaving any type of anti-freeze in the cooling system longer than one seasonal use. They point out that the permanent anti-freeze is not evaporative and for this reason it will not be boiled away by the higher temperatures resulting from very hard drives on warm days. They point out that although the anti-freeze is not subject to loss by evaporation, it should not be left in the cooling system indefinitely inasmuch as the rust inhibitor in the anti-freeze will become exhausted and rusting in the cooling system will result. It was pointed out further that it is especially important to flush and check the cooling system for leaks because of the possibility of its gumming and sticking moving parts should it reach the interior of the engine.

The Conference, therefore, recommends that the Bureau's present policy of removing the permanent type anti-freeze in the spring of the year and putting new anti-freeze in in the fall of the year be continued. Should the Director agree, the attached communication should go forward to the SAC at Kansas City.

Respectfully,
For the Conference


Clyde Tolson

THE DIRECTOR

5-1-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5 CIB/BA

The Executives Conference on 4-28-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson, Rosen and Clegg present, considered the section of the Manual of Rules and Regulations which provides all Bureau automobiles each month are to be inspected personally by the SAC, or in his absence by the ASAC. The number of cars assigned to Resident Agencies and the various duties of the SAC make this instruction impractical. It was recommended that this section of the Manual of Rules and Regulations (6-P (8)) be changed to read as follows:

"Each SAC is personally responsible for the proper maintenance and condition of the automobiles assigned to his division. It shall be the responsibility of the SAC to cause to be made on a monthly basis an inspection of Bureau automobiles. The SAC or ASAC should make spot check inspections of Bureau automobiles when making the regular inspections of resident agencies and of the automobiles in divisional headquarters at irregular intervals."

Respectfully,
For the Conference

Clyde Tolson

cc-Mr. Mohr
Mr. Clegg

HHC:DMC

OK
H

RECORDED - 101
INDEXED - 101

66-2554-1722

MAY 9 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Belmont _____
- Tele. Room _____
- Nease _____
- Gandy _____

54 MAY 10 1950

DATE: April 19, 1950

TO : The Director
FROM : The Executives Conference
SUBJECT:

The Executives Conference of April 19, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Belmont, Mohr, Harbo, Tracy, Nease and Glavin, considered the attached SAC Letter concerning Bureau automobiles, which reflects statistics for the calendar year 1949 insofar as operation and accident rate are concerned. The communication also includes several paragraphs of remarks and observations, which the Administrative Division feels would be of benefit to the field service.

The Conference recommends approval of the letter as recommended.

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

RECORDED - 82

RECORDED

MAY 8 1950

WRG:VH

Attachment

MAY 16 1950

EX-9

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SCJ/CHJ

ORIGINAL FILED IN 66-19617-11

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The Director

May 11, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SC/BNT

DESCRIPTION OF DUTIES BY
SPECIAL EMPLOYEE WHILE TESTIFYING

The Executives Conference of May 3, 1950, consisting of Messrs. Ladd, Belmont, Carlson, McGuire for Nichols, Mohr, Harbo, Rosen, Tracy, Clegg and Glavin, considered a communication received from the SAC at Baltimore, wherein he requested information as to the instructing of Special Employees assigned to the Baltimore Office in testifying in accordance with the Director's instructions.

The SAC at Baltimore further stated that he would appreciate being advised of the manner in which Special Employees should describe their duties while appearing as a witness.

Mr. Edwards, in a memorandum to Glavin under date of May 1, 1950, points out that it might be desirable to revise the credentials of Special Employees to reflect that the Special Employee is charged with the duty of assistance in collecting evidence in matters in which the United States is or may be a party in interest, and performing other duties as directed by higher authority. It was pointed out to the Conference that the Personnel Unit did not feel that any new credential should be issued to Special Employees, that Unit feeling that the present credentials, which merely state that the individual is a Special Employee of the Federal Bureau of Investigation, are sufficient.

The Conference was in agreement that the present credentials should be continued.

Insofar as the manner in which a Special Employee should describe his duties when called upon to do so when testifying, the Conference was of the unanimous opinion that the Special Employee should state that "he conducts routine inquiries and such other duties as directed by his Special Agent in Charge." The Executives Conference does not feel that since the Special Employees handle a multitude of duties that any more descriptive statement could be made and that in each instance special consideration could be given to the manner in which such explanatory data should be elaborated upon if the Special Employee is called upon to do so.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

The Conference recommends that in the event the Director agrees with its recommendations, that the field as a whole be advised concerning this matter.

RECORDED - 101
INDEXED - 101
Respectfully,
For the Conference

Clyde Tolson

cc: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

MAY 15 1950

66-2554-7724

OK

Handwritten signatures and initials

WILL LINDSTOR

May 8, 1950

The Executives Conference

DOCUMENT SECTION, LABORATORY DIVISION, REQUESTS FOR
NAME SEARCHES IN IDENTIFICATION DIVISION

The Executives Conference consisting of Messrs. Tolson, Glavin, Clegg, Harbo, Carlson, Rosen, Nichols, Mohr, and Tracy, on May 5, 1950, considered the matter of searches in the Card Index Section of the Identification Division for the Laboratory in connection with fraudulent check cases.

A study was made by the Laboratory and the Identification Division jointly with the result that a joint recommendation is made to curtail searches in non-Bureau cases in the noncriminal index files of the Identification Division.

Nearly one-half of the fraudulent check cases are received from sources outside of the Bureau, and if the Laboratory requests noncriminal searches only in cases of importance or when there is a good possibility of an identification of value, one-half the time of an employee would be saved in the Identification Division.

It was further recommended that in Bureau cases the Laboratory eliminate a request for a search of the noncriminal index files of the Identification Division when in the opinion of the examiner no beneficial result would be obtained by the search.

The Conference unanimously recommended approval.

Respectfully,
For the Conference,

Clyde Tolson

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/93 BY SP-5 CJP/BJW

cc - Mr. Clegg
Mr. Mohr

05
R

RECORDED - 34

166-2554-712
MAY 10 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

54 MAY 12 1950

THE DIRECTOR

May 4, 1950

THE EXECUTIVES' CONFERENCE

CLANDESTINE RADIO COMMUNICATIONS
POTENTIAL OPERATORS
ESPIONAGE - R.

At the Executives Conference, May 3, 1950, Messrs. Ladd, Clegg, Glavin, Rosen, Tracy, Harbo, Mohr, Maguire, Carlson and Belmont in attendance, the Conference considered and approved the attached SAC Letter advising the field that in reply to several letters from the field suggesting that the Security Index list of the Bureau be checked against the list of radio operators maintained by the Federal Communications Commission, the Bureau did not consider this a desirable procedure, but that the field should make use of the Radio Amateur Call Book Magazine which lists up-to-date information regarding radio amateurs in this country. The letter suggests that the field utilize this Call Book as a means of checking Security Index lists in the field to ascertain whether any persons on the Security Index list are operating as radio amateurs. This procedure is connected with the survey which the Bureau ordered the field to undertake concerning possible operators of clandestine radios which might be utilized by subversive elements in the event of an emergency.

In the event you approve, the attached SAC Letter will be sent to the field.

Respectfully,
For the Conference

Glyde Tolson

Attachment

CC - Mr. H. H. Clegg
Mr. J. P. Mohr

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/81 BY SP-5 CJA/MT

AHB:tlc

DEPT. OF JUSTICE
F. B. I.
RECEIVED-106204
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DEPT. OF JUSTICE
F. B. I.
RECEIVED-106204
MAY 4 1950

66-554-1
MAY 8 1950
71

ORIGINAL COPY FILED IN 65-52776-12

THE DIRECTOR

May 8, 1950

The Executives' Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY sp-5ci/baf

At a meeting of the Executives' Conference on May 8 attended by Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Rosen, Glegg, Carlson, Nichols and Ladd, the Conference was advised that the Bureau had been following the practice in the past in connection with the installation of technical surveillances of requesting authority from the Attorney General for authorization on an individual and furnishing the address where the individual resided at the time of the request; that subsequently when the individual moved to a new address, the Bureau construed the original authorization from the Attorney General as being authorization on an individual rather than an address and the technical then would be moved to the subject's new address without resubmitting the matter to the Attorney General for a new authorization.

The question of whether this or some other procedure was proper was discussed in detail in the Executives' Conference.

It was unanimously agreed that in the future letters to the Attorney General requesting authorization on individuals should indicate the address and include a sentence to the effect that in the event subject moves, it is presumed that authorization will extend to continue covering him at any new address to which he might move.

In the event you approve, this policy will be followed in the future.

Respectfully,
For the Conference

Clyde A. Tolson

DML:dad

cc - Mr. Glegg
Mr. Mohr
Mr. Belmont

RECORDED - 34

66-2534-7726
MAY 10 1950
B2

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Coffey
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Carson
- Mr. Egan
- Mr. Gurnea
- Mr. Hendon
- Mr. Pennington
- Mr. Quinn Tamm
- Mr. Nease
- Miss Gandy

54 MAY 12 1950

DATE: April 24, 1950

TO : MR. HARBO

FROM : I. W. CONRAD

SUBJECT: RADIO FREQUENCY WATTMETER

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/98 BY SP-SEA/bmp

On numerous occasions in the past there has been a need for a wattmeter which can be connected to the output of a transmitter to measure the actual power output. In the absence of such equipment it has been necessary to use substitution methods which are subject to considerable error and which may even be misleading unless suitable precautions are taken. There is now available on the commercial market such a wattmeter which is a basic requirement of any radio laboratory which deals with radio transmitters.

If such a wattmeter were available it would be used for testing of equipment submitted on specifications prepared in this section, for testing our own equipment to determine its performance and need for repair, and for construction work where the maximum radiated energy must be obtained with minimum weight and size. In addition, it would be used as a basic laboratory instrument for general use whenever a question regarding the radiated power from a transmitter arises.

The General Electric Company and the Bureau of Standards both use a Fermaline wattmeter as manufactured by Bird Electronic Corporation, 1800 East 38th Street, Cleveland 11, Ohio, which is described as Model 67 and sells at a price of about \$365.00. This price includes the optional high precision D-6 meter, Weston Model 430, with $\frac{1}{2}\%$ D-C accuracy. So far as is known this is the sole source of supply of an RF wattmeter which is reliable.

RECOMMENDATION:

It is recommended that the Bureau approve the purchase of an RF wattmeter at a cost of about \$365.00 so that it will be available for immediate use in developmental work, testing new and present equipment, and for maintenance work. This is one of the few requests for equipment which will actually be furnished to the Radio Section and not to the field.

ADDITIONAL:

The Executive Conference of May 4th, consisting of Messrs. Ladd, Clegg, Laughlin for Belmont, Carlson, Nichols, Rosen, Mohr, Harbo, Tracy and Glavin, approved the purchase of the above-mentioned piece of equipment for the laboratory. 5-1-50 WMG:VH
80-750

HMS/mr

RECORDED 73

66-2554-1127

MAY 10 1950

INDEXED 75

EX. 67

ORIGINAL FILED IN 80-750-41

THE DIRECTOR

May 8, 1950

The Executives Conference

PROPOSED CHANGE IN MANUAL OF INSTRUCTIONS

Volume I, Section 7

II. OBTAINING MILITARY RECORDS

The Executives Conference consisting of Messrs. Nichols, Clegg, Ladd, Glavin, Rosen, Carlson, Harbo, Belmont, and Tracy, on May 8, 1950, considered a proposed change in the Manual of Instructions concerning the Obtaining of Military Records. A copy of the proposed change is attached hereto.

The Conference unanimously recommended approval.

Respectfully,
For the Conference,

Clyde Tolson

*O.K.
ld.*

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C/P/B

Attachment

cc - Mr. Clegg
Mr. Mohr

SJT/hp

EX-125

RECORDED - 44

INDEXED - 44

66-2554-7728

MAY 11 1950

31

- Mr. Tolson _____
- Mr. Clegg _____
- Mr. Glavin _____
- Mr. Ladd _____
- Mr. Nichols _____
- Mr. Rosen _____
- Mr. Tracy _____
- Mr. Egan _____
- Mr. Gurnea _____
- Mr. Harbo _____
- Mr. Mohr _____
- Mr. Pennington _____
- Mr. Quinn Tamm _____
- Tele. Room _____
- Mr. Nease _____
- Miss Gandy _____

MAY 17 1950

W

THE DIRECTOR

May 8, 1950

The Executives Conference

The Executives Conference consisting of Messrs. Nichols, Clegg, Ladd, Glavin, Rosen, Carlson, Harbo, Belmont, and Tracy, on May 8, 1950, considered a recommended memorandum to all Bureau Officials and Supervisors outlining the method to be followed in requesting and using fingerprint records from the Identification Division. A copy of the proposed memorandum is attached hereto.

The Conference unanimously recommended approval.

Respectfully,
For the Conference,

Clyde Tolson

OK
H.

Attachment

cc - Mr. Clegg
Mr. Mohr

SJT/hp

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5 CJB/MS

EX-125
RECORDED - 65

INDEXED - 65

66-2534-7229
MAY 11 1950
34
RECEIVED DIRECTOR
MAY 11 1950
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U.S. DEPT. OF JUSTICE

- Mr. Tolson
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Misc. Gandy

MAY 15 1950

THE DIRECTOR

May 9, 1953

~~ALL INFORMATION CONTAINED~~

~~HEREIN IS UNCLASSIFIED~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY SP-5 CJB/BAK

In a result of the survey of the desires of the field for additional radio equipment, requests were received for 7 of the above indicated radio units. The equipment weighs a total of 54 lbs. and is found in two hand luggage cases. The disguise value operation possible on cases where the use of the heavier trunk type equipment (125 lbs. in weight) would be precluded. At present the Bureau has two of the 54 lb. units which are in continuous field investigation service and there have been several instances where it has been impossible to comply with field requests in a current case.

The equipment costs \$700. per unit with the installation thereof in the luggage cases to be handled in the laboratory. On May 9 the conference recommended 4 units to be purchased and completed by the Laboratory at total cost of \$2800. The units are to be distributed to the following offices: Chicago, Detroit, New York (2), Philadelphia, and San Francisco. Three such units were requested by New Haven but the conference felt that this request was not justified.

If the Director approves the conference recommendation, the Laboratory will handle the construction of 4 units of this type equipment.

Present at the conference on May 9 were Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Rosen, Carlson and Harbo.

Respectfully,
For the Conference

W. C. Tolson

O.K.
K

cc - Mr. Clegg
Mr. Mohr

RECORDED - 101 166-2554-7730

INDEXED - 101

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
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- Rosen _____
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MAY 17 1953

RB

THE DIRECTOR

May 9, 1950

THE EXECUTIVES CONFERENCE

- X Battery Eliminators for Walkie-Talkies -
- X Walkie-Talkie Battery Testers.

As a result of the survey of the field concerning needed radio equipment, requests were received for 40 alternating current battery eliminators for walkie-talkies. This device permits the walkie-talkie to be used without a battery in apartments or other locations where house current is available. At present, ten are in field service. Parts for the 40 additional units would cost \$300 and the construction work would be done in the Laboratory, 33 man-days being required. In addition, the New York office requested one direct current battery eliminator for FM walkie-talkies to be utilized in areas where direct current is used, a situation which they not infrequently encounter in the New York area. Cost for parts would be approximately \$25.

Eighteen testers for walkie-talkie batteries were requested. Six such units are presently in service. Parts for the additional 12 would cost \$72, with the construction to be handled in the Laboratory. Ten man-days would be required. This unit is valuable to the field because the normal battery tester may indicate the walkie-talkie battery to be in good condition but it may be quickly exhausted when actually used in a walkie-talkie. The special battery tester simulates actual operating conditions and if used would prevent the field from undertaking important surveillances with deficient batteries.

The Conference recommended favorably concerning both items.

Present were Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Rosen, Clegg, Carlson and Harbo.

Respectfully,
For the Conference

Clyde Tolson.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5C/DAK

RTH:AF
cc - Mr. Clegg
Mr. Mohr

RECORDED - 101

166-2584-7731
MAY 12 1950

INDEXED - 101

RJ

MAY 15 1950

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

THE DIRECTOR

May 9, 1950

THE SECURITY'S COMMISSION

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJOA

On May 9 the conference considered the request of the New Orleans office that the Bureau furnish a vacuum tube Volt Meter and a signal generator to be used by Bureau radio operator Harry Arnold for the purpose of ~~maintaining~~ radio equipment in that division. The equipment requested would cost approximately \$150.

The SAC of New Orleans pointed out that Mr. Arnold is presently handling as much of the repairing of radio equipment as can, and the laboratory points out that this employee is highly skilled along radio lines. It is believed that the savings in expenditures for radio repairs, which otherwise would be handled by the radio contractor, would pay for the radio equipment in a few months.

The conference unanimously recommended favorably.

Present at the conference on May 9 were Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Egan, Carlson and Harbo.

Respectfully,
For the Director

Clyde Tolson

OK
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INDEXED - 44

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- Ladd _____
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EX-0

RH

56 MAY 17 1950

THE DIRECTOR

May 9, 1950

THE EXECUTIVES CONFERENCE

~~SECRET~~ AUTOMOBILE RADIO TRANSMITTER

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-5 C/DAF

As a result of the survey of radio equipment in the field, the Pittsburgh office requested that a unit of this type be furnished to it. This is a procedure which involves attaching a specially constructed radio transmitter to the subject's automobile for the purpose of broadcasting conversations occurring therein in order that they may be heard and, if desirable, recorded in Bureau automobiles. The Bureau presently has two such units. The Conference recommends that a third unit be constructed but not assigned to any office, but instead be held available for general field use. Parts would cost approximately \$30, with construction to be handled in the Laboratory.

Present at the Conference were: Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Rosen, Clegg, Carlson and Harbo.

Respectfully,
For the Conference

Clyde Tolson

RTH:AF
cc - Mr. Clegg
Mr. Mohr

RECORDED - 11

66-2534-7733

INDEXED - 11

RB

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

56 MAY 17 1950

THE DIRECTOR

May 9, 1950

THE EXECUTIVE CONFERENCE

~~X~~ SUB-MINIATURE RADIO TRANSMITTERS AND RECEIVERS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-SC/bw

As a result of the survey of radio equipment in the field, the Baltimore office requested a ~~sub-miniature radio transmitter~~ and Seattle requested three such units. Two of these are presently in service in the field. They are designed to be worn under the clothing of an Agent or an informant in covering meetings or contacts. The construction would be performed in the Laboratory.

The Conference recommends that two units be prepared, one for Baltimore and one for Seattle.

Sub-miniature radio receivers were requested by Baltimore, Detroit (2) and Los Angeles. These receivers are to be worn under the clothing and are to be used primarily as a warning device when employed by Agents engaged on confidential assignments covered by other Agents in two-way radio work. The construction would be handled in the Laboratory.

The Conference recommended that three such units be prepared, one each for Baltimore, Detroit, and Los Angeles.

The parts for the units mentioned in this memorandum are available in the Laboratory.

Present: Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Fosen, Clegg, Carlson and Harbo.

Respectfully,
For the Conference

Clyde Tolson

OK
H

RTH:AF
CC-Mr. Clegg
Mr. Mohr

166-2554-7734

RECORDED - 11

MAY 12 1950

Handwritten initials/signature

INDEXED - 11

- Tolson _____
- Ladd _____
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- Gandy _____

56 MAY 17 1950

W

THE DIRECTOR

May 9, 1950

THE ASSISTANT ATTORNEY GENERAL

CURRENT PROPOSED FEDERAL GOVERNMENT INSTALLATION OF
AUTOMATIC RADIO EQUIPMENT

On May 9 the conference was advised that the Dallas office suggested that the FBI Laboratory prepare a manual setting forth in detail the installation procedure of all types and models of two-way radio equipment. The purpose of this manual would be to assist radio contractors in the field as well as the installation and maintenance of Bureau equipment. The Laboratory recommends unfavorably, pointing out that installation manuals are furnished with the equipment when sent out by the manufacturer. A Bureau manual covering all types of equipment would necessitate keeping such a manual up to date and would furnish very little information that is not already available through the manufacturer.

The conference unanimously opposed the proposal.

Present at the conference on May 9 were Ladd, Tolson, Ladd, Glavin, Tracy, Egan, Belmont, Rosen, Connelley and Harbo.

Respectfully,
for the Conference

Clyde Tolson

OK
H

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MAY 11 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/24/92 BY SP-5C/DMF

RECORDED - 11

INDEXED - 11

66-2554-7738

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- Tolson _____
- Ladd _____
- Clegg _____
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MAY 17 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

DATE 5/14/91 BY SP-5C/BAP

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5C/BAP

At present the Ensign has 2 21 radio communication parlours,
and 6 additional have been authorized for construction. During
the survey of 21st equipment, a total of 10 units was examined.

These units are 21st 21 radio units as mentioned
in the report. A distinct signal was on line of 21st line when
placed up from the position where it was placed by the victim. All
Ensign equipment located in the area receive the signal and is thereby
allowed to place in. This is a valuable piece of equipment but the
contingency believes the present needs of the ship will be met by 6
units including the 6 already authorized. In addition units are
authorized.

Present at the conference on May 9 were: Ladd, Tolson, Ladd,
Gavin, Tracy, Mohr, Belmont, DeLoach, Harrison and Harbo.

Respectfully,
for the Conference

Clyde Tolson

OK
12

SEARCHED
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RECORDED - 11

INDEXED - 11

66-2554-7736
RJ

56 MAY 17 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

W
THE DIRECTOR

May 9, 1950

THE EXECUTIVE CONFERENCE

RADIO-EQUIPPED SEDAN DELIVERY AUTOMOBILES

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/24/91 BY SP-5 CJB/BO

As a result of the survey of the field concerning needed radio equipment, radio-equipped sedan delivery automobiles were requested by the following offices: Boston, Denver, Detroit, Milwaukee, Phoenix and Seattle. At present, the Bureau has three such units assigned at New York, Chicago and San Francisco. These units are radio-equipped with dual controls, and facilities to blackout the rear compartment for photographic operations through x-ray glass or concealed holes to facilitate discreet surveillance operations from these vehicles. The present three units are extensively used by the offices to which assigned and neighboring offices.

The Conference recommends three additional units of this type be purchased for use at Boston, Detroit and Seattle. It was not felt that the other three offices would have sufficient use for such equipment to justify the expenditures involved. Each unit costs approximately \$2,000. Standard sedan delivery automobiles are purchased, with the special installations being handled by laboratory personnel.

If the Director approves, three such units will be obtained and equipped for assignment to Boston, Detroit, and Seattle.

Present were Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Rosen, Clegg, Carlson, and Harbo.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

RTM:AF
cc - Mr. Clegg
Mr. Mohr

RECORDED - 101

INDEXED - 101

66-2554-7737

[Signature]

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

56 MAY 17 1950

The Director

May 9, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJB/BAF

The Executives Conference of May 5, 1950, consisting of Messrs. Tracy, Harbo, Clegg, Mohr, Carlson and Glavin, considered the attached communication to all Special Agents in Charge concerning the Doron bulletproof vests.

It was pointed out to the Conference that from time to time inquiries are received from the field as to the bullet resisting qualities of this vest and, since such inquiries are received from time to time, it is felt that the attached letter to all Special Agents in Charge should go forward so that up-to-date information is available to all divisional offices concerning the bullet resisting qualities of these vests.

The Conference approves the forwarding of the attached letter to all SAC's in the field in connection with this matter.

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH
Attachment

OK
H.

EX-125

RECORDED 19
INDEXED 18

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FBI
U. S. DEPT. OF JUSTICE
MAY 11 5 30 PM '50
MAY 15 1950

66-2584-7738
12

- Tolson.....
- Ladd.....
- Clegg.....
- Glavin.....
- Nichols.....
- Rosen.....
- Tracy.....
- Harbo.....
- Mohr.....
- Tele. Room.....
- Nease.....
- Gandy.....

[Handwritten signature]

54 MAY 17 1950

THE DIRECTOR

April 19, 1950

JOINT COMMITTEE

SUGGESTION NO. 406

EMPLOYEE: [REDACTED]

SECURITY DIVISION
~~SCHEDULING EXTENDED~~ ANNUAL LEAVE

b6
b7c

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY Sp-5 C. [Signature]

MEMBERS PRESENT: H. H. Clegg
R. T. Harbo
E. Scheidt
A. Cornelius

SUGGESTION: That a form be approved for use in all sections of the Bureau and in field offices for the purpose of listing extended annual leave in a uniform manner and having the form readily available at all times.

This matter was considered by Mr. H. L. Edwards who recommended a modified version of the form for use in lieu of the form initially proposed.

JOINT COMMITTEE CONSIDERATION: Unanimously unfavorable.

It was felt that in some sections of the Bureau and in some field offices the use of such a form might be helpful, and in other sections and other field offices it would not be helpful and would be unnecessary. It is believed that this is an individual problem in each section of the Bureau and in each field office, according to need.

EXECUTIVES CONFERENCE CONSIDERATION:

This matter was considered by the Executives Conference on April 24, 1950, consisting of Messrs. Ladd, Clegg, Nichols, Mohr, Rosen, Belmont, Harbo, Tracy and Glavin, the majority of the Conference feeling that it should not be mandatory that a form be utilized for the handling of such leave, since such a form would not be necessary or essential in small field offices or small sections at the Seat of Government.

It was pointed out to the Conference by Mr. Glavin that a form has been utilized in his Division, which reflects the dates of extended annual leave from the various sections of his Division, and when leave is set up at the beginning of the year, it can be readily seen just when employees will be on extended leave so that appropriate coverage can be had in the various sections. The suggested form is attached hereto as Exhibit 4. The Conference recommends that this form be utilized in those instances where the SAC or Assistant Director feels that such a form is desirable for the purpose indicated.

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

cc: Mr. Clegg
Mr. Mohr

Attachments
MAY 17 1950

RECORDED - 26

Respectfully,
For the Conference

INDEXED

Clyde Tolson

66-2554-7739
MAY 15 1950

THE DIRECTOR

May 9, 1950

THE EXECUTIVES CONFERENCE

*250-watt FM Radio Station Installations in Field Offices

On May 9, 1950, the Conference, composed of Messrs. Tolson, Ladd, Glavin Tracy, Mohr, Belmont, Rosen, Clegg, Carlson and Harbo, considered the result of a survey of the field concerning the value of this type of installation and requests for additional installations of this type. The ten offices which presently have this equipment report that the equipment has proven of inestimable value in surveillances in both security and criminal fields and of considerable assistance in effecting apprehensions of subjects in criminal cases.

The following offices requested FM radio station installations:

	Number of Agents	
Boston	90	ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 5/14/93 BY SP-5 CJA/DMF
Pittsburgh	78	
Milwaukee	39	
Albuquerque	35	
Houston	28	

In addition, though no request was made by the SAC, the Cleveland office, with 98 Agents, was considered as on a par with Boston and Pittsburgh in respect to the potential usefulness of such equipment.

The Conference was unanimously of the opinion that FM radio installations should be furnished the Boston, Pittsburgh and Cleveland offices at an approximate cost of \$9,000 per office. This includes the central station in the office, with attendant remote receivers to furnish two-way radio communication between automobiles and the office within a range of 25 miles. In view of the cost of the installation and the small number of Agents assigned to those offices, the Conference felt that it would not be desirable to furnish such installations to the Milwaukee and Houston offices. Although Seattle did not request this type of equipment, consideration was given it since there are 89 Agents assigned. The Conference recommendation is unfavorable concerning Seattle since a large proportion of the Agents are assigned to handle Atomic Energy investigations in the vicinity of Hanford, Washington.

If the Director approves the Conference recommendation to install radio stations at Boston, Pittsburgh and Cleveland, the Conference further recommends that additional two-way automobile radios be furnished these offices so that they will have a minimum of 20 automobiles so equipped on the Bureau radio frequency in each office. At present, Boston has twelve, Cleveland eight, and Pittsburgh eleven automobiles so equipped, necessitating the purchase of a total of 29 additional units at a cost of approximately \$16,000.

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- Glavin _____
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RECORDED - 82
INDEXED - 82

66-2554-7740
MAY 15 1950

(continued)

56 MAY 17 1950

[Handwritten signatures and initials]

Memo Director
For the Conference
5/9/50

The Albuquerque request is for a type of installation somewhat different from that previously described in this memorandum. Albuquerque requested a 250-watt radio station to be installed in the field office with appropriate remote receivers and repeater transmitters to provide substantially complete two-way radio coverage for the entire state of New Mexico. The minimum cost of such an installation would be \$11,000 and might be substantially more. It would be necessary for a radio engineer to make a detailed survey of the state in order to ascertain specifically the equipment which would be needed to provide this type of coverage. In view of the problems existing in New Mexico and the fact that conditions are apparently favorable to an installation of this type, it is felt that it would be desirable to comply with the request of the SAC. This would be somewhat in the nature of an experiment and the results attained would be helpful in indicating whether similar installations should be considered in other offices. It is recommended that the SAC's request for this installation be approved and that he also be furnished with twelve two-way automobile radios so that the field office automobiles will have the necessary equipment to communicate with the central radio station in the office.

If the Director approves, a radio engineer from the laboratory will immediately proceed to Albuquerque for the purpose of making the necessary survey to ascertain in detail what equipment is necessary. If the survey shows any substantial variation from the outline set forth herein, either as to nature of equipment or cost thereof, the matter will be resubmitted for approval.

Respectfully,
For the Conference

OK
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Glyde Tolson.

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THE DIRECTOR

5-10-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C. J. [initials]

The Executives Conference on 5-8-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Rosen, Carlson, Nichols and Clegg present, considered the request of Professor Arthur F. Brandstatter, head of the Department of Police Administration, Michigan State College, that some assistance by Bureau personnel be given to Michigan State College in the training of 12 German police officers who are taking a course at Michigan State College, having arrived there on April 26, 1950. Professor Brandstatter has been connected for some time with the Michigan State College Department of Police Administration. They have trained a number of police officers particularly from Detroit and a number of security officers who have received jobs subsequently in private industry. Brandstatter showed a very cooperative attitude in helping a graduate of the FBI National Academy get college credit for his work while attending the FBI National Academy in Washington. He has called at the Bureau on several occasions. He was sent by the Military Government to Germany to look into police administration matters there. He called at the Bureau upon his return.

Arrangements have been made for a tour of the Bureau by these visiting German police officers during a two-day period while they are in this country.

RECOMMENDATION:

The Executives Conference unanimously recommended that the Detroit Office be authorized to have an instructor appear before this group, if requested, to discuss the work, functions, cooperative services and jurisdiction of the FBI. If approved, there is attached hereto a letter to Detroit accordingly.

Respectfully,
For the Conference

Clyde Tolson

Attachment

cc-Mr. Mohr
Mr. Clegg

- Tolson _____
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- Clegg _____
- Glavin _____
- Nichols _____
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- Tracy _____
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RECORDED - 101

INDEXED - 101

MAY 15 1950

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U.S. DEPT. OF JUSTICE
F. B. I.
RECEIVED - DIRECTOR

56 MAY 17 1950

THE DIRECTOR

5-11-50

EXECUTIVES CONFERENCE

The Executives Conference on 5-8-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Belmont, Ladd, Rosen, Carlson, Nichols and Clegg present, recommended that the Manual of Rules and Regulations be amended where it now requires the SAC, or in his absence the ASAC, to make a personal inspection of all firearms and electrical equipment in Field Offices twice each month. It was pointed out this would require too great an amount of time for the SAC or ASAC to spend on a task which might be properly performed by qualified personnel.

The Executives Conference recommended that the manual be changed to read:

"It shall be the personal responsibility of the SAC to see that all firearms and electrical equipment in field offices shall be kept ready for instant emergency use at all times. The SAC or ASAC shall cause to be made semi-monthly inspections of such equipment and shall make spot checks at frequent but irregular intervals."

Respectfully,
For the Conference

Clyde Tolson

OK
A

cc-Mr. Mohr
Mr. Clegg

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY SP-5 C.B.W.

HRC:DMB

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166-2554-7942

MAY 15 1950

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EX-136

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56 MAY 17 1950

- Tolson _____
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W

MEMORANDUM
TO THE DIRECTOR, FBI

May 9, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJA/paf

On May 9 the conference considered the suggestion from the
Detroit office that the laboratory examine the possibility of
determining and contrasting the fingerprints on the bullet
collected.

The laboratory suggested informally on to this suggestion
because of the expense involved in a field ride basis, and also
because the bullet falls under can be readily placed in a plastic
bag or other bag of a similar size in the event a special
investigation problem requires the comparison of the bullet with
it has been transported.

The conference unanimously agreed the proposal.

Members of the conference on May 9 were Tolson, Ladd,
Belmont, Mohr, Egan, Nichols, Parsons, Glavin and Clegg.

Very truly,
For the Director

W. J. Tolson

OK
b1

INDEXED - 25
RECORDED - 25

66-2554-7793

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- Ladd _____
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- Nichols _____
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- Mohr _____
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- Nease _____
- Gandy _____

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54 MAY 17 1950

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700 MEMPHIS

MAY 9, 1950

MEMORANDUM FOR THE DIRECTOR

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CUB/DAF

On May 9 the conference considered the possibility of the
Tallahassee office that field officers to comply with a
certain form equipped with a manual hand pump. The purpose of
such a procedure is to draw gasoline for Bureau cars out of
underground filling station tanks instead of illegally operated
gasoline pumps which are increasing in the amount of gas stations
during construction.

The laboratory was advised of this proposal, suggesting that the
problem can be handled by having each field carline distributed these
such that they are kept above ground for the purpose of obtaining
gasoline during such periods of emergency.

The conference agreed with the laboratory's view and was agreed
to the continuation of the Tallahassee office.

Present at the conference on May 9 were Messrs. Tolson, Ladd,
Clegg, Tracy, Mohr, Columbia, Board, Carlson and Lister.

Very truly,
For the Conference

O.K.
H.

W. J. Tolson

SEARCHED
SERIALIZED
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RECORDED - 61
INDEXED - 61

66-2554-7744
MAY 15 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
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- Tracy _____
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- Tele. Room _____
- Nease _____
- Gandy _____

56 MAY 10 1950

RD

Copy; bw

May 9, 1950

SAC, SEATTLE

DIRECTOR, FBI

ARREST OF BUREAU SUBJECTS
COMMITMENT CARDS

Reurlet April 7, 1950 concerning use of commitment cards in arrests of Bureau subjects.

The Bureau authorizes you to prepared and make use of such commitment cards only in those instances where Agents of the FBI make the arrest. After ninety days, the Bureau desires to be advised as to the approximate volume of this type of work, and as to your views as to whether this procedure should be continued.

HHC:dgh

Approved by Executives Conference, 5/3/50, Messrs. Glavin, Tracy, Harbo, Mohr, J. J. McGuire, Belmont, Ladd, Carlson, Rosen and Clegg being present.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5C/BW

66-2554-1

NOT RECORDED

MAY 17 1950

58 MAY 24 1950

62-36217-388
ORIGINAL COPY FILED IN

W
THE DIRECTOR

May 11, 1950

The Executives Conference

REQUEST FOR SEALING MACHINES FOR MAIL
SENT FROM IDENTIFICATION DIVISION

The Executives Conference consisting of Messrs. Tolson, Clegg, Glavin, Nichols, Harbo, Rosen, Belmont, Mohr, and Tracy on May 11, 1950, considered a suggestion of Agent Brownell of the Identification Division that sealing machines equipped with a postage meter be installed in the Identification Division in order to handle Identification Division mail sent air mail and special delivery.

For the Director's information, air mail and special delivery mail (not signature mail) is forwarded from the Identification Division to the Mail Room in the Justice Building for handling. There are approximately 400 pieces of such mail per day. With a postage meter such mail could be handled in the Identification Division with greater efficiency.

The Executives Conference unanimously recommends the adoption of the suggestion.

Respectfully,
For the Conference,

Clyde Tolson

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY sp-5/BJT

cc - Mr. Clegg
Mr. Mohr

BJT/hp

RECORDED - 109

INDEXED - 109

66-2554-7745

MAY 18 1950

- Mr. Tolson
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Miss Gandy

56 MAY 18 1950

copy sec.

OFFICE MEMORANDUM, UNITED STATES GOVERNMENT

TO : THE DIRECTOR
FROM : THE EXECUTIVES CONFERENCE
SUBJECT: SUB-MINATURE TRANSMITTERS AND RECEIVERS

DATE: May 9, 1950

As a result of the survey of radio equipment in the field, the Baltimore office requested a sub-miniature radio transmitter and Seattle requested three such units. Two of these are presently in service in the field. They are designed to be worn under the clothing of an Agent or an informant in covering meetings or contacts. The construction would be performed in the Laboratory.

The Conference recommends that two units be prepared, one for Baltimore and one for Seattle.

Sub-miniature radio receivers were requested by Baltimore, Detroit, (2) and Los Angeles. These receivers are to be worn under the clothing and are to be used primarily as a warning device when employed by Agents engaged on confidential assignments covered by other Agents in two-way radio cars. The construction would be handled in the Laboratory.

The Conference recommended that three such units be prepared, one each for Baltimore, Detroit, and Los Angeles.

The parts for the units mentioned in this memorandum are available in the Laboratory.

Present: Messrs. Tolson, Ladd, Glavin, Tracy, Mohr, Belmont, Rosen, Clegg, Carlson and Harbo.

Respectfully,
For the Conference.

Clyde Tolson

Director's Notation: "OK. H.

RTH:AF
cc- Mr. Clegg
Mr. Mohr

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 9/24/91 BY SP-5C/brr

166-7554 ✓
JUN 2 1950
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INITIALS ON ORIGINAL

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55 JUN 7 1950

PERSONAL AND CONFIDENTIAL

MEMORANUM FOR
MESSRS.

H. H. CLEGG	F. H. MCINTIRE	B. C. BROWN
S. J. TRACY	J. A. CARLSON	N. P. CALLAHAN
W. P. C. TRACY	J. S. EGAN	G. C. GEARTY
R. GLAVIN	M. E. GURNEA	E. E. HARGETT
L. B. NICHOLS	H. B. LONG	C. E. HENNRICH
A. H. BELMONT	K. R. MCINTIRE	L. L. LAUGHLIN
A. ROSEN	J. P. MOHR	J. J. MCGUIRE
R. T. HARBO	T. E. NAUGHTEN	J. A. SIZOO
E. J. CONNELLEY	G. A. HEASE	Q. TAMM

RE: ARREST OF BUREAU SUBJECT -
COMMITMENT CARDS

An inquiry has been received from one field office as to whether Agents should be permitted to fill out commitment cards (U. S. Marshal Form 450) when Bureau subjects are placed in local jails. These commitment cards are for the general purpose of notifying the U. S. Marshal as to when an arrested person was placed in jail so that settlement can be made for lodging and meals. The Bureau has not yet issued any instructions with respect to the use of these commitment cards.

It is desired that during the course of inspections made within the next ninety days inquiry be made by the Inspector as to the procedures being followed in field offices at the present time, and that such procedures be described in a separate report to reach the Bureau by August 15, 1950, summarizing your views and submitting your recommendations with facts supporting your conclusions.

Very truly yours,

John Edgar Hoover

HHC:dgh

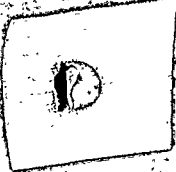
Approved by Executives Conference 5/3/50, Messrs. Glavin, Tracy, Harbo, Mohr, J. J. McGuire, Belmont, Ladd, Carlson, Rosen and Clegg being present.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C. J. P. / JAY

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NOT RECORDED
75 MAY 17 1950

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ORIGINAL COPY FILED IN 66-36217-27



THE DIRECTOR

May 11, 1950

The Executives Conference

SUGGESTION

IDENTIFICATION DIVISION
DIFFERENT COLOR TAGS FOR ORIGINAL FINGERPRINTS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJS/SM

The Executives Conference consisting of Messrs. Tolson, Ladd, Rosen, Glavin, Harbo, Belmont, T. H. McIntire, Mohr and Tracy, on May 10, 1950, considered the suggestion of [redacted] of the Identification Division who proposes a different color tag be used on original fingerprints for each day of the week.

b6
b7c

The advantages would be that it would be possible to tell the oldest dates on fingerprints in each Section which would help expedite the oldest prints; also, it would enable fingerprints to be sorted faster. The disadvantages are that each Section in the Identification Division would have to keep a group of the different color tags in place on the prints. For instance, when tags become detached through handling, there would also be an additional cost for the colored tags, but, more important, confusion would result in employees attempting to remember which color belonged to which day. It was felt by the supervisory staff of the Identification Division that the resultant loss of production from the confusion which would result makes approval of the suggestion undesirable.

The Executives Conference unanimously recommends against the suggestion. If the Director agrees, there is attached hereto a letter thanking the employee for his interest in making the suggestion.

Respectfully,
For the Conference,

Clyde Tolson

Attachment

cc - Mr. Clegg
Mr. Mohr

OK
H

RECORDED - 63

INDEXED - 63

66-2554-7746

- Mr. Tolson
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Miss Gandy

66 MAY 18 1950

THE DIRECTOR

5/8/50

THE EXECUTIVES CONFERENCE

DISTRICT INTELLIGENCE OFFICERS OF ONI
ATTENDING IN-SERVICE SCHOOLS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY Sp-5ci/baf

The Executives Conference, on 5/3/50, those present being Messrs. Glavin, Tracy, Harbo, Mohr, McGuire, Belmont, Ladd, Carlson, Rosen and Clegg, considered the request of Captain S. W. DuBois, Chief of the Security Division, ONI, for ONI District Intelligence Officers to attend the Bureau's In-Service training schools for Bureau agents in Washington. Since at least 90% of the matter covered in In-Service School would be of no interest to these officers, it was felt that they should not be authorized to attend Bureau In-Service Schools.

If approved, this memorandum will be routed to the Liaison Section so that Special Agent C. D. DeLoach may so notify Captain DuBois.

Respectfully,
FOR THE CONFERENCE

Clyde Tolson

HHC:BG

cc-Mr. Clegg
Mr. Mohr

RECORDED - 56
INDEXED - 56

66-2554-7747

MAY 16 1950

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50 MAY 18 1950

THE DIRECTOR

May 11, 1950

THE EXECUTIVES' CONFERENCE

LOYALTY OF GOVERNMENT EMPLOYEES

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5ci/OW

At the Executives' Conference, May 11, 1950, Messrs. Tolson, Ladd, Nichols, Clegg, Rosen, Mohr, Harbo, Tracy, Glavin and Belmont in attendance, the Conference was advised that the Department had designated as within the purview of Executive Order 9835, the American-Russian Institute, New York, the American-Russian Institute, Philadelphia, and the American-Russian Institute at San Francisco. The full title of these organizations at these three locations is American-Russian Institute for Cultural Relations with the Soviet Union. Consequently, the Department was asked to clarify the listing of these organizations as to whether the listings apply to the organizations as we know them under the full title. The Department replied that the citation under Executive Order 9835 did apply to these organizations.

The Executives' Conference approved the attached Bureau Bulletin advising the field of this fact. In the event you approve, it will be disseminated to the field.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

CC - Mr. H. H. Clegg
Mr. J. P. Mohr

RECORDED - 56
INDEXED - 56

66-2554-7748
MAY 16 1950

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- Gandy _____

MAY 18 1950

[Handwritten initials]

THE DIRECTOR

May 11, 1950

The Executives Conference

~~DEPARTMENT OF NATIONAL DEFENSE REQUEST FOR
HANDLING OF NAVY AND MARINE CORPS FINGERPRINTS~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY sp-5ci/bxr

The Executives Conference consisting of Messrs. Tolson, Clegg, Glavin, Nichols, Harbo, Rosen, Belmont, Mohr, and Tracy on May 11, 1950, considered a request of Colonel Withycombe, Department of National Defense, for a conference to consider again the question of the Bureau taking over the fingerprint files of the Navy and the Marine Corps. Colonel Withycombe is on a committee considering revision of the forms being used in the National Defense installations.

For the Director's information, the Identification Division has copies of all Navy and Marine Corps prints for the past several years since the beginning of World War II. We do not have the fingerprints prior to that time. It will be recalled that during the early part of the last war when the Army turned over their entire fingerprint files to the Bureau the Navy and Marine Corps did not desire to do so. In the event the Bureau accepts these files, it will be necessary to conduct searches to establish prior enlistment. Effective July 1, 1950, we are going to conduct such searches for the Department of the Army inasmuch as we do have their complete fingerprint files.

The Executives Conference unanimously recommends that Colonel Withycombe be advised that due to a lack of sufficient appropriations it will not be possible for the Bureau to consider accepting the Navy and the Marine Corps fingerprint files.

Respectfully,
For the Conference,

Clyde Tolson

J. L. Conner
H.

cc - Mr. Clegg
Mr. Mohr

- Tolson _____
- Ladd _____
- Clegg *12/1/50*
- Glavin _____
- Nichols _____
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- Mohr _____
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- Nease _____
- Gandy _____

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INDEXED - 56

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MAY 16 1950
12

50 MAY 18 1950

THE DIRECTOR

May 11, 1950

The Executives Conference

FEDERAL TRADE COMMISSION REQUEST FOR
EXPERT FINGERPRINT TESTIMONY

The Executives Conference consisting of Messrs. Tolson, Ladd, Rosen, Glavin, Harbo, Belmont, E. H. McIntire, Mohr, and Tracy on May 10, 1950, considered a request from the Federal Trade Commission under date of May 4, 1950, concerning the American Academy of Applied Science, a correspondence school operating in the state of California.

The Federal Trade Commission has scheduled hearings in connection with complaints against the American Academy of Applied Science beginning June 2, 1950, at Los Angeles, and they propose calling law enforcement officers in California, Oregon, and Washington to prove that the claims as to opportunities for employment as fingerprint experts on the basis of a correspondence course are not as great as represented. Following this they plan on a hearing to be held the latter part of July in Washington, D. C., at which time they request one or two expert witnesses from the FBI to testify as to the Bureau's training course in fingerprints. The Federal Trade Commission is of the opinion that substantial assistance could be rendered in connection with this matter by the Bureau for the reason that the Bureau's training course is comprehensive and complete, the officials teaching the course are particularly qualified to speak authoritatively on questions of aptitude, breadth of employment, and related matters.

The Executives Conference unanimously recommends that Inspector Quinn Tamm be designated to appear at the hearing in July in Washington. If the Director approves, there is attached hereto a letter to the Federal Trade Commission.

Respectfully,
For the Conference,

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 GJ/omr

Attachment

Clyde Tolson

cc - Mr. Clegg
Mr. Mohr

SJ:edm

66-2254-7750

MAY 31 1950

The Director

May 4, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5C/1070

The Executives Conference of May 3, 1950, consisting of Messrs. Ladd, Belmont, Carlson, McGuire for Nichols, Mohr, Harbo, Rosen, Tracy, Clegg and Glavin, considered a communication received from S. A. Andretta, Administrative Assistant to the Attorney General, concerning the Federal Interdepartmental Safety Council. Andretta attached to his communication a copy of a communication received by the Attorney General from Charles A. Peters, General Chairman of the Federal Interdepartmental Safety Council, pointing out that this Council was established by Executive Order 8071 to consist of such officers and employees of the various executive departments and agencies of the Federal Government and the Government of the District of Columbia as may be designated by the respective heads thereof.

Mr. Peters further pointed out in his letter that the Council membership enables the Interdepartmental Safety Council to distribute safety materials to a highly representative group of key people and keep them informed of the annual and special meetings and other activities. Mr. Peters felt that the Attorney General may want to increase the membership of the Department in this Council. Peters further pointed out that representatives of the Bureau of Prisons and Immigration and Naturalization Service are on the Council; that Special Agent Gauthier serves as a member of the Committee on the Operator, Motor Vehicle Division, but has not been designated as a Council representative.

RECORDED - 76
INDEXED - 76
66-2554-7751
MAY 17 1950

After a discussion of this matter the Conference did not feel that it would be desirable to have a representative of the Bureau on the Federal Interdepartmental Safety Council. It was pointed out that Mr. Gauthier attends meetings of the Committee on the Operator, Motor Vehicle Division, so that we may keep abreast of Government regulations insofar as motor vehicle operation and traffic are concerned. The Conference was of the unanimous opinion that no additional Bureau employee be designated.

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

O.K. I agree, we have too many committees taking up our time

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

54 MAY 19 1950

THE DIRECTOR

May 15, 1950

THE EXECUTIVES CONFERENCE

~~LABORATORY FORM~~ *for*

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/19/91 BY SP-8 CJP/BWP

On May 15, 1950, the Executives Conference was advised that as a result of a suggestion by Special Agent M. E. Williams, Special Agent T. D. Beach has worked out a new form which the Laboratory proposes be adopted to simplify the receipt of evidence personally delivered to the Laboratory.

This new form will save considerable effort and paper work in those cases where law enforcement officials personally deliver evidence to the Laboratory. In these cases, the submitting official does not have a letter of request and in the past it has been necessary to prepare memoranda to serve in lieu of correspondence. This form has been coordinated with the Records Section and a test conducted to determine its suitability.

The Conference, consisting of Messrs. Tolson, Ladd, Clegg, Nichols, Rosen, Belmont, Tracy, Glavin, Mohr and Parsons unanimously recommend the adoption of this new form and that letters of commendation be forwarded to Agents Williams and Beach for the suggestion and preparation of this new form.

Respectfully,
For the Conference



Clyde Tolson.

OK
N.

DJP:AF

cc-Mr. Clegg
Mr. Mohr

Attachment

RECORDED - 76

166-2554-7752

MAY 17 1950

34



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- Tolson _____
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- Nease _____
- Gandy _____

54 MAY 19 1950

THE DIRECTOR

May 15, 1950

EXECUTIVES' CONFERENCE

REPORT WRITING

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5C/BMP

The Conference considered the following suggestion:

In those instances in criminal violations where the defendant is arrested in a district other than the one in which the indictment or information is pending against him and he elects to have the case disposed of in the district of arrest that it not be necessary for the office of origin to prepare and submit a closing report.

At the present time the office of prosecution or auxiliary office submits an RUC report and the office of origin, before it prepares its closing report, has the responsibility of checking its file to determine that all necessary action has been taken. This means that it would have to remove all stops which had been placed, make sure that no leads were outstanding, and that it had taken all steps necessary to properly close the case.

RECOMMENDATION

The Conference unanimously recommended that present requirements are satisfactory in that they require the office of origin to review its files and make certain all leads and other matters have been covered properly before closing the case. It also insures that a record will be available in the Bureau in the file to which it relates indicating that the case has been closed. If an administrative closing could be made in the field by preparation of a memorandum for the field office file there would be no positive record at the Bureau that the case was closed. Under the circumstances and the factors indicated no change is recommended as our present requirements more properly serve our needs.

Those in attendance were Messrs: Tolson, Ladd, Glavin, Tracy, Parsons for Harbo, Belmont, Nichols, Mohr, Clegg and Rosen.

Respectfully
For the Conference

Clyde Tolson

RECORDED - 11

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MAY 18 1950
34

INDEXED - 11

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Miss Gandy

54 MAY 19 1950

THE DIRECTOR

April 25, 1950

THE EXECUTIVES' CONFERENCE

INVESTIGATION OF COMMUNIST PARTY ACTIVITIES BY
IMMIGRATION AND NATURALIZATION SERVICE

The Executives' Conference, Messrs. Ladd, Clegg, Rosen, Nichols, Mohr, Harbo, Tracy, Glavin and Belmont in attendance on April 24, 1950, discussed whether the FBI should take over the investigation of aliens subject to possible deportation action based on allegations of subversiveness. The Conference further discussed the activities of the Immigration and Naturalization Service in the investigation of front organizations for the purpose of establishing such organizations as subversive under the Immigration and Naturalization regulations.

BACKGROUND:

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJK/PH

The Conference was advised that the attention of the Department had been called to the fact that the investigation being conducted by the Immigration and Naturalization Service in deportation cases had resulted in the questioning of various individuals marked as key figures or security index subjects for the purpose of obtaining Communist information and evidence for use in such cases. As a result of these activities on the part of Immigration and Naturalization representatives, they were duplicating the work of the Bureau in the field of internal security and were causing considerable confusion. As a result, the Department called a meeting which was attended by representatives of the Immigration and Naturalization Service to go into the question of duplication of investigation on the part of that agency. At this meeting on March 10, 1950, attended by Mr. L. L. Laughlin and Mr. F. J. Baumgardner, of the Bureau, Colonel Narramore, of the Department, advised that the Immigration and Naturalization Service had raised the question of the necessity for additional help and an increase in appropriations and he thought it would be a good opportunity to discuss various problems which had been presented by the Bureau concerning the infringement of the Bureau's jurisdiction and possible uncovering of FBI informants by the Immigration and Naturalization Service. It was pointed out that Immigration and Naturalization Service representatives had utilized information from Bureau reports as a basis for questioning other members of the Communist Party, with the result of the possible uncovering of Bureau informants. Mr. Andretta, of the Department, posed the question of whether the FBI would consider developing all cases involving deportation of alleged subversive aliens to the point where they would be ready for prosecution at the time they were turned over to the Immigration and Naturalization Service, thus preventing a duplication of effort, as well as the periodic difficulties which arise in connection with the handling of the Bureau's confidential informants.

At this same meeting the Immigration and Naturalization Service representatives stated that they were conducting investigations for the purpose of

- Tolson _____
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- Nichols _____
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- Tele. Room _____
- Nease _____
- Gandy _____

Attachment
CC - Mr. H. H. Clegg
Mr. J. P. Mohr

EX-125
RECORDED
INDEXED

66-2584-7754
MAY 18 1950
71

[Handwritten signatures and initials]

ORIGINAL COPY FILED IN 100-107101-100

MEMORANDUM FOR THE DIRECTOR

trying to show that the various organizations cited by the Attorney General as being within the purview of the Loyalty Order were subversive. They mentioned specifically the case of the International Workers Order which they said they had investigated for approximately two years and had just reached the point where they were ready to go into court in a case in Sacramento, California, with the necessary legal evidence to prove the IWO to be subversive. The Immigration and Naturalization Service stated that this was necessary to prevent an alien obtaining United States citizenship when he allegedly is a member of one of these groups.

As a result of this meeting, consideration was given by the Bureau to the suggestion of Mr. Andretta, and at a later meeting, Colonel Narramore and Mr. Andretta, together with I&NS representatives, were advised that the Bureau did not have the man-power to handle these cases and that the Bureau was of the opinion that it was not the Bureau's responsibility to undertake this additional work. Colonel Narramore and Mr. Andretta asked if it would not be possible to reconsider the Bureau's decision in this matter.

To reflect the volume of the problem involved, I&NS furnished the following information relative to the number of cases of this type pending in that Service as of the end of February, 1950:

Subversive Aliens in the United States:	1,134
Aliens Who Have Petitioned for Citizenship and Concerning Whom Complaints Have Been Received Alleging Subversiveness:	492
Cases Involving Naturalized Citizens Concerning Whom Information Has Been Received Alleging Subversive Activities and Against Whom I&NS Is Taking Action to Cancel Citizenship:	<u>947</u>
TOTAL:	2,573

In addition, the I&NS representatives advised that investigations were either pending or ready to be undertaken on approximately 140 organizations, the purpose of which is to develop admissible legal evidence proving the organization to be subversive within the meaning of the Immigration laws.

The I&NS representatives stated that a survey of their larger districts, completed on March 20, 1950, showed that out of a total of 1,907 cases pending in those districts, 678 originated with the Bureau, while the remaining 1,229 arose as the result of individual digging on the part of I&NS investigators. In other

MEMORANDUM FOR THE DIRECTOR

words, from these figures it will be noted that approximately one-third of the case-load of the Immigration and Naturalization Service in this field arises from information obtained from the Bureau. These figures are concerned only with subversive individuals. They have no reference whatsoever, of course, to the other types of cases, such as border patrol, etc., handled by I&NS. It is for the handling of this particular type of case, namely, the subversive group, that I&NS is requesting 317 additional investigators.

Colonel Narramore and Mr. Andretta asked the Bureau representatives if, after appropriate study was made of the statistics involved and a decision reached, the Bureau would notify the Attorney General by memorandum.

ACTION OF EXECUTIVES' CONFERENCE:

The Conference voted unanimously that the Bureau should not take over the investigation of the I&NS cases pending on individuals, either aliens or naturalized citizens, against whom complaints of subversiveness have been received. It was pointed out that the Bureau's jurisdiction and responsibility are in the field of security, rather than in the field of deportation. Under the present procedure, I&NS checks with the Bureau before starting an investigation on one of these individuals for the purpose of ascertaining whether the Bureau has a pending investigation on the individual. The Bureau is thus on notice that I&NS is considering the individual for deportation, and if the allegation of subversiveness is sufficient to warrant the opening of a security case, the Bureau is able to start such an investigation independent of any deportation proceedings. Copies of our reports are made available to I&NS for the assistance of that organization.

It was suggested that, as a means of protecting our informants, where the Bureau conducts an investigation under the security program of an alien or a naturalized citizen against whom I&NS may consider action on grounds of subversiveness, that every attempt be made during the investigation to secure legal evidence and witnesses who can be used by I&NS in their proceedings against the individual. This would obviate the necessity for I&NS to conduct further investigation resulting in the uncovering or embarrassment of our informants, while at the same time it would relieve the FBI of any responsibility in the field of denaturalization or deportation. All members of the Executives Conference except Mr. Mohr voted that the field be alerted to conduct these investigations with this viewpoint. Mr. Mohr was of the opinion that the present procedure should be continued and that the FBI should not perform any additional investigation which we felt was the responsibility of I&NS.

With reference to the investigation of organizations by I&NS with a view to establishing their subversive nature, the Executives' Conference was of the unanimous opinion that investigations of such organizations were the responsibility of the FBI and, therefore, the Attorney General should be advised to this effect.

MEMORANDUM FOR THE DIRECTOR

Attached hereto for your approval is a proposed memorandum to the Attorney General setting the Bureau's views in this matter.

Also attached hereto is a proposed bulletin to the field pointing out the advisability of developing witnesses and legal evidence during security investigations involving aliens and naturalized citizens who may be subject to deportation.

Respectfully,
For the Conference

Clyde Tolson

THE DIRECTOR

5-15-50

Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/71 BY SP-SCI/bmf

The Executives Conference on 5-11-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Nichols and Clegg present, considered the manner of processing suggestion letters in the Records Section. At present it is required that, when employees submit suggestions, they be submitted in quadruplicate. This permits sending the 4 copies to the 4 members of the Joint Committee for study prior to the meeting of such Committee.

When the suggestions as received are transmitted directly to the Training and Inspection Division, these 4 copies are available. However, when they are recorded in keeping with existing instructions, copies of the suggestions go into the personnel files of those submitting them. Thus, there is not an adequate number for distribution and study prior to the Joint Committee meeting.

RECOMMENDATION:

The Conference unanimously recommended that all employee suggestion letters be submitted on a deferred recording basis to the Training and Inspection Division and after the suggestions have been handled then the Records Section can place the copies in the appropriate personnel files and the Joint Committee and Executives Conference memoranda will be attached so that the originals can all be filed simultaneously. If approved, there is attached hereto a memorandum containing instructions to Mr. Nichols to this effect.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

O.K.

any

Attachment

cc-Mr. Mohr
Mr. Clegg

- Tolson _____
- Ladd HHC:DMC
- Clegg _____
- Glavin _____
- Nichols _____
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INDEXED - 93
INDEXED - 93

66-2554-7755
MAY 18 1950

54 MAY 19 1950

THE DIRECTOR

May 12, 1959

THE EXECUTIVES CONFERENCE

PHOTOGRAPHING OF FRAUDULENT CHECKS ON 35 mm FILM

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CJB/MS

On May 12 the Conference was advised of the Laboratory proposal to photograph fraudulent checks received for examination in the Laboratory on 35 mm film instead of natural-size on 8x10 inch or 11x14 inch film as at present.

The Laboratory receives approximately 1,500 fraudulent checks each month. Most of the checks are photographed on both sides and natural-size photographic prints are made.

Under the proposal, the Laboratory employees would photograph the checks, using a Recordak camera already available in the Laboratory and the film would be sent to the Mechanical Section for developing and for the preparation of necessary natural-size prints.

The Conference was advised that there are several advantages involved, such as a saving of 10¢ per negative, reduction in number of requisitions for photographic work, substantial saving of space required to store the film negatives, since three rolls of 35 mm film could include a volume of negatives which, if taken on natural-size film, would occupy one legal-size file drawer.

On the other hand, there are disadvantages since there would be a slight amount of additional work required of the personnel in the Photographic Unit and the positive prints enlarged to natural size or, in some cases, further enlarged for court presentation, would not be of the same high quality as if natural-size film negative had been used initially. Some of the document examiners are opposed to the proposal since many examinations in the Laboratory are made from photographs of original checks having previously been returned to the contributor.

The Conference unanimously agreed with the Laboratory proposal to try the use of 35 mm film in photographing checks for a test period of 90 days, with the provision that any document examiner who feels in a specific case that he needs a better-quality photograph than is furnished by the use of 35 mm film may requisition a natural-size photograph as is presently done. A record will be maintained of the number of instances in which the examiners feel it necessary to have the larger film negative in order that the data may be available for evaluation of the results attained during the 90-day test period. Mr. Rosenberger concurs in the recommendation for a 90-day trial period.

Present were Messrs. Tolson, Glavin, Tracy, Mohr, Belmont, Rosen, Nichols, Clegg and Harbo.

Respectfully,
For the Conference

66-2554-7156
MAY 18 1959

Glyde Tolson

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- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

RTM:AF
cc-Mr. Clegg
Mr. Mohr

54 MAY 19 1959

The Director

April 19, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 C. J. BHF

Bids

The Executives Conference of April 19, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Belmont, Mohr, Harbo, Tracy, Nease and Glavin, considered a suggestion submitted by Assistant Chief Clerk [redacted] of the Kansas City Division concerning invitations to bid.

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b7c

Suggestion One. [redacted] has suggested that the Bureau prepare a supply of Forms SF-33, Invitation, Bid and Acceptance (Short Form Contract), with the necessary clauses imprinted thereon for contracts involving the employment of labor, namely, the Eight-Hour Law clause and the Vendor's General Certificate. [redacted] has pointed out that it is necessary to type these clauses in on invitations to bid sent out by the Kansas City Division from time to time.

Porter

The Conference was advised that the major contracts being utilized by the Bureau at the present time involving labor are those pertaining to repair and storage of Bureau automobiles. Such contracts are, and have been in the past, printed at the Bureau with the necessary specifications already embodied thereon, including the Eight-Hour Labor Law clause. There are instances, however, from time to time when invitations are sent out by the field which involve the Eight-Hour Labor Law clause. These contracts are in the minority and vary depending upon the needs of the individual divisional office. They cover such contracts as photographic, towel service, firearms repair, etc. The Bureau has not imprinted the Eight-Hour Labor Law clause provisions on these particular invitations to bid in the past, feeling that such provisions would restrict the use of the forms for contracts not involving the labor clause; further, that it would tend to create additional confusion in the handling of invitation to bid forms both at the Seat of Government and in the field. Further, if the invitation to bid forms were so prepared, they would be rendered obsolete by any change in this labor clause by the General Accounting Office. It was pointed out the same results could be obtained by the Kansas City Division by the adoption of a practice followed by the majority of Bureau offices in that a rubber stamp, bearing the provisions of the requirements of the Eight-Hour Labor clause, is imprinted on the invitation to bid forms forwarded to prospective bidders. In this way, it would not be necessary for the Kansas City clerical employees to stamp this labor clause on the invitation forms.

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INDEXED - 96 RECORDED - 96

MAY 16 1950

The Conference recommends, therefore, that the Assistant Chief Clerk and the SAC at Kansas City be advised as to the rubber stamp procedure utilized by other offices in handling invitations to

cc: Mr. H. H. Clegg
Mr. Mohr

[Handwritten signatures]

55 MAY 25 1950 25

Memorandum for the Director

bid where the labor clause must be included on the invitation; that the SAC at Kansas City also be authorized to purchase the necessary stamp including the labor law clause, which could then be utilized by Kansas City in the future.

[redacted] the Assistant Chief Clerk, further suggests that incident to the solicitation of invitations to bid for services to Bureau automobiles for the coming fiscal year, more than half of the bidders of the Kansas City Division did not desire to pro-rate their storage charges as required by the specifications and then failed to indicate what rates would be used if a car were not stored for the entire month. He suggested that the Bureau give consideration to inserting certain provisions in future contracts of this type in such instances where the bidder has indicated a desire not to pro-rate storage charges.

This material contained in the invitation to bid is printed on the invitation to bid forms at the Seat of Government at the time they are forwarded to the field in connection with the annual contract solicitation. The Conference was advised that the problem experienced by the Kansas City Division this year was peculiar to that Division, and it would not be to the advantage of the Bureau to place additional restrictive information on the invitations to bid, which would give any prospective bidders in other parts of the country the opportunity to refuse to give us a pro-rated charge and charge on a full month basis. For the Director's information, it is pointed out that when we can get a pro-rated charge, being charged for only the days when the car is in the garage, it is to the advantage of the Government, since our storage charges would not be as much as if we had to pay on a full month basis. The Conference, therefore, recommends that the Kansas City Office be advised that this particular problem is peculiar to its Division and that it be explained why the Bureau does not feel it desirable to have further restrictive information of this type included in the invitation to bid.

Should the Director agree, appropriate notification will be forwarded to [redacted] and the Kansas City Division.

Respectfully,
For the Conference

Clyde Tolson

THE DIRECTOR

May 11, 1950

THE EXECUTIVES' CONFERENCE

COMMUNIST PARTY - USA
SECURITY MEASURES
INTERNAL SECURITY - C.
(Bureau file 100-3-84)

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CIB/BJF

At the Executives' Conference, May 11, 1950, Messrs. Tolson, Ladd, Nichols, Clegg, Rosen, Mohr, Harbo, Tracy, Glavin and Belmont in attendance, the Conference was advised that information has been received from the field to the effect that the Communist Party is severely tightening up security measures, particularly those directed to uncovering Bureau informants within the Party. Because of these measures being adopted by the Party, it was thought desirable to alert the field so that the field might have cognizance of these measures and might alert the Bureau informants to prevent the Party from uncovering them. The attached SAC letter, approved by the Conference, was prepared with this thought in mind.

In the event you approve, it will be forwarded to the field.

Respectfully,
For the Conference

Clyde Tolson

Attachment

CC - Mr. H. H. Clegg
Mr. J. P. Mohr

AHB:tlc

- Tolson _____
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RECORDED - 19

INDEXED - 19

EX-125

66-2554-7758

MAY 15 1950

12

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58 MAY 23 1950

DATE: 4-3-50

TO : Mr. Ladd

FROM : A. Rosen

SUBJECT: I. O. FUGITIVES

28908

With reference to the attached I. O. Fugitives, the attached ten have been gone over by the Fugitive Desk and they are ten of the outstanding Negro I. O. Fugitives.

One observation is made. It is entirely possible that a protest may be made on the grounds that if we furnish photographs and publicize these there is a possibility of criticism coming from some quarters. Those who criticize will forget that we published ten I. O. Fugitives previously who were white.

I, therefore, recommend against it.

Attachments

AR:FE

ADDENDUM: LEN:dnh 4-13-50

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 11/19/91 BY SP-5 C/JWF

The Executives Conference consisting of Messrs. Tolson Nease, Carlson, Rosen, Ladd, Mohr, Harbo, Tracy, Glavin and Nichols considered a request from the Pittsburgh Courier stating their paper thought it a good idea to do a series on the ten most wanted negro fugitives as a public service feature. We told Mr. Taylor we would check into the matter and let him know. Mr. Rosen felt that some protest might be made if we furnished 10 negro fugitives and there was a possibility of criticism. Further he points out that those who will criticize will forget we have furnished 10 IOs on white fugitives. Mr. Tracy felt there was a possibility criticism.

Mr. Nichols pointed out that the paper could pick up 10 IOs and use them and it was not his feeling that we could be criticized. The Executive Conference with the exception of Messrs. Tracy and Rosen were in favor of giving this out, i. e. 10 IOs without designating them as the 10 most badly wanted fugitives.

RECORDED - 30
INDEXED - 30

MAY 18 1950

66
EX-35

ENCLOSURE
55 MAY 28 1950

RECORDED
MAY 13 1950

THIS IS ORIGINAL

94-38897-18
ORIGINAL COPY FILED IN

The Director

May 8, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/81 BY SP-5 C/BW

The Executives Conference of May 3, 1950, consisting of Messrs. Ladd, Belmont, Carlson, McGuire for Nichols, Mohr, Harbo, Rosen, Tracy, Clegg and Glavin, considered a suggestion submitted by the SAC at Newark concerning the possible use of rubber stamps containing the field office address to be stamped on letterheads or having letterheads prepared at the Government Printing Office with the field office address.

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b7c

It was pointed out to the Conference that Stenographer [redacted] of the Newark Division suggested that a rubber stamp bearing the legend "1836 Raymond-Commerce Building, Newark 2, New Jersey," if used, would save considerable stenographic time in stamping the office address on letterheads rather than having stenographers type such address.

SAC McKee did not feel that a stamp should be used in that it would detract from the appearance of the communication. In many instances, it would not be neat, and would be uneven. He feels that such practice would not be in line with general business practices. He submitted, however, an alternate suggestion that the Bureau have printed letterheads bearing the addresses of the various divisional offices and furnish such letterheads to the respective field offices for use.

In the discussion of this matter, it was pointed out to the Conference that the securing of letterheads with the field office addresses would increase our purchases of such letterheads and would also increase the cost of such purchases.

For the Director's information, we have 140,000 field letterheads on hand at the present time. We have approximately one-half million sheets on order. We utilize approximately two million sheets a year. We pay \$1.54 a thousand for the letterheads as received at the present time. If we purchased letterheads for the various divisional offices with the office address stamped thereon, the Government Printing Office stated that they would not print less than 15,000 letterheads of any one type at any one time, and it would cost us \$4.00 per thousand as compared with our \$1.54 we are paying at the present time. Further, it was pointed out that getting the letterheads printed for each office would necessitate a larger number of letterheads necessarily being maintained in the Supply Division and we would have to have fifty-one distributions rather than the one that we have at the present time.

Tolson
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Harbo
Mohr
Tele. Room
Nease
Gandy

cc: Mr. H. H. Clegg - 32
Mr. Mohr

RECORDED

INDEXED - 32

66-2559-7760

MAY 11 1950

54 MAY 24 1950

Memorandum for the Director

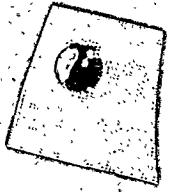
We would have to keep a good stock of all letterheads available since it takes three months at times to secure such letterheads from the Government Printing Office. If we have special orders, we have to pay a premium.

This matter was discussed by the Conference and the Conference with the exception of Messrs. Clegg, Tracy and Carlson were opposed to either the use of the stamp or having the letterheads prepared by the Government Printing Office, showing the office address on the letterhead in question. Messrs. Tracy, Clegg and Carlson felt that it would be desirable for the Bureau to have included on the letterheads the office addresses for the various offices.

Respectfully,
For the Conference

✓
Clyde Tolson

I approve
majority view
1/1.



PK-21

MR. NICHOLS

12/29/49

F. W. WALKART

THE MOVEMENT OF AGENTS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/97 BY SP-5 CIB/DAF

AS you know, the Bureau requires prompt notification of any travel by Agents in the Field or at the Seat of Government to and from the Field, and as a result of this rule, there is received daily at the Bureau a considerable number of wires and letters containing this type of information.

In the past, the procedure followed by the Records Section for processing these wires and letters has been to "Not record" them into the Agent's alphabetical file. When two or more Agents are mentioned, copies are prepared for the appropriate files.

It has been suggested, by Miss [redacted] Supervisor of the Classifying Unit in the Records Section, that after the Movement Section of the Chief Clerk's Office has posted to their records the data regarding the travel of an Agent or Agents, the wire or letter be destroyed.

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b7c

For your information, the records maintained by the Movement Section are available in the Chief Clerk's Office for two months, after which they are transferred to the Records Section where they are maintained for an additional year. This suggestion is not intended to affect permanent transfers as all records of this nature are, of course, reflected in the Agent's personnel file.

It is the writer's belief that this suggestion if adopted would in no way impair the accuracy of the Chief Clerk's Office records, but would eliminate considerable clerical time necessary in the Routing, Classifying, and Filing Units of the Records Section, as these sections must handle the material before it is ready for filing.

RECOMMENDATION

RECORDED 97

166-2534-7761
MAY 22 1950

In view of the above, it is recommended that this suggestion be given favorable consideration and therefore eliminate entirely the handling by the Records Section the wires and letters pertaining to travel by Agents.

There are attached for exhibit purposes a few of the wires and letters which reflect clearly the reason for this suggestion.

Attachment

The Executive Conference consisting of Messrs. Tolson, Rosen, Carlson, Fletcher, Norman McCabe, Ladd, Mohr, Parsons, Tracy, Glavin, and Nichols were unanimous in approval on January 16, 1950. LBN

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Mr. Nease
- Miss Gandy

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MR. NICHOLS

A. E. LEONARD

~~BUREAU STATISTICS RESTITUTION~~

ESTABLISHED POLICY

We have always recorded as a recovery any restitution ordered by the court as part of sentences of convicted subjects.

We have also always recorded as a recovery any restitution made by a subject in a bank case following our entry into the investigation.

A few years ago our policy was broadened to include as recoveries, restitution made in Servicemen's Dependency Allowance Act cases after we started the investigation, similar to the policy followed in connection with bank cases.

PRESENT PROBLEM

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/14/91 BY SP-5 CIB/OK

ORIGINAL COPY FILED IN 66-2554-7762

It has been recently called to our attention that cases similar to those cited above occur in which we are not recording recoveries. This pertains to Servicemen's readjustment Act cases and they fall into two categories. (1) Where prosecution is declined because the subject has made restitution, and (2) prosecution declined because subject has promised to make restitution.

We are not recording these as recoveries according to established policy.

RECOMMENDATION

It is recommended that the whole problem of recording restitution as recoveries be simplified and broadened as follows: That we record as recoveries any restitution actually made in any type of Bureau case, after we have started our investigation. I have talked to Mr. Scott in the Investigative Division who concurs.

AEL:mmm

ADDENDUM JJM:LH 5-3-50

Approved on May 3, 1950, by the Executive Conference consisting of: Glavin, Harbo, Mohr, Clegg, Carlson, Belmont, Ladd, Rosen, Tracy and McGuire.

RECORDED - 114

66-2554-7762

MAY 22 1950

INDEXED - 114

OK

66-2554-7762

INITIALS ON ORIGINAL

28907

ALBUQUERQUE
RELAY POINT COST CHART
MINIMUM CALL CHARGES

San Francisco	\$1.15
Los Angeles	1.00
St. Louis	1.20
Chicago	1.30
* Boston	1.65
* New York	1.65
* Newark	1.60
* Philadelphia	1.60
* Baltimore	1.55
* Washington	1.55

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

DATE 5/14/91 BY SP-5 CIB/BJP

* Teletypes for these offices
only will be relayed through
Los Angeles.

Enclosure 66-2554-7763

ENCLOSURE 66-2554-7763

Mr. Nichols

4-28-50

D. R. McCoy

LEASED LINE RELAY SYSTEM

4-2

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/94 BY SP-5 C/PTJ

With reference to my memorandum to you dated February 7, 1950, concerning the thirty-day trial period for the TWX direct line teletype relay system, which period was later extended to sixty days, this is to advise that the complete statistics for the period February 13 through April 13, 1950, have been compiled and indicate favorable results.

A general summary and evaluation of the material in the field office and Seat of Government reports follows:

The relay system has not required the use of additional personnel nor worked any hardship on present personnel.

It is more economical and results in less time in placing calls for the TWX offices.

With the present volume of teletype traffic some delay is encountered occasionally by the TWX offices in attempting to place a call to the relay point during the afternoon hours. In some instances it has been necessary for the relay offices to send relay messages by TWX to addressees because of the volume of traffic on the leased line. This is an indication that the west coast leased line teletype traffic has about reached the saturation point and that the relay system cannot be expanded to a two-way system. You will recall that the present relay system is a one-way system and only involves the relaying of teletypes from certain TWX offices to direct line offices. Further, due to the volume of traffic handled on both the east and west coast leased lines, it would not be practicable to extend the relay system to any additional TWX offices, with the exception of the Albuquerque Office, which can easily be worked into the present west coast relay system. The present system covers seven of the more expensive TWX offices from teletype rate standpoint.

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Miss Gandy

Attachment

1 ENCL.

RECORDED - 74
 APR 29 1950
 U.S. DEPT. OF JUSTICE
 EX-20
 66-2534-7763
 APR 22 1950
 48

ORIGINAL COPY FILED IN 62-14749-1576

Memorandum for Mr. Nichols
Re: LEASED LINE RELAY SYSTEM

4-28-50

Following is a summary of the savings effected by the use of the relay system for the sixty-day period.

<u>Office</u>	<u>Savings</u>
Butte	\$ 34.80
El Paso	25.95
Phoenix	100.00
Portland	124.25
Salt Lake City	151.40
San Diego	167.10
Seattle	113.20
<u>Total</u>	<u>\$716.70</u>
Cost of repeaters at Los Angeles and San Francisco	-50.00
<u>Total Savings</u>	<u>\$666.70</u>

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY Sp-Sc/bmj

RECOMMENDATION:

It is recommended that the present west coast leased line relay system be continued on a permanent basis and that the Albuquerque Office be added to the system and that the relay system not be extended to any additional offices, with the exception of Albuquerque, in order that the leased line circuits will not be overloaded.

An appropriate SAC Letter, a letter to the offices using the relay system, a Memorandum to All Bureau Officials and Supervisors, and a letter to the Albuquerque Office are attached. A relay point TWX cost chart, showing the advantages of the TWX rates for relay purpose for the Albuquerque Office, is also attached for your information.

MJM

ADDENDUM JJM:LH 5-3-50

Approved on May 3, 1950, by the Executive Conference consisting of: Glavin, Harbo, Mohr, Clegg, Carlson, Belmont, Ladd, Rosen, Tracy and McGuire.

SAC

50

Director, FBI

LEASED LINE RELAY SYSTEM

RECORDED - 74-66-2554-7163

EX-115

The Bureau has completed a teletype survey utilizing two of the west coast leased line teletype offices, Los Angeles and San Francisco, as relay points for teletypes originating from west coast TWX offices, addressed to certain offices on the east and west coast leased line circuits where a substantial savings in teletype costs are realized. This survey was inaugurated before the opening of the Albuquerque Field Office and while it has been determined that the system cannot be extended to additional TWX offices in the vicinity of St. Louis, Chicago and the east coast direct line teletype offices without overloading the direct line systems, it is felt that the Albuquerque office can be included in the west coast relay system without causing an overload on the circuit. The west coast relay system has proved to be satisfactory in every respect and results in a substantial savings in communications costs and, therefore, is being continued on a permanent basis.

The Albuquerque Office is instructed to send directly to the Los Angeles Office for relay all teletypes addressed to the Bureau, Baltimore, Boston, Newark, New York City and Philadelphia offices, effective May 15, 1950. These offices were chosen on the basis of a saving of fifty cents or more on the initial rates. Messages to all other Bureau offices should be sent direct to destination.

The Los Angeles Office should be called as follows: "CLG FBI LA 0713 ONLY." This procedure should be used in order that connection will be made only to the Los Angeles machine 0713, which is equipped with a tape reperforator. The Los Angeles Office will identify the machine number in answering the call. The Albuquerque operator should announce to the Los Angeles operator "RELAY" as an indication to the Los Angeles operator that the reperforator should be turned on in order to cut a tape on the message. The Los Angeles Office will then advise the Albuquerque Office to go ahead when this has been done. Albuquerque should not begin transmission until the Los Angeles Office has given the go ahead signal.

The following is an example of the message heading and the handling of a teletype from Albuquerque destined for Philadelphia

CC- Los Angeles

LRM: mas

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/87 BY SP-5 CJB

ORIGINAL COPY FILED IN 66-14749-1376

379
JUN 20 1950

copy sec.

SAC, ALBUQUERQUE
Re: LEASED LINE RELAY SYSTEM

and Washington, being sent from Albuquerque to Los Angeles for relay.

FBI ALBUQUERQUE 5-15-50 4:30 PM (Initials of Operator)
DIRECTOR AND SAC PHILADELPHIA URGENT

After the message has been sent, Los Angeles will acknowledge for the receipt of the message and this acknowledgment is the only "ACK" Albuquerque will receive. The relay office, Los Angeles, will delete the message heading received from the TTX office (Albuquerque). Los Angeles, in relaying the message to Washington for the Director and Philadelphia, will actuate the Washington reperforator as usual for relays and will head the message as follows, using the next number in sequence from Los Angeles to Washington and Philadelphia:

WASH 7, PHILADELPHIA 5 FROM ALBUQUERQUE VIA LOS ANGELES (date)*(time)*
DIRECTOR AND SAC PHILADELPHIA

*Date and time should be as received from Albuquerque.

Washington, upon acknowledging the receipt of the message, will send the message to Philadelphia, and no changes will be made in the message heading as received from Los Angeles.

It is the responsibility of the Los Angeles Office to send these messages to the next relay office or to destination, and in either instance, acknowledgment of receipt will be forwarded to Los Angeles by the office of destination. However, it is pointed out again that the only acknowledgment that will be received by the Albuquerque Office is the one from the Los Angeles Office at the time the message is received there. The principal responsibility for ascertaining whether the message has been delivered to its destination will rest with the first relay point handling the message, in this instance Los Angeles.

The Albuquerque Office is cautioned to use sound judgement when extremely urgent wires are to be sent, especially those messages concerned with dead lines. In some instances it may be advantageous for your office to send such messages directly by the TTX connections when it is apparent that the relay system would be too slow. For the information of the Albuquerque Office, the Los Angeles Office has previously been instructed to forward

copy sec.

SAC, Albuquerque
RE: LEASED LINE RELAY SYSTEM

5-1-50

urgent relay messages to their destination by TWX in those instances when these messages cannot be forwarded to the next relay point or destination via leased line within thirty minutes of the time of receipt at Los Angeles/

The west coast leased line circuit operates on a five day week basis only, that is, from 7:00 a.m., EST, Mondays to 7:00 a.m., EST, on Saturdays. The circuit operates on holidays when such holidays fall within the regular five-day week period. Therefore, during off periods of the leased line circuit the Albuquerque Office should forward teletype traffic directly via TWX connection as at present. Teletypes addressed to both the Washington Field Office and the Director which are normally sent directly to Washington on the Washington 0724 teletype number, should also be sent through the relay system.

In those instances when teletypes addressed only to the Los Angeles Office, together with relay teletypes, are ready for transmission, the relay messages should be sent first, the Los Angeles operator notified that traffic following is not for relay, followed immediately by transmission of the teletypes addressed only to the Los Angeles Office. This procedure is preferred to the placing of separate call for each type of traffic.

Also, when one of the direct line offices other than Los Angeles calls Albuquerque to deliver messages and one or two short messages addressed to the calling office are ready for transmittal, they should be sent on the same connection to the office calling at that time if they can be transmitted on the existing connection at a lower cost than by making a separate call to the direct line relay office, Los Angeles, for forwarding.

ADDENDUM JIM: LH 5-3-50

Approved on May 3, 1950, by the Executive Conference consisting of : Glavin, Harbo, Mohr, Clegg, Carlson, Belmont, Ladd, Rosen, Tracy, and McGuire.

copy sec

OFFICE MEMORANDUM. UNITED STATES GOVERNMENT

TO : THE DIRECTOR
FROM : THE EXECUTIVE CONFERENCE
SUBJECT: POLICE TRAINING MATERIAL
IDENTIFICATION MATTERS

DATE: 5/8/50

28906

The Executive Conference, on 5/3/50, those present being Messrs. Glavin, Tracy, Harbo, Mohr, McGuire, Belmont, Ladd, Carlson, Rosen, and Clegg, recommended approval of the attached SAC Letter advising that when fingerprint classification schools are given, there be included a discussion of the appropriate forms to be used in transmitting fingerprints to the Bureau in order to further reduce the use of the wrong form by the police officers sending fingerprints to the Bureau.

Respectfully,
FOR THE CONFERENCE

Clyde Tolson

Attachment

HHC:BG

cc- Mr. Clegg
Mr. Mohr.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5/BJP/ABC

RECORDED - 59

166-2554-776
MAY 22 1950

18

9-10

303
5/5

The Director

April 25, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-50/DAF

The Executives Conference of April 25, 1950, consisting of Messrs. Ladd, Clegg, Carlson, Rosen, Belmont, Mohr, Harbo, Tracy and Glavin, considered a communication received from the SAC at Phoenix concerning Bureau owned automobiles, wherein the SAC suggests that Bureau automotive equipment was unable to maintain a speed sufficient to overtake a 1949 Packard during the recent apprehension of [redacted] that it is suggested the Bureau consider the purchase for each field office within the continental limits of the United States an Oldsmobile 88 Rocket Type sedan. This type of equipment is essential in maintaining surveillances on high speed cars passing through Arizona on the trans-continental highways.

It was pointed out to the Conference that the automobile utilized by the Bureau Agent at the time of the [redacted] apprehension was a 1942 Hudson, which was being utilized by the Agent in the conduct of applicant investigations. It was further pointed out there was no assurance that if one high speed car were maintained in an office, that such car would be available somewhere in the territory at a time such an incident occurred.

It was further pointed out to the Conference that a careful study has been made of Bureau automotive needs; that at the present time under Federal law, there is a limitation of \$1,400 on the purchase price of an automobile and the Oldsmobile mentioned by SAC Murphy in his communication would exceed the statutory limitation for the purchase of automotive equipment. The type of automobile suggested by Mr. Murphy retails for approximately \$2,000. It is also pointed out that the Ford Company, and possibly General Motors, during the current year will have manufactured a car capable of traveling at a clocked speed of eighty-five miles an hour on a straightaway, and costing approximately \$1,383.00 delivered, and that when new automobiles are purchased by the Bureau after July 1, 1950, when our new appropriation becomes available, we are requesting an eighty-five mile an hour speed limit on the straightaway, and we are also again requesting that the bidder submit a car to the Bureau of Standards for a test before any contract award is made. It will be recalled that we followed this procedure previous to the war period and that up to the present time the automotive market has been such that the manufacturers are not interested in bidding on purchases by the Government. As a matter of fact, the Bureau has been fortunate in having certain bidders bid on the furnishing of Bureau cars when they would not have bid for other Government agencies.

RECORDED - 93

166-2554-1065
MAY 23 1950

cc: Mr. H. H. Clegg
Mr. Mohr

WVG:VH

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

W

OK

166-2554-1065

b6
b7C

b6
b7C

Memorandum for the Director

It was further pointed out to the Conference that with the purchase of new cars, for which orders will be placed immediately after the beginning of the next fiscal year, July 1, 1950, all of the 1942 automobiles utilized by the field will be replaced. We will then have automobiles from 1946 through 1950 models. Purchasing new automobiles immediately after the beginning of the next fiscal year will eliminate the purchase of any 1951 model, which would not be on the market until late in the fall or early in the winter.

The Conference recommends, therefore, that the attached communication go forward to the SAC at Phoenix, pointing out the limitations which must be abided by by the Bureau in the purchase of automotive equipment and further pointing out that the Bureau is hopeful in the purchase of additional automobiles in the next fiscal year to secure automobiles that will travel at a clocked rate of eighty-five miles an hour on the straightaway.

Respectfully,
For the Conference

OK
✓
Clyde Tolson

THE DIRECTOR

May 2, 1950

THE EXECUTIVES CONFERENCE

28905

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 CJS/BJP

On April 28, the Conference was advised that the distributors of a plastic spray have advocated its use as a protective coating, not only on developed latent fingerprints but also on documents, bloodstains, and other types of evidence. The distributors and manufacturers of the spray have been advised that their advertisements are contrary to the best investigative procedures, but we have continued to receive inquiries concerning this product not only from the field offices but also from local law enforcement agencies.

The Conference unanimously recommends the insertion of the following notice in the FBI Law Enforcement Bulletin:

NOTICE. There are on the market several plastic sprays, some of which are in self-dissipating containers. Some advertisements have indicated the desirability of using these plastic sprays to preserve latent fingerprints and protect physical evidence. A number of inquiries have been made of the Bureau in view of the fact that the use of such materials is contrary to established investigative procedures and instructions concerning the handling of physical evidence. Despite the advertisements of the distributors of some of these commercial products, it is not desirable to continue to physical evidence or change it prior to laboratory examination.

In addition, the Conference favorably recommends the attached Bureau Bulletin for distribution to all Bureau Agents.

Present were: Messrs. Tolson, Tracy, Mohr, Belmont, Rosen, Clegg, Carlson and Harbo.

Respectfully,
For the Conference

Glyde Tolson

cc-Mr. Clegg
Mr. Mohr

RECORDED - 9

66-7554-7766
RHOOKDMD
75 MAY 22 1950
RJ

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Tele. Room _____
Mr. Nease _____
Miss Gandy _____

FBI JUN 5 1950

ORIGINAL COPY FILED IN

80-157-11

THE DIRECTOR

5/19/50

EXECUTIVES CONFERENCE

~~ANNUAL LAW ENFORCEMENT CONFERENCE~~
~~ANCHORAGE DIVISION~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY sp-5 c/bh

The Executives Conference on 5/19/50, consisting of Messrs. Tolson, Tracy, Parsons, Mohr, Belmont, Ladd, Rosen and F. H. McIntire, considered the request of the Anchorage Division in the attached letter dated 5/10/50, that the Anchorage Office not be required to hold annual law enforcement conferences. This letter pointed out that the territory of Alaska has a very small population. There are only 4 major cities, namely, Anchorage, Fairbanks, Juneau and Ketchikan, and that the travel involved in holding a law enforcement conference in each of these cities would be very costly and very time consuming.

The Conference unanimously recommended that Anchorage not be required to hold an annual law enforcement conference.

If approved, there is attached hereto a letter to the Anchorage Division affording appropriate instructions.

Respectfully,
For the Conference

Clyde Tolson

OK
H

Attachments

FHM:dgf

cc: Mr. Clegg
Mr. Mohr

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

RECORDED 143

INDEXED - 143

66-2537-7768

MAY 24 1950

12

dgf

Handwritten signature

THE DIRECTOR

May 18, 1950

The Executives Conference

SUGGESTION

IDENTIFICATION DIVISION
COVER SHEET FOR CRIMINAL RECORDS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 C/DH

b6
b7c

The Executives Conference consisting of Messrs. Tolson, Nichols, Ladd, Rosen, Glavin, Parsons, Belmont, F. H. McIntire, Mohr, and Tracy, on May 17, 1950, considered a suggestion from the Identification Division that a new form cover sheet be attached to outgoing criminal records in lieu of form letters previously used. The proposed cover sheet, a sample of which is attached, combines the subject matter of twelve form letters previously used. The cover sheet would be prepared in duplicate, one copy being retained in the fingerprint jacket.

The duplicate copy retained would be destroyed when a subsequent fingerprint is submitted if after 90 days. It is necessary to have this information for a period of about 90 days inasmuch as inquiries are received in cases of delayed or misdirected mail or answers not being delivered to the person concerned. Previously a paragraph was typed on a copy of the outgoing record indicating to whom and when copies of the record had been sent.

It is felt that this suggestion will result in a saving of the time of approximately two typists.

The Conference unanimously recommends adoption of this suggestion. If the Director agrees, there is attached hereto a letter thanking the employee for the suggestion.

Respectfully,
For the Conference,

Clyde Tolson

Attachments

Mr. Tolson	cc -	Mr. Clegg
Mr. Ladd		Mr. Mohr
Mr. Clegg		
Mr. Glavin	SJT:edm	
Mr. Nichols		
Mr. Rosen		
Mr. Tracy		
Mr. Harbo		
Mr. Belmont		
Mr. Mohr		
Tele. Room		

U.S. DEPT. OF JUSTICE
F B I
RECEIVED READING ROOM
MAY 18 3 34 PM '50
MAY 24 1950
2534-7769
12

RECORDED - 143

INDEXED - 143

27 MAY 25 1950

The Director
The Executives Conference

May 17, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 C. B. J.

The Executives Conference of May 15, 1950, consisting of Messrs. Tolson, Mohr, Clegg, Nichols, Rosen, Ladd, Belmont, Parsons for Harbo, Tracy and Glavin, considered a communication received from the SAC at Springfield concerning daylight savings time.

It was pointed out to the Conference that the SAC at Springfield advised that Springfield is on standard time, while all of the territories in which Resident Agencies are located are operated on daylight time. The Agent in Charge at Springfield felt that it would be best to operate the entire division on one time and he recommended that the entire division operate on daylight savings time as a majority of the work in that division is in the outlying districts.

The Conference recommends approval of the suggestion made by SAC Poster that the Springfield Office operate on daylight savings time. Insofar as the city of Springfield is concerned, this would afford complete coverage during the regular business day in Springfield since the day force would enter on duty one hour before the regular business office times and a sufficient number of Agent personnel would be available in the Springfield Office until one hour after the close of the business day on standard time. Should the Director agree, the attached communication should go forward to the SAC at Springfield.

Respectfully,
For the Conference

Clyde Tolson

OK

[Signature]

[Signature]

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH RECORDED 143

INDEXED 143

66-2559-777
MAY 22 1950

[Handwritten mark]

[Handwritten notes]

W
THE DIRECTOR

May 16, 1950

THE EXECUTIVES' CONFERENCE

SURVEY CONCERNING PROMINENT UNDERWORLD
FIGURES BEING MADE BY U. S. ATTORNEYS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5C/BJP

QUESTION UNDER CONSIDERATION

The Conference, with Messrs. Tolson, Glavin, Tracy, Parsons for Harbo, Mohr, Belmont, Ladd, Nichols and Rosen in attendance, considered the request of the Attorney General which was directed to the Bureau in connection with the Attorney General's survey concerning prominent underworld figures which survey is being made by United States Attorneys. The Bureau has advised the Attorney General of its position and the Attorney General has stated that, "There was, of course, no occasion to request the United States Attorneys to confer with the field offices of the FBI since the Bureau collects and correlates information gathered in the field by means of its Quarterly Crime Survey. In this connection, I will appreciate it if you will furnish me with a copy of the latest Quarterly Crime Survey."

Consideration, therefore, was given concerning the specific request that we furnish a copy of the latest Quarterly Crime Survey.

THE SPECIFIC REQUEST OF THE ATTORNEY GENERAL

In his memorandum dated May 9, 1950, which was received at the Bureau May 12, the Attorney General referred to the survey being made by United States Attorneys concerning prominent underworld figures. He pointed out that the United States Attorneys had not been requested to confer with the field offices of the FBI since the Bureau collects and correlates information gathered in the field by means of its Quarterly Crime Survey. The Attorney General asked that he be furnished with a copy of this Quarterly Crime Survey. It is to be noted that he specifically referred to the Bureau's Quarterly Crime Survey report. This report entitled "Crime Survey" has been submitted semi-annually on April 15 and October 15 heretofore. Beginning July 15 this report will be submitted on a quarterly basis. These instructions went into effect by SAC Letter No. 32 dated May 2, 1950, Series 1950.

The memorandum in issue was prepared in McInerney's section by Fred E. Strine, at least it bears his initials.

The Crime Survey reports were begun in March of 1944. Since that time supplemental reports are received on a semi-annual basis. The Crime Survey Program was inaugurated for the purpose of developing in each division a comprehensive and up-to-date summary of general crime and vice conditions existing in the principal centers of population, those areas included within resident agencies and in notoriously exempt areas. The program was also designed to furnish the Bureau with a comprehensive accumulation of criminal data on a national scale. The reports which have been submitted on a semi-annual basis, and which will be submitted on a quarterly basis beginning July 15, 1950, have been received regularly.

RECORDED
INDEXED
MAY 24 1950
FBI

Memorandum for the Director

They reflect information concerning the existence and activities of organized gangs and the members thereof, prostitution, the tie-up of political figures and law enforcement officers with underworld characters, and information concerning police efficiency, gambling, juvenile crime and the criminal control of unions.

The Crime Survey Program has been handled in a highly confidential manner and the information reflected therein has either been furnished voluntarily or obtained through discreet inquiry and through confidential sources. No open investigations have been conducted.

DISSEMINATION OF INFORMATION

No agency outside the Bureau has been advised of the existence of this program and no information concerning the existence or operation of the program has ever been made available to the Department. It must be recognized, of course, that former Agents who are no longer in the Bureau would possess information concerning the existence of the reports and in order to make conversation undoubtedly have discussed the existence of such reports.

OTHER CONSIDERATIONS

There is no "Quarterly Crime Survey" as such. The Crime Survey will be received at the Bureau on a quarterly basis beginning July 15, 1950.

The Bureau is not in a position to furnish the Department with a copy of the latest Quarterly Crime Survey as mentioned in the Attorney General's memorandum as none exists. We cannot avoid the issue, however, on a technical dodge.

None of the information contained in the reports is based on investigation nor has it been verified or corroborated through investigation.

The identity of the confidential informants is specifically disclosed in each report. No attempt is made to use symbol numbers for informants as the reports are not to be disseminated.

The reports in their present form reflect information concerning pay-offs being made by racketeers to law enforcement officers, political figures and others.

They contain information reflecting on the efficiency of various police organizations and in this connection disclose the identity of confidential informants and sources of information.

As none of the information except that relating to confidential informants and sources of information has been verified or corroborated by investigations, some of it is undoubtedly based on rumor and hearsay. Dissemination of this type of information would obviously be undesirable and should definitely be prohibited.

It was also recognized that it would be highly undesirable to admit to the Department that we have a Crime Survey Program as such as it would open the door to a flood of requests from the Department for further information concerning these individuals and matters mentioned in these reports.

Memorandum for the Director

RECOMMENDATION

The Attorney General obviously predicated his request on the desire to obtain whatever information is in our files dealing with the subject matter of his inquiry. It is to be recognized that this entire question arose as a result of his interest in the prominent underworld characters currently being mentioned and the existence of syndicated criminal activities throughout the country. In furtherance of this idea, he has requested the United States Attorneys to confer with investigative services of various departments, located within their districts, in order to obtain whatever information their files may contain regarding a list of individuals who have been characterized, by one source or another, as large scale gangsters and so-called overlords of the underworld. The Attorney General has stated that there was no occasion to request the United States Attorneys to confer with the field offices of the FBI in this regard. As a matter of fact, as indicated by the Attorney General, the Bureau pointed out to the Attorney General that one United States Attorney contacted the Bureau field office for information and that the Bureau informed the United States Attorney that any information in its possession concerning violations within the investigative jurisdiction of the FBI would, of necessity, have been brought to their attention previously in the form of investigative reports. The FBI also pointed out that information in the Bureau's files regarding such matters as violations of Income Tax, Alcohol Tax and Narcotics laws would have been referred to the interested Governmental Agency for appropriate attention. The Attorney General pointed out that our procedure met with his approval.

The list which was sent to the various United States Attorneys contains the names of 126 individuals. We have obtained a copy of the list and a letter has been directed under date of May 12 to all field offices referring to the survey concerning prominent underworld figures being made by United States Attorneys. Our field offices have been advised that our instructions concerning any requests which may be received from the United States Attorneys for information on this subject matter are not to be changed but that, however, it is desired that the Bureau have complete and up-to-date information concerning the individual mentioned in the list. A photostatic copy of the list was furnished to each office and it was desired that each of the offices receiving a copy of this list immediately begin the preparation of detailed comprehensive summary memoranda of information contained in its files concerning the individuals on this list who are or who have been active in its territory. Detailed instructions were set out as to the submission of the material in connection with this request and this information will be available within the next ten days to two weeks at the Bureau.

We have not received a request from the Department for this material in that we have not been asked to check these names against our files not have we been furnished by the Department with a copy of the letter which was sent by the Criminal Division to all of the United States Attorneys with the list of 126 individuals attached thereto. We have, however, obtained a copy of the list of names and we also have a copy of the letter sent out by the Criminal Division of the Department to the United States Attorneys.

Memorandum for the Director

In view of all of the considerations mentioned above, it was the unanimous opinion of the Conference that we could not dodge the issue. The issue specifically is that we furnish a copy of the latest Quarterly Crime Survey to the Department. Therefore, as we cannot dodge this issue, we recommend that McInerney be personally contacted and advised that it would be highly prejudicial to the Bureau's interest and to the Department's interest to make available the material requested; that we had obtained certain information which is uncorroborated, which has never been the subject of an investigation, which is unverified, which contains the identity of confidential sources and relates to subject matter wholly unrelative to the specific inquiry; that a great deal of the information is administrative in nature which furnishes a background for a determination as to our daily contacts in various types of endeavor throughout the field and that because of all these considerations, we do not intend to make these reports available.

We are not trying to avoid the issue on the technicalities that the request from the Attorney General does not say semi-annual report instead of quarterly or that the request may be ducked on some other technical terminology. The Conference recognizes that McInerney, with all of his contacts with former Agents, obviously is in a position to know that we do have some sort of Crime Survey reports. The conference also did not believe that we should volunteer any information which we may receive from the field as a result of our specific request of the field to furnish information concerning the individuals on the list sent to the various United States Attorneys.

If this is approved, a personal contact will be made with McInerney and he will be advised of our position in this matter.

Respectfully,
For the Conference

Glyde Tolson

I see no other solution. I think Ladd and Rosen should see Mc Inerney

5/16

I very definitely agree. While we can't say so, it is most likely if we furnished these they would be made available to Kefauver Com. with most ~~and~~ undesirable consequences to F.B.I

H. *DL*

THE DIRECTOR

The Executive Conference

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 C/SOM

May 19, 1950

REDUCTION IN CURRENT RECEIPTS IN IDENTIFICATION DIVISION

The Executives Conference, consisting of Messrs. Tolson, Ladd, Rosen, F. H. McIntire, Mohr, Parsons and Tracy, considered a suggestion of Mr. Quinn Tamm concerning applicant fingerprint cards.

Current receipts in the Identification Division have been decreasing steadily to the point where an average 10,250 fingerprint cards are received for search each day. This was a factor making it possible for the Identification Division to eliminate a large portion of its delinquency. At the present time the Identification Division is handling all work currently and is able to handle additional receipts; therefore, it was thought advisable to recommend that Bureau policy be made uniform in the handling of applicant fingerprints.

At the present time we handle fingerprints for a number of railroads and banks throughout the country, a list of which is attached hereto. We do not, however, handle fingerprints for all banks or all railroads nor do we handle fingerprints for air lines or interstate trucking companies. These latter two organizations have security setups along the same lines as railway police.

If we extended the applicant fingerprint service as suggested there would result, of course, an increase in the daily receipt of fingerprint cards.

The Conference, with the exception of Mr. Tracy, unanimously recommended against extending the fingerprint service as suggested, the reason being that the cost of operating the Identification Division should be reduced and the total daily receipts be restricted further if possible by not handling any fingerprints except those the Bureau is required to handle.

Mr. Tracy pointed out that he felt it was desirable to have a uniform policy in the handling of applicant fingerprints in so far as air lines, railroads and interstate trucking companies are concerned, that the Bureau has a definite interest by virtue of interstate theft cases and violations of the National Bank Act.

Respectfully,
For the Conference,

166-2554-7772
MAY 25 1950
34

Clyde Tolson

INDEXED - 143

RECORDED - 143

approximately how much

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

Attachment
MAY 26 1950
Mr. Clegg
Mr. Mohr

RECEIPTS 7-1-49 through 4-30-50

BANKS

Federal Reserve Bank	111
Security - First National	0
Boatsmen National Bank	6
Bank of Manhattan	15
Central Hanover Bank	47
Chase National Bank	0
Industrial Bank of Commerce	7
National City Bank of New York	201
National Savings Bank (Wash. D. C.)	0
First National & Trust of Evanston, Ill.	0

(387)

RAILROADS

Southern	99
Union Pacific	0
Chesapeake and Ohio	71
Baltimore and Ohio	395
Norfolk and Western	0
Atlantic Coast Line	113
Illinois Central	303
Missouri and Pacific	618
Denver and Rio Grande	10
Chicago and Burlington Quincy	28
New York, New Haven and Hartford	9
Pennsylvania	1577
Union Railroad	0
Central Railroad of New Jersey	186
Pittsburgh and Lake Erie	0
Texas and Pacific Railroad Company	111
Missouri and Pacific	0
Chicago, Milwaukee, St. Paul and Pacific	3
Grand Trunk Western Railroad	258
Chicago, Rock Island and Pacific	0
Missouri, Kansas, Texas	0
Great Northern	7
Richmond, Fredericksburg, Potomac Railroad	0
Wabash Railroad	1
Long Island Railroad	34
New York Central	233
Erie Railroad	94
Nickle Plate Railroad	4
Atchison, Topeka and Santa Fe	45
St. Louis and San Francisco Railroad	122
Chicago and Northwestern	68
Chicago and Eastern Illinois	21
Western Maryland Railroad Company	1
Delaware, Lackawanna, Western Railroad Company	44

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 8/15/91 BY SP-5C/DH

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Gandy _____

THE DIRECTOR

5/23/50

EXECUTIVES CONFERENCE

PEACE OFFICERS' SHORT COURSE
UNIVERSITY OF IOWA, IOWA CITY, IOWA

The Executives Conference on May 23, 1950, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Ladd, Rosen, Nichols, Nease and F. H. McIntire, considered the recommendation of the Omaha Office that the Bureau participate in the Peace Officers' Short Course offered by the University of Iowa from July 10 to July 14, 1950.

Dean Mason Ladd of the University of Iowa Law School requested that the Bureau participate in the above course by handling one full day of instruction on a subject or subjects of our own choosing, in addition to one other general lecture. It may be pointed out that the Bureau declined to participate in this same course held in June, 1949. The SAC at Omaha at that time recommended that we not participate since Mr. R. W. Nebergall, Chief of the Bureau of Criminal Investigation for the State of Iowa, and Robert Larsen, Attorney General for the State of Iowa, were very hostile to the Bureau. Further, the Bureau's participation in the 1949 school was to consist of one lecture.

The SAC at Omaha now points out that the present institute is under the direction of the University of Iowa Law School, is sponsored by the Iowa State Sheriffs' Association, the Iowa Association of Chiefs of Police and the Iowa State Policemen's Association. All of these agencies are very friendly to the Bureau and desire the Bureau to participate.

Attendance at this Short Course will be limited to duly constituted police officers. Letters of invitation to attend this course were sent to law enforcement agencies over the signature of Robert Larsen, Attorney General for the State of Iowa, since the statute provides that the invitation must come from the Attorney General in order for the various police officers to be reimbursed by the State for their expenses in connection with the course. The Iowa Attorney General who is reportedly not friendly to the Bureau has no official connection with this school other than issuance of the above invitations. Mr. Nebergall, Chief of the Bureau of Criminal Investigation, will participate in the school.

The Conference unanimously recommended that the Bureau participate in this school. Mr. Tracy specifically recommended that the program outlining our participation in this course be referred by the Omaha Office to the Bureau for consideration and approval.

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If approved, a letter containing appropriate instructions is attached.

5/15/77
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5-20-82 BY 1678 RFA/leas

104 INDEXED - 104

RECORDED - 104
Respectfully,
For the Conference
MAY 25 1950

Clyde Tolson

H. most reluctantly
H.

66-2554-777
ATC

Attachment
Enc: dgh

THE DIRECTOR

Executive Conference

The Executives Conference on 5-11-50, with Messrs. Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Rosen, Nichols and Clegg present, considered the manner of processing suggestion letters in the records Section. At present it is required that, when employees submit suggestions, they be submitted in quadruplicate. This permits sending the 4 copies to the 4 members of the Joint Committee for study prior to the meeting of such Committee.

When the suggestions as received are transmitted directly to the Training and Inspection Division, these 4 copies are available. However, when they are recorded in keeping with existing instructions, copies of the suggestions go into the personnel files of those submitting them. Thus, there is not an adequate number for distribution and study prior to the Joint Committee meeting.

RECOMMENDATION:

The conference unanimously recommended that all employee suggestion letters be submitted on a deferred recording basis to the Training and Inspection Division and after the suggestions have been handled then the Records Section can place the copies in the appropriate personnel files and the Joint Committee and Executives Conference memoranda will be attached so that the originals can all be filed simultaneously. If approved, there is attached hereto a memorandum containing instructions to Mr. Nichols to this effect.

Respectfully,
For the Conference

Attachment

Clyde Tolson

cc- Mr. Mohr
Mr. Clegg

HHC:DMG

DIRECTORS NOTATION: OK. H.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 8/15/97 BY SP-5CB/bw

RECORDED - 25

INDEXED - 25 MAY 26 1950

66

1662534-7774

ORIGINAL COPY FILED IN 44-2165-1974

The Director

May 24, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/97 BY SP-5C/DMJ

The Executives Conference of May 23, 1950, consisting of Messrs. Tolson, Nichols, Nease, F. H. McIntire for Clegg, Rosen, Ladd, Mohr, Parsons for Harbo, Tracy and Glavin, considered a request made by the Laboratory for the purchase of a Projection Comparison Densitometer to be utilized in connection with the study and analyzation of spectrograms.

MR TOLSON

Mr. Parsons pointed out to the Conference the desirability and necessity for this piece of equipment. He pointed out that our spectrographic work is increasing considerably. This particular type of equipment will enable us in the Laboratory to handle many of the problems which we are presently encountering and will result in a tremendous savings in man hours due to the analyses which can be made with this particular piece of equipment. The equipment costs approximately \$3,450. The Conference recommends approval of the purchase.

Respectfully,
For the Conference

OK
H

Glyde Tolson

R

CC: Mr. H. F. Clegg
Mr. Mohr

WGC:VH

- Tolson _____
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- Nease _____
- Belmont _____
- W.C. Sullivan _____
- Tele. Room _____
- Nease _____

RECORDED - 53
INDEXED - 53

66-2554-7775
MAY 26 1950

Handwritten signature/initials

THE DIRECTOR

~~SECRET~~

May 24, 1950

EXECUTIVES CONFERENCE

CIA TRAINING PROGRAM INVOLVING POLICE AND INVESTIGATIVE TECHNIQUES

SEE REVERSE SIDE FOR CLASSIFICATION ACTION

Central Intelligence Agency

The Executives Conference on May 23, 1950, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Ladd, Rosen, Nichols, Nease and F. H. McIntire, considered the letter from Rear Admiral R. H. Hillenkoetter, Director of CIA, dated May 19, 1950, in regard to the above matter. This letter makes 3 specific requests:

1. That the FBI make available to CIA any written training and instruction material that we have which might be of assistance to CIA;
2. That representatives of CIA personally discuss training problems with members of the FBI training staff;
3. That a qualified staff officer of the Office of Special Operations, CIA, be permitted to attend the FBI National Academy.

It is pointed out in this letter that the reason for these requests is that in fulfilling the responsibilities of the Office of Special Operations of CIA, and particularly in connection with maintaining relations with foreign intelligence, security and police services, a necessity has arisen for CIA to have available as much authoritative material as possible on police and investigative techniques. It was also pointed out that CIA is not in the police training business, but to maintain necessary foreign relationships, they must deal frequently with police and investigative problems.

OBSERVATIONS:

1. In regard to furnishing written training and instructional material, the Conference considered the fact that Bureau lecturers have no Manual that is followed, and that the lectures given are prepared by each individual lecturer, they deal with investigative techniques which are based on the various laws of the United States and would not be applicable to the training needs or problems of police agencies of other nations who operate under entirely different laws.

2. Since the members of the FBI training staff do not know the training problems confronted by CIA, they would be in no position to offer training suggestions.

3. It was called to the attention of the Conference that CIA had already been denied the attendance of one of its members at the Academy. The Federal agencies who have been permitted to send representatives to the Academy have been limited to

Tolson
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Glavin
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Tracy
Mohr
Gandy

cc: Mr. Clegg
Mr. Mohr

Attachment

File: dgh

EX-125 RECORDED - 65 INDEXED - 65

62-539-7776
MAY 26 1950 5/15/91

~~SECRET~~

Classified by SP-5C/BH
Declassify on OADR

~~SECRET~~

those doing actual police work. None have been accepted from such agencies as Secret Service, Alcohol Tax Unit, Bureau of Internal Revenue, Board of Patrol, et cetera.

RECOMMENDATION:

The Executives Conference unanimously opposed all 3 requests made by CIA. If approved, there is attached a letter to Rear Admiral Hillenkoetter, Director of CIA. (S)(1)(S) u

*J. Concur
H.*

Respectfully,
For the Conference

[Signature]
Clyde Tolson

~~SECRET~~

Copy:bw

THE DIRECTOR

5-1-50

Executives Conference

The Executives Conference on 4-28-50, with Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, Ladd, Carlson, Rosen and Clegg present, approved the attached SAC Letter calling for a discussion of the subject "Admissibility of Evidence in Criminal Cases" based upon data furnished to Field Offices recently for inclusion in the FBI Handbook. This discussion is to take place at the next Quarterly Conference of Special Agents in each division.

Respectfully,
For the Conference

Clyde Tolson

Attachment

cc- Mr. Mohr
Mr. Clegg

HHC:DMG

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HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-10/BK

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66-2554-777

NOT RECORDED
75 MAY 25 1950

EX-70

55 JUN 2 1950

66-6034-144
COPY FILED IN

THE DIRECTOR

May 11, 1950

The Executives Conference

SUGGESTION

IDENTIFICATION DIVISION
SEARCHING CURRENT RECORDED PRINTS

ALL INFORMATION CONTAINED
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DATE 5/15/91 BY SP-5 CIB/DAF

b6
b7C

The Executives Conference consisting of Messrs. Tolson, Ladd, Rosen, Glavin, Harbo, Belmont, F. H. McIntire, Mohr, and Tracy on May 10, 1950, considered a suggestion from employee [redacted] of the Identification Division that currently received deceased fingerprints bearing an age of 50 years or over be searched in the Army Identity File before being searched in the regular noncriminal fingerprint file. There would be a saving in instances where identifications are made in that the noncriminal fingerprint file search might be avoided. Experience has shown that the chances are greater of making an identification in the Army Identity File in this particular age group.

The Executives Conference unanimously recommends approval of the suggestion. If the Director approves, there is attached hereto a letter thanking the employee for the suggestion.

Respectfully,
For the Conference,

Clyde Tolson

OK
H.

Attachment

cc - Mr. Glagg
Mr. Mohr

Subject

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JUN 1

The Director

March 10, 1950

The Executives Conference

~~SURPLUS FIREARMS
FBI ACADEMY
QUANTICO, VIRGINIA~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJP/MP

28904

The Executives Conference of March 7, 1950, consisting of Messrs. Tolson, Tracy, Harbo, Mohr, Belmont, Rosen and Glavin, considered a memorandum submitted by SAC Sloan of the FBI Academy at Quantico, Virginia, concerning the retention or disposition of certain types of firearms presently stored at Quantico.

(1) Mr. Sloan states that they have 45 .351 Winchester Self-Loading Rifles; that in the past these rifles have been used for training National Academy men in view of the great number of rifles of that type used by police. Sloan points out that with recent classes, the time available for National Academy training does not permit training on both the Model 81 Remington Rifle utilized by the Bureau and the .351 Rifle above-mentioned; that inasmuch as the Academy Associates shoot with our Agents in the field training, it is deemed advisable to train them with the Model 81 Rifle in order that they will be familiar with that weapon before participating in field training.

For the information of the Director, the Bureau discontinued the use of the .351 Rifle for Bureau training a number of years ago and all but 45 of the rifles presently on hand were disposed of at the time training for Bureau Agents in the use of the rifle was discontinued. The Model 81 Rifle replaced the .351 in the Bureau firearms course.

(2) Sloan also states that they have 90 Remington Model 11 Automatic Shotguns; that these guns have not been used for training and inasmuch as the Remington Arms Company has developed a new autoloading shotgun, making the Model 11 obsolete, it is doubtful that the Bureau will ever train with this particular weapon.

For the Director's information, the majority of shotguns utilized by the Bureau are pump guns and, as Mr. Sloan points out, the autoloading ones in storage at Quantico have been superseded, and if we buy additional autoloading shotguns in the future they will be of a later model than the Model 11.

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- Gandy _____

CC: Mr. H. H. Clegg
Mr. Mohr

RECORDED - 59
INDEXED - 39

WRG:VH

JUN 2 1950

73

JUN 23 1950

ORIGINAL FILED IN 66-2574-38379

Memorandum for the Director

(3) Sloan points out that we have 15 .30'06 Colt Monitors (automatic rifles), which have not been used by the Bureau since 1937; that these 15 rifles have been retained in storage at Quantico.

These rifles were retained to be utilized in case of emergency when the highpowered automatic rifle would be needed for emergency work. We have had no need for this rifle for many years.

(4) Sloan also points out that they have 90,000 rounds of .351 Winchester self-loading rifle ammunition, all of which is approximately 10 years old. This, of course, will not be utilized if the rifles above-mentioned are disposed of.

SAC Sloan recommended that the Bureau take steps to declare surplus and dispose of all but 3 of the above weapons and all but a small supply of the .351 ammunition.

The Conference, having knowledge of the fact that these weapons are not utilized at the present time, sees no reason for the maintenance of the number as above-mentioned and recommends that all the above weapons be disposed of with the exception of 3 in each category and that a limited amount of ammunition for the .351 be retained. In disposing of this equipment, it will be declared surplus through regular Government channels. Should the Director agree, this matter will be handled promptly.

Respectfully,
For the Conference

Clyde Tolson

THE DIRECTOR

May 24, 1950

THE EXECUTIVES CONFERENCE

MAGNETIC TAPE SOUND RECORDERS

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 8/15/91 BY Sp-5c/bmr

On May 24, 1950, the Conference considered the purchase of 35 magnetic tape recorders together with associated playback units and recording tape. In October, 1949, the purchase of this equipment was approved and bids solicited, but the purchase was deferred as a result of developments in the Coplon case trial pertaining to the Bureau's activities in wire-tapping.

The Conference considered the fact that the purchase would be known to the Comptroller General's Office and this information might be referred to a Congressional committee. Mr. Tolson specifically pointed out that it is now public knowledge that the Bureau does wire tapping in selected and approved cases and this has been admitted in official statements by the Director and the Attorney General; that we obviously have to have equipment to do this work and that we should not refuse to buy something we need because of the possibility that we will be asked a question concerning the purchase.

The Bureau presently has 324 disk-type recorders, most of which are more than 10 years old and therefore are requiring increased maintenance and repair outlay. As one of the principal advantages of the magnetic tape equipment, it was pointed out that it uses a less expensive recording medium which is rarely destroyed and from which the recording can be erased and the tape re-used. The proposed magnetic tape recorders are smaller in size, lighter in weight, simpler in construction and easier to operate, and due to these factors better recordings will be obtained and maintenance costs as the equipment gets older will be substantially reduced.

It is contemplated that 32 of the 35 magnetic tape recorders will be assigned to the New York Office where the savings over the purchase of disk records alone will amount to approximately \$9,000 per year. By virtue of these savings, the equipment will pay for itself in only a fraction of its useful life. Of the remaining 3 units, 2 are intended for the Detroit Field Office and 1 for the Laboratory recording studio.

The Conference, consisting of Messrs. Tolson, Glavin, Tracy, Mohr, Rosen, F. H. McIntire, Laughlin and Parsons unanimously recommends that we purchase the 35 magnetic tape recorders, 18 playback units and the supply of magnetic tape, at a cost of approximately \$37,600.

Respectfully,
For the Conference

[Handwritten initials]

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JUN 21 1950

The Director

May 24, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/18/97 BY SP-5C/BAT

The Executives Conference of May 23, 1950, consisting of Messrs. Tolson, Nichols, Nease, F. H. McIntire for Clegg, Rosen, Ladd, Mohr, Parsons for Harbo, Tracy and Glavin, was advised by Glavin that the Bureau has received from the Office of the President, Bureau of the Budget, Bulletin No. 50-15, dated May 11, 1950, addressed to the Heads of Executive Departments and Establishments, concerning the inventory of inspection and testing facilities.

In short, the Bureau of the Budget is requesting detailed information concerning laboratory testing facilities for the purpose of listing such facilities for over-all use by the Government.

The Conference was advised that an inquiry made at the Federal Supply Service elicited information that it was not felt that the Bureau's Laboratory need be included in this particular survey. It was recommended, however, that the form be returned reflecting a brief statement as to what the Laboratory does and who may use its facilities, together with the request that the FBI Laboratory not be shown on the list of laboratories whose services are available in the Government service. The Conference recommends that this inquiry be handled in this manner.

Should the Director agree, there is attached hereto an appropriate memorandum to the Administrative Assistant to the Attorney General concerning this particular project.

Respectfully,
For the Conference

Clyde Tolson

cc: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

Attachment

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66-2554-7780

JUN 8 1950

RECORDED - 93
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W. J. ...

JUN 5 1950

67-537-1982

It was pointed out by the majority of the conference that at the present time certain public source material must be included in part one of investigative reports, such as published hearings by the House

The majority of the conference also recommended that the same rules that apply to the dissemination of information from Bureau files on a name check be applied to an inclusion of information in part one of the investigative section of a report, which would mean that public source material would be included when pertinent in part one. You will recall that the Director previously approved the recommendation that public source material on a name check be furnished to any governmental agency requesting same where such public source material was pertinent and appropriately identified. The majority of the conference felt that there would be no objection to incorporating such pertinent, relevant public source material in part one of a report since this would insure that various governmental agencies receiving Bureau reports would be furnished the same type of information that agencies requesting a name check would receive.

The conference unanimously recommended that all the current policies presently existing with reference to report writing be incorporated in a Bureau Bulletin in order that the field may be brought up to date with respect to this matter at the present time. It was felt that this should be done at this time since there was some confusion in the field on the part of special agents preparing reports based on phraseology utilized in previous Bureau Bulletins, particularly concerning what information should be incorporated in part one, or the investigative section, of the report as distinguished from part two, or the administrative pages, of a report. It was previously stated in a Bureau Bulletin that only corroborated and verified data should be included in part one and this has raised some doubt in the minds of some agents as to whether the statement of one eye-witness should be included in part one of the report when there is no corroboration. It was, of course, intended that eye-witness direct testimony be included in part one of the report. It was only intended that hearsay, gossip and rumor be included in part two for further investigation to verify or corroborate.

I. REPORT WRITING

The Executives Conference consisting of Messrs. Glavin, Tracy, Harbo, Mort, Ladd, Rosen, Carlson, Laughlin and Glegg, considered the problems relating to report writing and the dissemination of information from Bureau files.

THE EXECUTIVES CONFERENCE

THE DIRECTOR

5/25/50

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DATE 5/15/91 BY SP-5 C/HP

Committee on Un-American Activities in loyalty and applicant type investigations. The majority of the Conference felt it would be undesirable to indiscriminately permit the inclusion in part one of investigative reports of all public source material, newspaper clippings and the like. What the majority had in mind was the inclusion in part one of the reports of relevant, pertinent material to the inquiry, such as HCUA published hearings, items appearing in the Daily Worker referring to subversive activities and the like on the part of subjects in security type cases, names appearing on letterheads and pamphlets of subversive or Communist front organizations listing officers and sponsors and the names of signers of public petitions circulated by subversive or Communist front organizations protesting various actions of the government. The majority of the Conference recognized that there was pertinent, relevant public source material which would add considerably to part one of an investigative report which is not subject to verification or corroboration by independent investigation or contact with independent sources. Such items would be those appearing in Communist publications of the attendance at various meetings of subjects of Bureau investigations. The majority of the Conference felt that where public source material was subject to independent investigation for verification and corroboration, that such public source material should be included in part two of the report until the investigation verifying or corroborating it had been conducted. The majority of the Conference felt that if the tests for inclusion of public source material as indicated are disseminated to the Agents in connection with the preparation of reports, this will be of material assistance to the Agents in preparing such reports and will also assist in better prepared reports.

Mr. Clegg was opposed to including public source material in part one of a report since he felt that the inclusion of such data in the investigative section of a report would weaken the quality of FBI reports which are disseminated. He felt that the inclusion of even pertinent public source information should be considered as an undeveloped lead since pertinency does not carry with it authenticity, credibility or even accuracy.

2. DISSEMINATION OF INFORMATION

The Conference unanimously recommended that a current SAC Letter be prepared and distributed to the field setting forth the rules for the dissemination of information on the basis of name checks. It was felt that this should be an SAC Letter rather than a Bureau Bulletin since the SAC and the field supervisors and selected Agents who make the name checks in the larger offices would be the only field employees interested in such information.

Should the Director agree with the majority views of the Conference, the necessary Bureau Bulletin and SAC Letter will be prepared for distribution to the field in the immediate future.

Respectfully,
For the Conference

Clyde Tolson

CC - Mr. Clegg

THE DIRECTOR

May 25, 1950

EXECUTIVES CONFERENCE

TELETYPES HANDLING IN FIELD OFFICES

The Executives Conference on May 24, 1950, consisting of Messrs. Tolson, Glavin, Tracy, Parsons, Mohr, Rosen, L. Laughlin and F. H. McIntire, considered the suggestion by SAC Abbaticchio, Cleveland, in his letter dated May 17, 1950. This suggestion was to the effect that in those offices having in addition to the SAC and ASAC, Bureau approved full-time Supervisors, the Night Clerk be authorized to call the SAC, ASAC or Supervisor, depending on who supervises the particular violation, when urgent teletypes are received after hours.

The Conference recommended that such approval be granted to the Cleveland Office, it being felt that other offices having this same problem were already handling teletypes in this manner.

If approved, an appropriate letter to Cleveland is attached.

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HEREIN IS UNCLASSIFIED
DATE 5/15/84 BY SP-5 C/pj

Respectfully,
For the Conference

Clyde Tolson

cc: Mr. Clegg
Mr. Mohr

Attachment

THM:cdg

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- Ingram _____
- Gandy _____

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JUN 8 1950

THE DIRECTOR

May 31, 1950

THE EXECUTIVES CONFERENCE

HANDIE-TALKIE RADIO EQUIPMENT
ALBUQUERQUE FIELD DIVISION

On May 31, the Conference considered the request of the Albuquerque Office for four handie-talkie units. These are ~~portable~~ FM 2-way radio sets which weigh only 7 pounds, whereas the walkie-talkie units with which all offices are equipped weigh 45 pounds. Two of the proposed units would operate on the FBI frequency and two on the State Police frequency.

In a recent case, the Albuquerque Division participated in a man-hunt for an armed and dangerous fugitive in the foothills of the Sandia mountains. The altitude and the nature of the terrain were such as to make it impossible to carry the heavy walkie-talkie units. The State Police were equipped with the 7 pound handie-talkie equipment and thus had complete mobile intercommunication. The SAC feels that his office would be much better equipped to handle such activities in the future with the equipment requested.

The Conference on May 31, recommended the purchase of the four handie-talkie units--two on the FBI frequency and two on the State Police frequency--at a total cost of approximately \$1,000. Present were Messrs. Tolson, Mohr, Belmont, McGuire, E. H. McIntire, Rosen, Carlson, Harbo.

Respectfully,
For the Conference

Clyde Tolson.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/81 BY SP-5 GJ/BHP

RTH:AF

cc-Mr. Clegg
Mr. Mohr

INDEXED - 93

RECORDED - 93

JUN 5 1950

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Allen
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Harbo
Mohr
Tele. Room
Nease
Gandy

THE DIRECTOR

May 29, 1950

The Executives Conference

REQUEST TO HANDLE FINGERPRINTS
OF HOSPITAL IN CAMDEN, NEW JERSEY

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 CJB/BJ

The Executives Conference consisting of Messrs. Glavin, Carlson, F. H. McIntire, Parsons, Belmont, Mohr and Tracy considered a request from [redacted] National Academy graduate, of Camden, New Jersey, who advised the Newark Office that one of the largest hospitals in Camden with over 600 employees was desirous of having its employees fingerprinted due to the fact that at the hospital they have suffered a number of robberies, one rape and an unsolved murder.

b6
b7c

The Conference was advised that at the present time the Bureau handles fingerprints of local hospitals when the hospital staff are state, county or municipal employees. To handle fingerprints of private hospitals would be an extension of the applicant fingerprint policy of the Bureau.

The Conference unanimously recommends against the acceptance of applicant fingerprint cards from persons employed in hospitals that are not staffed by employees of the state, county or municipality.

In the event the Director approves the recommendation there is attached hereto a letter directed to the SAC at Newark.

Attachment

SJT:do *do*

OK

[Handwritten signature]

cc - Mr. Clegg
Mr. Mohr

RECORDED - 59
INDEXED - 59

66-2554-7785

JUN 5 1950

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58 JUN 8 1950

THE DIRECTOR

May 31, 1950

THE EXECUTIVES CONFERENCE

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 C. B. J.

YELLOWSTONE PARK INVESTIGATIONS

The Executives Conference of May 31, 1950, consisting of Messrs. Tolson, Harbo, Belmont, J. J. McGuire, F. H. McIntire, Carlson, Rosen, and Mohr, considered the present problem with respect to the handling of investigative matters at Yellowstone National Park from the Denver Division in spite of the fact that the park physically is closer to the Butte Division and two Resident Agencies in that division.

It was pointed out to the Conference that the park is principally located in the northwest corner of the State of Wyoming and Wyoming is covered by the Denver Division. Small portions of the park are located, however, in the States of Montana and Idaho. The statute of violations occurring within the park must be tried in the State of Wyoming although the violations might occur in those portions in the States of Montana or Idaho. The nearest city in Wyoming in which Federal Court having jurisdiction of the park is held is Sheridan, Wyoming, which is located a distance of 209 miles from the park. A United States Commissioner before whom complaints may be filed and who has authority to try some misdemeanor cases is located within the park itself.

Denver is 596 miles from the park. The nearest Resident Agency in the Denver territory to the park is located at Casper, Wyoming, which is 273 miles from the east entrance to the park. The Butte Office maintains a Resident Agency at Billings, Montana, which is located 124 miles from the Silver Gate entrance to the park. The Butte Office itself is located 165 miles from the west entrance to the park. The Idaho Falls Resident Agency, which is covered by the Butte territory, is located 119 miles from the park. It appears obvious, therefore, that Agents in the Resident Agency in the Butte territory, as well as the Butte Office itself, are located closer to the park than Agents assigned to the Denver territory.

SAC Kramer of the Denver Office was requested to submit his views with respect to this matter and he candidly stated that the Butte Office is in a better position geographically to handle investigations in the park but that the Denver Office is in a better position to handle the prosecutions that might arise. Mr. Kramer points out that the park is only open for a few months each year, generally from June 15th to September 15th, and during the remainder of the year there is no occasion for Agents to visit the park except on rare occasions.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Ingram _____
- Gandy _____

JUN 21 1950

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Mr. Kramer also estimates that during the past year there were between 15 and 20 convictions arising out of violations in Yellowstone Park. He also estimates a number of leads in both criminal and applicant type investigations, estimating 35 or 40 such investigations per year. Since 1944 there have been only two major investigations in the park that he can recall, one a murder case and the other a safe burglary. The remainder of the cases being more or less routine, automobile thefts, bad check cases, drunkenness, assaults, petty thefts, etc. Mr. Kramer points out that there is no real necessity for an Agent conducting investigation in this type of case and as a practical matter the Denver Office has a very close working arrangement with the superintendent of the park and with the range service and these officials refer matters to the Resident Agency at Casper by phone, or if the Resident Agent is unavailable the matters are referred to the Denver Office directly. In many instances, the matters can be handled by a phone call and it would not be necessary for an Agent to proceed to the park. In instances where it is necessary for an Agent to go to the park to conduct investigation it has always been possible to provide prompt attention to the investigations.

Mr. Kramer points out that a major consideration in the general problem of handling matters at Yellowstone Park is the fact that the legal proceedings in any criminal case occurring in the park will occur a considerable distance from there. The U. S. District Court is located at Cheyenne, Wyoming, which is approximately 475 miles from Yellowstone Park. The Denver Office has a Resident Agent stationed at Cheyenne. The Court holds one session each year at Sheridan, Wyoming, which is located closer to the park, and one session each year at Casper, but the majority of the cases are handled for trial and for pleas before the District Judge at Cheyenne. All Grand Jury proceedings are at Cheyenne. All persons apprehended in the park who are taken into Federal Custody are brought by the U. S. Marshal to Cheyenne for detention. Consequently, the major part of the work in interviewing these persons, discussing cases with the U. S. Attorney, filing complaints, appearing before Grand Juries, and appearances at trials all take place at Cheyenne. If the Butte Office were to handle investigative work in the park it would be necessary that Agents assigned to office make numerous trips to Cheyenne for purposes of trials. Cheyenne is located over 500 miles from the nearest Resident Agency in Montana, Billings.

SAC Kramer stated he has now assigned two Resident Agents at Casper, Wyoming and has planned that one Resident Agent at Casper will work the territory in northeast Wyoming and the other will work the territory in the northwest section of the state, including Yellowstone Park. Both of the Agents will have cases assigned to them at Casper and he hopes that for the most part it will be possible to organize the work so that while one Agent is on the

road the other will be working at Casper and will be available. Furthermore the one Agent will be kept at Casper while the other is on annual leave or is visiting the Denver Office for conference. Mr. Kramer also stated that in emergency situations where an Agent of the Denver Office was not immediately available the Butte Division will be contacted to handle any matter requiring attention in the park. It appears obvious therefore that little would be gained in connection with the matter by having the park covered by Agents from the Butte Division because even though such Agents would be closer to handling investigations, nevertheless they would be required to undergo considerable travel in order to handle the prosecution of any cases.

The Conference unanimously recommended that it would be just as economical and efficient to continue to have the Yellowstone Park handled by Agents out of the Denver Division and that the situation has been considerably alleviated by the Denver Division assigning two Resident Agents at Casper, Wyoming, instead of one to cover matters handled at the park.

Respectfully,
FOR THE CONFERENCE

Clyde Tolson

CC: Mr. Clegg
Mr. Mohr

May 31, 1950

THE DIRECTOR

EXECUTIVE CONFERENCE

PERJURY MATTERS
BUREAU POLICY

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 C/BMP

The Executives Conference, with Messrs. Tolson, Belmont, Carlson, Harbo, McGuire for Nichols, McIntire for Clegg, Mohr and Rosen in attendance, today unanimously approved the attached proposed Bureau Bulletin instructing the field to be alert to detect violations of the Perjury Statutes and setting forth a clarification of the Bureau's policy concerning Perjury matters for the guidance of the field in conducting investigations of this nature.

Attachment

Handwritten initials

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AR:IS

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Tele. Room
- Mr. Nease
- Miss Gandy

RECORDED - 114

INDEXED - 114

Handwritten file number 66-2554-7786

JUN 8 1950

THE DIRECTOR

May 31, 1950

THE EXECUTIVES CONFERENCE

250-watt FM Radio Station, Albuquerque, New Mexico

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 5/15/91 BY SP-5 C. D. B.

On May 31, the Conference was advised of the results of the survey by a radio engineer concerning the feasibility of an installation to provide substantially complete 2-way radio coverage for the entire State of New Mexico. It was ascertained that the New Mexico State Police have a rather extensive radio installation but in order to obtain substantially complete coverage for the entire State they are required to use the services of several local police departments which operate on the same radio frequency.

In order for the Bureau to duplicate the radio station facilities of the New Mexico State Police would involve an expenditure in excess of \$100,000, it being noted that it cost the State Police approximately \$38,000 to install a power line to only one of its remotely controlled transmitting sites.

The recommendation of Mr. Conrad of the Laboratory's Radio Section, which is concurred in by SAC Wily, is that a 250-watt central transmitting station be set up to be operated from the field office space with approximately six remote receivers. This will furnish improved two-way coverage throughout the area involving atomic energy installations and also that portion of the State in which the FBI has the largest portion of its work. This is substantially what SAC Wily has hoped to obtain.

The Conference recommends, in concurrence with Mr. Conrad, the installation of a 250-watt central station, plus approximately 6 remote receivers—the equipment to cost approximately \$13,000. It is noted that it will be possible to expand the system and the coverage obtained in the future if experience indicates the desirability of such expansion.

Present were Messrs. Tolson, Mohr, Belmont, McGuire, T. H. McIntire, Rosen, Carlson, Harbo.

Respectfully,
For the Conference

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

WTH:AF

cc-Mr. Clegg
Mr. Mohr

Clyde Tolson

RECORDED - 36

INDEXED - 36

58 JUN 8 1950

THE DIRECTOR

May 29, 1950

THE EXECUTIVES' CONFERENCE

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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
EXCEPT WHERE SHOWN
OTHERWISE

INTERNAL SECURITY - RU

~~CONFIDENTIAL~~

At the Executives' Conference, May 29, 1950, Messrs. Glavin, Tracy, Parsons, Mohr, Rosen, T. H. McIntire, Carlson, and Belmont in attendance, the Conference was advised that the Washington Field Office for sometime has been attempting to bring about the defection of [redacted] in the [redacted] in Washington, D. C. In furtherance of this aim, [redacted] was brought to Washington from his home in [redacted] to act as an intermediary. [redacted] although most willing to cooperate and to bring about the success of the operation in question, is not informed concerning [redacted] history and recent political developments in [redacted] and as a consequence, is unable to interpret fully the significance of various remarks and opinions expressed by [redacted] has been unsuccessful in attempting to defect the subject in Washington and made no concrete proposal to the subject but has returned to [redacted]

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A plan had been arranged to introduce to the subject, through [redacted] Special Agent Sam T. Galovich, of the Washington Field Office, as a friend, inasmuch as Galovich is [redacted] and is in a position to intelligently discuss current [redacted] matters with the subject. However, the subject has now been recalled to [redacted] and will leave within the next month. Prior to leaving, he will visit [redacted]

The Washington Field Office desires to have Special Agent Galovich go to [redacted] at the same time the subject visits his cousin for the purpose of being introduced to the subject by [redacted] as a friend. It is felt that [redacted] would be more susceptible to defection if he is approached when he is away from Washington and there is a possibility that he will defect if properly approached by Special Agent Galovich. Inasmuch as Galovich will be posing as a friend of [redacted] the Bureau will not enter into the picture until such time as the subject's cooperation appears to be genuine and appropriate Bureau clearance has been granted.

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It was pointed out to the Executives' Conference that a great deal of time and effort has gone into this matter and there is a possibility that proper approach to this [redacted] would result in access to the communications of [redacted]

The Executives' Conference unanimously approved the Washington Field Office plan to have [Special Agent Galovich proceed to [redacted] at the appropriate time to approach the subject in the guise of a friend of [redacted]. In the event you approve, the attached memorandum will be transmitted to the Washington Field Office.

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. room
- Nease

Respectfully,
For the Conference

Classified by SP-5 JHF
Declassify on: OADR 5/15/91

Clyde Tolson

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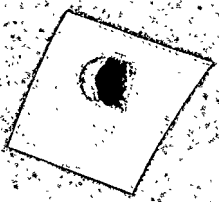
Attachment
Mr. H. H. Clegg
Mr. J. P. Mohr

INDEXED - 110

EX-3

JUN 8 1950

W



THE DIRECTOR

6/1/50

The Executives Conference

STATISTICS - CRIMINAL RECORDS SENT TO CIVIL SERVICE COMMISSION

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CBJ/HF

The Executives Conference consisting of Messrs. Glavin, Carlson, F. H. McIntire, Parsons, Belmont, Mohr, and Tracy on May 29, 1950, considered the matter of keeping statistics as to criminal records furnished the Civil Service Commission and disposition reports submitted to the Bureau from the various Government departments through the Civil Service Commission.

For the Director's information, the Bureau is furnishing to the Civil Service Commission criminal records concerning two classes of employees:

1. Criminal records located on receipt of original Civil Service fingerprint card when an employee enters on duty.
2. Follow-up copies of criminal records when an identification is subsequently made and a prior Civil Service card is in the fingerprint jacket.

Dispositions are received through the Civil Service Commission from the various departments and agencies in accordance with instructions issued by the House Appropriations Committee. Statistics are compiled by the Identification Division from these disposition sheets and furnished to the Budget Section of the Chief Clerk's Office for inclusion in budget data.

It is not known whether disposition sheets will be furnished as a result of the follow-up copies above referred to inasmuch as this type of criminal record has been furnished to the Commission only very recently.

It was recommended by Mr. Tracy that the Investigations Division of the Civil Service Commission be contacted and details worked out for the Civil Service Commission to indicate on disposition sheets whether the action taken is in connection with a new employee entering on duty or whether it concerns employees already on duty who have been subsequently arrested. If this information were furnished on disposition sheets, it would be possible for statistics to be kept separately.

The Conference unanimously recommends approval of the suggestion.

In the event the Director approves, appropriate contact will be made with Colonel James E. Hatcher, Chief of the Investigations Division, Civil Service Commission.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

JUN 8 1950
cc - Mr. Clegg
Mr. Mohr

Handwritten initials

INDEXED - 83
Respectfully,
For the Conference,
RECORDED - 83
Clyde Tolson

66-2554-771
JUN 8 1950
12

THE DIRECTOR

June 7, 1950

The Executives Conference

~~FOLLOW-UPS ON WANTED NOTICES AND MISSING PERSONS NOTICES, IDENTIFICATION DIVISION~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJB/MS

The Executives Conference consisting of Messrs. Tolson, Rosen, Harbo, Mohr, Belmont, Fred McIntire, and Tracy considered a suggestion concerning checking wanted notices and missing person notices in the Identification Division.

The Conference was advised by Mr. Tracy that during the fiscal years 1949 and 1950 a check was made of local wanted notices and missing person notices in order to eliminate those notices no longer active. This eliminated from the file those wanted notices where the local police departments had failed to cancel the notice when the subject was located or process was dismissed. A missing person notice check was subsequently made and resulted in the cancelling of a number of missing person notices.

The Conference unanimously recommended approval of two suggestions from the Identification Division:

1. That local wanted notices and armed service wanted notices more than five years old be checked annually by sending follow-up form letters to the wanting agency
2. That missing person notices over two years be checked by sending form letters to the relative to be notified who placed the request; when the request is from Government officials, Senators, Congressmen, et cetera, that the follow-up inquiries be by signature letter.

If the Director approves, appropriate instructions will be issued in the Identification Division.

Respectfully,
For the Conference,

Clyde Tolson

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
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 Tracy _____
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 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

cc - Mr. Clegg
Mr. Mohr

SJT:edm

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INDEXED - 83

66-2554-7790
JUN 9 1950

JUN 12 1950

THE DIRECTOR

5/31/50

EXECUTIVES CONFERENCE

PROPOSED FORM LETTER FOR LEADS
VERIFYING EMPLOYMENT IN AEA-A CASES

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJP/DM

The Executives Conference on 5/29/50, consisting of Messrs. Glavin, Tracy, Parsons, Mohr, Belmont, Rosen, Carlson and F. H. McIntire, considered the suggestion by the Knoxville Office that the attached form letter be used in setting out leads in AEA-A investigations.

In connection with the Knoxville suggestion, the Albany, Albuquerque, Butte, Los Angeles, Seattle and Washington Field Offices were solicited for their opinions as to the desirability of adopting this form letter. Seattle, Butte and Los Angeles favored the adoption of the form. Washington Field, Albuquerque and Albany offices opposed the form.

ADVANTAGES:

1. Saving of stenographic and Agent time. (Los Angeles, Butte)
2. Form insures complete information in leads. (Mr. Roger, AEA Supervisor)

DISADVANTAGES:

1. Not practical - takes more time to fill out blanks than to type complete letter. (Albuquerque)
2. Would entail additional work when necessary to set out leads for more than one office. (Albuquerque)

EXECUTIVES CONFERENCE CONSIDERATION:

In view of the large amount of typing required in preparing the form, the Conference was in agreement that very little, if any, stenographic time would be saved. It was also observed that it was quite possible that information which should go in a letter of this type to some particular office would be left out if this form were used. This suggestion was unanimously opposed by the Conference.

If you agree with the Conference, there is attached a letter to the Knoxville Office instructing them to discontinue use of this form.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

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RECORDED - 88
Respectfully,
For the Conference

INDEXED - 83

Glyde Tolson

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66-2554-1991
JUN 9 1950

Attachment
cc: Mr. Clegg
Mr. Mohr
JUN 12 1950

THE DIRECTOR

June 6, 1950

THE EXECUTIVES CONFERENCE

~~DIAL RECORDER~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJB/BJP

On June 5 the Conference was advised that the Laboratory has, after conducting a considerable amount of research, developed certain improvements in the dial recorder presently used on technical installations by the Bureau especially in situations where the technical is a great distance from [redacted]

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The Laboratory recommends that authorization be granted to construct four of the new type dial recorders. Parts will cost \$25 per unit, a total cost for parts of \$100. After the units have been completed, one will be installed in New York, one in Newark, and one in Philadelphia. Laboratory technicians will make the installation in each office, selecting the lines presenting the greatest recording difficulties to those offices. The fourth unit will be retained in the Laboratory for assignment to any office in need of such equipment. The Conference approved the Laboratory recommendation.

Present were Messrs. Ladd, Glavin, Mohr, Belmont, Rosen, F. H. McIntire, Tracy and Harbo.

Respectfully,
For the Conference

Clyde Tolson

RFH:AF
cc-Mr. Clegg
Mr. Mohr

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66-2554-7792

JUN 7 1950

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- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

58 JUN 12 1950

THE DIRECTOR

June 6, 1950

THE EXECUTIVES CONFERENCE

X BINAURAL SOUND RECORDING

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5CJ/DBS

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The system of binaural sound installations makes possible microphone coverage in situations where such coverage would otherwise be difficult or impossible. A binaural system involves the use of two microphones and two amplifiers so connected that the sound picked up by one of the microphones is fed into only one ear of the listener while the sound picked up by the other microphone is fed into the listener's other ear. This has the effect of making the desired sound appear substantially as realistic as if the listener were actually present at the microphone location.

The advantages of this binaural system have been made known to the field for many years. However, until the recent advent of the magnetic tape recorder, the advantages of the binaural system were obtained only through listening and could only be secured in the form of a recording. The magnetic tape recorder, however, makes it completely feasible to record the individual sound received over each microphone in such a manner that it can later be played back, reproducing the sound from one microphone into one earpiece and the sound from the second microphone into the second earpiece, thus producing true binaural recording with its attendant advantages.

Mr. Belmont advised the Conference that in the MOCAGE, a situation arose in New York where they were recording conversations in two rooms; the two individuals involved knew and used several languages, shifting from one to the other. Therefore, it was necessary to record the conversation in order that the foreign language material could subsequently be translated by qualified individuals. Due to the technical difficulties involved, the quality of the recordings made was far less than desired. It is in this type of situation, as well as any other where the highest degree of fidelity in recording is needed, that the equipment would be valuable.

The Conference unanimously concurred in the Laboratory recommendation that two such binaural recorders be purchased at an estimated cost of \$2,400.

Present were Messrs. Ladd, Glavin, Mohr, Belmont, Rosen, F. H. McIntire, Tracy and Harbo.

Respectfully,
For the Conference

Clyde Tolson

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cc - Mr. Clegg
Mr. Mohr

RECORDED - 17

INDEXED - 17

66-2554-7703
JUN 9 1950

JUN 12 1950

THE DIRECTOR

5/31/50

EXECUTIVES CONFERENCE

~~TRAINING - CIVIL RIGHTS LECTURES
BEFORE POLICE SCHOOLS~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJP/MP

The Executives Conference on 5/31/50, consisting of Messrs. Tolson, Glavin, Tracy, Harbo, Mohr, Belmont, McGuire, Rosen, Carlson and F. H. McIntire, considered the suggestion that Special Agents in Charge be permitted to discuss before police groups the matter of Civil Rights.

BACKGROUND

By letter dated 10/11/49, the Bureau authorized the Special Agent in Charge of the New Orleans Office to discuss the subject of Civil Rights under the title "Law Enforcement as a Profession," or "Ethics in Law Enforcement." By letter dated 5/9/50, the New Orleans Office advised that this lecture was given at the opening session of a one-week police school sponsored by the Gulfport, Mississippi, Police Department. Approximately 30 officers were in attendance. The SAC at New Orleans advised that this talk was well received, that the officers appeared to be genuinely interested in the topic and asked several questions, none of which were controversial. A number of officers individually expressed their gratification of having a better understanding of the matter.

In the Bureau letter of 10/11/49, the New Orleans Office was instructed (1) that only the SAC should handle this discussion; (2) that it would be permissible for the SAC to point out that third degree, duress and similar activities are not consistent with professional or ethical conduct, that the public does not like such things, and that an isolated case in one part of the country has an adverse effect on law enforcement throughout the entire nation; (3) that in connection with specific statutes dealing with civil liberties, the SAC should point out that these statutes are the result of a majority vote of Congress and are not the result of statements by an executive agency of the United States, and that the FBI has the obligation of enforcing statutes enacted by the Congress of the United States, the same as local police have the obligation of enforcing statutes enacted by state and city legislative bodies; further, that the interpretation of these statutes by the U. S. Courts and the U. S. Attorney General is as binding on Federal enforcement officers as a decision of the State Supreme Court and the State Attorney General is on state, county and local police; and (4) that the SAC should express thanks and appreciation for the cooperation being rendered by local officers to FBI Agents, and at the same time point out the services rendered by the FBI to local, county and state officers; further, that these exchanges of cooperation are evidences of friendship, and it is the Bureau's desire that they should continue.

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Tele. Room
- Nease
- Gandy

cc: Mr. Clegg
Mr. Mohr

Attachment FILE:dch

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INDEXED

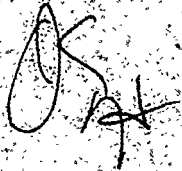
JUN 9 1950

EXECUTIVES CONFERENCE CONSIDERATION:

The Conference was unanimous in recommending that Special Agents in Charge be permitted to give a similar lecture under the same provisions as outlined above for the New Orleans Office.

If approved, there is attached a letter to all Special Agents in Charge furnishing the necessary instructions.

Respectfully,
For the Conference


Clyde Tolson

The Director

June 6, 1950

The Executives Conference

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 C. J. [signature]

The Executives Conference of June 1, 1950, consisting of Messrs. Tolson, McGuire for Nichols, Carlson, McIntire for Clegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy and Glavin, considered a suggestion received from the El Paso Office, suggesting that the Bureau might consider furnishing all or some of the Bureau's automotive equipment with the Hyd-Vue multiscopic rear view mirror, which is sold at a cost of \$7.50 each.

It was pointed out that this mirror gives 160 degree unobstructed rear and two-side vision mirrors. The El Paso Office felt that it would be most advantageous in the handling and transporting of prisoners or in the use of surveillances. A pamphlet covering this mirror is attached hereto.

This matter was discussed with Mr. Kunz, Traffic Expert, Training and Inspection Division, who is opposed to the adoption of the mirror because of limited value, cost and possible identification of Bureau cars. He felt that Bureau cars would be earmarked because this type of rear view mirror is not universally used in cars throughout the country. The installation of the two sockets in the dashboard for emergency lighting in some measure has earmarked our cars to the public in the past. This mirror, which extends across the upper part of the inside of the windshield, would undoubtedly be more conspicuous than the two small sockets located in the dash, which has been discontinued by the Bureau since 1948. He further points out that the mirror would be of considerable distraction to the driver to the point where his eyes are off the direction of forward motion. He points out that this factor appears to be the cause of many head-on collisions, where the driver momentarily fails to give proper attention to operation while the car is proceeding forward at normal speed. He points out the standard small rear view mirror requires the eyes to range over a small area immediately in the center of the windshield unlike the requirements of the suggested mirror, which will attract the driver's attention from left to right, resulting in a longer period of time when the operator's attention is on activities to the rear and not on what is present directly in front of the moving car. It was felt that Agents would be more accident prone with this equipment installed in Bureau cars.

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

The Conference, having had the opportunity of observing the length of the mirror as attached to the car, which is reflected in the attached pamphlet, is in agreement with the traffic expert and does not feel that

cc: Mr. H. H. Clegg
Mr. Mohr

JEG:VH

Attachment

JUN 12 1950

RECORDED
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66-2554-772
JUN 9 1950

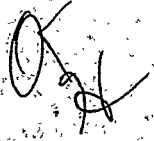
Memorandum for the Director

such a mirror should be purchased for the Bureau since it would undoubtedly distract the driver's attention and would also further earmark our cars as being Bureau owned vehicles.

Should the Director agree, the attached communication should go forward to the El Paso Office.

Respectfully,
For the Conference


Clyde Tolson



The Director
The Executives Conference

May 25, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5C/DW

The Executives Conference of May 23, 1950, consisting of Messrs. Tolson, Nichols, Nease, F. H. McIntire for Clegg, Rosen, Ladd, Mohr, Parsons for Harbo, Tracy and Glavin, considered an automobile accident involving Special Agent Victor J. Campi of the San Francisco Office. This accident occurred March 15, 1950, and involved a 1948 Buick. Damage to the Buick amounted to \$915.00.

A detailed memorandum concerning the accident is attached hereto.

For the Director's information, however, briefly, the facts of the accident are that Agent Campi was driving along State Route No. 49 between Auburn and Grass Valley, California. A truck was proceeding along the highway ahead of Campi. Campi at that time was going approximately 45 miles per hour. He was desirous of passing the truck. He noticed the truck veer to the left as to make a left turn into County Road No. 92. In view of this fact, Campi kept in the right lane of the road to pass the truck on the right as it was making its turn into the side road. The truck had swung as if to make the turn in question. The truck then swerved back to the right of the road. Campi then endeavored to pass on the left. When the Bureau car drove abreast of the back of the truck, it was noted that the truck had crowded out into the passing lane. Agent Campi did not feel that he could pass the truck with safety because of this fact and because of the further fact that, should any other car come from the opposite direction although none was visible at the time, he might have crowded that car and caused an accident. Campi also felt that in turning back into the right lane, there was a possibility of his bumping the truck and causing an accident. Campi, upon being questioned, stated that it was a split second decision to make. He felt that it would be best for him to turn into the side road, which was then opposite the car, and thereby eliminate any possibility of an accident.

He turned into the side road, which is a ninety degree turn. He hit loose gravel. The car skidded on the road and was forced into a sharp sidewise skid, throwing Campi to the right of the steering wheel. The car skidded over a concrete culvert into the bank of a drainage ditch at the side of the road. The car upset and turned over settling on its right side.

Tolson
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Harbo
Mohr
Tele. Room
Nease
Gandy

cc: Mr. H. H. Clegg
Mr. Mohr

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URG:VH

Attachment

JUN 2 1950

66-2554-7796

Memorandum for the Director

The accident was investigated by an officer of the California Highway Patrol. He estimated Campi's speed at the time of danger at 45 miles per hour, at the moment of impact, 50 miles per hour. He stated he added the additional 5 miles on to the speed of the car since in order to pass a car, it would be necessary to speed up about that amount. The officer stated that the lawful speed was 55 miles per hour and the maximum safe speed under the conditions prevailing was 55 miles per hour. The officer reflected in his report that there were 2 light tire marks starting approximately 35 feet south of the intersection. The nearest one to the center line was 10 feet, 5 inches west or in the southbound lane. These marks continued to the left in an arc gradually widening out and, approximately 90 feet from the start of the marks, widened out and became wider and heavier indicating the car went into a side skid. The opinion and conclusion of the investigating officer was that the truck indicated a left turn, did not complete the turn, and was pulling back to the right side of the road. The officer stated the tracks were interpreted by him to mean that our driver had come upon the truck and, for some unknown reason, the truck indicated it was going to turn left, and the Agent had made up his mind to pass on the right when the truck started to pull back to the right side. The Bureau car started to pass on the left and, after coming up on the side of the truck, he was afraid he could not make it and attempted to turn left into the county road. The car went into a skid and out of control. The officer states that there was no evidence of any violation on the part of Agent Campi.

Special Agent in Charge Kimball states that it appeared from the investigation that Campi up to the time of the accident was operating the Bureau car with due caution and in accordance with provisions of the California Vehicle Code, particularly the regulations governing the overtaking and passing of other vehicles on the highway. It appeared to Kimball that Campi had no alternative but to turn into the side road rather than risk involving a second vehicle and, had it not been for the gravel strewn roadway at the intersection, probably would have suffered no damage. Mr. Kimball recommends that Agent Campi be absolved of responsibility for the accident.

The Conference with the exception of Mr. Tolson feels that since the Agent had to utilize split second judgment in the handling of the car; that since he was acquainted with the roadway and since he was violating no vehicle regulations, he be not held responsible for the accident in question.

Mr. Tolson is of the definite opinion that the Agent is responsible for the accident in question and he should not have endeavored

Memorandum for the Director

to pass the truck; that since he was endeavoring to pass the truck and was unsuccessful in doing so and then turned into the side road causing the accident and total damage to the Bureau-owned automobile, that he should be held responsible for the amount of the damages, i.e., \$915.00. Further action in connection with this accident is being held in abeyance pending the Director's decision regarding it.

Respectfully,
For the Conference

[Signature]
Clyde Tolson

I share majority view

[Signature]

*Summary of Agent Campaign
File is attached*

*Glasser - It took
entirely too long
to get the facts
in this matter*

*yes - why - acc -
sent occurred Mar.
15, 1950*

[Signature]

The Director

May 15, 1950

Executives Conference

100-518-2753

28902

The Executives Conference, consisting of Messrs. Tolson, Clegg, Rosen, Ladd, Belmont, Parsons, Tracy, Glavin and Nichols, considered Mr. Enger's suggestion to the effect that the indices in the File Section be broken down according to subject matter such as subversive and non-subversive which would thus limit searches.

A check was made of the feasibility of this suggestion. Out of 2232 index cards 1286 or approximately 58% fell within the subversive category. In most instances it was found there was both subversive and non-subversive information.

It was the recommendation of the Record Section and also the unanimous conclusion of the Executives Conference that the suggestion not be adopted. A letter is attached.

Respectfully,
For the Conference

OK
Clyde Tolson

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 C. B. H.

LDP:LN
cc - Mr. Clegg
Mr. Mohr

Attachment

RECORDED - 90 66-2554-7777X
INDEXED - 90 66-2554-7777X
EX-6 MAR 16 1951

- Tolson
- Belmont
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Mohr
- Telo. Room
- Nease
- Gandy

5 JUL 28 1950

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28903

THE DIRECTOR

5/5/50

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EXECUTIVE'S COMMENTARY

*

RECORDING SCIENTIFIC TRAINING IN THE FIELD

The Executive Conference on 5/5/50, consisting of Rosen, Tolson, Glavin, Tracy, Harbo, Mohr, Nichols, Rosen, Carlson and Clegg, unanimously approved a revised form to be used in the field for recording scientific training given to Special Agents throughout the year. This revised form will be consistent with the revised scientific training program in the field, and will replace the old form which had several omissions.

A draft of the revised form and a copy of the old form are attached.

OK

Respectfully,
For the Conference

Clyde Tolson

1 ENCL.
1 Enclosure
filed with original

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 1/5/91 BY SP-50107

Attachments

See memo dated 5/3/50
from Tolson to Clegg

cc: Mr. Clegg
Mr. Mohr

MS:dcg

dgh

RECORDED - 93
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66-2557-9797

JUN 9 1950

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____

RECEIVED
FBI
MAY 23 1950

8 JUN 12 1950

ORIGINAL FILED IN 1570-111

Handwritten scribble

Handwritten initials

The Director

The Executives Conference

28901 May 25, 1950

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 8/10/91 BY SP-5 C/O

The Executives Conference of May 23, 1950, consisting of Messrs. Tolson, Nichols, Nease, F. H. McIntire for Clegg, Rosen, Ladd, Mohr, Parsons for Harbo, Tracy and Glavin, was advised by Glavin that information had been received from the Administrative Assistant to the Attorney General, Mr. Andretta, that he had received information from the Public Buildings Administration, that air conditioning equipment desired by the Bureau in its IBH installation in the Identification Division and in Classroom 4, Room 5242, in this building, could not be furnished by PBA due to lack of available funds.

The Conference was also advised that further information had been received from Andretta in response to an inquiry by the Bureau that the Bureau's funds were not available for purchasing this air conditioning equipment. Glavin pointed out to the Conference that he has again had a communication addressed to Andretta, renewing our request that the necessary air conditioning equipment be secured by PBA just as soon as funds are available, and that this request will be carefully followed.

Respectfully,
For the Conference

Clyde Tolson

CC: Mr. H. H. Clegg
Mr. Mohr

WRG:VH

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
- Tele. Room _____
- Nease _____
- Gandy _____

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66-2554-7778

JUN 7 1950

EX-32

JUN 20 1950

ORIGINAL COPY FILED IN

THE DIRECTOR

June 7, 1950

THE EXECUTIVES CONFERENCE

~~EDUCATION RADIO EQUIPMENT
CINCINNATI DIVISION~~

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-5 CJ/BAW

28900

On June 6 the Conference considered the request of the Cincinnati Office for two additional two-way FM automobile radio units on the FBI frequency. This is in addition to the eight such units which they already have. The SAC points out that at present two of the eight automobiles equipped with radio are assigned to the Columbus resident agency. The two additional sets could be installed at Columbus where they would be available for use in investigations in that area and also in nearby resident agency territories. The Conference unanimously recommends unfavorably.

The present assignment of eight two-way units is at least average for offices which do not have a 250-watt central station. The Cincinnati office has 60 Agents assigned. The Cincinnati office, in support of its justification, referred to an Interstate Transportation of Stolen Motor Vehicle case in October, 1949, which involved the arrest of two subjects and necessitated considerable surveillance work with the use of two-way radio cars. The office states that "although the apprehensions were made, the use of additional two-way radio cars could have been effectively used in conducting these surveillances at Columbus, Ohio, and Zanesville, Ohio." In view of the lack of instances in which the present number of radio units was insufficient, the Conference recommends unfavorably. Present cars Messrs. Tolson, Glavin, Tracy, Mohr, Belmont, McGuire, Clegg, Rosen, and Harbo.

If the Director concurs with the Conference, the Cincinnati Office will be appropriately advised.

Respectfully,
For the Conference

Clyde Tolson.

RTH:AF
cc-Mr. Clegg
Mr. Mohr

RECORDED
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JUN 9 1950

66-2554-7799
JUN 9 1950

JUN 12 1950

THE DIRECTOR

June 7, 1950

THE EXECUTIVES CONFERENCE

~~AUTOMOBILE~~ RADIO EQUIPMENT
KANSAS CITY DIVISION

12931

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 5/15/91 BY SP-521/BJP
CONF # 383013

On June 6, 1950, the conference considered the request of the Kansas City Division for six radio receivers. Three of these are to permit reception of broadcasts by the Missouri Highway Patrol and three to receive broadcasts by the Kansas Highway Patrol. Since 1947 this office has had four receivers on the Kansas frequency and six on the Missouri frequency. These are installed in automobiles of resident agents and the office reports that they have been very worthwhile. The request for additional receivers is to handle installations in additional resident agency automobiles.

Mr. Rosen was opposed to the request, feeling that the Kansas City office had furnished inadequate justification. The remaining members of the Conference—Messrs. Tolson, Glavin, Tracy, Mohr, Belmont, McGuire, Clegg and Harbo—recommend favorably, pointing out that the request is for receivers only and does not involve transmitting equipment. The Kansas City Office advised that in the past three years they have had four bank robberies in the state of Missouri in which the use of radio equipment capable of monitoring the highway patrol frequencies contributed a great deal and played an effective part in the solution of three of these cases.

If the Director agrees with the majority, the Kansas City office will be so advised.

Respectfully,
For the Conference

Clyde Tolson

RTH:AF

cc-Mr. Clegg
Mr. Mohr

- Tolson _____
- Ladd _____
- Clegg _____
- Glavin _____
- Nichols _____
- Rosen _____
- Tracy _____
- Harbo _____
- Mohr _____
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JUN 12 1950

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JUN 8 1950

RH

15 JUN 12 1950