



U.S. Department of Justice

Federal Bureau of Investigation
Washington, D.C. 20535

December 3, 2020

MR. JOHN GREENEWALD JR.
SUITE 1203
27305 WEST LIVE OAK ROAD
CASTAIC, CA 91384-4520

FOIPA Request No.: 1379714-000
Subject: HOTTEL, GUY L

Dear Mr. Greenewald:

The enclosed documents were reviewed under the Freedom of Information/Privacy Acts (FOIPA), Title 5, United States Code, Section 552/552a. Below you will find check boxes under the appropriate statute headings which indicate the types of exemptions asserted to protect information which is exempt from disclosure. The appropriate exemptions are noted on the enclosed pages next to redacted information. In addition, a deleted page information sheet was inserted to indicate where pages were withheld entirely and identify which exemptions were applied. The checked exemption boxes used to withhold information are further explained in the enclosed Explanation of Exemptions.

Section 552

☐ (b)(1)

☐ (b)(2)

☒ (b)(3)

50 U.S.C. § 3024(i)(1)

☐ (b)(4)

☐ (b)(5)

☒ (b)(6)

☐ (b)(7)(A)

☐ (b)(7)(B)

☒ (b)(7)(C)

☒ (b)(7)(D)

☒ (b)(7)(E)

☐ (b)(7)(F)

☐ (b)(8)

☐ (b)(9)

Section 552a

☐ (d)(5)

☐ (j)(2)

☐ (k)(1)

☐ (k)(2)

☐ (k)(3)

☐ (k)(4)

☐ (k)(5)

☐ (k)(6)

☐ (k)(7)

321 pages were reviewed and 318 pages are being released.

Please see the paragraphs below for relevant information specific to your request as well as the enclosed FBI FOIPA Addendum for standard responses applicable to all requests.

- ☐ Document(s) were located which originated with, or contained information concerning, other Government Agency [OGA].
- ☐ This information has been referred to the OGA(s) for review and direct response to you.
- ☐ We are consulting with another agency. The FBI will correspond with you regarding this information when the consultation is completed.

Please refer to the enclosed FBI FOIPA Addendum for additional standard responses applicable to your request. "Part 1" of the Addendum includes standard responses that apply to all requests. "Part 2" includes additional standard responses that apply to all requests for records about yourself or any third party individuals. "Part 3" includes general information about FBI records that you may find useful. Also enclosed is our Explanation of Exemptions.

For questions regarding our determinations, visit the www.fbi.gov/foia website under "Contact Us." The FOIPA Request Number listed above has been assigned to your request. Please use this number in all correspondence concerning your request.

If you are not satisfied with the Federal Bureau of Investigation's determination in response to this request, you may administratively appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, 441 G Street, NW, 6th Floor, Washington, D.C. 20530, or you may submit an appeal through OIP's FOIA STAR portal by creating an account following the instructions on OIP's website: <https://www.justice.gov/oip/submit-and-track-request-or-appeal>. Your appeal must be postmarked or electronically transmitted within ninety (90) days of the date of my response to your request. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." Please cite the FOIPA Request Number assigned to your request so it may be easily identified.

You may seek dispute resolution services by contacting the Office of Government Information Services (OGIS). The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769. Alternatively, you may contact the FBI's FOIA Public Liaison by emailing foipaquestions@fbi.gov. If you submit your dispute resolution correspondence by email, the subject heading should clearly state "Dispute Resolution Services." Please also cite the FOIPA Request Number assigned to your request so it may be easily identified.



See additional information which follows.

The enclosed documents represent the final release of information responsive to your negotiated Freedom of Information/Privacy Acts (FOIPA) request.

This material is being provided to you at no charge.

Duplicate copies of the same document were not processed.

Sincerely,



Michael G. Seidel
Section Chief
Record/Information
Dissemination Section
Information Management Division

Enclosure(s)

FBI FOIPA Addendum

As referenced in our letter responding to your Freedom of Information/Privacy Acts (FOIPA) request, the FBI FOIPA Addendum provides information applicable to your request. Part 1 of the Addendum includes standard responses that apply to all requests. Part 2 includes standard responses that apply to requests for records about individuals to the extent your request seeks the listed information. Part 3 includes general information about FBI records, searches, and programs.

Part 1: The standard responses below apply to all requests:

- (i) **5 U.S.C. § 552(c).** Congress excluded three categories of law enforcement and national security records from the requirements of the FOIPA [5 U.S.C. § 552(c)]. FBI responses are limited to those records subject to the requirements of the FOIPA. Additional information about the FBI and the FOIPA can be found on the www.fbi.gov/foia website.
- (ii) **Intelligence Records.** To the extent your request seeks records of intelligence sources, methods, or activities, the FBI can neither confirm nor deny the existence of records pursuant to FOIA exemptions (b)(1), (b)(3), and as applicable to requests for records about individuals, PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(1), (b)(3), and (j)(2)]. The mere acknowledgment of the existence or nonexistence of such records is itself a classified fact protected by FOIA exemption (b)(1) and/or would reveal intelligence sources, methods, or activities protected by exemption (b)(3) [50 USC § 3024(i)(1)]. This is a standard response and should not be read to indicate that any such records do or do not exist.

Part 2: The standard responses below apply to all requests for records on individuals:

- (i) **Requests for Records about any Individual—Watch Lists.** The FBI can neither confirm nor deny the existence of any individual's name on a watch list pursuant to FOIA exemption (b)(7)(E) and PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(7)(E), (j)(2)]. This is a standard response and should not be read to indicate that watch list records do or do not exist.
- (ii) **Requests for Records about any Individual—Witness Security Program Records.** The FBI can neither confirm nor deny the existence of records which could identify any participant in the Witness Security Program pursuant to FOIA exemption (b)(3) and PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(3), 18 U.S.C. 3521, and (j)(2)]. This is a standard response and should not be read to indicate that such records do or do not exist.
- (iii) **Requests for Records for Incarcerated Individuals.** The FBI can neither confirm nor deny the existence of records which could reasonably be expected to endanger the life or physical safety of any incarcerated individual pursuant to FOIA exemptions (b)(7)(E), (b)(7)(F), and PA exemption (j)(2) [5 U.S.C. §§ 552/552a (b)(7)(E), (b)(7)(F), and (j)(2)]. This is a standard response and should not be read to indicate that such records do or do not exist.

Part 3: General Information:

- (i) **Record Searches.** The Record/Information Dissemination Section (RIDS) searches for reasonably described records by searching systems or locations where responsive records would reasonably be found. A standard search normally consists of a search for main files in the Central Records System (CRS), an extensive system of records consisting of applicant, investigative, intelligence, personnel, administrative, and general files compiled by the FBI per its law enforcement, intelligence, and administrative functions. The CRS spans the entire FBI organization, comprising records of FBI Headquarters, FBI Field Offices, and FBI Legal Attaché Offices (Legats) worldwide; Electronic Surveillance (ELSUR) records are included in the CRS. Unless specifically requested, a standard search does not include references, administrative records of previous FOIPA requests, or civil litigation files. For additional information about our record searches, visit www.fbi.gov/services/information-management/foipa/requesting-fbi-records.
- (ii) **FBI Records.** Founded in 1908, the FBI carries out a dual law enforcement and national security mission. As part of this dual mission, the FBI creates and maintains records on various subjects; however, the FBI does not maintain records on every person, subject, or entity.
- (iii) **Requests for Criminal History Records or Rap Sheets.** The Criminal Justice Information Services (CJIS) Division provides Identity History Summary Checks – often referred to as a criminal history record or rap sheet. These criminal history records are not the same as material in an investigative “FBI file.” An Identity History Summary Check is a listing of information taken from fingerprint cards and documents submitted to the FBI in connection with arrests, federal employment, naturalization, or military service. For a fee, individuals can request a copy of their Identity History Summary Check. Forms and directions can be accessed at www.fbi.gov/about-us/cjis/identity-history-summary-checks. Additionally, requests can be submitted electronically at www.edo.cjis.gov. For additional information, please contact CJIS directly at (304) 625-5590.
- (iv) **National Name Check Program (NNCP).** The mission of NNCP is to analyze and report information in response to name check requests received from federal agencies, for the purpose of protecting the United States from foreign and domestic threats to national security. Please be advised that this is a service provided to other federal agencies. Private Citizens cannot request a name check.

EXPLANATION OF EXEMPTIONS

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552


- (b)(1) (A) specifically authorized under criteria established by an Executive order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified to such Executive order;
- (b)(2) related solely to the internal personnel rules and practices of an agency;
- (b)(3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b)(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b)(5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b)(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b)(7) records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or (F) could reasonably be expected to endanger the life or physical safety of any individual;
- (b)(8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions; or
- (b)(9) geological and geophysical information and data, including maps, concerning wells.

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

- (d)(5) information compiled in reasonable anticipation of a civil action proceeding;
- (j)(2) material reporting investigative efforts pertaining to the enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;
- (k)(1) information which is currently and properly classified pursuant to an Executive order in the interest of the national defense or foreign policy, for example, information involving intelligence sources or methods;
- (k)(2) investigatory material compiled for law enforcement purposes, other than criminal, which did not result in loss of a right, benefit or privilege under Federal programs, or which would identify a source who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(3) material maintained in connection with providing protective services to the President of the United States or any other individual pursuant to the authority of Title 18, United States Code, Section 3056;
- (k)(4) required by statute to be maintained and used solely as statistical records;
- (k)(5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(6) testing or examination material used to determine individual qualifications for appointment or promotion in Federal Government service the release of which would compromise the testing or examination process;
- (k)(7) material used to determine potential for promotion in the armed services, the disclosure of which would reveal the identity of the person who furnished the material pursuant to a promise that his/her identity would be held in confidence.

This document is made available through the declassification efforts
and research of John Greenewald, Jr., creator of:

The Black Vault



The Black Vault is the largest online Freedom of Information Act (FOIA)
document clearinghouse in the world. The research efforts here are
responsible for the declassification of hundreds of thousands of pages
released by the U.S. Government & Military.

Discover the Truth at: **<http://www.theblackvault.com>**



U.S. Department of Justice

Federal Bureau of Investigation

Washington, D.C. 20535

December 31, 2020

MR. JOHN GREENEWALD JR.
SUITE 1203
27305 WEST LIVE OAK ROAD
CASTAIC, CA 91384-4520

FOIPA Request No.: 1379714-001
Subject: HOTTEL, GUY L

Dear Mr. Greenewald:

You are receiving this letter as the original response to your Freedom of information/Privacy Acts (FOIPA) request was damaged per your correspondence received on December 14, 2020. Enclosed you will find a copy of the original response to your FOIA request mailed on December 3, 2020.

Please refer to the enclosed FBI FOIPA Addendum for additional standard responses applicable to your request. "Part 1" of the Addendum includes standard responses that apply to all requests. "Part 2" includes additional standard responses that apply to all requests for records about yourself or any third party individuals. "Part 3" includes general information about FBI records that you may find useful. Also enclosed is our Explanation of Exemptions.

For questions regarding our determinations, visit the www.fbi.gov/foia website under "Contact Us." The FOIPA Request number listed above has been assigned to your request. Please use this number in all correspondence concerning your request.

You may file an appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, Sixth Floor, 441 G Street, NW, Washington, D.C. 20001, or you may submit an appeal through OIP's FOIA online portal by creating an account on the following website: <https://www.foiaonline.gov/foiaonline/action/public/home>. Your appeal must be postmarked or electronically transmitted within ninety (90) days from the date of this letter in order to be considered timely. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." Please cite the FOIPA Request Number assigned to your request so it may be easily identified.

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Sincerely,

A handwritten signature in black ink, appearing to read "M. G. Seidel", is written over a horizontal line.

Michael G. Seidel
Acting Section Chief
Record/Information
Dissemination Section
Information Management Division

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- (b)(3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b)(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b)(5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b)(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b)(7) records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or (F) could reasonably be expected to endanger the life or physical safety of any individual;
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- (b)(9) geological and geophysical information and data, including maps, concerning wells.

SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a

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- (k)(2) investigatory material compiled for law enforcement purposes, other than criminal, which did not result in loss of a right, benefit or privilege under Federal programs, or which would identify a source who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(3) material maintained in connection with providing protective services to the President of the United States or any other individual pursuant to the authority of Title 18, United States Code, Section 3056;
- (k)(4) required by statute to be maintained and used solely as statistical records;
- (k)(5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(6) testing or examination material used to determine individual qualifications for appointment or promotion in Federal Government service the release of which would compromise the testing or examination process;

(k)(7) material used to determine potential for promotion in the armed services, the disclosure of which would reveal the identity of the person who furnished the material pursuant to a promise that his/her identity would be held in confidence.

FBI/DOJ

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1379714-0

Total Deleted Page(s) = 2
Page 9 ~ Duplicate;
Page 25 ~ Duplicate;

XXXXXXXXXXXXXXXXXXXXXXXXXXXXX
X Deleted Page(s) X
X No Duplication Fee X
X For this Page X
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February 12, 1947

PERSONAL ATTENTION

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
U. S. Department of Justice
Room 1706
Department of Justice Building
Washington 25, D. C.

X *Washingtn, D. C.*

Dear Sir:

I desire to express to you my extreme displeasure at the manner in which your office prepared and forwarded to the State Department a letter under date of October 8, 1946, wherein you indicated the Bureau had "no further interest" in Gerhart Eisler. Your action in this regard has resulted in most unfavorable publicity to the Bureau and has enabled the State Department to evade the responsibility for their own action by predicated it upon the phraseology used in your letter. While I realize that your action in requesting the cancellation of this stop notice was predicated upon a specific request from the New York Office, I believe that the New York Office letter does not justify in any manner your ill-advised and inept wording in your letter to the State Department.

I cannot express to you too strongly my dissatisfaction with the utilization of this type of letter and I am particularly concerned with reference to your statement that such a letter utilizes "a stock phrase". I desire that you immediately forward to the Bureau copies of all so-called form or formal letters addressed by you to various government departments requesting the placing of stop notices, cancellation of stop notices, or other similar data. The purpose of this request is to enable the Bureau to review each type of letter utilized by you to insure that embarrassing phraseology and misstatements are not incorporated in these letters.

In the event that correspondence of this kind is undertaken with additional government departments in the future, I must point out that you will be held personally responsible for the phraseology appearing in these letters.

COMMUNICATIONS SECTION

MAILED

FEB 12 1947 P.M.

EAT:edm

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Tolson
E. A. Tamm
Clegg
Glavin
Ladd
Nichols
Rosen
Tracy
Carson
Egan
Gurnea
Harbo
Hendon
Pennington
Quinn Tamm
Nease
Gandy

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy HottelDate March 14 19 47

Title

Grade and Salary

Division or Bureau **FBI**Department ☐

Appropriation

Field ☒ **Agent**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks **Deduct 8 hours on March 8, 1947.**J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959

TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.



S. A. ANDRETTA
Administrative Assistant
to the Attorney General

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Justice
(Dept. or Estab.)

F. B. I.
(Bureau or Office)

Washington Field Division, F.B.I., Room 1706
(Place of Employment)

I, GUY HOTTEL, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Guy Hottel
(Signature of employee or appointee)

Subscribed and sworn to before me this 11 day of July, 19 46
at Washington, D. C., State of XXXXXXXXXXXXXXXXXXXX.

Marguerite L. McManus
(Signature of Officer)

Natary Public
(Title)

[SEAL]

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States ***and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

0 JAN 30 1947 FILE
WRG
PER 67-531 JAN 30 1947

May 20, 1947

PERSONAL AND ~~CONFIDENTIAL~~

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1700, Department of Justice Building
Washington 25, D. C.

RECORDED BY 60267NLS/EP/DO
CI 7-14-2000

Dear Sir:

The Bureau has carefully reviewed the situation which developed over the past week-end in connection with the case entitled Aero-Dynamics Research Corporation, et al, Fraud against the Government, and is extremely disturbed concerning the manner in which this entire matter was handled.

The most deplorable occurrence was the inexcusable negligence displayed by Agents of your office in failing to safeguard highly confidential Bureau serials with the result that the information contained therein, together with the identity of the confidential informant, has gotten into the wrong hands. This is indeed a most unfortunate development and one which will materially hamper the Bureau's investigative activities in this case and may subject the Bureau to considerable embarrassment.

In addition, it is noted that the Agents in carrying out this assignment completely disregarded your office instructions concerning the conducting of investigations in Virginia and the utilization of other Agent personnel to assist them. This is a reflection against the manner in which employees under your supervision may be expected to carry out your instructions and indicates the necessity for an immediate discussion of this entire situation with them to insure compliance with your instructions in the future.

It is also imperative that the Special Agents of the Washington Field Division thoroughly understand that they must keep in intimate touch with the supervisory personnel of the Washington Field Division with respect to various matters in connection with cases being handled by them.

Very truly yours,

John Edgar Hoover
Director

CT:DES

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

U.S. DEPT. OF JUSTICE
MAY 26 3 18 PM '47

46399-265

MAY 26 3 04 PM '47

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
 FROM : Guy Hottel, SAC

DATE: May 25, 1947

SUBJECT: FRANK COSTELLO; AERO-DYNAMICS RESEARCH CORPORATION;
 KENSINGTON SHIPYARD COMPANY; AIR TRACK MANUFACTURING
 CORPORATION; O. K. TOOL COMPANY; AIR WING MANUFACTURING
 COMPANY; FRAUD AGAINST THE GOVERNMENT

Upon receipt of Bureau letter dated May 2, 1947, it was noted this case had a deadline of 30 days, and in the event leads were developed for other offices they were to be informed of the importance of this matter and were to submit reports to the Bureau within one week.

This case is supervised by me personally and I reviewed the case carefully, reading the Departmental memorandum submitted to the Director under date of April 28, 1947. I carefully went over Bureau letter dated May 2, 1947. This case was then assigned to Special Agent (A) [redacted] who is well qualified to handle this case. The Departmental memorandum requested a great deal of investigation into the AERO-DYNAMIC RESEARCH CORPORATION. A good deal of the investigation requested was very general. It desired a great deal of information regarding the background of this organization and several subsidiaries. It was further alleged that one FRANK COSTELLO, so called king of the underworld, either owns the AERO-DYNAMIC RESEARCH CORPORATION or is connected with it in some manner. About the only specific information as to this allegation is that he was closely associated with GASPARE PAIOLA, Vice President of the AERO-DYNAMIC RESEARCH CORPORATION.

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Agent [redacted] after reviewing this case, deemed it advisable to discuss it with Bureau Supervisor [redacted] due to the generalities of the investigation requested. He obtained my permission for this interview but did not discuss the case with me after the interview. I have obtained a signed statement submitted to me by Agent [redacted] relative to this interview and I am enclosing a copy of it with this memorandum. *filed in his personnel file (enc)*

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At no time was I appraised of the fact that JOHN MARAGON or MRS. JOHN MARAGON were involved in any way in this case.

Agent [redacted] did not receive my permission to interview Mrs. MARAGON in Virginia, neither did he receive my permission to take Special Agent [redacted] along to assist in the interview. He has advised me that he consulted Agent [redacted] due to the fact that the latter lives in McLean, Virginia, where Mrs. HELEN MARAGON lives and possibly knew something of her background, and it was felt it was necessary to take another agent along in conducting the interview. It might be further noted that Mrs. HELEN MARAGON works in the Agriculture Department in Washington, D. C.

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*Memo Mr. Slaven
 5-25-47
 JR: Pm*

3-fer

Memo to:
Director, FBI
Re: FRANK COSTELLO, et al
FRAUD AGAINST THE GOVERNMENT
May 25, 1947

Agent [] believed it more advisable to interview Mrs. MARAGON at her home than at the Agriculture Department, and also to cover the lead in Virginia to expedite the investigation in view of the deadline on the case, rather than set out an undeveloped lead to Richmond, Virginia.

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GH:MD
46-1696

Enclosure

ANNUAL
REPORT OF
EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL or TRIAL PERIOD ()

As of 3-31-47 based on performance during period from 4-1-46 to 3-31-47

Hottel, Guy

(Name of employee)

Special Agent in Charge, CAF-114

(Title of position, service, and grade)

Federal Bureau of Investigation, U.S. Dept. of Justice, Washington Field

(Organization—Indicate bureau, division, section, unit, field station)

Division

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
✓ if adequate		
- if weak		
+ if outstanding		

- ____ (1) Maintenance of equipment, tools, instruments.
- ____ (2) Mechanical skill.
- ____ (3) Skill in the application of techniques and procedures.
- ____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ____ (5) Attention to broad phases of assignments.
- ____ (6) Attention to pertinent detail.
- ____ (7) Accuracy of operations.
- ____ (8) Accuracy of final results.
- ____ (9) Accuracy of judgments or decisions.
- ____ (10) Effectiveness in presenting ideas or facts.
- ____ (11) Industry.
- ____ (12) Rate of progress on or completion of assignments.
- ____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- ____ (14) Ability to organize his work.
- ____ (15) Effectiveness in meeting and dealing with others.
- ____ (16) Cooperativeness.
- ____ (17) Initiative.
- ____ (18) Resourcefulness.
- ____ (19) Dependability.
- ____ (20) Physical fitness for the work.

- ____ (21) Effectiveness in planning broad programs.
- ____ (22) Effectiveness in adapting the work program to broader or related programs.
- ____ (23) Effectiveness in devising procedures.
- ____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- ____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- ____ (26) Effectiveness in instructing, training, and developing subordinates in the work.
- ____ (27) Effectiveness in promoting high working morale.
- ____ (28) Effectiveness in determining space, personnel, and equipment needs.
- ____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- ____ (30) Ability to make decisions.
- ____ (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ____ (A) _____
- ____ (B) _____
- ____ (C) _____

STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks
- Plus marks on at least half of the underlined elements, and no minus marks
- Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks
- Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks
- Minus marks on at least half of the underlined elements

Adjective rating
Excellent
Very good
Good
Fair
Unsatisfactory

Rating official EXCELLENT

463 99-267

Reviewing official _____

Rated by [Signature]
(Signature of rating official)

Assistant Director
(Title)

3-31-47
(Date)

Reviewed by _____
(Signature of reviewing official)

(Title)

3-31-47
(Date)

Rating approved by efficiency rating committee _____
(Date)

Report to employee _____
(Adjective rating)

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy HottelDate May 20, 19 47

Title

Grade and Salary

Division or Bureau **FBI**Department ☐

Appropriation

Field ☒ **agent**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on ~~May 17~~ May 17, 1947.

NR

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

67-NOT RECORDED 4
MAY 23 1947

8. (Bureau)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy HottelDate May 3, 19 47

Title

Grade and Salary

Division or Bureau **FBI**Department ☐

Appropriation

Field ☒ **Agents**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks **Deduct 8 hours on May 3, 1947.**J. Edgar Hoover***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

01-NOT RECORDED *

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy Hottel

Date April 1 1947

Title

Grade and Salary

Division or Bureau **FBI**

Department ☐

Appropriation

Field ☒ **Agent**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks **Deduct 8 hours on March 29, 1947.**

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

0 6044

Form PR3 Revised (LWOP)

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy Hottel

Date March 25 1947

Title

Grade and Salary

Division or Bureau **FBI**

Department ☐

Appropriation

Field ☒ **Agent**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on March 22, 1947.

J. Edgar Hoover

***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAY

No. _____

M Guy HottelDate March 19 1947

Title

Grade and Salary

Division or Bureau **FBI**Department ☐

Appropriation

Field ☒ **Agent**

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on March 15, 1947.**J. Edgar Hoover**
_____***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

Prepared by: *[Signature]*
Checked by: *[Signature]*
Filed by: *[Signature]*

September 5, 1947

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

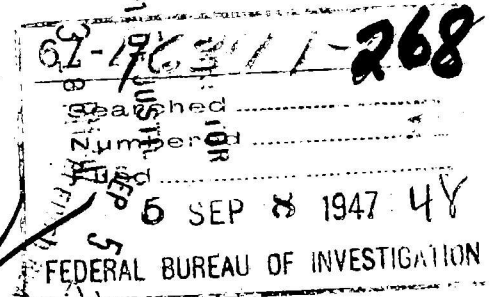
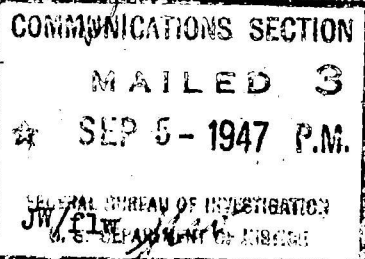
In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$8179.50 per annum to \$8478.75 per annum in Grade CAF 14, effective September 7, 1947.

Sincerely yours,

John Edgar Hoover
Director

CC: Mr. W. E. Clark

Movement Section



copy/wh

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

DATE: 5/25/47

TO : MR. GLAVIN

FROM : H. L. EDWARDS

SUBJECT: [REDACTED]

SA (A) - Washington Field Office

Supervisor - Security Division

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RE: LOSS OF BUREAU SERIALS AND DISREGARD OF BUREAU INSTRUCTIONS IN CASE ENTITLED FRANK COSTELLO:
AERO-DYNAMICS RESEARCH CORPORATION,
ET AL: FRAUD AGAINST THE GOVERNMENT

On Saturday, 5/24/47, the Bureau's attention was called to a situation which developed involving negligence on the part of Special Agent [REDACTED] in leaving a number of Bureau serials, which contained highly confidential information, in the apartment of the person he interviewed, namely, Mrs. Helen Maragon, the estranged wife of former Special Agent John Maragon. John Maragon returned the serials to the Bureau, but it has been determined that one of the serials, which contained a considerable amount of information regarding Maragon's shady activities, including mention of President Truman's name when he was a Senator and some reference to Vaughan (Major General Harry H. Vaughan, military aide to the President), is missing. It is surmised that either John Maragon or his estranged wife retained this serial, a copy of which is attached as an exhibit.

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BACKGROUND

It is noted that John Maragon delivered the material to Miss Gandy, who in turn, personally turned the material over to the night supervisor, J. D. Donahue, in the Security Division, at 12:30 a.m., Sunday, 5/25/47. The material in question consisted of photostatic copies of eleven articles, consisting of reporter's notes, which had been furnished to the Bureau by [REDACTED] a reporter of the Washington Times Herald, during the latter part of April, supplementing information which he had previously furnished to Mr. Nichols on April 16, 1947. It concerned the involvement of the Aero Dynamics Research Corporation in a possible tax evasion scheme, and the possibility that the Corporation was tied up in some way with Frank Costello, the New York racketeer.

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[REDACTED] name appeared on one of the serials. The Internal Revenue had previously filed tax liens amounting to \$2,113,119.86 against the Aero Dynamics Research Corporation, and the Department requested the Bureau to institute a detailed investigation of the Corporation, primarily for the purpose of determining if Frank Costello or any of his front men had control.

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COMMENTS OF AGENTS

COMMENTS OF AGENT [REDACTED]

The investigation was assigned to Special Agent [REDACTED] He, with

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copy/in

SAC Mottel's permission, contacted Bureau Supervisor [] to discuss the course the investigation should take and also to secure permission to contact the original informant, []. He also sought advice regarding contacting persons mentioned in [] notes, who might be able to furnish some information regarding Costello's possible connection with the Aero Dynamics Research Corporation. [] stated that prior to contacting Special Agent Supervisor [] he made notes point by point, of all questions to be discussed, and among these was included the advisability of interviewing Mrs. Maragon, wife of John Maragon, former FBI Agent. [] advised that it was his impression that Mr. [] stated he saw no objection to interviewing the persons involved. [] reiterated the request of the Bureau that the name of the informant be kept confidential.

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Thereafter, at 3:30 p.m., /Agent [] Saturday, May 24, 1947, Agent [] accompanied by Special Agent [] who lived near Mrs. Maragon, proceeded to Mrs. Maragon's home at McLean, Virginia. The agents were greeted cordially by Mrs. Maragon, but after a short conversation, it appeared she could furnish little or no information regarding Costello's connection with the Aero Dynamics Research Corporation, so the agents left.

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According to Agent [] the interview was conducted with his black zipper brief case on his lap. The brief case contained the 12 or 15 pages of reporter's notes, several feet of news story teletype of the Press Association's newspaper clippings, all in a brown manila envelope, and [] notebook. [] stated that the only object he took from his brief case was his notebook, and upon the termination of the interview, he replaced the notebook in the brief case and took the brief case with him. He advised that he was unaware of the fact that the 12 or 15 pages of reporter's notes were inadvertently left at Mrs. Maragon's residence, was unable to recall that the papers fell from the briefcase during the interview, and only subsequently learned of the fact from his SAC,

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COMMENTS OF AGENT []

Agent [] stated that the case was assigned to Agent [] [] was aware that he, [] lived in McLean, Virginia, and possibly knew something about Mrs. John Maragon. [] stated that he was not personally acquainted with her or John Maragon, but he contacted a personal friend of about fifteen years' standing, who has also been a neighbor of the Maragons' for about twenty years, confirming the estranged marital relationship of the Maragons'. He accompanied [] but the interview was principally conducted by [] stated that the serials in question were at no time in his possession and he did not see them out of [] possession at any time during the course of the interview.

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COMMENTS OF SA SUPERVISOR [REDACTED]

Agent [REDACTED] advised that at no time during his discussion with Special Agent [REDACTED] was any possible source of information discussed, except [REDACTED] the reporter for the Washington Times Herald. According to Agent [REDACTED] during his conversation with [REDACTED] the name of Mrs. Maragon was not brought up, and he, [REDACTED] did not at any time authorize or even suggest that Mrs. Maragon be contacted.

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[REDACTED] does not recall the exact date of his talk with [REDACTED] concerning this matter, but his best recollection is that it occurred a few days after the Bureau's letter, dated 5/2/47, was sent to the Washington Field Office. He advised that no memorandum was prepared regarding this interview. To further support his recollection that no discussion was had regarding interviewing Mrs. Maragon, he pointed out that there were some fifty or seventy-five names in the notes, all of whom were equally logical contacts, and there appeared to be no reason for singling out the three names mentioned by [REDACTED] which included Mrs. Maragon.

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COMMENTS OF SAC HOTTEL

SAC Hottel has advised that this case was personally supervised by him. He assigned it to Agent [REDACTED] who was well qualified to handle it. Because a good deal of the investigation requested was very general, [REDACTED] was given permission to discuss the case with Bureau Supervisor [REDACTED]. However, at no time was Mr. Hottel apprised of the fact that John Maragon or Mrs. John Maragon was involved in the case in any way. Agent [REDACTED] did not receive Mr. Hottel's permission to interview Mrs. Maragon in Virginia, neither did he receive Mr. Hottel's permission to take Special Agent [REDACTED] along to assist in the interview. In this connection, Mr. Hottel has noted that agents in the Washington Field Office are not permitted and have been instructed not to conduct investigations in Virginia, and that prior to doing so, they must obtain permission from their supervisor. They also must obtain permission prior to having another agent accompany them. In this instance, Agent [REDACTED] informed SAC Hottel that he consulted Agent [REDACTED] due to the fact that the latter lived in McLean, Virginia, where Mrs. Maragon lived, possibly knew something of her background, and it was felt necessary to take another agent along in conducting the interview. Agent [REDACTED] believed it more advisable to interview Mrs. Maragon at her home rather than at her place of business, the Agriculture Department, Washington, D.C., and also to conduct the lead in Virginia, in order to expedite the investigation because of the deadline on the case, rather than set out an undeveloped lead to Richmond, Virginia.

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PERMANENT BRIEFS OF THESE AGENTS' FILES ARE ATTACHED. However, it is noted that Agent [REDACTED] and [REDACTED] have exceedingly good records and no previous disciplinary action has been taken against them.

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Agent [REDACTED] was demoted in May 1943 (20) for the loss of an automobile registration carrying case, which included credit cards, ration books and an OPA inspection certificate, and in February 1945, he was censured by letter and removed from a scheduled SIS assignment because of

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copy/vh

lack of tact in insisting in front of officials of his cover company, that he could not leave as early as desired.

RECOMMENDATIONS

CONCERNING AGENT []

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From the information submitted, it is evident that Special Agent [] was inexcusably negligent in leaving the confidential material in Mrs. Moragon's apartment. He was also derelict in not requesting permission from his Special Agent in Charge or his supervisor prior to proceeding to Virginia to conduct the interview and prior to requesting another agent to accompany him.

Whether he did or did not have Bureau authority to interview Mrs. Moragon is not conclusive, since he indicates that it was his impression that Supervisor [] authorized it and Supervisor [] on the other hand, contends that the question did not arise.

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It is recommended that Agent [] resignation be requested.

"I RECOMMEND HE BE DISMISSED BY 5/26"

"I AGREE 5/26 CT" "I CONCUR"

"H" "H"

CONCERNING AGENT []

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This Agent's dereliction concerns his disregard of the Washington Field Office instructions to request permission prior to conducting an investigation in Virginia and prior to accompanying another agent. He does not appear to be responsible for the inadvertent leaving of the confidential material in Mrs. Moragon's apartment.

It is recommended that Agent [] be suspended for one week without pay; censured by letter and placed on probation, because of his disregard of office instructions. "I AGREE 5/26" "I SUGGEST STRONG CENSURE CT" "TRANSFER, CENSURE, AND PROBATION 5/26 H"

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REGARDING AGENT []

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It appears in his case that he should have prepared a memorandum covering his talk with Agent [] which at this time would bear out his present recollection of the matters discussed. Because of his failure to prepare a memorandum covering his talk with Agent [] it is recommended that a letter of censure be directed to him. "I AGREE 5/26" "CENSURE AND TRANSFER H" "I AGREE CT"

REGARDING SAC HOTTEL

Inasmuch as the overall responsibility for this unfortunate incident falls on SAC Hottel, it is recommended that a letter of censure be directed to him. "YES CENSURE STRONGLY H" "OK CT"

It is further recommended that this memorandum be referred to the Security Division for their consideration as to additional steps which should be taken, in an effort to determine the whereabouts of the missing serial.

It is noted that SAC Hottel has suspended both Agents []

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copy, th:

[redacted] as of Sunday, 5/25/47, and has obtained their
government property from them.

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JEE:PAM ATTACHMENT

April 19, 1947

John Maragon

When Governor of Louisiana, James A. Noe, was indicted along with Joseph Cawthon and others...on jury bribery Costello had previously opened a ~~joint~~ joint on New Orleans with Dandy Phil Kastel in charge.

At that time John Maragon was working in Washington. Maragon had previously been in New Orleans and had become acquainted with Noe and the Old Haey Long crowd.

It was in New Orleans that Maragon, says our informant, became involved in a White Slave case while he was on duty as an agent of the FBI.

Maragon was supposed to have taken money not to press the charges but this was never proved by the FBI...At any rate, Maragon was kicked out of the FBI as a result of the episode.

John later went with the B. and O. railroad and under Dan Moorman was assigned to escort celebrities using B. and O. Service.

John became a big gun when he accompanied a group of Senators to Texas for the funeral of the Late Senator Bert Sheppard. After returning to Washington John talked a lot about the Senators and their craps game ~~aboard~~ aboard the funeral special.

John was hushed up only when the Senators who made the trip became friendly. Our informant says one of the Senators who made the trip was then Senator Truman.

When Truman went to San Francisco for the Security Conference Maragon was also there...

But to get back to Noe...

When Noe got into this trouble Maragon offered to fix the deal for \$50,000. Noe's crowd thought this was a lot of money and called in Dandy Phil Kastel who had been running Costello's \$650,000 joint in New Orleans.

Vaughn went to Kansas City and Maragon showed up there with Dandy Phil Kastel, one time associate of Arnold Rothstein.

Later Maragon went back to New Orleans and the underworld has it that Maragon stuck to his offer to fix the deal for the \$50,000.

Kastel, representing Noe's crowd, agreed to give John \$10,000 and to keep the \$40,000 in escrow. But Maragon could not deliver and neither could Vaughn.

The word is that Attorney General Clark got very suspicious when he learned, after pressure was being ~~put~~ put on him by Vaughn, that both Vaughn and Maragon had been in Kansas City and Maragon in New Orleans.

John kept the \$10,000 and Kastel was attracted to him and the way he operated and passed the word along to Costello to cut John in.

Shortly after this John hooked up with a man named Bennett a perfumer in Chicago where he is alleged to be selling perfume for Bennett...a highly doubted fact, according to the underworld.

When the Cuban government learned Lucky Luciano was in Havana,...he had been told by Costello to lay low...but Lucky got on the dope and couldn't stay still.

Following Luckey's arrest Costello sent Maragon to Havana to make arrangements for Luckey to return to Italy.

According to the underworld, John then suggested a phoney trip to Italy and by paying off a dummy to represent Luckey...the dummy is now in Italy...says our man...Luckey is now in Mexico City through the efforts of John Maragon.

The Cardinal, Paola, and John are very good pals.

When Milton Kronheim was in trouble for selling whiskey over ceiling by the OPA, Kronheim's attorney, Alvin Neumyer, was asked to see a certain man in New York at the Hotel Pennsylvania.

This man offered to fix the deal \$50,000. Neumyer is reported to say nothing doing. "I'm a reputable attorney and won't consider any such deals."

"Then it will cost Mr. Kronheim \$265,000...the exact amount assessed Kronheim by the OPA."

Our informant says that Maragon, through Vaughn, settled with the OPA for much less than the \$265,000.

Also that Kronheim and Maragon went to the Army and Navy game together in a private car and have become very good friends.

This deal also impressed Kastel and Costello.

John is now living in a suite at the Carlton Hotel, has a big bankroll and the perfume business "smells." He is definitely a member of the spiderlike organization run by Costello.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin ✓
 FROM : H. L. Edwards
 SUBJECT: Guy L. Hottel
 Special Agent in Charge
 Washington Field Division

DATE: 8-7-47

RE: UPA PROMOTION

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	✓
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

This employee entered on duty as a Special Agent on 9-24-34 and was advanced in grade and salary from CAF 8, \$2900 to CAF 13, \$5600 effective 8-1-40. He resigned on 4-8-41 and re-entered on duty with the Bureau on 5-1-42 in grade CAF 13, \$5600 per annum. While he was out of the Bureau's service, he was employed by another Governmental Agency without a break in service. On 2-24-46, he was reallocated to Grade CAF 14, \$7175 per annum and as a result of a basic increase in pay effective 7-1-46, his salary was increased to \$8179.50 per annum. He is eligible for a promotion under the provisions of the Uniform Promotion Act effective 9-7-47.

On 3-31-46, Mr. Glavin rated him EXCELLENT. By letter dated 7-13-46, he was censured for the loss of his credentials.

By letter dated 12-4-46, he was censured for the failure of Agent Charles Haynes to report information indicating the possibility that the Agents conducting a surveillance on Murray Garsson had been identified by the subject and he was instructed to impress upon the Agent personnel the absolute necessity of utilizing the greatest care in the conducting of surveillances to prevent undue embarrassment to the Bureau.

On 2-12-47, he was censured for the manner in which this office prepared and forwarded to the State Department a letter under date of October 8, 1946, wherein he indicated the Bureau had "no further interest" in Gerhart Eisler.

On 3-31-47, Mr. Glavin rated him EXCELLENT.

By letter dated 5-26-47, he was censured for the manner in which the case entitled "Aero-Dynamics Research Corporation, et al, Fraud Against the Government" was handled. The most deplorable occurrence was the inexcusable negligence displayed by the Agents in failing to safe-guard highly confidential Bureau serials with the result that the information contained therein, together with the identity of the confidential informant, had gotten into the wrong hands. In addition, it was noted that the Agents in carrying out this assignment completely disregarded office instructions concerning the conducting of investigations in Virginia and the utilization of other Agent personnel to assist them.

RECOMMENDATION: It is recommended he be afforded a \$299.25 promotion under the provisions of the Uniform Promotion Act from \$8179.50 to \$8478.75 per annum in Grade CAF 14, effective 9-7-47.

NEC:dsb

67-46397-269
 Numbered
 Filed

5 SEP 9 1947

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

Prepared by:
Checked by:
Filed by:

Date

September 5, 1947

Personnel Action Number

F.B.I. - 4110 4110

Legal Authority

Nature
of Action

MR. GUY HOTTEL

MR. Guy Hottel

PERMANENT PERIODIC PAY INCREASE

Effective

September 7, 1947

Position

FROM

TO

Special Agent

S&E

Grade

CAP 12

S&E

Salary

\$8179.50

\$8478.75

Division

and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental
or Field☐ Dept.Field ☒Dept. ☐Field ☐

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

From. under the Auto. Prom. Bill, Public Law
#200 as amended 6/30/45. Prom. From CAP 11
\$6860 to CAP 12 \$7175 eff. 2/24/46. BSI to
\$8179.50 eff. 7/1/46.

J. H. Hottel
SEP 10 194767-207-1
RECORDED
1

14
16

OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI
FROM: GUY HOTTEL, SAC, WASHINGTON
SUBJECT: REQUEST FOR CREDIT INFORMATION
(FD-126)

DATE: June 19, 1947

Sugg # 64 ✓

Attached are four copies of a suggested revision of Form FD-126 to include the date of birth.

It is pointed out that a credit record is usually definitely identified with the name of a subject through the date of birth. This information is not included on the present request for credit information and it is necessary for the employee checking credit records to obtain the date of birth from the criminal information forms.

The additional work requires at least an hour each day in the Washington Field Office.

CEH:VLM

6 SEP 2 1947

JH
2

66-3482-839

REQUEST FOR CREDIT INFORMATION

Route to _____ Requested by SA _____

Date _____ File # _____

Check Records Of _____

Subject's name and aliases _____

Age _____ Born _____ Place _____

Present address _____

Former address _____

Occupation _____

Business address _____

Name of spouse _____

Specific information desired _____

(See reverse side for results of check)

copy/wh

May 26, 1947

1-111 HITTTEL

MEMORANDUM FOR MR. SOLOMON
MR. Tamm
MR. Ladd
MR. HOTTEL

I have just reviewed the memorandum dealing with the incident occurring in the Washington Field office involving the loss of Bureau serials and I have approved certain changes and recommendations for disciplinary action contained therein.

My purpose in writing this memorandum is to again call the attention of the executive officials of the Bureau to the continued propensity for having matters handled by subordinates without the knowledge of the executive officials.

SAC Hottel states that he was personally supervising this case but the two Special Agents involved in it, namely Special Agents [] and [] were not much impressed with Mr. Hottel's supervision in that they at no time advised him of the result of Special Agent [] conference with Supervisor [] nor did these two Agents advise Mr. Hottel of their intention to interview Mrs. Maragon, nor did these two Agents advise Mr. Hottel of the fact that they intended to conduct an investigation in Virginia outside of the Washington Field Division. Obviously, there is a very lax control and supervision in the Washington Field Division if the actions of these two Agents can be taken as typical.

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Again in the Security Division, Mr. [] with whom Special Agents conferred, did not prepare any memorandum following his conference with Mr. [] of exactly what was covered with the consequent result that Special Agent [] states that Supervisor [] approved the interview of Mrs. Maragon while Supervisor [] states he did not. However, Mr. [] at no time informed Mr. Ladd or Mr. Tamm of the conference with Special Agent [] and as I have indicated did not even see fit to make an office memorandum of the same.

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It is imperative that Mr. Tamm and Mr. Ladd impress upon their subordinates in their divisions the necessity of keeping them informed of activities taking place in the divisions. This to some extent is a repetition of the incident occurring several weeks ago when Supervisor [] had some conversation with the SAC at Knoxville concerning the Oak Ridge project. In that instance neither Mr. Tamm

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11 SEP 2 1947

copy/wh

nor Mr. Ladd were informed of these conversations until some days later.

It is also imperative that SAC Hottel impress upon all of the Special Agents of his field division that they must keep in touch with and clear with the Supervisors of the cases being handled in the Washington Field Division and that certainly above all they are not to go outside the Washington Field Division on investigations without specific approval of the SAC. There seems to be at least some question as to whether the Agents of the Washington Field Division understand this

Very truly yours,

s/JOHN EDGAR HOOVER
JOHN EDGAR HOOVER
Director

JTH:ES

July 14, 1947

0
Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

Dear Mr. Hottel:

Reference is made to your letter dated June 19, 1947, with which you forwarded a suggested revision of Form FD-126 to include the date of birth.

I am referring this suggestion to a Special Committee, composed of equal representation from the Seat of Government and the Field, for careful study and analysis, and I will subsequently review the recommendations of this Committee with reference thereto. In the event your suggestion is adopted, you will be so advised and appropriate instructions will be issued accordingly.

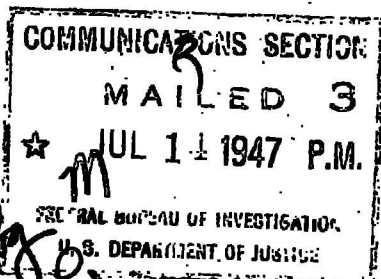
I desire to express to you my appreciation for your thoughtfulness in submitting this suggestion.

Sincerely yours,

J. Edgar Hoover

HHC:BG

NOTE: Incoming letter of 6/19/47 being held in Training Div. for action by Special Committee.



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Carson _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Hendon _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Miss Gandy _____

RECEIVED
JUL 14 3 55 PM '47
JUL 23 1947
DEPT. OF JUSTICE
RECORDED

Handwritten: 3, J, E, m, p



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. _____
Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name _____ Address _____
Relationship _____ Dated June 10, 1947

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund & providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name _____ Address _____
Relationship _____ Dated June 10, 1947

Very truly yours,

Rich 6/19/47
2-10-47
W. J. [Signature]
Special Agent

RECORDED
JUN 20 1947

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OFFICE MEMORANDUM

* United States Government

TO: DIRECTOR

FROM: GLYDE TOLSON

SUBJECT:

FORMER SPECIAL AGENT

1 Guy Hottelb6
b7C

I talked to this former Agent at considerable length to-day. I told him that we have heard that he was forced to leave the Bureau due to the attitude of Mr. Loeb1 of the Washington Field Office; that we were curious to learn the true facts in the matter inasmuch as his letter of resignation had stated that he was leaving because of personal problems and family situations.

states that prior to his resignation he had a run-in with Agents Loeb1, was apparently unable to make any impression on Mr. Hottel and as a result of his failure to handle his work as he would like to have handled it, was on probabtion. He states that he resigned following the receipt of a fair efficiency rating; that at the time he was afraid that he would be asked to resign - also his two children were ill and he had been ill with an attack of laryngitis. He stated he was very much upset by the developments; that he saw the handwriting on the wall and submitted his resignation. He states that he did not question the details of the report because he had decided to leave the Bureau. He indicated that he could not talk with Mr. Hottel because of a conflict of personalities and that he was under great emotional strain. He admitted to me that he made untrue statements to Mr. Hottel concerning the completion of certain investigative work. He made these untrue statements because he thought he could get the work involved finished by the time it would be necessary for him to dictate the results of the investigation. He stated he did not dispute comments in the efficiency rating about errors in his work and admits that many of them were correct and did represent errors.

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I asked him specifically about a statement in the efficiency rating to the effect that on February 14 he was asked to submit an explanation about certain errors and he had not done so up to the time of his resignation on February 26. He stated he had no reason for his failure to carry out these instructions except that he was "mad at everyone". I asked him about the memorandum of January 24 requesting an explanation as to his failure to complete several cases. He stated he had never made a reply to this memorandum because he was working on other things; that his father was ill and he "did not get to it". He admitted that he told Agent Loeb1 that he, was "fed up with him." He stated that he had been up all night with a sick child, came to the office tired and irritable and when Loeb1 questioned him concerning what he thought was a picayunish and minor matter he made this statement. He says he was sorry for the statement afterwards but did not tell Loeb1 that he was sorry. He says

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he has not been critical of Loebel to anyone outside of the Bureau except to his brother, [redacted] to whom he did relate the incident because he thought Loebel had him on the spot. He now realizes he made a mistake; that he should have gone to Mr. Hottel about the matter and he has no criticism whatsoever of Mr. Loebel.

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[redacted] says that he frequently felt that he was a misfit in the Washington Field Office and that he had what he would term a belligerent, persecuted attitude.

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[redacted] states he believes that the many mistakes which he made in his work in the Washington Field Office were due to the fact that he was trying to handle too many cases at one time. He feels now that he should have talked to someone in the Bureau concerning his situation prior to the receipt of the Unsatisfactory and Fair efficiency ratings.

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[redacted] admitted that he could not work again in the Washington Field Office and he did not ask for a transfer because he felt that his efficiency ratings would follow him and that it would be very difficult for him to continue in the service of the Bureau. He evidenced no interest in re-instatement although I gave him an opportunity to bring this matter up.

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[redacted] stated that he has talked to two men who are employing investigators for the Senate-House Joint Committee on Atomic Energy and assumes that in due time the Bureau will be asked to investigate him as an applicant for this position.

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At the conclusion of the conference [redacted] thanked me for giving him an opportunity to discuss his situation and stated that he had the utmost respect for the Bureau.

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b7C

CT:DSS

September 17, 1947

PERSONAL AND CONFIDENTIAL

Mr. G. Hottel
Federal Bureau of Investigation
Room 1706
U. S. Department of Justice
Washington, D. C.

DECLASSIFIED BY 60267 NLSIEP/00
ON 7-14-8000

Dear Sir:

I have reviewed the material with respect to the apparent disclosure of our installation in the Fall Hall Apartment building. Although I have not been able to definitely determine whether the disclosure to unauthorized persons resulted from irresponsible and indiscreet conversation on the part of the apartment manager or whether it was detected from observation, in either event I am most concerned with regard to the security of our confidential installations in the Washington Field Division. I fear that our Supervisory and Special Agent personnel having knowledge of these installations and being assigned at them have developed a complacency which seriously affects the security of the installations.

I have instructed Special Agent James L. Kirkland of the Philadelphia Division to make a thorough security survey of all of the special installations in the Washington Division. In spite of that, I want to impress upon you the imperative necessity for maintaining absolute security of our confidential installations in the Washington Field Division. It should be thoroughly impressed upon the Supervisory personnel as well as the Special Agents or employees utilizing or visiting the installations that utmost security must be maintained at all times.

I shall hold you personally responsible for the maintenance of the security of confidential installations in the Washington Field Division.

Very truly yours, SEP 20 1947

FEDERAL BUREAU OF INVESTIGATION

John Edgar Hoover
Director

COMMUNICATIONS SECTION

MAILED 5

SEP 17 1947 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

September 27, 1947

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

RE: JOHN PORTER MONROE, was; et al
FRAUD AGAINST THE GOVERNMENT
MISCELLANEOUS

RECORDED BY 60267 NLSIEP100

Dear Sir: 9-14-2000

Your attention has already been called to the contact which was made at the residence of John Porter Monroe by Special Agent E. Charlton Graves on September 2, 1947, in connection with Agent Graves' investigation of an Atomic Energy Act applicant. In connection with the preparation of the investigative report of the Atomic Energy Act applicant, the name Monroe was erroneously reported as Norman.

Special Agent Graves has advised that he was conducting a neighborhood investigation and the applicant indicated he had lived at 1757 N Street, N. W. Agent Graves did not know that this was the residence of John Porter Monroe.

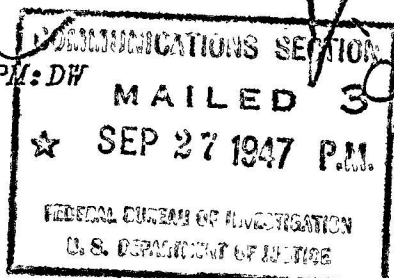
In view of the known propensities of John Porter Monroe and the fact that he is presently at liberty under bond pending an appeal in his case, instructions should be issued to the Special Agent personnel of your office that under no circumstances are they to make any contact with John Porter Monroe unless prior clearance is obtained from you or the supervisory staff in your office.

With respect to the error which occurred in the investigative report, I desire that you emphasize to the stenographic and typing staff in your office the absolute necessity of being accurate in transcribing reports. I shall hold you personally responsible for any inaccuracies made by the stenographic and clerical personnel in your division. The Bureau will not tolerate such careless preparation of investigative reports.

Very truly yours,

John Edgar Hoover
Director

olson
A. Tamm
Ladd
Belmont
Clegg
Glavin
Harbo
Nichols
Rosen
Tracy
Laughlin
Mohr
Tele. Rm.
Holloman
Gandy



FROM

DO-7

OFFICE OF DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

TO

OFFICIAL INDICATED BELOW BY CHECK MARK

Mr. Tolson _____ ()
Mr. E. A. Tamm _____ ()
Mr. Clegg _____ ()
Mr. Glavin _____ ()
Mr. Ladd _____ ()
Mr. Nichols _____ ()
Mr. Rosen _____ ()
Mr. Tracy _____ ()
Mr. Gurnea _____ ()
Mr. Harbo _____ ()
Mr. Mohr _____ ()
Mr. Nease _____ ()
Miss Gandy _____ ()

See Me _____ ()
Note and Return _____ ()
For Your Recommendation _____ ()
What are the facts? _____ ()

Remarks:

6:11 P.M.
Sac Hottel
is to be placed
on probation
for failure to
properly direct
& supervise
the Bunch
Investigation.

Letter of Censure
and Probation
10-17-47
H. H. R. H.
10-17-47

67-46399-272

NOV 18 1947

FEDERAL BUREAU OF INVESTIGATION

DIRECTOR, FBI

September 3, 1947

GOV HOTEL, SAC, WASHINGTON FIELD

APPLICANT CASES (ALL TYPES)
REVIEWING FILE REFERENCES

It is requested that authorization of the Bureau be given this office in all applicant cases so as to make it unnecessary to review file references pertaining to the individual being investigated when the only lead for the Washington Field Office consists of an examination of the various military records maintained in Washington, D. C., and where, in such cases, the available information does not indicate that the applicant has ever resided or been employed in Washington, D. C. or nearby Maryland and Virginia. The reasons for requesting this authority are as follows:

As the Bureau is aware, a large portion of the Army, Navy, Marine Corps, Coast Guard and Maritime Service records are maintained in Washington, D. C., thus making it necessary when the applicant has had military service in instances where the record will be maintained in Washington, D. C. for the Washington Field Office to receive a request from the Bureau for an appropriate examination of the service file of the individual. The volume of this work at the present time is tremendous; for example, it has been necessary to assign an average of six employees full time in order to check these military records on applicant cases. During June these employees closed 1,086 cases and during July, 1,238 cases. An examination of 80 cases of this type, selected at random, indicated that on the basis of present Bureau instructions regarding the reviewing of file references it was necessary for the employees handling these cases to examine 620 individual file references for the purpose of determining whether the information contained in these files pertained to the subjects of the investigations. This indicated that on the average, it is necessary in cases of this type to examine 8 file references for each case. Based on the cases closed of this type during June, it was necessary that over 8,600 files were reviewed and based on the July figures more than 9,900 files were reviewed. As the Bureau, of course, realizes this represents a tremendous amount of clerical work and also requires a considerable portion of the Special Employee's time to review these files.

I have checked with the Special Employees, who have been handling service checks in applicant cases for a period of many months, and all of these employees have advised me that they are unable to recall on any case that they were able to identify any information appearing in our files on a service check in an applicant case where the individual had never resided or been employed in Washington, D. C. or vicinity.

Bureau advice concerning this suggestion will be appreciated.

KMD:BG:
66-00

October 4, 1947

(1)
Mr. G. Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

This is to advise that your suggestion to include the date of birth on request for credit information forms (Form FD-126) has been approved and instructions have been issued to include the date of birth on the next forms printed.

I wish at this time to express to you my appreciation for your thoughtfulness in submitting this suggestion.

With best wishes and kind regards,

Sincerely yours,

J. Edgar Hoover

NHM:MH

RECEIVED DIRECTOR
U.S. DEPT. OF JUSTICE
OCT 4 3 33 PM '47
NOT RECORDED

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

October 6, 1947

SAC, Washington Field

RE: APPLICANT CASES (ALL TYPES)
REVIEWING FILE REFERENCES

Dear Sir:

Reference is made to your communication of September 3, 1947, concerning the above-mentioned matter, wherein you request authorization in all applicant cases where the only lead to the Washington Field Office consists of an examination of the various military records maintained in Washington, D. C. and where in such cases the available information does not indicate that the applicant has ever resided or been employed in Washington or nearby Maryland or Virginia, that file review references be not made.

As you were telephonically advised, the Bureau approves your suggestion in cases of this kind and such file reviews need not be made by your office in the future.

Very truly yours,

s/J. Edgar Hoover
John Edgar Hoover
Director

WRG:amb

67-101 RECORDED 3

THREE



October 16, 1947

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706, Department of
Justice Building
Washington, D. C.

DECLASSIFIED BY 60267NLS/EP/DO
ON 7-14-8000

Dear Sir:

As you are now aware certain recent failures and improper functioning on the part of your office in a most vital case have made this Bureau subject to criticism by the public and the local press. Although it should have been apparent that the case in question was one of extreme importance deserving your close personal attention to insure proper direction, it seems you failed to properly evaluate it sufficiently to realize your own responsibilities in the matter.

By separate letters the Bureau is communicating its extreme displeasure to the individual agent personnel for their respective derelictions in this case. In all of these individual shortcomings, however, lies a clear indication of something radically wrong in your ability to properly control and direct the investigations assigned to your office. To merely cite an example or two, there was the failure of the Washington Field Office to promptly advise the Bureau that the witness your office was trying to locate had contacted the office on October 10, 1947, and that you failed to locate him the following day. In this same connection, it appears that certain of the agent personnel were not sufficiently imbued with the realization that the Bureau's work by its very nature cannot always be done when it suits one's personal convenience.

Because of the manner in which you neglected to discharge your responsibilities as Special Agent in Charge in this instance, the Bureau is placing you on probation. Effective immediately, the Bureau insists that you take the steps which are obviously necessary to definitely eliminate the causes for such neglect in order to insure against similar occurrences in the future.

Very truly yours,

John Edgar Hoover
Director

Miss Eitel
Miss Ustilton

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

HL:pan

CC: Mrs. Woburn

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

FROM : Mr. E. A. Tamm

SUBJECT:

DATE: October 16, 1947

Mr. Tolson ✓
 Mr. E. A. Tamm ✓
 Mr. Clegg ✓
 Mr. Coffey ✓
 Mr. Glavin ✓
 Mr. Ladd ✓
 Mr. Nichols ✓
 Mr. Rosen ✓
 Mr. Tracy ✓
 Mr. Carson ✓
 Mr. Egan ✓
 Mr. Gurnea ✓
 Mr. Hendon ✓
 Mr. Pennington ✓
 Mr. Quinn Tamm ✓
 Tele. Room ✓
 Miss Nease ✓
 Miss Beahm ✓
 Miss Gandy ✓

Pursuant to the instructions contained in your memorandum of October 16, 1947, I have orally advised Mr. Hottel of your extreme displeasure over the handling of the Bunch Case in the Washington Field Office.

Those sections of the memorandum which related to the substantive handling of the investigation in the Washington Field Office and the derelictions of the field office were read to Mr. Hottel verbatim.

EAT:edm

RECORDED 57-461399-274

56

OCT 22 1947

FEDERAL BUREAU OF INVESTIGATION

OCT 25 1947

FROM

DO-7

OFFICE OF DIRECTOR, FEDERAL BUREAU OF INVESTIGATION

G. V. HOTTEL
 OFFICIAL INDICATED BELOW BY CHECK MARK

Mr. Tolson _____
 Mr. E. A. Tamm _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Mohr _____
 Mr. Nease _____
 Miss Gandy _____

See Me _____
 Note and Return _____
 For Your Recommendation _____
 What are the facts? _____
 Remarks: _____

*This happened
 at 8.30 P.M.
 Oct 31 & yet
 I got no word
 of it until
 11.14 A.M.
 Nov. 1, 1947.
 Why this de-
 lay?*

*Means 11.3.47
 E. J. H.*

DEC 8 1947

67-46399-275

Searched _____

Numbered 55Filed 38

4 NOV 24 1947

FEDERAL BUREAU OF INVESTIGATION

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. E. A. TAMM *PAW*

DATE: 11-3-47

FROM : A. Rosen

SUBJECT:

HAROLD WHITEHAIR, et al
THEFT FROM INTERSTATE SHIPMENT
GUY HOTTEL
WASHINGTON FIELD

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

The Director has requested an explanation for the delay in calling to his attention the circumstances surrounding the apprehension of William Hodges in the course of which a shot was fired by Special Agent Polkinhorn. This incident took place at 8:30 P.M., October 31, 1947, and was first called to the Director's attention at 11:14 A.M., November 1, 1947, by memorandum from the ~~Investigative~~ Division.

The incident was first called to the attention of the Investigative Division by ASAC Carl Hennrich of the Washington Division at 9:30 A.M., November 1, 1947. After obtaining the facts a memorandum was dictated. The Washington Division has submitted an explanation of the delay in reporting this matter to the Bureau, and this explanation of the Washington Division is attached hereto.

6 JAN 19 1948

Mr. Hottel has advised me that as explained in his letter of November 3 which is attached, as there was no commotion and as he could not obtain the details in view of the fact that he had sent Special Agent Beall home, he did not have the facts until the first thing in the morning and he believed that the facts in the case warranted the action which he took.

67-46399-276	
Searched	_____
Numbered	_____
Filed	_____
4 NOV 24 1947	
FEDERAL BUREAU OF INVESTIGATION	

Garlin

Attachment

AR:lg

memo Director
11/4/47
AW

October 16, 1947

MEMORANDUM FOR MR. TOLSON

MR. TAMM

MR. LADD

MR. GLAVIN

MR. ROYAL

GUY H. HILL

In connection with the attached memorandum dated October 13, 1947, from Mr. Tamm supplying me with certain steps which were taken and which were not taken in the investigation of the John Forrest Punch Case it is now conclusively established that the Washington Field Office has been most derelict in the manner in which they handled this case. The SAC should be immediately advised in writing, and orally, of the Bureau's extreme displeasure over his failure to personally and properly direct this investigation which I indicated in the original instance was of vital importance and should be given the greatest care and attention.

I think that Special Agents [] was derelict in failing to ask Regan specifically where he, Regan, could be reached that night. It is noted that Regan gave his address which was the Gospel Mission but I think a field office should not only endeavor to obtain from a person whom we are seeking their regular address but where they can be reached on that particular occasion that they have phoned. For this oversight Special Agent [] should be reprimanded in writing and it should be incorporated in his personnel file.

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Special Agent [] has been particularly culpable in the mishandling of this matter. When he was notified by Special Agent [] of Frank Regan's telephone call he did nothing that evening but waited to take care of the matter the next morning which turns out to have been too late and resulted in extreme embarrassment to the Bureau. Special Agent [] should have immediately endeavored to contact Regan that night and not have delayed the matter until the next day. This Bureau cannot expect to maintain the present prestige and public confidence by such indifferent and slipshod handling of important cases as was manifested by Special Agent [] actions. I would like to have an immediate summary prepared upon Agent [] as I am strongly of the opinion that he should be transferred from Washington can placed upon probation and given a written reprimand for his mishandling of this matter.

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b7C

As regards Special [] I believe that he likewise has been culpable in the mishandling of this case. I have carefully reviewed the memorandum from Mr. Tamm dated October 16, 1947, setting forth Supervisor Jacobs version of his conversation with Mr. []

b6
b7C

as well as Mr. [] version. I am inclined to accept Mr. Jacobs' version because at the time he talked with Mr. [] he was completely unfamiliar with the case and therefore could not have known of any so-called limitations upon the investigation which the Department had directed. It is obvious from Mr. [] own statement that he did not appreciate the importance of the matter and the necessity for interviewing Regan promptly, or, in fact, the necessity for interviewing him at all as one can conclude from the attitude manifested by Mr. [] on the evening that Mr. Jacobs advised him of the phone call from Regan's lawyer. I would like to have a summary prepared on Mr. [] as I am of the opinion that he should be transferred from Washington, placed upon probation, and given a written reprimand for the manner in which he handled this supervision.

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b7c

The failure of the Washington Field Office to promptly advise the Headquarters of the Bureau that Regan had contacted the office on October 10 and that on the following day the Washington Field Office had been unable to locate him is again indicative of very sloppy administration of the Washington Field Division for which SAC Hottel is directly responsible.

I am not at all pleased with the theme which goes through this entire matter emphasizing the fact that the Department had ordered a "limited" investigation. This is the same pitfall into which this Bureau fell in connection with the Kansas City case and we should have learned from that sad experience not to be the victim of another such situation. However, Messrs. Tamm, Ladd and Hottel did not see that the Departmental instructions were carried out in the Bunch investigation. The Department instructed this Bureau to make a "reasonable" effort to locate and interview certain persons, including Regan. The effort made by the Bureau was not reasonable in trying to locate Regan; he was in the city of Washington all the time; he contacted the Washington Field Office on the evening of October 10 but because of observance of "union" hours the Washington Field Office could not be inconvenienced to interview him that night. Regan's attorney then contacts the Bureau at 1:30 A. M. on October 15 and offers to make Regan available to us but again the Washington Field Office could not be inconvenienced at that hour of the morning to interview Regan and it was postponed until a more reasonable and convenient time; it is a fact that notwithstanding what Messrs. Tamm, Ladd and Hottel may have considered reasonable efforts upon the part, of the Bureau to locate Regan he was in fact located, interviewed, and statements taken from him by the Washington Daily News. This doesn't reflect any credit or pride for the FBI.

There is something radically wrong in the Washington Field Office that an investigation assigned to it should be handled in

such a slop-happy and indifferent manner. That is the responsibility of SAC Kottel and unless he can properly control and direct the investigations it will be necessary to remove him as Agent in Charge of the Washington Field Office. I do not intend to have this Bureau held up to public scorn and ridicule by the press and Public because of the indifference or inability of the SAC of the WASHINGTON FIELD Office.

I have already expressed myself concerning the mishandling of this matter by Messrs. Tamm and Ladd. I do think that when I originally indicated the delicacy of this investigation that it was incumbent upon Messrs. Tamm, Ladd to personally see that the investigation was being properly handled by the Washington Field Office.

Notwithstanding the Departmental instructions for a so-called "limited" investigation which I don't construe their instructions to be, I want now a full and complete investigation to be made. I DON'T want any alibing upon the part of Messrs. Tamm, and Ladd or Kottel that the reason we didn't get all the facts was because the Department only told us to make a "reasonable" effort. That is no out for our stupidity, blunders and ineptness.

Very truly yours,

John Edgar Hoover
Director

Attachment (with Mr. Tolson's copy)

JEM: BH

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

FROM : MR. EDW. A. TAMM

SUBJECT: HAROLD WHITEHAIR; et al.
THEFT FROM INTERSTATE SHIPMENT

DATE: 11-4-47

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Holmes
Miss Gandy

To summarize the attached memoranda relating to the delay in notifying your office of the fact that it was necessary for Agent Polkinhorn to fire a shot in connection with the apprehension of William Hodges and his brother on Friday night, October 31, 1947, it is pointed out that the field office failed to notify the Bureau of this event until 9:30 a.m. on November 1, 1947. The field office did not report this matter to the Bureau until 9:30 a.m., Saturday morning, November 1st, Mr. Hottel's explanation being that since "there was no commotion" and as he could not obtain the details in view of the fact that he had sent Agent Beall home, he did not have the facts until Saturday morning. Mr. Hottel further points out he believed the facts in the case warranted the action which he took.

When the matter was reported to the Investigative Division at 9:30 a.m., it required Mr. Rosen's office 55 minutes to prepare and forward a memorandum to my office. This is a most unreasonable delay and there is no reason why the matter could not have been more expeditiously handled. Mr. Rosen's memorandum was forwarded to my office without any indication that it required special handling, it being received in my office at 10:25 a.m. The volume of mail is, as you appreciate, very heavy this time of the day and at approximately 11 a.m., Mr. Rosen telephoned Mr. Tyler in my office and advised him this memorandum had been sent to my office and should be sent through immediately. The memorandum was then forwarded immediately to your office.

Despite the lengthy portrayal of facts outlined above, there does not appear to be any satisfactory explanation as to why this matter was not brought to your attention more promptly. I do not think there is any reason why the field office should not have reported the facts to the Bureau on Friday night, November 1, 1947 after they occurred. A supervisor is on duty all night and the memorandum could have been immediately written. There is no justification for Mr. Rosen's failure to prepare a brief memorandum in a matter of a very few minutes and personally carry it through, in order to insure that it arrived in your office.

Attachments
EAT:ml

cc-Mr. Rosen

Letter to Sec. 11/19/47

DMP

See that appropriate
censure is given.

K.

67-46399-277

Searched
Numbered
Filed
NOV 24 1947
FEDERAL BUREAU OF INVESTIGATION

3
J. Edgar Hoover

November 19, 1947

PERSONAL AND CONFIDENTIAL

0
Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

DECLASSIFIED BY 60267 NLS/CP/00
ON 7-14-2000

Dear Sir:

The Bureau has had the opportunity of reviewing the matter involving the apprehension of William Holges, a subject in the case entitled "Howard William Whitehair, was, et al; Theft from Interstate Shipment" and the failure to apprehend another subject in this case, and is gravely concerned particularly over your failure to promptly notify the Bureau of certain important developments in this instance.

Specifically, it appears that immediately following the occurrence in question, you were advised of the situation by your Assistant Special Agent in Charge; however, you evidently did not consider it of sufficient importance to immediately notify the Bureau and did not do so until approximately twelve hours later. There is definitely no excuse for such a delay, particularly in view of instructions which have been repeatedly issued by the Bureau concerning the necessity of promptly reporting any matter of interest and especially regarding a situation such as occurred in this instance.

It is hoped you will exercise better judgment in the future and that you will not be guilty of any similar dilatory tactics.

Very truly yours,

J. Edgar

Numbered

Filed

John Edgar Hoover NOV 24 1947

Director FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION

MAILED 8

★ NOV 21 1947 P.M.

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

DN:jo

January 8, 1948

0
Mr. Ray Moffat
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

Dear Mr. Moffat:

I am pleased to advise you that you
are being removed from a probationary status.

Sincerely yours,

J. Edgar Hoover
John Edgar Hoover
Director

cc: Movement Section
Mrs. Wadsworth
Lucas Section
Miss Galtson

4 JAN 20 1948
U.S. DEPT. OF JUSTICE
463992

COMMUNICATIONS SECTION

MAILED 8

JAN 8 1948

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 117840
M Guy HottelDate January 12, 19 47Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☐

Appropriation

Field ☒

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Cancel Form PR 3 Revised (lwop) # 0 11734 dated
January 2, 1948 which deducted 8 hours on December 20,
1947.

J. Edgar Hoover

*IMPORTANT:

91
This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 11734M Guy HottelDate January 2, 1948

Title

Agent

Grade and Salary

Division or Bureau

FBIDepartment ☐

Appropriation

Field ☒

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Deduct 8 hours on December 20, 1947.J. Edgar Hoover***IMPORTANT:**

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

6
JAN 9 1948

United States Department of Justice

Federal Bureau of Investigation

Washington D. C.

December 1, 1947

MEMORANDUM FOR THE
DIRECTOR

The following Special Agents in Charge are presently on probation:

name	office	date	last inspection	date of last re-check	next inspection	reason
H.K. Johnson	Milwaukee	5-24-47 continued 9-18-47	8-20-47			Improper handling of Weckler Case and result of inspection
Guy Hottel	Washington Field	10-16-47	2-15-46	Mr. Gurnea now inspecting WFO		Disciplinary action resulting from Bunch case

Respectfully,

/s/ w.r. glavin

W. R. Glavin

JAN 9 1948

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THE UNITED STATES ATTORNEY
District of Columbia

Dear Mr. Hoover:

A really outstanding piece of work was performed by your Bureau in the investigation of the death of Mr. John Forrest Bunch. The efficient manner in which the numerous assignments were carried out in such a short space of time is a tribute to the organization which you, head.

I would like to offer to you my appreciation and thanks for a job well done and commend to you particularly the efforts of Mr. Guy Hottel, the Assistant in Charge of the Washington Field Office, and his assistant, Special Agent Thomas Jenkins, who handled this investigation.

With kind personal regards, I am,

Sincerely,

s/ George Morris Fay

Honorable J. Edgar Hoover
Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

ORIGINAL FILED IN 44-1705-97

7-1-50

SAC, Washington Field

November 22, 1947

Director, FBI

BUREAU TRANSLATORS
BULGARIAN - PERSONNEL

Reference is made to your letter of November 10, 1947,
bearing the above caption.

The Bureau approves the suggestion you made therein as to utilizing the services of Confidential Informant [] and will henceforth follow the practice of forwarding to your office for exhibition to this informant questionable terminology in Bulgarian which is not readable or understandable by the Translation Section of the Bureau. It is desired to emphasize, however, that under no circumstances should complete documents which the Bureau is in the process of translating be exhibited to this informant. Only isolated phrases should be referred to him for translation and elaboration.

For the information of the offices receiving copies of this communication, the Washington Field Office, in the letter of reference, also suggested that since Confidential Informant [] is capable of furnishing detailed background information on large numbers of Bulgarians in this country, and in Bulgaria, the offices covering the larger Bulgarian communities throughout the country might profit by setting out leads to the Washington Field Office for information on Bulgarian subjects in those instances where your informative sources are limited. This suggestion is also approved and you are instructed to follow this procedure in the future.

cc - Detroit
Los Angeles
New York
Spring Field

Mr. H. L. Edwards
Rm 7204

DVH:mmk

5 JAN 19 1948

NOT RECORDED 8

91

ORIGINAL FILED IN 100-66-11

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : GUY HOTTEL, SAC, Washington
SUBJECT: BUREAU TRANSLATORS--BULGARIAN
PERSONNEL

DATE: November 10, 1947 *Handwritten initials*

Reference is made to previous Bureau communications which set forth the need for a Bulgarian translator at the seat of government.

Confidential informant whose identity is known to the Bureau, in furnishing material to this office in the past has referred to and explained Bulgarian terminology typical to that language. The informant is also capable of furnishing detailed background information on large numbers of Bulgarians in this country and in Bulgaria supplied either from his personal knowledge and association with them or from information contained in the files of the Bulgarian Legation in Washington.

b7D

The larger Bulgarian colonies are located in communities covered by the Detroit, Los Angeles, Springfield, and New York districts.

It is suggested that the Bureau consider utilizing the services of this informant in the following manner: request the Washington Field Office to have this informant explain or clarify questionable terminology not readable or understandable by the Translation Section of the Bureau; have the above offices set out leads to the Washington Field Office to contact for information on Bulgarian subjects in those offices where available informative sources are limited.

b7D

JPB:JAG

5 JAN 19 1948

67-Not RECORDED

Handwritten signature

ORIGINAL FILED IN 100-66-11

O F F I C E M E M O R A N D U M

UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC GUY HOTTEL, Washington, D. C.
SUBJECT: ATOMIC ENERGY ACT CASES
BUREAU APPLICANT CASES

DATE: November 14, 1947

Reference is made to the requirement of Bureau Bulletin No. 64, dated October 27, 1947, making it necessary that the notes of the investigating agent be maintained in the case file where the synopsis form of report has been written.

Under existing Bureau regulations, in order to file the agent's notes in the 1-A manila envelope, it is necessary that the manila envelope be filled out and that there also be prepared the white envelope which actually contains the notes.

In order to eliminate unnecessary work, this office is adopting the procedure of placing the agent's notes in the white 3 7/8" x 8 7/8" envelope containing appropriate identifying information, and after date stamping and serializing, this envelope will be placed in the file instead of the 1-A envelope.

This procedure will make unnecessary the preparation of two envelopes and will also make it unnecessary to remove the serials from the file in order to file the 1-A envelope.

This procedure will be followed in this office in the absence of advice to the contrary from the Bureau.

KTD:IPB
66-00

2-10 91
NOT RECORDED
5 JAN 19 1948

ORIGINAL FILED IN 66-7435-603

OFFICE MEMORANDUM

*

UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE : NOVEMBER 3, 1947

FROM : GUY HOTTEL, SAC, WASHINGTONSUBJECT : HOWARD WHITEHAIR, Was, ET AL
THEFT FROM INTERSTATE SHIPMENT

In accordance with the Bureau's instructions, the following are the facts in regard to the apprehension of William Hodges on the night of October 31, 1947.

Agents J. H. POLKINHORN AND C. M. BEALL advised ASAC C. E. HENNRICH of the fact that HODGES had been taken into custody and that a shot had been fired in connection with the apprehension at approximately 9 P. M. At this time, Agent POLKINHORN advised that no one was injured and that the shot was fired in the air and that no one in the neighborhood had noticed the firing of the shot. ASAC HENNRICH gave instructions regarding the continued efforts that should be made to apprehend fugitive ECKLOFF. He immediately notified me and I instructed that intensified efforts be made to apprehend ECKLOFF and that complete details regarding the shooting be obtained and submitted to me in order that I might notify the Bureau. ASAC HENNRICH immediately proceeded to the office and assisted in the investigation to locate ECKLOFF until after 2 A.M., November 1, 1947. Prior to that time, at approximately 11 P.M., October 31, 1947, SA Beall had been instructed to return home because he had only recently assumed duty.

Immediately on the morning of November 1, 1947, complete facts regarding the firing of the shot in connection with the apprehension of Hodges were obtained and the Bureau was notified.

GH:VIM
15-1486

6 JAN 8 1948

RECORDS SECTION

February 4, 1948

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
Washington, D. C.

60267 NLS/EP/DO
7-14-2000

Dear Sir:

It has been brought to my attention that it was necessary to return to your office for additional investigation and correction the report of Special Agent Lewis E. Glenn, dated January 17, 1948, at Washington, D. C., captioned "Susanne Jeanne Schroeder, aka, Field Examiner, National Labor Relations Board, Loyalty of Government Employees."

Despite the fact that I previously advised the field that investigative reports of other governmental agencies should be used as investigative leads, you set forth information which an informant furnished to another investigative branch of the government. Notwithstanding my instructions, this report fails to reflect an interview with this informant, who was designated as T-5. It is also noted that the report failed to reflect that the persons furnishing derogatory information were requested to furnish a signed statement or asked as to their willingness to appear before a Loyalty Hearing Board.

I have repeatedly informed you of the importance of the Loyalty Program and the tremendous responsibilities of the Bureau under this Program. Therefore, it is difficult for me to understand your failure to follow these cases closely and personally to assure that they are investigated and reported in accordance with existing Bureau instructions.

I am holding you personally responsible for the resubmission of this report in its correct form, to reach the Bureau not later than February 10, 1948.

Very truly yours,

John Edgar Hoover
Director

- Mr. Tolson
- Mr. E. A. Tamm
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Mr. Nease
- Mr. Gandy

COMMUNICATIONS SECTION
(ABE:ah) 11 E D 3
ILL:cmw
FEB 6 1948 P.M.
RECEIVED - PERSONAL INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

67-1112-280
FEB 11 1948
U. S. DEPT. OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

ea



United States Department of Justice
Federal Bureau of Investigation

January 9, 1948

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK -- ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name _____ Address _____
Relationship _____ Dated January 9, 1948

b6
b7C

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name _____ Address _____
Relationship _____ Dated January 9, 1948

Very truly yours,

[Signature]
Special Agent

ack
1/12/48
Em

6 JAN 19 1948

Zurgnue

November 25, 1947

Honorable T. Vincent Quinn
Assistant Attorney General
United States Department of Justice
Washington, D. C.

Dear Vince:

Your letter dated November 6, 1947, has been received and it was indeed kind of you to comment as you did upon the work of Special Agent in Charge Guy Hottel and the Special Agents who assisted him in the case you mention. Your commendatory remarks have been brought to the attention of Mr. Hottel and the other representatives of this Bureau who worked with him. I trust that the activities of this Bureau will continue to merit your approbation.

With best wishes and kind regards,

Sincerely yours,

s/ J. Edgar Hoover

cc - Washington Field

VWP:jml:jfp

ORIGINAL FILED IN 44-1705-109

NOV 27 1947

91

copy tar

UNITED STATES
DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.

November 6, 1947

Mr. John Edgar Hoover,
Director,
Federal Bureau of Investigation.

Dear Mr. Hoover:

Re: Unknown Subjects
John Forrest Bunch, victim
Civil Rights and Domestic Violence

Reference is made to the Bureau's investigation of the circumstances leading up to the death of John Forrest Bunch of 18 Third Street, N. W., Washington, D. C.

You will recall that Mr. Bunch died in Gallinger Hospital on August 5, 1947, about six days after being held on the charge of intoxication at the Ninth Precinct by the Metropolitan Police.

It is noted that the Criminal Division first requested an investigation of this case by memorandum dated August 23, 1947. As of the 29th day of October the Washington Field Office of the Federal Bureau of Investigation had forwarded to the Criminal Division eleven different investigative reports covering every possible angle of the case.

The Bureau's thoroughness and the extent of the coverage of the investigation is remarkable in view of the speed with which the investigation was conducted. I wish to commend Mr. Guy Hottel, Special Agent in Charge of the Washington Field Office, and every Agent under him who assisted him in this case. I shall be happy to report to the Attorney General that his desire that the investigation be thorough has not only been accomplished, but that it has been done in a remarkably short period of time.

Sincerely,

s/ T. Vincent Quinn
T. VINCENT QUINN
Assistant Attorney General

44-1071-107
ORIGINAL FILED IN

11/6/47

RECORDED
INDEXED
NOV 11 1947

DEPARTMENT OF JUSTICE
NOTICE OF LEAVE WITHOUT PAYNo. 0 12069M Guy HottelDate January 19, 19 48Title Agent

Grade and Salary

Division or Bureau FBIDepartment ☐

Appropriation

Field ☒

Beginning

Terminating C. O. B.

Indefinite []*

Remarks

Reduct 8 hours on January 10, 1948.

J. Edgar Hoover

*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

POSITION: SPECIAL AGENT IN CHARGE

EOD: 5-1-42 (Reinstated)

SALARY: CAF 14 \$8478.75

OFFICE OF PREFERENCE: Washington Field

EXAMINATION: Agent's 95.5

INSPECTOR GURNEA:

SAC Hottel presents a good appearance, has a friendly personality and meets people well. He gets along particularly well with his personnel and has no difficulty controlling them. He keeps himself well informed on what is going on in the office and had the supervisory work in the office satisfactorily organized. Mr. Hottel is dependable, loyal and a thoroughly capable Agent in Charge.

Inspection Report
Washington Field Office
Inspector Gurnea
Interviewed by Inspector Gurnea
December 5, 1947

78 MAR 3 1948

07-01-1963

832

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : GUY HOTTEL, SAC, Washington Field

SUBJECT: AGENCY CHECKS -
USE OF RUBBER STAMP

DATE: November 22, 1947

In connection with the handling of Bureau applicant, Departmental applicant, and Atomic Energy Act applicant and employee (Atomic Energy Commission) cases use of the following rubber stamp has been inaugurated by this office:

		CSC	HC

After these cases have been opened and assigned the agent handling same places this stamp in the upper righthand corner of the serial routed to him. The abbreviations "CSC" (Civil Service Commission) and "HC" (House Committee on Un-American Activities), which are part of the stamp, indicate that these two agencies will be checked in each instance where it is necessary in accordance with instructions set forth in Section D of Bureau Bulletin No. 59 (Series 1947) dated October 15, 1947. Whenever it is necessary to have other agencies checked their respective symbols or abbreviations are inserted in the blank spaces on the first line of this stamp.

When the request forms are prepared to effect these agency checks dates thereof are inserted in the respective blocks on the second line of the stamp. When these request forms are returned the date of receipt thereof is inserted in the respective blocks on the third line of this stamp, together with a notation "Neg." when the agency check is negative. When the latter is done the returned request forms are then destroyed. This information is thereafter used in the dictation or rough drafting of a report.

It is believed that the use of this stamp affords an appropriate record of requests for agency checks wherein no other investigation is to be conducted by the Washington Field Office and enables the agent handling same to follow up these requests until they are returned. Unless advised to the contrary the use of this rubber stamp will be continued by this office.

RWD:CB
67-00

cc - WFO 77-00
cc - WFO 116-00

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME HOTTEL, Guy AGE 45 YEARS, 10 MONTHS
NATIVITY (state of birth) Va MARRIED, SINGLE, WIDOWED: divorced NUMBER OF CHILDREN 1
FAMILY HISTORY Father dead 87, lung hemorrhage; Mother died @ 78 - heart attack. 4 brothers
and two sisters all in good health for their ages.

HISTORY OF ILLNESS OR INJURY n - tonsillectomy 2 1/2 yrs ago.

HEAD AND FACE

n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15/15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): n

MISSING TEETH 3,4,6,17,18,30

NONVITAL TEETH #5

PERIAPICAL DISEASE n

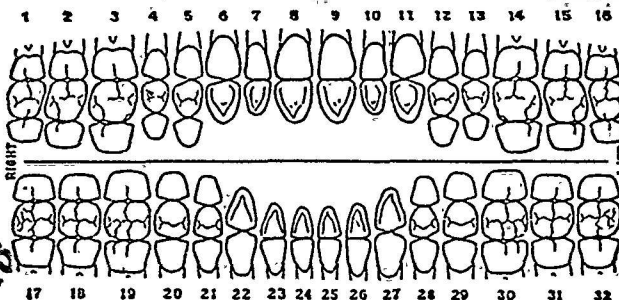
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS

TEETH REPLACED BY BRIDGES 3,4

DENTURES n

REMARKS n



E.G.F. POLLARD, Cdr. (DC) USN

(Signature of Dental Officer)

robust.

GENERAL BUILD AND APPEARANCE

TEMPERATURE 98

HEIGHT 69 1/2

WEIGHT 188

CHEST AT EXPIRATION

CHEST AT INSPIRATION

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 32 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

FEDERAL BUREAU OF INVESTIGATION

5 FEB 12 1948

FEB 17 1948

67-46391-281

THORAX (size, shape, movement, rib cage, mediastinum) n
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n
35 mm chest x-ray negative
CARDIO-VASCULAR SYSTEM n
HEART (note all signs of cardiac involvement) n
PULSE: BEFORE EXERCISE 76 BLOOD PRESSURE: SYSTOLIC 130
AFTER EXERCISE 80 DIASTOLIC 84
THREE MINUTES AFTER 76
CONDITION OF ARTERIES n CHARACTER OF PULSE n
CONDITION OF VEINS n HEMORRHOIDS n

ABDOMEN AND PELVIS. (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n
URINALYSIS: SP. GR. 1.025 ALB. n SUGAR n MICROSCOPICAL
VENEREAL DISEASE

NERVOUS SYSTEM n (organic or functional disorders)
ROMBERG n INCOORDINATION (gait, speech) n
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n
SEROLOGICAL TESTS n BLOOD TYPE "A"
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION
TYPHOID PROPHYLAXIS: NUMBER OF COURSES
DATE OF LAST COURSE

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE
EKG reported: "Lft axis deviation; no definite indication of myocardial damage"
(Not uncommon finding in stocky persons).

SUMMARY OF DEFECTS

CAPABLE OF PERFORMING DUTIES INVOLVING arduous PHYSICAL EXERTION
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS. yes (yes or no)
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)
RECOMMENDED: Should be notified of EKG report. Add that this report is common in
stocky people with normal hearts.

A. B. MASON
Lt. (MC) USN

DATE OF EXAMINATION 1-13-48

RECORDS SECTION

February 5, 1948

PERSONAL AND CONFIDENTIAL
BY SPECIAL MESSENGER

DECLASSIFIED BY 60067 NLS/EP/00
ON 7-14-2000

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706
U. S. Department of Justice
Washington, D. C.

Dear Mr. Hottel:

It has come to my attention that it is necessary to return under separate cover, for correction and additional investigation, the report of Special Agent Malcolm P. Carr, dated January 20, 1948 in Washington, D. C., entitled "Lauretta H. April, Information Specialist, United States Public Health Service, Federal Security Agency, Loyalty of Government Employees."

Surely you must realize by now the absolute necessity of thoroughly investigating and carefully preparing reports in connection with the Loyalty Program. It is therefore difficult for me to understand your carelessness in approving reports which are not clearly written and which fail to reflect a thorough investigation. The time-consuming procedure of returning reports to the Field after errors are discovered at the Bureau cannot be continued, if we are to meet our responsibilities under the Loyalty Program.

I must insist that you use more care in supervising these cases and hold you personally responsible for re-submission of the report mentioned above, by February 11, 1948.

11 FEB 18 1948

44-38861-282

Sincerely yours,

John Edgar Hoover
Director
FEDERAL BUREAU OF INVESTIGATION

COMMUNICATIONS SECTION
FEB 6 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

SAC, Washington

March 9, 1948

Director, FBI

BY SPECIAL MESSENGER

PATRICIA KEMNEY FONES
SPECIAL INQUIRY - STATE DEPARTMENT
(GREECE-TURKEY AND HILL
Your File 77-23485

Give HOTEL

The Bureau desires to call attention to several delinquencies in connection with the manner in which this investigation was handled by your office.

The report of Special Agent William E. Trainor was not submitted until nine days after the dead line established by the Bureau. Despite the obvious fact that considerable investigation was to be conducted by the Washington Division the inquiry was not even initiated until February 13th, three days before the dead line.

In further aggravation of the time delinquency, six teletype leads were sent out by your office between February 18th and 21st, two to five days after the established dead line of February 16th. Obviously, offices receiving these leads were necessarily tardy in submitting reports.

Throughout the report reference is made to the applicant's employment with the Credential Life Insurance Company. In fact, the applicant was employed by the Prudential Insurance Company as your teletype of February 19th to Newark correctly stated.

The report contains other instances of careless reporting, such as the improper heading of the neighborhood investigation, ambiguous and incomplete sentences, and misspelling. The first paragraph of the details and the lead sheet contain information which is not attributed to any source and amount to statements of the reporting agent. Information developed in neighborhood inquiries, even though negative, should be properly included in the details, rather than on the lead sheet.

It is imperative that the dead lines in these cases be met, that leads for other offices be set out in sufficient time to permit the receiving offices to likewise meet the dead line, and that reports be prepared with such care as to insure that they will not have to be returned or re-written at the Bureau.

55

62-36239

AT 12:30 PM

Guy Hottel

Was assigned to Little Rock 11-19-34

Transferred to Pittsburgh 2-10-35

Transferred to Washington, D. C. and
New Market, Va 7-31-35

Designated #1 Man Washington, D. C. 12-30-35

Transferred to the Director's Office 1-2-36

Designated #1 Man Washington, D. C. and
New Market, Va 1-21-36

Acting SAC at Washington Field headquarters also
at New Market, Va 11-2-36

Acting SAC at Washington Field headquarters fixed
at Washington, D. C. 4-19-37

Designated SAC Washington Field 5-18-37

Resigned 4-8-41

Reinstated School 5-1-42
(Chief Clerk's Office)

Designated SAC Washington Field 2-1-43

February 7, 1943

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

60267 NLS/EP/DO
7-14-2000

Dear Mr. Hottel:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on January 13, 1943.

For your information, the electrocardiogram afforded you in this connection revealed a left axis deviation; however, this is no definite indication of myocardial damage. The medical examiner stated that this is a common finding in stocky persons with normal hearts.

The Board of Learning Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of arms.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED 5
FEB 9 1943 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

RECEIVED-DIRECTOR
FEB 9 10 58 AM '43
U. S. DEPT. OF JUSTICE

FEB 9 10 40 AM '43
RECEIVED-TRAINING
220

April 6, 1948

[Handwritten signature]
PERSONAL AND CONFIDENTIAL
BY SPECIAL MESSENGER

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
U. S. Department of Justice
Room 1706, Department of Justice Building
Washington, D. C.

~~CONFIDENTIAL~~ 62-60267-NLSIEP100
CI 7-14-2000

Dear Sir:

My attention has been brought to the careless manner in which you have handled several Loyalty investigations in your office.

In the case entitled "Lillian Ruth Koltovsky, aka Lily Kaltonsky, Statistical Reviewer, United States Tariff Commission, Washington, D. C. - Loyalty of Government Employees," you were requested to open an investigation by letter from the Bureau dated November 7, 1947. On December 20, 1947, you were instructed that it was imperative to complete this investigation and submit a report by January 10, 1948. By teletype dated January 22, 1948, you advised that the Bureau dead line was not met because extensive investigation was necessary to determine whether the employee resided with a member of the Communist Party. It is further noted that your office set out a lead for the New York Office by teletype dated February 2, 1948. Upon the receipt of the report of SA Keith E. Angell, dated at Washington, D. C., February 9, 1948, reflecting the results of the investigation conducted in this case, it was noted from the "Period for which Made" that the investigation was not instituted until January 13, 1948, which is three days after the Bureau dead line date.

In the case of "Elmer Philip Wohl, Personnel Officer, Office of the Director of Personnel, War Assets Administration, Washington, D. C. - Loyalty of Government Employees," you were requested to conduct an investigation by Bureau letter dated December 22, 1947. On January 8, 1948, you were instructed by

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

LL:LL

283
PR 6 5 30 PM '48
RECEIVED - DIVISION
U. S. DEPT. OF JUSTICE

Mr. Guy Hottel

teletype to submit the report reflecting the results of this investigation to the Bureau prior to January 22, 1948. The report of your office in this case, dated February 26, 1948, reflects that the investigation was not initiated until January 23, 1948, one day after the dead line date set by the Bureau.

In the case entitled "Irene Eckstein, Clerk-Typist, War Department, Washington, D. C. - Loyalty of Government Employees," you were requested to conduct an investigation by Bureau letter dated December 16, 1947. On January 8, 1948, you were advised that a dead line of January 31, 1948, was being set for the completion of this investigation. In response to a teletype sent by the Bureau on January 31, 1948, you stated that your office would submit a report on February 6, 1948. Despite follow-up teletypes dated February 16 and March 5, and telephonic inquiries of March 17 and 30, a closing report was not submitted by your office until April 1, 1948.

It is obvious from these protracted delays that you are not cognizant of the Bureau's tremendous responsibility under the Loyalty Program. I have repeatedly asserted that the successful handling of this Program depends upon the prompt and efficient investigation of the cases referred to the field. Therefore, delays of the type described above will not be tolerated.

I am holding you personally responsible for failing to meet dead lines set by the Bureau in these cases, and a recurrence of such derelictions will result in my having to take severe administrative action.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

SAC, WASHINGTON

March 15, 1948

DIRECTOR, FBI

ROBERT WILLIAM JOSEPH SHINN
U. S. Navy Department
LOYALTY OF GOVERNMENT EMPLOYEES

Re Butel March 6, 1948, instructing your office to expedite submission of a report reflecting the results of investigation in this case.

You are instructed to advise the Bureau immediately regarding the reason for your delinquency in this matter.

NRJ:tgh

April 3, 1948

RECORDS SECTION

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

DECLASSIFIED BY 60267 NLS/EPID0
ON 7-14-2000

908356/917023

Dear Sir:

I have been informed that it was repeatedly necessary to urge your office to submit a report in the loyalty case of Frances Fannie Duffy.

It is noted that by Bureau letter of December 16, 1947, you were requested to conduct a loyalty investigation of Duffy. On January 8, 1948, you were informed that it was necessary to complete the investigation and submit a report by January 31, 1948. On January 31, 1948, your office advised that a report would be submitted prior to February 10, 1948. On February 4, 1948, the Bureau requested that you immediately advise the date the report would be sent and the reason for the delay. On February 7, 1948, you replied that because of the inability to locate certain individuals who knew employee sufficiently well to pass judgment on her loyalty and activities, the investigation was delayed; and it was indicated that a report would be submitted by the Washington Field Office by February 14, 1948.

On February 17, 1948, you were again requested to submit a report and explain this delinquency. No reply has as yet been received to this request. It was again necessary to request a report on March 17, 1948, which request was also ignored by your office. A report was finally submitted by your office on March 24, 1948.

2 MAY 1 1948

A review of the above communications reflects an apparent gross wilful disregard of Bureau requests and instructions. This is a serious condition and must be corrected at once.

I must insist that there be no recurrence of the failure on the part of your office to answer Bureau communications promptly. In the event such a dereliction on the part of your office is noted in the future, I must hold you personally responsible.

Very truly yours,

John Edgar Hoover
Director

COMMUNICATIONS SECTION

MAILED 3

★ APR 5 - 1948 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE
ABE:afh

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1379714-0

Total Deleted Page(s) = 1
Page 27 ~ Duplicate;

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X Deleted Page(s) X
X No Duplication Fee X
X For this Page X
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

April 28, 1948

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

A review of the Bureau file entitled HERBERT M. GUSTOW, LOYALTY OF GOVERNMENT EMPLOYEES reveals that several errors occurred in the handling of this investigation in your office and it is felt that proper supervision was not given this matter while it was pending in the Washington Field Office.

It has been noted that on January 13, 1948, your office properly addressed a letter to Philadelphia but the letter was misdirected by your office and was received in the Loyalty Section of the Bureau on January 14, 1948. Since this letter was improperly routed, considerable delay and confusion resulted in view of the fact that it was necessary for Philadelphia to follow this matter on five occasions before they were successful in securing the information contained in this particular letter. Further, on January 29, 1948, in a teletype to Philadelphia your office advised that a copy of the letter of January 13, 1948 was being forwarded on that date, however, the Bureau records reflect that a copy of the letter was not forwarded to Philadelphia until February 21, 1948. There appears to be no reasonable excuse for the failure of your office to properly handle this matter.

The records in this matter also reveal that on January 22, 1948, your office misdirected a teletype to New York which should have been directed to Philadelphia and inasmuch as the body of this message indicated that Philadelphia should take into consideration certain information, it should have been sufficient notice to Supervisor Fred H. Hall that the teletype was being misdirected and should be corrected.

It is absolutely imperative that Loyalty investigations be given close supervision and it is trusted that you will take the necessary steps to insure that errors of this type do not recur in the future.

Very truly yours,

J. Edgar Hoover

J. Edgar Hoover
Director

COMMUNICATIONS SECTION

MAILED 13

APR 28 1948 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Coffey
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

9 07 AM '48
READING ROOM

May 12, 1948

PERSONAL AND CONFIDENTIAL
BY SPECIAL MESSENGER

Mr. Guy Hottel
Room 1706
Department of Justice Building
Washington 25, D. C.

RE: HELEN HOY CRUTLEY
Attorney
Office of Solicitor
Department of Interior
Washington, D. C.
LOYALTY OF GOVERNMENT EMPLOYEES

DECLASSIFIED BY 60267NLS/EP/DD
ON 7-17-2000
908356/917023

Dear Sir:

By Bureau letter dated December 26, 1947, you were requested to conduct a loyalty investigation on the captioned individual. Subsequently, a deadline of January 27, 1948, was given and on that date you advised that the deadline could not be met due to previous deadlines in other cases, but that a report would be submitted February 10, 1948.

During the interim the investigation was held in abeyance after you advised on February 6, 1948, that the employee was on leave without pay and would possibly be released from government service because she had reached her seventieth birthday. Subsequently, the investigation was reopened when information was received indicating she would continue in her former position. A closing report was received from your files dated May 3, 1948. According to the report, the dates of investigation activity were February 2, 6, 7, 9, 1948; March 29, 1948, and April 19, 21, 22, 24, 26, 1948, which indicates this case did not receive investigative attention until February 2, 1948.

In order that the Bureau may be cognizant of the reasons for this delinquency, you and the Agent or Agents to whom the case was assigned are instructed to advise the Bureau why this case did not receive appropriate attention prior to February 2, 1948.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

RR:bb

U.S. DEPT. OF JUSTICE
COMMUNICATIONS SECTION
MAILED
MAY 13 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
 FROM : GUY HOTTEL, SAC
 WASHINGTON FIELD

DATE: May 22, 1948

PERSONAL & CONFIDENTIAL

SUBJECT: HELEN HOY GREELEY
 DEPARTMENT OF INTERIOR
 LOYALTY OF GOVERNMENT EMPLOYEES

Refer to Bureau letter dated May 12, last.

Inadvertently omitted from the "period for which made" of the report of Special Agent (A) ROY W. DAVIS dated May 3, 1948, at Washington, D. C., in the captioned matter were the dates January 6, 1948, and January 27, 1948.

The reason this case did not receive more investigative attention between the date of its receipt and February 2, 1948, was that there was at that time a shortage of personnel available for handling LGE cases and the Agent to whom the instant case was assigned had other cases assigned to him which had been received in this office prior to the receipt of the instant case.

Every effort is being made at the present time to insure early attention to the handling of LGE cases.

DECLASSIFIED BY 60267 NLS/EP/DO
 ON 7-17-2000

GH:LEB
 121-221

11 JUL 1 1948
 RECORDED

Memo to Mr. Glavin
 6/4/48
 Let to SAC Hottel
 6/4/48
 Jec

46394-287

JUN 16 1948

RECORD SECTION

June 4, 1948

PERSONAL AND CONFIDENTIAL

0
Mr. Guy Hottel
Federal Bureau of Investigation
U. S. Department of Justice
Washington 25, D. C.

DECLASSIFIED BY 60267 NLS/EP/DO
ON 7-17-2000

Dear Sir:

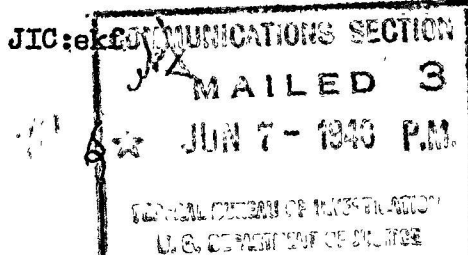
A review of the handling by your office of the case of Helen Hoy Greeley, Department of Interior, Loyalty of Government Employees, reflects that this matter did not receive adequate investigative attention during the period immediately after its opening, in view of the importance attached to the loyalty program. As you well know, the investigation of loyalty cases by the Bureau has been receiving much attention and the possibility of criticism is great. Therefore, it is imperative that all loyalty cases be investigated promptly and efficiently, and excuses for failure to so handle them cannot be accepted by the Bureau.

It is also noted that a report submitted by your office in this case was not entirely accurate, in that it failed to reflect all of the dates on which investigation was conducted.

It is expected that you will take the proper measures to insure more speedy completion of the loyalty investigations assigned to your office in order to avoid possible criticism of the Bureau for delinquency in this program. It is also desired that you caution the Agent responsible for the inaccuracy in order that he may avoid such errors in the future.

Very truly yours,

John Edgar Hoover
Director



Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

RECEIVED READING ROOM
F B I
U. S. DEPT OF JUSTICE
JUN 4 7 03 PM '48

May 11, 1948

~~CONFIDENTIAL~~

SAC, Washington Field Office

GUY H. HILL

Dear Sir:

The records of the Bureau in the case entitled SEYMOUR JACOB POURENZE, LOYALTY OF GOVERNMENT EMPLOYEES reveal that the report of Special Agent John R. Tierney dated November 3, 1947, at Washington Field reflected the Bureau as office of origin when in fact your office was origin in this case. This error was corrected on December 17, 1947, when your office advised the Bureau and all auxiliary offices of that inaccuracy, however, the error committed by your office was partially responsible for the case remaining in a pending status for an excessive period of time. This situation was occasioned by the fact that Newark, one of the auxiliary offices, had RUC'd the case to the Bureau on November 25, 1947, and your office was not aware of that fact until February 14, 1948, when Newark replied to your teletype of February 13th concerning the submission of an RUC report.

It has been impossible to fix individual responsibility for the error which occurred in your office inasmuch as the stenographic notebook containing the dictation notes for the report of November 3, have been destroyed, however, since errors of this type have seriously impeded the progress of the loyalty investigations you should impress upon all employees engaged in this type of work the absolute necessity for properly handling all matters assigned to them to insure that errors do not occur in the future.

Very truly yours,

John Edgar Hoover
Director

~~CONFIDENTIAL~~ BY 60267 NLS/EP/DO
ON 7-17-2000

RCG/wk

11 27 1948

ANNUAL REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL ()

As of 3-31-48 based on performance during period from 4-1-47 to 3-31-48

Hottel, Guy Special Agent in Charge, CAF-14
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation, U. S. Dept. of Justice, Washington Field Office
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
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- | | |
|---|--|
| <p>_____ (1) Maintenance of equipment, tools, instruments.</p> <p>_____ (2) Mechanical skill.</p> <p>_____ (3) Skill in the application of techniques and procedures.</p> <p>_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>_____ (5) Attention to broad phases of assignments.</p> <p>_____ (6) Attention to pertinent detail.</p> <p>_____ (7) Accuracy of operations.</p> <p>_____ (8) Accuracy of final results.</p> <p>_____ (9) Accuracy of judgments or decisions.</p> <p>_____ (10) Effectiveness in presenting ideas or facts.</p> <p>_____ (11) Industry.</p> <p>_____ (12) Rate of progress on or completion of assignments.</p> <p>_____ (13) Amount of acceptable work produced. (Is mark based on production records? <u>Yes</u>)</p> <p>_____ (14) Ability to organize his work.</p> <p>_____ (15) Effectiveness in meeting and dealing with others.</p> <p>_____ (16) Cooperativeness.</p> <p>_____ (17) Initiative.</p> <p>_____ (18) Resourcefulness.</p> <p>_____ (19) Dependability.</p> <p>_____ (20) Physical fitness for the work.</p> | <p>_____ (21) Effectiveness in planning broad programs.</p> <p>_____ (22) Effectiveness in adapting the work program to broader or related programs.</p> <p>_____ (23) Effectiveness in devising procedures.</p> <p>_____ (24) Effectiveness in laying out work and establishing standards of performance for subordinates.</p> <p>_____ (25) Effectiveness in directing, reviewing, and checking the work of subordinates.</p> <p>_____ (26) Effectiveness in instructing, training, and developing subordinates in the work.</p> <p>_____ (27) Effectiveness in promoting high working morale.</p> <p>_____ (28) Effectiveness in determining space, personnel, and equipment needs.</p> <p>_____ (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.</p> <p>_____ (30) Ability to make decisions.</p> <p>_____ (31) Effectiveness in delegating clearly defined authority to act.</p> |
|---|--|

67-46399-289

STATE ANY OTHER ELEMENTS CONSIDERED

Searched _____

Numbered 58

Filed _____

4 JUN 17 1948

FEDERAL BUREAU OF INVESTIGATION

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating	Rating official <u>E</u>
Plus marks on all underlined elements, and check marks or better on all other elements rated.	Excellent	
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.	Very Good	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.	Good	Reviewing official _____
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.	Fair	
Minus marks on at least half of the underlined elements.	Unsatisfactory	

Rated by W. R. Glavin Assistant Director 3-31-48
(Signature of rating official) (Title) (Date)

Reviewed by _____
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

April 12, 1948

PERSONAL AND ~~CONFIDENTIAL~~

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1705
Department of Justice Building
Washington, D. C.

DECLASSIFIED BY 60261 NLS/EP/ce
ON 7-17-2000

Dear Sir:

The dilatory manner in which your office handled the case captioned, "George Allegata, Organization and Methods Examiner, Department of the Army, Loyalty of Government Employees," has been brought to my attention. I am greatly concerned and displeased with the handling of this investigation on the part of your office.

It is noted that the investigation was initiated by a letter to your office on December 9, 1947. The report setting forth the results of the investigation conducted by the Washington Field Office reflects that the first investigative period is December 26, 1947. It is further noted that by teletype dated January 8, 1948, the Bureau instructed your office that January 21, 1948, was the dead line for this investigation. On January 10, 1948, you advised that due to the long and involved nature of this investigation and also a number of other Loyalty of Government Employees cases, the dead line could not be met and that a report would be submitted on February 18, 1948.

I am also aware of the fact that on February 20, 1948, after you indicated a report would be submitted, your office set out a letter by teletype for the Philadelphia Office. On February 26, 1948, your office requested the New York Office to conduct an investigation in this matter. On March 2, 1948, it was again necessary for the Bureau to urge your office to submit a report. On March 3, 1948, the Washington Field Office submitted a report which upon review was found to be incomplete and on March 22, 1948, the Bureau was required to instruct your office to conduct additional investigation. The results of this investigation were received at the Bureau on March 30, 1948.

A review of the communications received from your office reflects that an unnecessary delay occurred prior to undertaking active investigation in this case. It would seem unnecessary at this time for me to point

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

cc: Mr. J. E. Edwards

ABE:hmc

COMMUNICATIONS SECTION
MAILED 3
APR 13 1948 P.M.
U.S. DEPARTMENT OF JUSTICE

67-46399-290
FEB 26 1948
U.S. DEPARTMENT OF JUSTICE

out the urgent necessity for the prompt investigation and submission of reports in loyalty cases. However, the record of your office in the handling of this investigation indicates that you are not fully aware of the importance of the Loyalty Program and the fact that the Bureau's reputation is at stake.

I must insist that you afford loyalty cases closer supervision in order to insure that reports are promptly submitted and the Bureau dead lines are met in all cases. I will not tolerate any further unexplained protracted delays in loyalty investigations. You will be held personally responsible for any failure to comply with Bureau instructions.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

May 15, 1948

gudw...
Personal and Confidential

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
Washington, D. C.

By Special Messenger

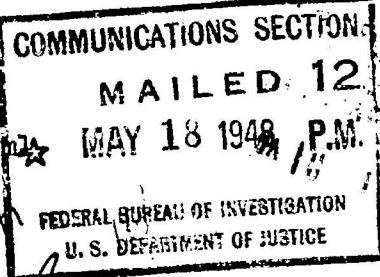
Re: LUCIEN KOCH, aka
Alberta
Social Economist
Social Security Administration
Federal Security Agency
Baltimore, Maryland
LOYALTY OF GOVERNMENT EMPLOYEES

RECORDED BY 60267 NLS/EP/100
EX 7-17-2000

Dear Sir:

By letter to the Bureau dated October 7, 1947 the Federal Security Agency at Washington, D. C. pointed out that the Civil Service Commission had advised them of an investigation this Bureau had conducted of Koch in 1944, but that the Civil Service Commission stated it could not furnish the Federal Security Agency a copy of this Bureau's investigative report. The Federal Security Agency requested of the Bureau a copy of this 1944 report and requested that we institute an investigation of Koch of a current nature; also requesting that the matter be given special attention as it was important for them to dispose of it as expeditiously as possible. It does not appear that this letter was ever acknowledged, that we furnished the Federal Security Agency a copy of the report in question or that we advised them that we would not furnish them a copy of the report.

By letter dated November 22, 1947 the Washington Field Office was forwarded a copy of a report covering a previous Hatch Act investigation of Koch and was instructed to institute an investigation of Koch with the Washington Field Office being the office of origin. The Baltimore Division was the office of origin in the Hatch Act as well as the previous Espionage-2 investigation. The Washington Field Office was not in possession of all the serials, the Bureau did not send them the serials they did not have nor did the Washington Field Office at any time request them, although a review of their file would have put them on notice that their file was not complete. It is to be noted that the



REF: 114

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

Eat
5-16
257

letter from the Federal Security Agency was from their Washington, D. C. headquarters and this letter did not furnish the present place of employment for Koch or his present residence. Special Agent M. A. Rusbright, who was at that time a supervisor in the Security Division, handled the opening of this case.

By letter dated February 5, 1948 the Washington Field Office requested the Baltimore, Boston, Little Rock and Newark Divisions to institute an investigation of Koch. Therefore, it appears that it took the Washington Field Office from November 23, 1947 to February 5, 1948 to request other interested offices to institute an investigation.

The above mentioned letter bears the initials of SA Charles F. Larman and his seven-page investigative report of February 18, 1948 reflects the period of investigation as "12-6, 18-47; 2-5-7, 9-12, 14, 17-48". This indicates that there was no activity from approximately November 23, 1947 to December 6, 1947; from December 6 to December 18, 1947; from December 18, 1947 to February 5, 1948.

It appears that in connection with the letter dated February 5, 1948 the Washington Field Office sent to the Baltimore Office a photographic copy of a Civil Service Commission report which was in error and which Baltimore discovered on February 10, 1948. The Washington Field Office by letter dated February 11, 1948 sent them the correct report.

You are instructed to secure from Special Agent M. A. Rusbright a detailed explanation in connection with his delay in the institution of the investigation and his failure to acknowledge the letter from the Federal Security Agency. You are also instructed to submit a detailed explanation relative to the date the case was received, the agent or agents to whom assigned and the date of such assignment; what was done in connection with a review of the Washington Field Office file looking toward the setting out of investigative leads in order to have a thorough investigation conducted since in April the investigation was still inadequate; the attention this case received from November 23, 1947 until February 5, 1948 with memoranda of explanation from the agent or agents to whom the case was assigned during this period for any lack of attention and the forwarding to the Baltimore Office the wrong Civil Service Commission report on February 5, 1948 which was subsequently corrected with the right report on February 11, 1948.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Mr. Glavin

June 4, 1948

H. L. Edwards

HELEN HOY GREELEY
Department of Interior
Loyalty of Government Employees

16-111724

This case was recently reviewed by Inspector Long with regard to the investigation and supervision thereof, inasmuch as it was one of the older cases under the loyalty program. It was found that the case was opened by a letter to the Washington Field Office dated 12/26/47 with copies to New York and Milwaukee. Subsequently 1/27/48 was fixed as the deadline. The reports of the New York and Milwaukee Divisions were submitted by 1/31/48. On 1/27/48 the Washington Field Office advised that it could not meet the deadline due to previous deadlines in other cases but that a report would be submitted by 2/10/48.

On 2/6/48 the Washington Field Office advised the Bureau that Greeley was on leave without pay and would probably be terminated upon her return to duty because of her age. The field office asked whether the investigation should be held in abeyance, and on 2/10/48 was advised to do so. The matter was followed several times and on 4/14/48 the field office was instructed to ascertain if Greeley was going to return to duty and, if so, investigation should be conducted. On 4/22/48 the Washington Field Office advised that the employee was going to continue, investigation would be conducted and a report submitted by 5/1/48. The field office report of 5/3/48, apparently reflecting a complete investigation, showed the period for which made as February 2, 6, 7, 9, March 29, and April 19, 21, 22, 24, 26, 1948.

Mr. Long noted that the Washington Field Office apparently gave this case no attention from approximately 12/27/47 until 2/2/48, the first date appearing in the investigative period, and he recommended that an explanation be obtained from Mr. Kottel and thereafter consideration given to whether administrative action is warranted.

EXPLANATION OF WASHINGTON FIELD DIVISION:

SAC Kottel advised that in the report from that office dated 5/3/48 the investigative dates of 1/6 and 1/27/48 were inadvertently omitted. On 1/6/48, SA (A) Roy W. Davis, to whom the case was assigned executed the various requests for check of the records of outside agencies, and on 1/27/48, he reviewed the file in order to advise the Bureau that the deadline would not be met. He explained that the reason the case did not receive more investigative attention between the date of its receipt and 2/2/48 was the shortage of personnel available in that office for handling loyalty cases and the fact that the Agent to whom this case was assigned had other loyalty cases which had been received in the field office prior to the receipt of instant case.

Mr. Kottel pointed out that every effort is being made at the present time to insure early handling of loyalty cases in that office.

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Mr. Nease _____
Mr. Gandy _____

CONCLUSIONS AND RECOMMENDATION:

Although SAC Hottel has pointed out, in explanation of the delay in investigating this case, that he did not have sufficient Agents at that time qualified to handle loyalty investigations, and the Agent to whom the Greeley case was assigned had other loyalty cases received earlier in the field office, it is still felt that a letter should be directed to Mr. Hottel calling his attention to the fact that, regardless of the explanation he has submitted, it is apparent that this case was not afforded the prompt attention required, and that such delinquencies cannot be permitted to continue since they will result in embarrassment and criticism of the Bureau. He should also be cautioned concerning the submission of inaccurate reports, as reflected by the incomplete information appearing in the Greeley report in the period for which made.

Attachment

CO: Washington Field Office Personnel file ✓
Mr. Ladd

JIC;ekf

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. CLEGG

FROM : H. B. LONG

SUBJECT : HELEN HOY GREELEY, Attorney
Office of Solicitor, Department of Interior
Washington, D. C.
LOYALTY OF GOVERNMENT EMPLOYEE

DATE: May 8, 1948

Investigation of the above named individual as of May 5, 1948, is one of the older cases of this program being checked into in accordance with the Director's instructions. This case was held in abeyance from February 6, 1948, until April 14, 1948, due to this employee's possible retirement. The investigation at this time appears complete and the results should clear to the Civil Service Commission within the next few days. Special Agent R. E. Rasmussen is supervising this case.

BACKGROUND OF HANDLING

This case was opened by letter to the Washington Field Office with copies to New York and Milwaukee dated December 26, 1947. Subsequently a January 27, 1948, dead line was given. New York and Milwaukee had their reports in by January 31, 1948, which were completely cleared by February 4, 1948, additional information having been requested of Milwaukee. On January 27, 1948, the Washington Field Office advised it could not meet the dead line due to previous dead lines on other cases but that a report would be submitted February 10, 1948.

On February 6, 1948, the Washington Field Office advised that the employee was on leave without pay and furnished information reflecting that the employee would possibly be released upon her return due to her age. Washington inquired if the investigation should be held in abeyance, and on February 10, 1948, they were advised to do so. This situation was followed several times, and on April 14, 1948, the Washington Field Office was told to again check, and if it appeared that the employee was going to return to duty the investigation should be instituted. On April 22, 1948, the Washington Field Office advised that it appeared that the employee was going to continue, the investigation was being instituted, and the report would be submitted on May 1. On May 4 the Washington Field Office was followed, and on May 5, 1948, their report of May 3 was received. This report showed the period of investigative activity as February 2, 6, 7, 9, 1948; March 29, 1948; April 19, 21, 22, 24, 26, 1948. The investigation appears completed, and the report should be out within the next few days.

PERTINENT OBSERVATIONS

1. It appears that the Washington Field Office gave this case no attention from approximately December 27, 1947, until February 2, 1948.

HBL:ajb

12 JUL 1948

MEMO FOR MR. CLEGG

May 3, 1948

2. The supervision at the Seat of Government appears to have been satisfactory.

RECOMMENDATIONS

1. That we secure explanations from the Special Agent in Charge of the Washington Field Office, the Agent or Agents to whom the case was assigned relative to the apparent lack of attention given this case from its receipt in December until February 2, 1948.

2. After these explanations are secured consideration should be given to whether administrative action is warranted in this matter.

MAY 18, 1948

RECORDED BY 60267 NLS/EP/DO
7.17.8000

~~CONFIDENTIAL~~

SAC, WASHINGTON FIELD

RE: PAUL WELLES SWINFORD
Special Agent

Dear Sir:

Reference is made to the annual efficiency report which you submitted on the captioned Agent under date of March 31, 1948.

From a review of this Agent's personnel file it has been noted that for approximately eleven months of the annual rating period he was considered to be only in a VERY GOOD category. In view thereof, it is difficult to justify the EXCELLENT annual efficiency rating which you afforded this employee and it is therefore desired that you submit to the Bureau a further detailed explanation and justification for the rating given.

Your prompt reply is requested.

Very truly yours,

John Edgar Hoover
Director

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

JEE:MJR

CC: For the Personnel File of SAC Hottel

16 JUN 22 1948
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OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: April 27, 1948

FROM : R. C. Gresham

SUBJECT: HERBERT M. GUSTOW, LGE
SUPERVISION OF CASE

A review of captioned case reveals that it has not been properly supervised at the SOG or in the field.

BACKGROUND:

A request from the Civil Service Commission for a full field investigation was received in the Loyalty Section on 8-26-47. The Bureau files were reviewed and on 9-8-47 a letter was forwarded to Philadelphia and Washington Field initiating the investigation. The final investigative report was received in the Loyalty Section on 4-9-48 and apparently there is no further investigation to be conducted.

ERRORS IN SUPERVISION:

Lack of Followup: At the time this investigation was initiated it was the policy of the Bureau not to set a deadline and no followup was made until 12-20-47 when the Bureau directed a letter to Philadelphia advising that it was imperative that a report be submitted by 1-10-48. It can be seen that slightly more than 3 months elapsed without the case being followed and the very nature of the case would indicate the necessity for closer supervision. It appears that after 1-10-48 proper followup supervision was given the case.

Misdirected Letter: On 1-13-48 the WFO addressed a letter to Philadelphia furnishing previously requested information and placing the case in a RUC status in WFO. This letter, although properly addressed to Philadelphia, is located in the Bureau file having been received in the Loyalty Section on 1-14-48. Philadelphia contacted the WFO by letters dated 1-8- and 1-15-48 requesting the information which was contained in the letter of 1-13-48 but which Philadelphia had not received. On 1-24-48, 1-27-48 and 2-14-48 Philadelphia teletyped the Bureau and WFO requesting a copy of the letter dated 1-13-48. On 1-29-48 the WFO in answer to Philadelphia's teletype of 1-27-48 advised in a teletype that a copy of the letter in question had been mailed that day; however the file indicates that the copy was not actually mailed until 2-21-48. Unnecessary delay resulted in the letter of 1-13-48 not being properly forwarded to Philadelphia and there appears to be no reasonable excuse for the Bureau Supervisor failing to recognize that this letter was intended for Philadelphia. The WFO was delinquent in not forwarding a copy

Re: Herbert M. Gustow, Lge
Supervision of Case

4/27/48

of the letter on 1-29-48 as it indicated has been done rather than waiting until 2-21-48.

Misdirected Teletype: On 1-22-48 the WFO forwarded a teletype to the Bureau and New York referring to the letter of 1-13-48 and furnishing additional information. The body of this message indicated that Philadelphia should bear in mind certain information thus calling attention to the WFO Supervisor that the teletype was misdirected. This error was corrected by NYO on 1-23-48 when it sent a teletype to the Bureau, WFO and Philadelphia indicating that the original teletype should have gone to Philadelphia. No extended delay resulted in the misdirection of this teletype inasmuch as New York corrected the error on the following day.

Misdirected Exhibits: On 2-19-48 the Photographic Laboratory prepared a letter to Philadelphia and Washington Field enclosing duplicate copies of Civil Service Commission records for Philadelphia and the originals of these records for Washington Field to be returned to the Commission. This letter was routed through the Security Division for approval and at some point before the letter left the Bureau the enclosures were reversed thus causing Philadelphia to receive the original records and WFO the duplicates. Philadelphia corrected this error on 3-2-48. As can now be determined the exhibits were properly assembled when they left the Photographic Laboratory, however, it cannot be determined at what point the exhibits were reversed. It should be pointed out that the exhibits were bulky and it is entirely possible that the mail became unassembled somewhere between the Photographic Laboratory and the Mail Room. This error did not affect the early conclusion of the case in view of the fact that other matters were still pending at the time it was corrected.

Delay in Setting out Lead: The report of Special Agent Forrest F. Burgess dated 2-6-48 at Philadelphia indicated that employee Gustow had been inducted in the armed forces on 4-20-43 and did not return to duty with the Civil Service Commission until 2-18-46. On 4-2-48 the Bureau directed a teletype to St. Louis requesting the Army service record of employee Gustow. A teletype answer was received from St. Louis on 4-5-48 which was followed with a report on 4-7-48. It is not known at what point it was felt desirable to have Gustow's army record, however, the fact that he was in the army was known to the Bureau as early as 2-6-48 and that request could have been made at an earlier date thus expediting the completion of the investigation.

Re: Herbert M. Gustow, Lga
Supervision of Case

4/27/48

CONCLUSION:

The failure of the Bureau to follow this case from its inception on 9-8-47 until 12-20-47, is directly attributable to former Special Agent E. G. Fitch who was then the head of the Loyalty Section. During Mr. Fitch's administration of the program he failed to assign specific cases to individual supervisors but rather had a group of supervisors handling any and all matters which came to the section. Such a procedure precluded the fixing of responsibility and prevented a supervisor from giving desired attention to cases which were also being handled by other supervisors. This procedure was corrected by Mr. Wall shortly after he assumed responsibility for the section.

In a memorandum dated 4/26/48 Special Agent [redacted] to whom this case was assigned in the Loyalty Section, advised Mr. Wall that the case was assigned to [redacted] about 1/10/48 and the WFO letter of 1/13/48 addressed to Philadelphia was one of few serials not initialed by [redacted] in the handling of the case. [redacted] also pointed out that during this period the Bureau was not the office of origin in this case and in many instances communications were not received by the Bureau. It should be noted that a copy of each communication regarding this letter was received by the Bureau. The letter in question was received in the Loyalty Section on 1/14/48 and it was the policy of the section to route incoming mail regarding a particular case to the Supervisor to whom the case was assigned. There is no indication that any other procedure was followed in this connection. [redacted] did not state in his memorandum that he had not seen the letter and his memorandum does not present a satisfactory explanation. Therefore, there appears to be no reasonable excuse for [redacted] failure to recognize that the letter was intended for Philadelphia.

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b7C

The WFO was delinquent in not forwarding a copy of this letter on 1/29/48 as was indicated in its teletype to Philadelphia. At that time this matter was assigned to Special Agent Nicholson, WFO, and he prepared a rough draft teletype and attached instructions thereto that a copy of the letter was to be forwarded to Philadelphia. This teletype was handled by Stenographer Jean Manning, WFO, and since all records of the rough draft have been destroyed, it is impossible to fix responsibility for the error that occurred in this instance. Miss Manning however, has no recollection of the instance.

The WFO also committed an error in this instance in transmitting the letter in question to the Bureau rather than to Philadelphia.

The misdirected teletype of 1/22/48 from WFO to the Bureau

Re: Herbert M. Gustow, Ige
Supervision of Case

4/27/48

and New York was dictated by Special Agent C. Edward Nicholson to Stenographer Elizabeth K. Turek, both of the WFO and the teletype was approved for Mr. Hottel by Special Agent [redacted] Agent Nicholson's recollection is that he correctly dictated Philadelphia as one of the offices to receive this teletype rather than New York. Miss Turek has no recollection of the matter and inasmuch as the stenographic notebook containing this dictation has since been destroyed it is impossible to fix responsibility in this connection. However, inasmuch as the body of the message indicated that Philadelphia should bear in mind certain information, this should have been a flag to Agent [redacted] that the wire was improperly addressed. This error was corrected on the following day by New York and no appreciable delay was incurred.

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b7CRECOMMENDATION:

In view of Special Agent [redacted] failure to recognize that WFO letter of 1/13/48 was intended for Philadelphia and for his failure to properly forward it to Philadelphia, in order to eliminate the resulting confusion and delay, it is recommended that a letter of censure be directed to him.

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Inasmuch as Special Agent Supervisor [redacted] approved the misdirected teletype of 1/22/48, to New York when it should have been sent to Philadelphia, it is recommended that a letter of censure be directed to him in this connection.

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b7C

Inasmuch as it is not possible to definitely fix responsibility for the other errors which occurred in WFO, it is suggested that a letter be directed to SAC Hottel calling his attention to the fact that the letter dated 1/13/48 and intended for Philadelphia was routed to the Bureau, that the teletype of 1/22/48 was misdirected to New York and that his office failed to forward a copy of the letter of 1/13/48 to Philadelphia on 1/29/48 as was indicated. SAC Hottel should be informed that closer supervision must be given these cases and that every effort must be made to eliminate such errors as have occurred in the handling of this case.

In the event you approve the above recommendations, the necessary letters are attached hereto.

ATTACHMENT

RCG/wk

PERMANENT BRIEFS OF THESE AGENTS' FILES ARE ATTACHED

July 15, 1948

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

RE: JACK WILLIAM LOEB, aka "Beaver"
Attorney-Reconstruction Finance Corporation
Washington, D. C.
LOYALTY OF GOVERNMENT EMPLOYEES

DECLASSIFIED BY 60267 NLS/EP/oo
ON 7-17-8000

Dear Sir:

Reference is made to your communication to the Bureau dated July 6, 1948, concerning the captioned matter wherein you notified the Bureau of information which had been received from a highly confidential source regarding an interview which was held by SA [] with one Herman Greenberg. Among other things you expressed the opinion that the questions asked Greenberg by Agent [] were proper since it was a necessary part of his investigation to determine the nature and extent of subject Loeb's activities in the National Lawyers Guild and the American Veterans Committee. You have already been furnished with a copy of a letter of censure which was directed to Agent [] because of the extremely poor judgment he was considered to have exercised in this instance. b6 b7C

It is desired to point out to you that from the information submitted it is apparent to the Bureau that Agent [] was over-eloquent in his interview in this instance. While one of the principal purposes of the investigation he was conducting was to determine the nature and extent of Loeb's participation in the National Lawyers Guild, he was indiscreet in discussing the National Lawyers Guild and in telling Greenberg that this association was the subject of consideration by the House Committee on un-American Activities giving the possible inference that the Bureau itself considered the National Lawyers Guild questionable. The mention by Agent [] of the American Veterans Committee in attempting to ascertain the identity of persons well acquainted with Loeb was also poor judgment. b6 b7C

In accordance with the foregoing, the Bureau is unable to agree with your conclusions that the questions asked by Agent [] were proper and must repeat its insistence that more discretion be exercised in the handling of interviews and that eloquence on the part of its personnel be eliminated.

Very truly yours,

John Edgar Hoover
Director

JEE:bkb

November 1, 1948

Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

I have been advised of the excellent work recently performed by the Washington Field Office in obtaining highly confidential information relating to the national defense.

By separate communications I have expressed my appreciation to the Special Agents of your office who participated in this joint venture. I wanted you to know that I was aware of this outstanding accomplishment by your office and commend you for the initiative and resourcefulness displayed in the handling of this case.

Sincerely,

CLT:lrh

12 NOV

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11-293

NOV 2 1948

COMMUNICATIONS SECTION
MAILED 11
NOV 2 1948 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

54

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Gandy



United States Department of Justice
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE NO. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to November 30, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

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The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Funds:
Clyde A. Tolson & Trustees [redacted] as stated in my will.

Name Stanley J. Tracy Address F. B. I.
Relationship _____ Dated 10-28-48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name same as above Address _____
Relationship _____ Dated _____

67-NOT RECORDED

Very truly yours, *D*

[Signature]
Special Agent

ack
11/5/48
CWS

11 NOV 12 1948
Burgess

[Signature] - 9

Mr. Rosen
Mr. Callan
Mr. Dinsmore

October 7, 1948

Mr. Guy Hottel

PERSONAL ATTENTION

Special Agent in Charge
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

Re: EUROPEAN RECOVERY PROGRAM
DELINQUENT CASES

Dear Sir:

The weekly tabulation of the twenty oldest ERP cases pending in the Bureau, as of the close of business October 5, 1948, has been made and it reveals that your office is extremely delinquent in 16 of the 20 cases. They are as follows:

<u>NAME</u>	<u>DEAD LINE</u>
1. Annie Gunhild Viola Anderson	8-24
2. Murray Pfeferman	8-24
3. Marion Hawthorne Hedges	9-6
4. Gunnar Alfred Spangberg	9-1
5. Patricia Hammond Tilton	9-1
6. Alfred Reifman	9-3
7. Charles Henry Rapp	9-1
8. Edward Addison Foote	9-3
9. Irving Wallace	9-6
10. George Anderson King	9-13
11. Sol Monte Alcone	9-10
12. John Gordon Baragwanath	9-8
13. Bernice Marie Wood	9-2
14. Marie K. Mahnken	9-10
15. Albert William Martinez	9-6
16. Arnold Nicholas May	9-7

It is noted that 2 of these investigations were ordered more than two months ago. The remaining 14 were ordered more than six weeks ago. The Anderson, Pfeferman, Hedges and Spangberg cases were

AMD:RYG

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NOV 17 1948

Mr. Guy Hottel

listed on last week's tabulation of the twenty oldest cases.

I cannot emphasize too strongly the absolute necessity for completing all ERP investigations most expeditiously. This necessarily means that a concentrated effort must be made to close the oldest cases.

You are instructed to see to it that NJC reports are submitted by your office in all sixteen of these cases without further delay. I again direct your attention to the fact that reports are being received daily from your office in cases which are much less delinquent than those listed above. You must follow this situation closely to insure that the oldest pending cases are given the most expeditious handling by both the investigative and stenographic employees of your office.

Very truly yours,

John Edgar Hoover
Director

September 13, 1948

~~PERSONAL AND CONFIDENTIAL~~

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
Room 1706, Department of Justice
Building
Washington 25, D. C.

RECORDED BY 60267 NLS/EP100
CN 7-17-2000

Re: VOICE OF AMERICA INVESTIGATIONS

Dear Sir:

Bureau records reflect that your office is still consistently failing to meet the dead lines set for investigations under the Voice of America classification.

As of September 10, 1948, 84 of the cases under the Voice of America program that were delinquent were awaiting the completion of investigation in your office.

In some of the reports from your office, it is indicated from the period for which made that the investigation was not begun until after the dead line date. This frequently necessitates the sending of teletypes to auxiliary offices after they have already RUC'd the investigation.

The dead lines are not set arbitrarily by the Bureau but are set in order that the Bureau may fulfill its commitments and avoid criticism. It is, therefore, absolutely essential that the dead lines set in these cases be met without exception.

Very truly yours,

John Edgar Hoover
Director

JGS:mvd

15 NOV 2 1948

July 13, 1948

MEMORANDUM FOR MR. TOLSON
MR. GLAVIN

G-11 / HOTT-1

This morning I had occasion to pass upon the case of Agent Davis of the Washington Field Office who had been particularly loquacious in conducting an investigation of an applicant which may result in embarrassment to the Bureau. I noted in the memorandum prepared for me summarizing this case that the statement was made that Mr. Hottel, the SAC of the Washington Field Office, felt Mr. Davis had not improperly conducted himself and recommended that there be no disciplinary action. It was the view of the Administrative Division, concurred in by Mr. Tolson, that the Agent had improperly conducted himself and a letter of censure was recommended. There was no reference in the memorandum of the desirability of writing the SAC pointing out to him what in my estimation was an error in judgment upon the part of the SAC. I think it is imperative that where there is a difference in a view held by an SAC and an official of the Bureau that that particular party be so informed. Otherwise he has no way of properly evaluating the Bureau's action. I think in this particular instance that if Mr. Hottel had stopped to consider the actions of Agent Davis more thoroughly he would have inevitably reached the same conclusion which we reached, namely that that Agent had been entirely too loquacious and that instead of interviewing the party he was furnishing information to the party interviewed.

Very truly yours,
/S/ JEH
John Edgar Hoover
Director

JEH:mt

JUL 13 1948

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : Mr. Glavin
 FROM : H. L. Edwards

DATE: 7/7/48

SUBJECT: JACK WILLIAM LOEB, aka "Beaver"
 Attorney-Reconstruction Finance Corporation
 Washington, D. C.
 LOYALTY OF GOVERNMENT EMPLOYEES

From a highly confidential source, the Washington Field Office learned that on July 1, 1948, Joe Forer of the law firm of Greenberg, Forer and Rein telephonically contacted Bob Silberstein, Executive Secretary of the National Lawyers Guild and advised the latter that a Bureau Agent named Davis (John E. Davis) had called on Herman Greenberg in the course of a loyalty investigation of Jack William Loeb who had been employed with Greenberg in the O.P.A. sometime ago.

According to Forer, Agent Davis asked Greenberg if he knew that Loeb was a member of the National Lawyers Guild. Greenberg replied in the negative and asked the Agent whether the Guild was on the Attorney General's list of subversive organizations. The Agent is alleged to have replied that it is not on the list but whenever a Government employee is known to be a member, it is the Bureau's policy to "look into it!" Forer went on to say that the Agent indicated that there were two charges against Loeb, one being membership in the National Lawyers Guild. The other one was not stated but Greenberg inferred from the questioning that the second "allegation" was Loeb's activity in the American Veterans Committee. Forer also related that the Agent had asked Greenberg if the employee was active in any civic or religious organizations. Forer expressed the opinion that it was none of the Agent's business whether a Government employee belongs to a religious organization since people have a right to be atheistic or religious without belonging to a church. Forer pointed out to Silberstein that even though an organization is not on the subversive list, the Bureau uses membership for investigative purposes, thus going around and smearing the organization and intimidating people from joining it. Silberstein agreed with this observation and Forer suggested that the matter should be protested to the Attorney General. Silberstein again agreed and advised that he would take up the incident with the Board. (Possibly the National Lawyers Guild directors.)

AGENT'S EXPLANATION

Agent Davis, who is assigned to the Atlanta Division and is presently on special assignment at the Washington Field Office, has advised that he conducted a loyalty investigation on Loeb pursuant to Bureau instructions since the Department has ordered full field investigations on Government employees who are members of the National

- 2 -

Lawyers Guild. Agent Davis contacted Greenberg at his law office in Washington after having learned that the latter had signed an efficiency rating for Loeb in the O.P.A. in 1946. Mr. Greenberg was very cordial, recalled working with Loeb and observed that he had no reason to doubt Loeb's loyalty, considering him rather conservative but a good investigator and attorney. Greenberg mentioned that he knew nothing of Loeb's private affairs or interests and had never visited the employee's home. When Greenberg asked if there were any specific questions the Agent wished to ask, the latter inquired whether Greenberg was familiar with the extent of Loeb's participation in the affairs of the National Lawyers Guild. Greenberg replied that he did not know Loeb was a member of the Guild and then asked if the Attorney General had put the Guild on any of the lists of organizations recently published. The Agent answered that it was not on any of the Attorney General's lists but it had been mentioned by the House Committed on un-American Activities as a Communist front.

The Agent states that he told Greenberg that he would like to find someone who knew the employee a little better and he asked whether Greenberg knew anyone who might be closely associated with Loeb in the American Veterans Committee. Greenberg replied that he did not know that Loeb was a member of the AVC and he did not know of any civic or religious organizations to which the employee belonged. Thereupon the Agent remarked that newspaper items had indicated Loeb's activity in the AVC. Therefore, he, Davis, would like to locate someone to interview through this means in order to get a complete picture concerning Loeb.

At the termination of the interview, Greenberg was cordial and stated that he was always glad to help the FBI and would be available for interview anytime he was needed.

The Agent has set forth the following specific denials:

1. He did not ask Greenberg if he knew Loeb was a member of the Guild but asked if he knew anything concerning the extent of Loeb's participation in it.
2. He did not state that the Bureau likes to "look into it" when an employee belongs to the Guild.
3. He did not say that it is the policy of the Bureau to "look into it" when a man belongs to the Guild.
4. He did not advise Greenberg that there were two "charges" against the employee.

December 14, 1948

0
Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Hottel:

I have been informed of the fine piece of work recently performed by a group of Special Agents assigned to the Washington Field Office in the handling of a highly discreet and confidential assignment. Through the efforts of these men, extremely confidential information pertaining to the national defense has been secured.

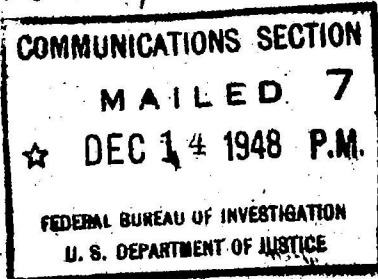
I desire that you personally extend to each of the Special Agents participating in this venture my personal commendation. I feel that their work was definitely outstanding.

RECORDED
46391-294
Sincerely,

J. Edgar Hoover

CLT:rs

This pertains to same
matter for which
Hottel was commended
by letter of Dec. 1-1948



Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

g.c.f.

March 2, 1949

PERSONAL ATTENTION

Mr. G. Hottel
Federal Bureau of Investigation
Washington, D. C.

RE: AGNES BIRDLEY, WAS

b3
b7E

Dear Mr. Hottel:

X WASHINGTON FIELD OFFICE

A review of the various delinquencies in the above entitled case discloses that the report of Special Agent Thomas Leach, Jr., dated June 19, 1945, at Albany, New York, sets forth an undeveloped lead for the Washington Field Office to discreetly ascertain the identity and background of Radial Bajpai, 1753 Q Street, Northwest, who was believed to be working for the Government and was connected with the "Voice of India."

Special Agent [redacted] submitted a report dated October 20, 1945, which referred this case upon completion to the office of origin. The report was approved by SAC Guy Hottel. The only thing which was apparently done as reflected by this report in the way of investigative activity was to examine a Civil Service file on the individual. This file showed that at the time Bajpai was employed at the Office of Postal Censorship, which is obviously a strategic position. Your office also failed to find any record in its indices.

b6
b7C

In view of the nature of this case and in view of the request for, not merely identity, but also background of the individual, it is believed that the investigation reported by your office was totally inadequate.

The Bureau desires an immediate explanation and details of the specific responsibility for any inadequacy.

Sincerely yours,

John Edgar Hoover
Director

HHC:MB:BMG

MAR 3 11 06 AM '49

U.S. DEPT. OF JUSTICE

COMMUNICATIONS SECTION

MAILED 8

★ MAR 3 1949 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

U. S. DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

MR. GUY HOTTEL
MR. GUY HOTTEL
PERIODIC PAY INCREASE

Prepared by *gm*
Checked by *me*
Filed by *8*

Date March 11 1949

Personnel Action Number
F. B. I. - 10465 30465

Legal Authority

Nature of Action

March 20, 1949

Effective

Position

Special Agent

Grade

CAP 14
\$8808.75

Salary

same
\$9108.00

Division and

Section

Headquarters

Appropriations

S & E, F.B.I.

S & E, F.B.I.

Departmental or Field

Dept.

Field ☒

Dept.

Field ☐

NATURE OF POSITION

a. VICE

b. ADDITIONAL IDENTICAL

c. NEW

P. C. NO.

P. C. NO.

P. C. NO.

Date of Birth

Date of Oath

REMARKS

Prom. under the Auto. Prom. Bill, Public Law #200 as amended 6-30-45. Prom. under the same Bill from \$8179.50 to \$8478.75 in CAP 14 eff. 9-7-47. Last efficiency rating--EXCELLENT--Approved Rating Committee 3-31-48.

93 MAR 15 1949

gm/

aw

10

CC: Mr. Rosen
Mr. Callan
Mr. Thompson

February 17, 1949

Mr. Guy Fottel
Special Agent in Charge
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington, 25, D. C.

PERSONAL ATTENTION
BY SPECIAL MESSENGER

Re: EUROPEAN RECOVERY PROGRAM
DELINQUENT CASES

Dear Sir:

The weekly tabulation of the twenty oldest ERP cases pending in the Bureau as of noon, February 16, 1949, has been made and it reflects that fifteen of the twenty are in a pending status in your office. These cases together with their dead lines, are as follows:

<u>NAME</u>	<u>DEAD LINE</u>
1. Thelma Irma Sexton	1-10-49
2. Helen Virginia Graham	1-20-49
3. Marion Elizabeth Watson	1-31-49
4. Virginia Louise Sodano	1-27-49
5. Patricia Finlon	1-27-49
6. Martha Jane Eustis	1-31-49
7. Woodrow Wilson Leake	1-31-49
8. Florence Kee Chun Chang	1-31-49
9. Donald S. Payne	2-7-49
10. Raymond Walker Phipps	2-1-49
11. Irene Evans	2-7-49
12. Kurt Martin Falk	2-3-49
13. Samuel Rutman Ferguson	2-7-49
14. Herbert Lynn Fuller	2-7-49
15. Herman Christian Ganger	2-7-49

11 MAR 21 1949

Your office continues to be delinquent in the submission of ERP reports to the Bureau. A part of this delinquency is caused by the failure to promptly prepare reports after the investigation has been completed, it being noted that reports have been received at the Bureau within the past week wherein too great a period has elapsed from the date of completion of the investigation until the date of preparation of the report. In one case the report was not submitted until 25 days after the investigation was complete.

DSE:WB

This situation should receive your personal attention in order to immediately correct the delinquencies. You should personally determine that reports in all of the foregoing cases are submitted to reach the Bureau no later than the close of business on February 23, 1949. An explanation is desired on any reports submitted after that date.

Very truly yours,

John Edgar Hoover
Director

December 15, 1948

SAC, Washington Field

RE: ⁰
GUY HOTTEL
SPECIAL AGENT IN CHARGE
General In-Service Course 11/29/48 to 12/10/48

Dear Sir:

The above named Special Agent attended the above General In-Service training course at the Seat of Government and attained the following grades:

Notebook	—
Examination	—
Hip Shooting (Double Action)	93
Practical Pistol Course	92
Shotgun(Skeet)	19/25
.30 Rifle	94
Machine Gun	100
2 days Specialized Training in:	Photography

The firearms grades with the exception of the Shotgun Skeet Course should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover
John Edgar Hoover
Director

COMMUNICATIONS SECTION
MAILED 10
cc: SAC Guy Hottel,
Washington Field
HLS:dss

3 DEC 20 1948

cc: Mr. Rosen
Mr. Callan
Mr. Dinsmore

March 3, 1949

**PERSONAL ATTENTION
BY SPECIAL MESSENGER**

0
Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

Re: DELAYS IN SUBMISSION OF EUROPEAN
RECOVERY PROGRAM REPORTS FROM THE
WASHINGTON FIELD OFFICE

Dear Sir:

In the past your attention has been called periodically to delays which have been noticed in the submission of reports from your office concerning investigations of cases under the European Recovery Program. It has been noticed on several occasions that an undue delay exists between the last day shown in the Period for which the Investigation was made and the date the report was typed.

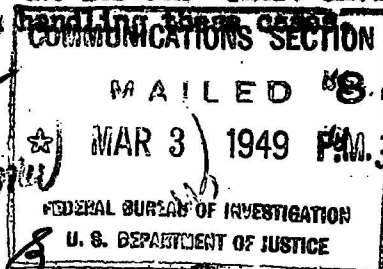
You have been previously instructed that these cases are to be immediately assigned, investigated, dictated and typed.

Specifically, your attention is called to the following cases together with the number of days which elapsed between the last day of investigative activity and the date the report was typed:

Herman Christian Gauger	28 Days
Willard Hampton Becker	22 Days
Mary Jane Eustis	22 Days
Margaret Madeleine Hubka	27 Days

In order to fulfil our obligations under this Program, it is necessary that these cases be afforded continuous attention from the time they are received in your office for investigation until the time that the completed reports are referred to the Bureau. There should be no delay in any of the processes in your office in handling these cases.

Tolson
Clegg
Glavin
Ladd
Nichols
Rosen
Tracy
Egan
Gurnea
Harbo
Mohr
Pennington
Quinn Tamm
Nease
Gandy



46-1-296
MAR 5 43 PM '49
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B-1
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

[Handwritten signature]

MAR 17 1949

[Handwritten signature]

Mr. Guy Hottel

It is desired that you personally inquire into the situation and take such administrative steps as are necessary to insure that the cases will be brought to a conclusion within the period proscribed.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

- 2 -

Tolson _____
Clegg _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Egan _____
Gurnea _____
Harbo _____
Hendon _____
Hottel _____
Minton _____
Mohr _____
Pennington _____
Quinn Tamm _____
Nease _____
Belmont _____
Clegg _____
Glavin _____
Ladd _____
Nichols _____
Rosen _____
Tracy _____
Egan _____
Gurnea _____
Harbo _____
Hendon _____
Hottel _____
Minton _____
Mohr _____
Pennington _____
Quinn Tamm _____
Nease _____
Belmont _____

copy men

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : GUY HOTTEL, SAC, WASHINGTON FIELD
SUBJECT: AGNES SMEDLEY, was
[redacted]

DATE: March 24, 1949

Reference is made to your letter dated March 2, 1949, concerning an investigation instituted by this office relative to the above captioned subject, as reflected in the report of Special Agent [redacted] dated August 20, 1945.

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It is to be noted that the investigation by this office was instituted upon the receipt of a request from the Albany Office, the Office of Origin, that a discreet investigation be conducted to ascertain the identity and background of RAMLAL BAJPAI, 1753 Q Street, N. W. The Albany lead indicated that BAJPAI might be working for the government.

A record concerning BAJPAI was located in the files of the United States Civil Service Commission. This record established that BAJPAI was an employee of the government, and set forth the names of four persons given as references who might be in a position to furnish information concerning BAJPAI. None of these four persons were reported to be residing in Washington, D. C. Leads might have been set out to have these persons interviewed. It was felt, however, that the Albany Office, as Office of Origin, was in a better position to determine what action should be taken in this regard.

Also, in conformation with the instructions of the Office of Origin that this matter be handled discreetly, no interviews were conducted at the place of employment, nor in the neighborhood where BAJPAI resided, in the absence of specific instructions so to do.

It is felt that after the initial information was furnished to the Albany Office, any further inquiry by this office would have possibly exposed the Bureau's interest in this matter. It is to be noted that this office was not in full possession of the significance of BAJPAI's name appearing in correspondence to the subject and because of this fact the instructions of the Office of Origin were strictly adhered to.

100-17302
REN:NPB

6 AUG 9 1949

17

March 2, 1949

DECLASSIFIED BY 60367 NLS/EP100
ON 7-17-2000

[Handwritten signature]
~~PERSONAL AND CONFIDENTIAL~~

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

RE: GUNTHER E. O. STEIN,
alias GUNTHER STEIN;
ESPIONAGE - R

Dear Mr. Hottel:

[Handwritten: WASHINGTON FIELD OFFICE]

On 1/5/49 a report was submitted by Special Agent Joe R. Craig in the above matter. It showed a negative check at the Immigration & Naturalization Service, although information furnished your office revealed that the subject was a British citizen. It would appear that, with this information, the inquiry should have been more sustained and the fact as to the British citizenship of the subject should have been disclosed, as well as the fact that he was at that time in the United States, in order to locate a record which was, in fact, in the Immigration & Naturalization Service files. The Immigration & Naturalization Service, in the last few days, has called very apologetically advising that they do have such a record.

The Bureau desires to be fully informed as to the adequacy of this investigation and desires that the responsibility for any delinquency involved be assessed from a standpoint of investigation, supervision and administration.

Sincerely yours,

[Handwritten: J. Edgar Hoover]
John Edgar Hoover
Director

[Handwritten: MAR 3 11 06 AM '49]
MAR 3 11 06 AM '49
F B I
U. S. DEPT. OF JUSTICE

MAR 3 10 32 AM '49
RECEIVED R. A. 16 ROOM
F B I
U. S. DEPT. OF JUSTICE

- Mr. Tolson
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Mr. Quinn Tamm
- Mr. Nease
- Miss Gandy

COMMUNICATIONS SECTION
MAILED 3
MAR 3 - 1949 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: Guy L. Hottel
Special Agent in Charge
Washington Field Division

DATE: 3-8-49

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Holmes _____
Miss Gandy _____

RE: UPA PROMOTION

This employee entered on duty as a Special Agent on 9-24-34 and was reallocated to Grade CAF-14, \$7175 per annum on 2-24-46. As a result of the two basic increases in pay and a Uniform Promotion effective 9-7-47 his present salary is \$8808.75 per annum. He is eligible for a promotion under the provisions of the Uniform Promotion Act effective 3-20-49.

On 3-31-48 Mr. Glavin rated him EXCELLENT. Approved 3-31-48.

There is attached a permanent brief of his file setting out his services for the past 18 months (9-7-47 to 3-20-49.)

RECOMMENDATION: It is recommended that he be afforded a Uniform Promotion to \$9102 per annum effective 3-20-49.

JEE:ese

Sanford
3-11-49
Wing/BM

Mr. Ladd
to

056 3/8

3 file
Sanford

WPA letter to
encl. 3-11-49
Wing

Prepared by *ath*
Checked by *me*
Filed by:

March 11, 1949

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$8808.75 per annum to \$9108.00 per annum in Grade CAF 14, effective March 20, 1949.

Sincerely yours,

3 MAR 17 1949
RECORDED

John Edgar Hoover
Director

46399-299

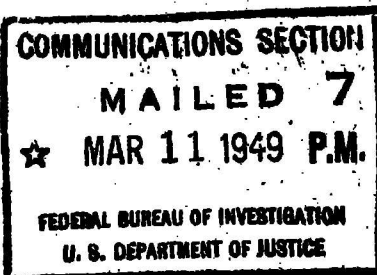
MAR 11 3 24 PM '49

RECEIVED - DIRECTOR
F B I
U.S. DEPT. OF JUSTICE

CC: Mr. J. E. Edwards
Movement Section

JW:ath
ath

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy



RECEIVED
MAR 11 1949

May 25, 1949

0
Mr. Guy Rottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Mr. Rottel:

I certainly was happy to hear of the splendid work performed by Special Agents of your office in the Judith Coplon case and, in addition, I was most favorably impressed with the outstanding work performed by them in establishing the identity of Flora Don Hovschin, the subject of another Espionage case which stemmed from the Coplon case.

It is my personal desire that you express my sincerest appreciation and commendation to those Special Agents who participated in these cases, advising them that the investigative skill displayed by them was of the highest caliber and it is such performances that have earned for the Bureau the position of esteem with which it is held today.

Sincerely,

J. Edgar Hoover

CRD:lrh

U.S. DEPT. OF JUSTICE
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MAY 25 2 55 PM '49

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
MAILED 67
JUL 26 1949 P.M.
FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

46399-300

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RECEIVED
MAY 26 1 30 PM '49

46

Re

Long

MR. TOLSON

March 25, 1949

H. H. CLEGG

AGNES SLEDLEY CASE
DELINQUENCIES OF THE
WASHINGTON FIELD OFFICE

Guy Hottel

The Albany Office set forth a lead for the Washington Field Office to discreetly ascertain the identity and background of Ram Lal Bajpai, 1753 Q Street, N. W., believed to be working for the government and connected with the "Voice of India," and it was indicated that Bajpai might be a contact of Agnes Smedley. There was meager information about Bajpai's background in the lead.

The Washington Field Office, by report of Special Agent Raphael I. Nixon dated October 20, 1945, referred this case upon completion to the Office of Origin. The report was approved by SAC Guy Hottel and it only reported the results of an examination of the Civil Service file, which showed that Bajpai was employed at the Office of Postal Censorship - obviously a strategic position - and the search of the files of the Washington Field Office resulted negatively.

SAC Hottel advises that the Civil Service records set forth the names of four persons given as references and none of them were reported as residing in Washington, but leads were not set out to interview them because the Office of Origin was in a better position to determine what action should be taken in this regard. He also pointed out that the Albany Office asked that the matter be handled discreetly, therefore, no interviews were conducted at the office of employment or in the neighborhood where Bajpai resided, in the absence of specific instructions to do so. He also felt that if any further inquiry was desired, the Albany Office could request it.

Conclusion

This was a very meager and quite inadequate investigation "to ascertain the identity and background" of Bajpai. There was practically no background reported of significance, although Bajpai was identified as a government employee. There is a possibility that the Albany Office would have requested more information but subsequently learned that Bajpai was in fact a closer contact of another friend of Smedley although he had met Smedley years ago in India, but according to correspondence it was unlikely that Smedley remembered him, and the later information satisfied the Albany Office. The Washington Field Office placed emphasis on the word "discreet" and not on the words "ascertain background." I consider that the Washington Field Office handled this most routinely, and it is suggested that a letter of criticism be forwarded to SAC Hottel, who approved the report, and to Special Agent [redacted] who prepared it.

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

b6
b7C

Washington Athletes Of Yesteryear In FBI

Mr. Tolson ☒
Mr. E. A. Tamm ☒
Mr. Clegg ☒
Mr. Glavin ☒
Mr. Ladd ☒
Mr. Nichols ☒
Mr. Rosen ☒
Mr. Tracy ☒
Mr. Carson ☒
Mr. Egan ☒
Mr. Gurnea ☒
Mr. Harbo ☒
Mr. Hendon ☒
Mr. Jones ☒
Mr. Pennington ☒
Mr. Quinn Tamm ☒
Mr. Nease ☒
Miss Gandy ☒

THE BLOND, ruddy-faced man finished his lecture and sat back in his office to relax between classes.

As special agent in charge of the FBI Academy at Quantico, Dick Newby is continually on the go. However, he can strain a point and find time to talk about Washington athletes of yesteryear, a number of whom he meets from time to time in his G-man retraining classes.

As susceptible as any one else to the paunchiness of middle age and the slowing of reflexes, the FBI men fare better than most, probably because the job requires the maintenance of certain physical standards.

Mr. Newby himself shows barely any thickening of midriff, although it was 29 years ago that he was a five-sport man at Central High School, one of the greatest all-around athletes local high schools ever produced. He was a member of the track and swimming teams and played football, baseball and basketball. He won South Atlantic fancy diving championships, was all-high halfback and won the District high school shotput event.

At Princeton he played football in 1921, '22 and '23, was a member of the swimming team and captained the water polo team, being selected on the all-America team in 1924. One football incident of his Princeton days stands out in his memory:

"We were playing the Naval Academy in Annapolis in 1921, and a lot of my friends had come over from Washington to see the game. The game wasn't more than three plays

By STANLEY BAITZ

old when I was put out for slugging Swede Larson of Navy—and I was completely innocent. If I was going to slug somebody, I wouldn't pick on a guy that big. To make it worse, the referee led me off the field on the Navy side and left me in front of the Navy bench."

Dick's brother Bob, who was almost as great an athlete at Central, and later at George Washington University, also is a G-man. Of approximately the same vintage is Guy Hottel, special agent in charge of the Washington area, who played guard on G. W.'s "Iron-man" teams of 1922, '23 and '24.

"They were called Iron-man teams because we had only 11 or 12 players on the entire squad," he recalls. "I played 75 consecutive quarters—more than 18 games—without even being taken out."

Hottel had one of his best days in 1923, when he threw the famed Frank Goettge, fullback of the Quantico Marines, for three successive losses.

Although his hair is gray now, G-Man Walter Morris looks as though he could still cavort around a baseball infield, as he used to do with Georgetown University in 1929, '30 and '31, and later with minor league pro and local sandlot teams.

Basket ball also was his sport. He played at St. John's College High School and later captained the Georgetown team. One of his teammates at St. John's was Jim (Tubba) Farrell, now a G-man. Among his basket ball contemporaries at Georgetown were

Maurice McCarthy, Freddy Mesmer, Paul Dillon, Harold Meenan and Johnny Dunn. The latter also is a G-man.

Mr. Morris probably gets his greatest thrill when he recalls how, at the age of 12, he used to shag flies in pre-game practice at Griffith Stadium—flies fungoed by his neighbor and friend, Walter Johnson. He became mascot of the Nationals in 1924, the year they won the pennant and the World Series.

G-Man Courtney Hayden played guard on the championship 1927 Eastern High School football team. Later, at Maryland University, he played on the great 1931 team which lost only to Vanderbilt. On that team were Bozie Berger, Shorty Chalmers, Ray Poppleman, Charlie May, Bill (Smoky) Woods and Jack Norris. The last three are now with the FBI.

Milton Singman, who played basket ball at the old Business High School and much sandlot baseball, has been with the FBI for 16 years. His brother Lester, formerly a G-man, was a teammate, as were Fred Finley and Bernie Jones, who also are FBI men.

Stanley J. Tracy, an assistant director of the FBI, was a distance runner on the 1924 track team at G. W. Other once well-known local athletes now with the FBI include Tommy Webb, Maryland, football and golf; Willis Benner, Maryland and McKinley High School, football; Willis Fisher, Eastern High, baseball; Forrest Burgess, Central High, basket ball; Billy Dettweiler, Georgetown, golf, and Ray Davidson, Maryland, baseball.

MAR 1949

WASHINGTON STAR

Page 2 Magazine Section

May 9, 1949

SAC, Washington

GUY HOTTEL

Re: EDWARD H. BAHLOF, JR.
Special Agent

Dear Sir:

Reference is made to your communication dated April 29, 1949, concerning the efficiency rating of the captioned Agent.

Agent Bahlof's rating is being reduced to Very Good and you should so inform him, advising the Bureau when this has been done. In addition, you should correct your records in the field personnel file to reflect his annual efficiency rating as Very Good instead of Excellent.

As indicated, the Bureau is unable to agree with your conclusion in this instance that the work of this Agent for the entire rating period entitles him to a rating of Excellent and expects that in the future you will afford more careful consideration in the evaluation of the services of the employees under your supervision.

The Bureau should be advised when this matter has been handled.

DECLASSIFIED BY 60261NLSIEP/00
ON 7-17-2000

Very truly yours,
J. Edgar Hoover

John Edgar Hoover
Director

55

MAY 17 1949

JEE/rkw

CC SAC Hottel's personnel file
Washington Field Office Personnel File

DUPLICATE FILE



May 9, 1949

~~CONFIDENTIAL~~

SAC, Washington

GUY HOTTEL

Re: WILLIAM C. BELLINGER
Special Agent

Dear Sir:

Reference is made to your communication dated May 3, 1949, concerning the efficiency rating of the captioned Agent.

From a review of this employee's record for the entire period covered by the annual efficiency report, the Bureau feels his record does not justify the rating of Excellent and is therefore reducing his rating to Very Good. You should so inform Agent Bellinger and the Bureau should be advised when this has been done. In addition, you should correct your records in the field personnel file to reflect his annual efficiency rating as Very Good instead of Excellent.

As indicated, the Bureau does not agree with your conclusion in this instance concerning the rating of this employee and expects that you will afford more careful consideration in your evaluation of the services of the employees under your supervision in the future.

The Bureau should be advised when this matter has been handled.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

DECLASSIFIED BY 60867 NLS/EP/00
ON 7-17-2000

JEE/rkw

CC SAC Hottel's Personnel File
Washington Field Office Personnel File

55.
MAY 17 1949
DUPLICATE FILE



June 15, 1949

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

I have had brought to my attention two instances of most unsatisfactory handling by your office of an important security matter. In the first instance an investigative report was prepared, approved and transmitted to the Bureau when it contained an obvious ambiguity with regard to certain information set forth in the report. This deficiency, of course, should not have been permitted to occur. Likewise, the supervisor should have detected it and had it eliminated before the report was approved.

Secondly, when inquiry was recently made of your office by the Bureau regarding the above-mentioned ambiguity, your supervisor delegated the matter to the agent responsible for the original error, and failed to see to it that immediate and positive action was taken to clarify the information. The Agent in question did not ascertain the true facts which were readily available with the result that it was necessary for the Bureau to repeat the inquiry on the following day.

The above derelictions are a definite reflection upon the administration of your office since they clearly indicate inefficiency and lack of accuracy, positiveness and purposefulness on the part of employees under your direction and assignment. Accordingly, it will be necessary for you to take the necessary measures immediately in order that there may be no repetition of such serious delinquencies in your office.

Unless you are able to correct this situation and prevent further failures of this nature, more severe administrative action may become necessary.

Very truly yours,

John Edgar Hoover
John Edgar Hoover
Director

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

COMMUNICATIONS SECTION
JEE:mfp MAILED
JUN 11 1949
FEDERAL BUREAU OF INVESTIGATION
CC-WASHINGTON Field Office File (P & C)
CC-Personnel File of Guy Hottel (P & C)

44-319-301
RECEIVED - DIRECTOR
JUN 14 5 41 PM '49
DEPT. OF JUSTICE
RECEIVED
JUN 14 1949

April 26, 1949

PERSONAL & CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

DECLASSIFIED BY 60267 NLS/69/00
ON 7-17-2000

Dear Sir:

My attention has been directed to certain delinquencies on the part of the Washington Field Office in its handling of the investigations of Agnes Smedley and Gunther Stein. With respect to the Smedley case, it is noted that in response to a lead set out by another division to ascertain the identity and background of an individual, your office confined its efforts to a mere checking of a Government employment record which contained practically no background information of significance. It is felt that this investigation was handled in a routine fashion and not at all in keeping with the standard of performance demanded by the Bureau.

In the Stein case, a lead from another division was likewise mishandled by your office. This request to check the files of another Governmental agency resulted in a report originally that it had no record of Stein although from information then available, it should have been apparent that this agency must have had a record of the subject. Alert and efficient handling would have included a further inquiry of the office of origin for additional background information in order that the record might be located.

As Special Agent in charge, you were responsible for the careful and thorough investigation of these matters. It is expected that you will take the necessary measures to prevent any similar failure on the part of your office in the future, since the reputation of the Bureau suffers when these delinquencies occur.

Very truly yours,

John Edgar Hoover
Director

COMMUNICATIONS SECTION

MAILED

★ APR 27 1949 P.M.

FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

JIG:bjw

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

ANNUAL

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL ()

As of 3-31-49 based on performance during period from 4-1-48 to 3-31-49

Hottel, Guy Special Agent in Charge, CAF-14
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation, U. S. Dept. of Justice, Washington Field
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
---------------------------------	---	--

- | | |
|---|---|
| <p>— (1) Maintenance of equipment, tools, instruments.</p> <p>— (2) Mechanical skill.</p> <p>— (3) Skill in the application of techniques and procedures.</p> <p>— (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>— (5) Attention to broad phases of assignments.</p> <p>— (6) Attention to pertinent detail.</p> <p>— (7) Accuracy of operations.</p> <p>— (8) Accuracy of final results.</p> <p>— (9) Accuracy of judgments or decisions.</p> <p>— (10) Effectiveness in presenting ideas or facts.</p> <p>— (11) Industry.</p> <p>— (12) Rate of progress on or completion of assignments.</p> <p>— (13) Amount of acceptable work produced. (Is mark based on production records? <u>Yes</u>)</p> <p>— (14) Ability to organize his work.</p> <p>— (15) Effectiveness in meeting and dealing with others.</p> <p>— (16) Cooperativeness.</p> <p>— (17) Initiative.</p> <p>— (18) Resourcefulness.</p> <p>— (19) Dependability.</p> <p>— (20) Physical fitness for the work.</p> | <p>— (21) <i>Effectiveness in planning broad programs.</i></p> <p>— (22) <i>Effectiveness in adapting the work program to broader or related programs.</i></p> <p>— (23) <i>Effectiveness in devising procedures.</i></p> <p>— (24) <i>Effectiveness in laying out work and establishing standards of performance for subordinates.</i></p> <p>— (25) <i>Effectiveness in directing, reviewing, and checking the work of subordinates.</i></p> <p>— (26) <i>Effectiveness in instructing, training, and developing subordinates in the work.</i></p> <p>— (27) <i>Effectiveness in promoting high working morale.</i></p> <p>— (28) <i>Effectiveness in determining space, personnel, and equipment needs.</i></p> <p>— (29) <i>Effectiveness in setting and obtaining adherence to time limits and deadlines.</i></p> <p>— (30) <i>Ability to make decisions.</i></p> <p>— (31) <i>Effectiveness in delegating clearly defined authority to act.</i></p> |
|---|---|

RECORDED 67-11211-303

STATE ANY OTHER ELEMENTS CONSIDERED

Searched _____

Numbered _____

Filed 4/2

6 JUL 22 1949

FEDERAL BUREAU OF INVESTIGATION

STANDARD
Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and check marks or better on all other elements rated.

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.

Minus marks on at least half of the underlined elements.

Adjective Rating

Excellent

Very Good

Good

Fair

Unsatisfactory

Adjective Rating

Rating official 16

Reviewing official _____

Rated by W. R. Glavin Assistant Director 3-31-49
(Signature of rating official) (Title) (Date)

Reviewed by W. R. Glavin Assistant Director 6-30-49
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee _____ Report to employee _____
(Date) (Adjective rating)

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: 12/15/53

FROM : H. H. Clegg

SUBJECT: INSPECTION
IDENTIFICATION DIVISION
INSPECTOR B. C. BROWN
9/3 - 12/10/53

Tolson
Ladd
Nichols
Belmont
Clegg ✓
Glavin ✓
Harbo
Rosen
Tracy ✓
Mohr ✓
Tele. Room
Holloman
 Sizoo
Miss Gandy

Inspector B. C. Brown began an inspection of the Identification Division 9/3/53 and completed his active inquiries 10/23/53, at which time he commenced an inspection of the New York Office. Thereafter Inspectors Stein and J. E. Edwards conducted limited inquiries and rechecks as to the progress of the Identification Division. The findings of all are included in this memorandum.

PHYSICAL CONDITION AND MAINTENANCE GOOD ✓

(certain walls needed waterproofing and portable equipment of a valuable nature, such as cameras, should be locked up)

PENDING WORK GOOD ✓

Details set out below but considerable progress made in last three months. Delinquencies generally being reduced.

ADMINISTRATIVE OPERATIONS. GOOD ✓

PERSONNEL MATTERS. VERY GOOD ✓

SYNOPSIS OF FINDINGS

PHYSICAL CONDITION AND MAINTENANCE GOOD ✓

1. Security adequate with three security patrol employees on full-time duty at building entrances and eight part-time security patrol employees who are on duty at building entrances only during rush periods. Mr. Tracy agrees.

2. Two supply cabinets in the Single Fingerprint Section contained Speed Graphic and fingerprint cameras and films. These cabinets are never locked and no charge-out system existed. Charge-out system established during inspection. Mr. Quinn Tamm

cc: Mr. Glavin (Attn: H. L. Edwards)
Attachment
JEE:mew

7 JAN 14 1954

and Mr. Tracy; because of security measures in effect to safeguard against unauthorized entrance to building and the fact that building is only occupied by Bureau employees except for the chauffeur, maintenance personnel and a few other Government Services Administration employees located in the basement. did not believe there was any more reason for locking up cameras and films than there was for locking up equally or more expensive items such as microscopes in the Single Fingerprint Section, typewriters, projection equipment on sixth floor and first floor, print calculators in Recording Section, 1,000 fingerprint glasses at \$20 each, which are spread throughout the Identification Building, dictaphone machines and fingerprint records. Inspector recommends that all equipment such as cameras, films, portable projectors, and microscopes, which could be easily damaged or possibly taken, should be afforded additional security by being locked up at night. Attached letter so orders. Holding each employee personally responsible for the fingerprint glass issued to him is considered adequate safeguard for fingerprint glasses.

3. Generally throughout the entire Identification Building, but particularly in the northwest portion, the brick walls give evidence through chipping plaster and paint of their porous nature and absorption of water after a rain. In Room 2204 and bays 2210 and 2212, stains on walls show water has actually seeped through wall and in Room 2208 after recent storm it was necessary to mop water off the floor. Matter frequently called to attention of General Services Administration by Identification Division and waterproofing of exterior walls of building has been listed by General Services Administration as their maintenance program for fiscal year 1954. Cost estimated at \$15,000 but it is doubtful that funds will be available. Matter should be closely followed. Attached letter instructs Mr. Tracy to follow and if results are not obtained to take up the matter with Mr. Glavin for presentation to Administrator, Bureau of Government Services Administration.

4. Painting also needed and previously requested of building management by Identification Division for walls of main corridor of basement and 2300, 3300, 4100 corridors, and on second, third, fifth floors and typing pool. Should be closely followed. Mr. Hottel points out three painters are assigned to the Identification Building; they have other work scheduled; they will get to this in turn. Mr. Tracy says he will follow.

5. Inspector Brown recommended moves within Identification Division to make needed additional space available to Records Section in 6300 wing of Identification Building. Mr. Tracy has made this space available.

PENDING WORK GOOD

The following table reflects a comparison of the pending work in the Identification Division as of 12/1/52 and 1953, as well as the number of personnel and estimated days work on hand:

	<u>1952</u>	<u>1953</u>	<u>% of Increase or Decrease</u>
<u>Work Pending as of End of Month (November) :</u>			
Current fingerprints to be searched and acknowledged:	136,181	18,244	- 86.6
Noncurrent fingerprints to be classified, indexed and filed (including Tech. filing):	334,343	453,562	+ 35.7
Miscellaneous (includes name searches, disposition sheets and researches, card index filing, etc.):	305,580	527,011	+ 44.2
<u>Personnel as of End of Month (November)</u>	1,590	1,534	- 3.5
<u>Estimated Days Work on Hand with Staff on Hand as of End of Month (November)</u>	5.37	5.21	- 1.9

Principal bottleneck is in Typing Section. Approximately thirty employees per day are borrowed from Technical Section to reduce delinquency in Typing Section allowing backlog in noncriminal filing to increase.

DELINQUENCIES

	<u>9/24/53</u>	<u>12/9/53</u>
Fingerprints from PM File, European Command (Provost Marshal), to be searched in criminal file Card Index, added to the appropriate jacket or indexed and filed as nonidentified (this work started 12/3/53) (about 7,000 have been handled in recording and partially processed in Card Index)	24,000	24,000

DELINQUENCIES (Cont'd)

	<u>9/24/53</u>	<u>12/9/53</u>
Disposition sheets for search in Card Index and filing in Assembly or cross referenced to index cards if single prints	260,941	320,510
Card Index searching including prints in Technical Section for classifying	83,941	2,898
Card Index filing	530,164	167,851
Technical Section:		
Classifying	46,785	2,345
Searching	17,221	582
Filing	660,701	57,483
Typing Section:		
Prints for acknowledgment	27,936	9,385
Noncriminal prints to be photocarded (handled on a contract basis)	448,076	357,634

The Identification Division has estimated as of 9/23/53 it will take 248 additional employees to handle current work under present policy of limited searching in Technical Section and to liquidate backlog presently in the division in a three-months' period. Inspector Brown concurs as to the need.

Attrition rate was 3½% for the first quarter of the 1954 fiscal year. Out of total funds approved for Bureau by Congress for fiscal year 1954, a total of 1991 employees were permitted for Identification Division as contrasted with allowance of 2067 employees in 1953 fiscal year. Personnel assigned as of 9/24/53 was 1550 and by 12/9/53 the personnel assigned had dropped to 1528. Estimated 550 additional employees would be needed in Identification Division to search all prints through Technical Section. Now searching only one-third.

ADMINISTRATIVE OPERATIONS. RCD

1,589 errors were scored in the Card Index Section from January to September 1953. These errors consist chiefly of missed identifications in the index, an error resulting from a misfiled card, failing to note an FBI number on the back of the fingerprint card, or failure to search for an identification against all names and arrest numbers on the fingerprint card. No comparison could be made with the same period in 1952 because certain Card Index errors discovered by the Technical Section were not scored at that time.

A check of 6,679 cards in the Card Index Section disclosed 121 were misfiled, or 1.81% as compared with .48% of misfiles found during previous inspection. Due to a shortage of personnel, a complete check of these cards for sequence had not been made since 1946 except in special cases.

In handling of fingerprint cards on deceased persons, Inspector recommended red pencilling master name and filing master card in dead file without checking for charge outs, which will save about four hours time of one employee each week. Mr. Tracy agreed to a trial.

A survey of 160 assembly jackets revealed 93 instances or 58% where backs had not been date stamped in such a way that the latest date was directly under the preceding stamped date as required. A log was being maintained on special request desk in the Assembly Section to record all requests by posting desk for jackets. Inspector ordered discontinuance and Mr. Tracy agreed.

Assembly Section was instructed to place an appropriate symbol on all jacket numbers on their lists which are being located for reasons other than current prints. This will reduce work of locate clerks without entailing much additional typing.

Fingerprint jackets on individuals being considered as possible Unlawful Flight to Avoid Prosecution subjects were being routed to the fugitive supervisor at the Bureau. Mrs. Heler P. Stotier of the Posting Section recommended only the criminal record be furnished the fugitive supervisor at the Bureau because it usually contains all the desired information. The fugitive supervisor and Mr. Tracy agreed. The old practice was discontinued during the inspection.

Clerks in routing unit of Typing Section, who handled about 2,000 Civil Service fingerprint cards daily, were making handwritten notations on cards that prints had been answered. Upon recommendation of Inspector an appropriate stamp was secured to make this notation on cards.

A total of 61 employees failed to indicate time of departure on sign-out register during a period of two nights during inspection when registers were spot checked. Tighter supervision necessary.

Four telephone extensions had outside lines although employees using these extensions would have no official reason to make outside calls. Inspector instructed outside line features be eliminated (no cost to Bureau) and Mr. Tracy agreed.

Inspector Brown felt the basement should be considered unsafe as an air raid shelter because of live steam pipes and water pipes. General Services Administration (Civil Defense Unit) initially designated the basement as a shelter area. Mr. Tracy was instructed to confer with building superintendent and consider other possible areas as air raid shelters.

PERSONNEL MATTERS VERY GOOD

There were eight instances of unexcused tardinesses during September 1953 - not excessive.

VOLUNTARY OVERTIME

Following represents average daily voluntary overtime of officials and agent supervisors, Identification Division, for months of July, August and September 1953:

Assistant Director Tracy	2 hours 15 minutes
Mr. Quinn Tamm	2 hours 47 minutes
SA R. C. Anderson	1 hour 24 minutes
SA G. J. Engert	2 hours 9 minutes
SA C. A. Harris	1 hour 54 minutes
SA Guy Hottel	1 hour 32 minutes

During the late Summer of 1953, 200 employees handled classification of approximately 50,000 fingerprint cards by voluntary work before and after regular working hours and on Saturday. On the average, one person could classify 200 cards a day and it would have taken 250 employees to complete these 50,000 cards in one working day. Names of these employees are set forth in November 1953 issue of "The Investigator." Each employee also received letter of commendation.

Top supervisory staff of Technical Section have been, and still are, classifying all personal identification cards on own time.

RECOMMENDATIONS:

1. That the attached letter reporting the inspection and censuring Mr. Tracy be sent. The failure of 61 employees to sign out on the sign-out register during the inspection is stressed. Mr. Tracy and Mr. Tamm admitted they were derelict in not supervising these registers more closely. They also believe that the following individuals should also be held responsible for these delinquencies.

*zayner
JPM
12/16* *OK
✓
12/16*

2. That Mr. Quinn Tamm be censured for his failure to insure closer supervision of sign-out register resulting in 61 failures to sign out during the inspection. He admits his responsibility. Mr. Tamm is Number 1 man to Mr. Tracy, therefore, shares over-all responsibility. Mr. Tamm also supervises the Typing Section consisting of 312 employees and is responsible for 10 of these employees who failed to sign the register when departing on October 7, 1953.

*zayner
JPM
12/16* *OK
✓*

3. That SA [redacted] Supervisor of Card Index, be censured for his failure to more closely supervise sign-out registers. [redacted] supervises 285 employees. On 10/6/53, twenty-two employees of Card Index Section failed to sign out.

*zayner
JPM
12/16* *OK
✓*

b6
b7c

✓ (Recommendations continued
on next page)

4. That SA [redacted] Supervisor of Technical and Single Fingerprint Sections, be censured for his failure to closely supervise sign-out registers. On 10/7/53, eighteen of his employees failed to sign out. [redacted] supervises 534 employees.

b6
b7C

5. That SA [redacted] Supervisor of General Correspondence, be censured for his failure to closely supervise sign-out registers. On one evening during the inspection three of his employees failed to sign out. He supervises fourteen employees.

b6
b7C

6. SA Guy Hottel, Supervisor of the Liaison Section, and who also has the Leave Section under his supervision, be censured for failing to closely supervise sign-out registers. He supervises 161 employees. On a spot check during inspection, eight employees under his supervision failed to sign out. Mr. Hottel admits responsibility for not checking these registers himself.

Other recommendations have been presented separately during the course of the inspection.

BRIEFS FOR ALL PREVIOUSLY MENTIONED EMPLOYEES ATTACHED EXCEPT FOR MR. TRACY.

MR. CLAVIN

June 24, 1949

H. L. EDWARDS

[REDACTED]
SPECIAL AGENTS

b6
b7C

In connection with the administrative action taken against Agents [REDACTED] it is noted that SAC Hottel has communicated with the Bureau recommending that the transfers of both of these Agents be cancelled. Concerning these letters the Director has inquired as to just what disciplinary action does Hottel suggest or does he condone the derelictions of these Agents.

b6
b7C

With respect to Supervisor [REDACTED] SAC Hottel has telephonically advised that he does not consider this Agent blameless but it was his recommendation for the derelictions involved that Agent [REDACTED] be censured by letter and placed on probation as a Supervisor for a period of 90 days. It is noted that the Bureau has already censured Agent [REDACTED] by letter for his derelictions in this instance and he has been ordered under transfer to the Cincinnati Office.

b6
b7C

RECOMMENDATION: It is recommended that the transfer of Agent [REDACTED] to Cincinnati be cancelled. However, it is recommended that he be relieved of his supervisory duties in the Field Office. He has already been censured by letter.

b6
b7C

With regard to Agent [REDACTED] SAC Hottel has likewise indicated telephonically that he in no way condoned the derelictions of this Agent but recommended that the administrative action consist of the 15 days' suspension, probation, severe letter of censure and cancellation of this Agent's reallocation to Grade 13, which was to have become effective July 1, 1949. It is noted that in addition to the aforementioned administrative action taken against this Agent he was also ordered on transfer to the Indianapolis Office.

b6
b7C

RECOMMENDATION: It is recommended that the transfer of Agent [REDACTED] to Indianapolis be cancelled, however, that the other administrative action remain the same.

b6
b7C

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____
J.E:amb



United States Department of Justice
Federal Bureau of Investigation

IN REPLY, PLEASE REFER TO

FILE No. _____

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 31, 1949, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

b6
b7C

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name _____ Address _____

Relationship _____ Dated June 20 1949

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same Address _____

Relationship as above Dated _____

Very truly yours, 0

Special Agent

GUY HOTTEL
SPECIAL AGENT IN CHARGE
FEDERAL BUREAU OF INVESTIGATION

ack
6-27-NR

17/8M

2 JUN 28 1949

Copy on

OFFICE MEMORANDUM

*

UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE 6-13-49

FROM : J. P. MOHR

~~SECRET~~

SUBJECT: JUDITH COPLON, was
Espionage - R.
(Mrs. Edward U. Condon)

(S) (U)

GUY H. [REDACTED]

Reference is made to the two attached memoranda both dated June 13, 1949, in connection with the above captioned case. The first memorandum was submitted to the Director and advised that the only information concerning Mrs. Edward U. Condon which was introduced into evidence in the Judith Coplon case was contained in the report of Special Agent [REDACTED] dated December 1, 1948, at Washington, D.C. in the case entitled, [REDACTED]

[REDACTED] This memorandum was received in the Director's Office at 9:27 a.m. today, June 13, 1949. (S) (U)

The second memorandum was received by the Director about noon today and stated that the information concerning Mrs. Condon was obtained from a conversation between Mrs. Condon and Morton E. Kent as a result of a technical surveillance on the home of Dr. and Mrs. Condon in Washington, D.C. This memorandum is being submitted to fix the responsibility for the erroneous information furnished to the Director in the first memorandum. (S) (U)

The first memorandum was prepared by Special Agent Supervisor [REDACTED] who is assigned to the Espionage Unit of the Security Division. I have interviewed [REDACTED] and he has submitted a memorandum to me in which he states that 1:00 p.m. on Sunday, June 12, 1949, he received a telephone call from Unit Chief Lish Whitson to thoroughly review all reports introduced into evidence in the Judith Coplon case for information concerning Mrs. Condon.

[REDACTED] said he arrived at the Bureau approximately 1:30 p.m. and began an immediate review of the reports in the Coplon case. At approximately 3:00 p.m. he called Unit Chief Whitson and advised him that the report of Special Agent [REDACTED] dated December 1, 1948, in the case entitled, [REDACTED]

[REDACTED] appeared to be the report which contained the information concerning Mrs. Condon which was introduced into evidence but that this report contained an ambiguous source of information. (S) (U)

It is noted the report in question consists of three pages, two being the report proper and the third page being what is known as an informant page. The report consists of four paragraphs, the first one being one sentence which simply gives [REDACTED]

JPM:DT

~~SECRET~~

b3
b6
b7C
b7E

b3
b6
b7C
b7E

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~~(S)~~ (U)

The third paragraph of [] report starts as follows:
"An informant of the above informant has further indicated that Emily Condon and Morton Kent have met concerning Sotiroff at which time Kent was furnished with Sotiroff's address in New York." [] stated the first portion of the sentence, "An informant of the above informant" raised a doubt in his mind as to the source of the information concerning Mrs. Condon and Kent and consequently he placed a telephone call to Mr. [] Supervisor in charge of Espionage investigations of the Washington Field Office, to clarify this matter. [] stated he would check on the matter and shortly thereafter [] received a call from Special Agent [] ~~(S)~~ (U)

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[] said he read the entire report to [] and read the questioned sentence quoted above twice to [] According to [] advised that the informant who furnished the information concerning Mrs. Condon and Kent was T-1. [] made a notation on the original copy of the report in the file on Sunday, June 12, as follows: [] WFO, advised this is typographical error [] referred to T-1 above" [] said accordingly he prepared his memorandum for the Director indicating that the information was received from [] ~~(S)~~ (U)

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I interviewed Special Agent [] and he stated that he did have a telephone conversation with Special Agent Supervisor [] but that in his conversation with [] he indicated he could not definitely state where the information came from without actually checking the records of the Washington Field Office and that he would be glad to check the records the first thing Monday morning. [] stated that [] told him that it was necessary to have the information immediately and that [] had pressed him for an immediate reply. [] admitted that he speculated with [] that the phrase, "An informant of the above informant" was a typographical error and should have read, "An informant, the above informant" had furnished the information concerning Mrs. Condon and Kent, which of course would clearly make the source [] Mr. [] has advised me, however, that there was no question in his mind as a result of his discussion with Special Agent [] that the source of the information in this instance was [] ~~(S)~~ (U)

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Special Agent [] stated that first thing this morning he came into the office and checked the report in question as well as the logs in the Washington Field Office and actually determined that the information concerning Mrs. Condon and Kent was received from the technical surveillance on Dr. and Mrs. Condon. [] said it was while he was discussing this with Mr. [] of the Washington Field Office that a call was received from Unit Chief Whitson asking that the logs be checked to determine the source of the information. Mr. Whitson, however, was making the call as a result of the Director's notation on the first memorandum to the effect that it was not complete because it did not show the identity of the informant talking. (S) (U)

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CONCLUSION

It is difficult to fix the responsibility in the case on Agent [] or Agent []. According to [] he took the proper action to resolve the ambiguous statement in the report by calling Mr. [] of the Washington Field Office and thereafter discussing the matter with Agent [] who actually prepared the report. [] insists that [] stated the informant furnishing the information concerning Mrs. Condon and Kent was []. [] insists that in his conversation with [] he speculated as to the source of the information but insisted that the only way he could be positive in fixing the source would be by checking the actual records in the Washington Field Office. [] was at home at the time he called [] states he offered to come down first thing today and check the records, which he did in spite of the fact that he was in a leave status. Mr. Hottel feels that since the ambiguity in the report had not been completely resolved, it was incumbent upon the Bureau Supervisor to instruct the Agent to come to the office and clear it up on Sunday night. (U)

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Agent [] obviously is subject to censure and criticism for his failure to properly prepare the report in the first instance. The report is not only faulty in that it has an ambiguous statement but [] also failed to indicate the symbol of the informant from whom the information was actually received. I think [] contention that the ambiguity arises from a typographical error is incorrect and that the whole thing is merely due to a sloppily prepared report. I also think that Agent [] was at fault in endeavoring to settle this matter over the telephone and he should have adopted a more positive stand and indicated his inability to resolve the ambiguity without actual reference to the report and records in the Washington Field Office.

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I think that Supervisor [] can be criticized for his failure to insist on positive, definite information to resolve the ambiguous statement in [] report. Obviously [] without

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reference to the actual report and therecords in the Washington Field Office could not resolve the ambiguity and at best he could only speculate as to what the report really intended to say. Had [] adopted an aggressive and determined viewpoint to resolve the ambiguity and instructed Mr. [] to do so immediately by reference to the report and records if necessary, the error in this instance could have been avoided.

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Mr. [] of the Washington Field Office approved [] report of December 1, 1943 which contained the ambiguous statement. The ambiguous statement was obvious and Mr. [] should receive a letter of censure for his failure to detect it.

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RECOMMENDATIONS

1. It is recommended that Special Agent [] be sent a very severe letter of censure in connection with this matter and that he be placed on probation. (Mr. Tolson's notation, "I recommend 5 days' suspension.")

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2. It is recommended that a severe letter of censure go forward to Special Agent Supervisor [] of the Security Division in line with the conclusion submitted above. "I agree."- Mr. Tolson's notation.

3. It is recommended that a letter of censure go forward to Special Agent [] of the Washington Field Office for his failure to detect the ambiguous statement in the report in question. Mr. Tolson's notation, "I agree" Mr. Tolson notation, " In addition, a letter to SAC Hottel."

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OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

18

TO : DIRECTOR, FBI
 FROM : GUY HOTTEL, SAC
 WASHINGTON FIELD
 SUBJECT: ACCESS TO BUREAU LIBRARY AND TO
 PUBLICATIONS SECTION OF BUREAU FILES
 BY WFO AGENTS

DATE: May 9, 1949

There is and has been for a long time in effect a rule prohibiting Agents from the Washington Field Office to have direct contact with the Bureau in person in any investigative matters. I would like to suggest that the Bureau give consideration to approving the following two exceptions to that rule:

1. The Bureau Library. Rather frequently during investigations, WFO Agents have occasion to need a verbatim copy of certain portions of a book or pamphlet at the Library of Congress. The WFO Agent is permitted by the Library of Congress to peruse the book or pamphlet at the Library of Congress but is not permitted to take the book or pamphlet away from the Library of Congress for photostating. However, the Bureau Library can officially borrow the book or pamphlet in question and then it can be photostated. If the Agent is required to write a letter to the Bureau setting forth the identity of the book or pamphlet and of the particular portions thereof which are to be reproduced, much time is lost. Investigative time would also be lost if the Agent upon finding he could not remove the book or pamphlet from the Library of Congress, attempted to locate the same book or pamphlet from other sources. It is accordingly suggested that when, during the course of an investigation, this situation arises, the WFO Agent be permitted to go directly to the Bureau Library and request that the particular book or pamphlet be obtained from the Library of Congress and turned over to him.

It would also appear reasonable that WFO Agents be permitted to go directly to the Bureau Library, during the course of an investigation, to review publications, books, pamphlets or other material which may be contained in the Bureau Library.

In the event that the Bureau approves this suggestion, it is requested that the Bureau furnish this office with a general outline of the material available in the Bureau Library which might be of assistance to WFO Agents during the course of investigations.

2. The Publications Section of Bureau files. It is understood that there is contained in this section a wealth of material which would be of value, particularly during security investigations. I refer specifically to the fact that this section of Bureau files contains issues of the "Daily Worker" newspaper dated back many years,

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and other publications of similar nature. The WFO Agent will be in a position to save investigative time and money if some procedure is set up whereby, during the course of an investigation, he can go directly to some place in the Bureau and request access to material contained in these files. Otherwise, he would possibly spend considerable time searching in other libraries and in the files of other investigative agencies for particular issues of the publication he desires to locate. Of course it might be said that all such publications would generally be available at the Library of Congress. However, experience has shown that the material desired at the Library of Congress is not always immediately available, due to the fact that it has been borrowed by some Congressman, Congressional Committee, or another government agency.

Accordingly, I do suggest that the Bureau consider making the necessary arrangements whereby Agents in this office can obtain access to the material in the Publications Section of Bureau files when such material becomes of value to them during the course of an investigation.

I do not feel that WFO Agents should be allowed to contact Bureau Supervisors on investigative matters, nor do I feel that WFO Agents should be allowed to contact the Bureau directly to review investigative files. However, I do feel that the above two requests, which are confined to the obtaining of access to printed matter and publications are reasonable and logical and will result in the saving of investigative time and effort.

In the event that the Bureau does permit access to the Publications Section of Bureau files on the part of WFO Agents, it is suggested that the Bureau furnish WFO with information as to what publications are contained therein and as to what information would in general be available there.

Bureau advice in this regard is solicited.

July 8, 1949

~~PERSONAL AND CONFIDENTIAL~~

Mr. Guy Hottel
Special Agent in Charge
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington 25, D. C.

RECORDED 60267 NIS/EP/CO
JUL 11 1949

RE: VOICE OF AMERICA PROGRAM

Dear Sir:

In connection with your letter dated July 7, 1949, in which you furnished explanations regarding delinquencies of your office in five Voice of America cases, I find it necessary to comment on the lax manner in which these investigations were handled and supervised in your office. It will be necessary to consider each of these five cases individually.

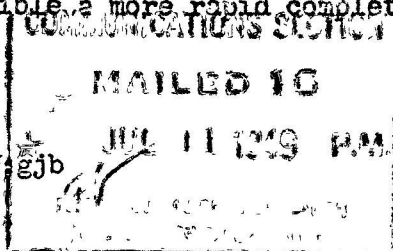
PHILIP CARLYLE LEWIS, aka Barton Adams, Bureau File 123-2943

This investigation was ordered by Bureau letter dated April 21, 1949. The dead line was May 5, 1949, and the report from your office was dated July 7, 1949. - 304

A review of the investigative reports concerning the applicant indicates that this was a complex investigation involving questions of the applicant's loyalty and morals. Much information of value was obtained by your office from the files of the Civil Service Commission at Washington, D. C.

Your letter states that the Form 79 was not received from the Civil Service Commission until May 18, 1949. It would appear that positive action in the nature of an inquiry to the Civil Service Commission regarding the nonreturn of the Form 79 was indicated by, at the latest, the dead line date. Had such a positive step been taken it is likely that the review of the voluminous Civil Service Commission records concerning the applicant would have been completed at an earlier date than May 25, 1949, thus making possible a more rapid completion of the entire investigation.

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy



Mr. Guy Hottel
Special Agent in Charge

As it was twenty days past the dead line date when you were able to furnish leads to other offices based on information in Civil Service files, and further as it was June 10th before your agency checks under the additional name of the applicant were completed, it would appear that most expeditious typing of this report should have been regarded as imperative. June 10th, the date the report of Special Agent A. B. Miller was dictated, was thirty-six days beyond the dead line date.

In addition to follow up letters under the caption of the case which were sent to your office, you were on June 23rd advised by letter to your personal attention that this investigation was among the Bureau's ten oldest Voice of America cases and that in each of these ten cases, your office was the only one from which a report completing the investigation had not been received. Similar letters to your personal attention were dated June 30 and July 7, 1949.

It would appear that the failure to take action to expedite the typing of the report in this case indicates extremely lax supervision.

SVATAVA PIRKOVA JAKOBSON, Bureau File 123-2984

The Bureau letter ordering this investigation dated May 2, 1949, set the Bureau dead line as May 16, 1949. Your letter indicates that the report in this case is in the process of being typed.

Individual follow up letters on this case were sent to your office May 18, 26, June 7, 15, 21, 30 and July 7, 1949. Again a great delay was encountered, according to your letter, in receiving the result of a check of Civil Service Commission records. The report was originally dictated June 1, 1949, and additional dictation was added June 9th.

The time elapsed since the dictation of this report on June 9th is now twenty-nine days. It is noted that on June 23, 1949, you were advised by letter to your personal attention, that this investigation was one of the ten oldest Voice of America investigations, that the only outstanding investigation was within your Division, and that the extreme delinquency should be removed without further delay. This case was also listed among the ten oldest of the Bureau's Voice of America cases in letters to you dated June 30 and July 7, 1949. It is observed that the Bureau records do not indicate that a great deal of investigation was required regarding this applicant. It would appear, therefore, that expediting the typing of the report in this case would have been not only the logical thing to do but would have been an easy matter to arrange in

Mr. Guy Hottel
Special Agent in Charge

spite of the general congestion in the stenographic pool.

As you were advised in my letter of June 23, 1949, you should take into account the commitments of the Bureau under this program and see to it that extreme delinquencies such as that which occurred in connection with this case are removed without any delay whatsoever.

VALENTINE ALEXANDER TOTH, Bureau File 123-3004

The Bureau letter dated May 10, 1949, which ordered this investigation, set a dead line of May 24, 1949. The last period for which made date in the report of Special Agent William E. Trainor dated July 7, 1949, is June 7, 1949. There was a delay of thirty days in the typing of this report and the report was not dictated until thirteen days after the dead line date. It is noted that in your letter you are unable to give the reason for the delay in completing the investigation as Agent Trainor is absent on emergency annual leave due to a death in his family. However, it is noted that the Bureau records reflect this case was followed by Bureau letters dated May 26, June 6, 13 and 21, 1949. In addition, this case was also listed among the Bureau's ten oldest Voice of America cases in letters to your personal attention on June 23, 30 and July 7, 1949.

It would appear that had the instructions of the Bureau contained in these follow up letters and in the letters to your personal attention been followed, the report in this investigation from the Washington Field Office would have been typed and transmitted to the Bureau within a period of time which would have made it possible for the Bureau to meet its commitment with the State Department. The added delay resulting from failure to expedite the typing of this report may well serve to place the Bureau in an untenable position.

WALTER PHILLIPS DAVISON, Bureau File 123-3014

Bureau letter dated May 6, 1949, ordering this investigation, set the dead line at May 20, 1949. Your letter states that your report dated June 20, 1949, was dictated May 20, 1949. Bureau records indicate the report to have been received in the Bureau June 22, 1949. The report reached the Bureau thirty-three days after the dead line date. A review of this report of Special Agent Malcolm G. Lueller revealed that unacceptable terminology was used on two pages of the referenced report wherein information was attributed to investigation conducted by the Bureau

Mr. Guy Hottel
Special Agent in Charge

at a prior date rather than to its original sources. It was necessary for the Bureau by letter dated June 29, 1949, to require your office to submit amended pages. The amended pages thus requested have not as yet been received at the Bureau and this case is now delinquent to the extent of forty-nine days.

The major part of this delay is due to typing delinquencies. The extreme delinquency of this case was mentioned in the Bureau's personal attention letters to you on June 30 and July 7, 1949. It is clear that this typing delinquency should never have been permitted to take place and that your office was adequately advised in the follow up letters from the Bureau of the necessity for action.

JOSEF GEZA GYARMATI, Bureau File 123-3012

This investigation was ordered on May 4, 1949, with a dead line of May 18, 1949. The report of Special Agent Lawrence Young dated July 6, 1949, at Washington, D. C., according to your letter, was dictated on June 8, 1949. It is noted that the investigation was completed May 26, 1949. This case was followed by Bureau letters dated May 24, June 2, 14, 1949, and by letters to your personal attention listing the oldest ten Voice of America cases dated June 23, 30 and July 7, 1949. It is noted that twenty-eight of the forty-nine days which this case was delinquent are attributable to the congested condition of the work in your stenographic pool. Again I desire to point out to you that the extreme delinquency in this case was called to your attention on several occasions.

The situation presented by these five cases cannot be regarded only as a problem of meeting dead lines. In not one of these investigations was the report dictated prior to the dead line date. The Bureau realizes that investigative delays may be encountered which make completion of an investigation within a limited time very difficult and at times impossible. However, the Bureau cannot permit an avoidable situation to exist which may be result in failure of the Bureau to meet its commitments.

I must insist that you take immediate action in order to clear up entirely typing delinquencies in cases of an expedite nature, such as those under this program. It is imperative that when you receive letters to your personal attention which point up such extreme delinquencies as those indicated above, such action as is necessary should be immediately taken by you and the supervisory staff in your office to see to it that

Mr. Guy Hottel
Special Agent in Charge

the Bureau's instructions are followed. As you will observe, if appropriate attention had been paid to the Bureau's instructions, these extreme delinquencies would not have occurred.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

DIRECTOR, FBI

July 7, 1949

GUY HOTTEL, SAC, WASHINGTON FIELD

VOICE OF AMERICA PROGRAM

GUY HOTTEL

In compliance with telephonic instructions from Assistant to the Director D. M. LADD, the following information is being furnished regarding the five oldest Voice of America cases presently pending in the Washington Field Office according to the Bureau's records.

PHILIP CARLYLE LEWIS,
aka Barton Adams
Bureau File 123-2943

Received Washington Field Office April 22, 1949.

Assigned to Special Agent A. B. MILLER April 22, 1949.

Investigation completed June 10, 1949.

Case dictated June 10, 1949.

RUC report typed and submitted July 7, 1949.

Reason for delinquency: The deadline in this case was May 5, 1949, CSC Form 79 was not received from the Civil Service Commission by the Washington Field Office until May 18, 1949. This reflected that the Civil Service Commission had a voluminous investigative file which was reviewed on May 25, 1949, on the basis of which three teletypes were sent requiring further inquiry by other offices. The Civil Service file also reflected the additional name of BARTON ADAMS, which required that flimsies be resubmitted to all agencies on this name. The additional flimsies were returned about June 10, 1949, on which date the case was dictated. The delay in typing was due to the congested condition in the stenographic pool during this period.

SVATAVA PIRKOVA JAKOBSON

Received Washington Field Office May 3, 1949.

Assigned to Special Agent O. B. JONES May 4, 1949.

Received by Special Agent JONES for investigation May 6, 1949.

AUG 15 1949

WCR:BR

Director, FBI
RE: VOICE OF AMERICA PROGRAM
July 7, 1949

Bureau deadline May 16, 1949.

Report originally dictated June 1, 1949.

Additional dictation added June 9, 1949.

Report in process of being typed.

Reason for delinquency: The agency checks from the House Committee on Un-American Activities and the Office of Naval Intelligence were not returned until May 16, the deadline date. The ONI file contained additional information which required a further check of the Metropolitan Police Department subversive files and also required a review of numerous additional reference files in the Washington Field Office, some of which could not be readily obtained inasmuch as they were being used by other Agents. The CSC Form 79 was not returned until May 27, 1949. The report was dictated originally on June 1, 1949; however, before the report had been typed an additional teletype was received from New York on June 7, 1949, requiring additional investigation and a further examination of numerous file references regarding ALAN LOMAX. The additional investigation was added to the report on June 9, 1949. At this time, the report, which is a lengthy one, is in the process of being typed. The delay in typing this report has been caused by the congestion in the stenographic pool.

VALENTINE ALEXANDER TOTH, aka
Bureau File 123-3004

Received Washington Field Office May 11, 1949.

Assigned to Special Agent WILLIAM E. TRAINOR May 11, 1949.

Investigation completed June 7, 1949.

Report dictated June 10, 1949.

Bureau deadline May 24, 1949.

RUC report typed July 7, 1949.

Reason for delinquency: The file in this case indicates that the Immigration and Naturalization file did not become available until May 31,

Director, FBI
RE: VOICE OF AMERICA PROGRAM
July 7, 1949

1949; however, it is noted that other investigative periods are reflected after this date. Special Agent TRAINOR is presently on emergency annual leave due to a death in the family and since the flimsies regarding agency checks are not available, it is not possible to tell which of the other agencies further delayed completion of the investigation of this case. The delay in typing was occasioned by the congestion in the stenographic pool.

WALTER PHILLIPS DAVISON
Bureau File 123-3014

Received Washington Field Office May 9, 1949.

Assigned to Special Agent MALCOLM G. MUELLER May 11, 1949.

Investigation completed May 19, 1949.

Pending report dictated May 20, 1949.

Additional agency checks added to report and status changed to RUC May 25, 1949.

RUC report submitted June 20, 1949.

Bureau deadline May 20, 1949.

Reopened July 1, 1949, re Bureau letter June 29, 1949, requesting change in phraseology.

Reason for delinquency: The active investigation in this case was completed on May 19, 1949, with the exception that the [] and CSC agency checks were outstanding. A pending report was dictated on May 20, 1949; however, before the report was transcribed, the outstanding agency checks were received and on May 25, 1949, the information was added to the report in dictation and the status changed to RUC. The report was originally transcribed by the stenographer on June 8, 1949; however, it was necessary to make minor changes in phraseology, which resulted in the report's being returned to the stenographer and a report was ultimately typed and dated June 20, 1949, RUCing the case in the Washington Field Office. The delay in typing was due to the congestion of the work in the stenographic pool. A letter received from the Bureau dated June 29, 1949, requested a change in phraseology in one portion of the report and the requested change is presently being made.

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Director, FBI
RE: VOICE OF AMERICA PROGRAM
July 7, 1949

JOZSEF GEZA GYARMATI
Bureau file 123-3012

Received in the Washington field Office May 5, 1949.

Assigned to Special Agent A. B. MILLER May 5, 1949.

Investigation completed May 26, 1949.

Report dictated June 8, 1949.

RUC report submitted to the Bureau July 6, 1949.

Bureau deadline May 18, 1949.

Reason for delinquency: The file in this case reflects investigation was completed on May 26, 1949. The case required only agency checks; however, since the flimsies regarding these agency checks are no longer available, it is not possible to determine which of the checks were received after the deadline date. Special Agent LAWRENCE YOUNG, who dictated an RUC report in this case on June 8, 1949, is presently on annual leave and the reason for the delay in dictating until June 8 is not available at the present time. The delay in transcription was the result of the congestion in the stenographic pool.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : *gh* GUY HOTTEL, SAC, ~~Washington~~ Field

SUBJECT: Lieutenant General ALBERT C. WEDEMEYER
INFORMATION CONCERNING

DATE: June 16, 1949

Pursuant to instructions from Mr. MOHR, I am submitting the following relative to the delay in typing of my letter to the Bureau dated June 3, 1949, in the above-captioned matter.

Special Agent JAMES L. STARTZELL submitted a rough draft letter and gave same to Stenographer RAMONA ZAKAS on May 10, 1949. Miss ZAKAS informs me that she had approximately five days' work on her books at the time and that she typed the letter in turn. However, she is unable to explain to me why it took her until June 3rd to type this letter. She stated that she received a lot of dictation during the time she received the rough draft letter and the time it was typed, and she still insists she typed the letter in turn. However, she fails to account for the time between the receipt and time it was typed. I also pointed out to her that the office rules require all letters to be typed within twenty-four hours, however, she has no answer to this issue. She still insists that it was typed in turn. She became hysterical, began to cry and is apparently in a very nervous condition. She stated the work had been so heavy of recent date that she is unable to account for the delay in typing.

There appears to be no excuse for the delay in typing of this letter, particularly when one considers the contents, and I have reiterated instructions to the stenographic supervisors that a recurrence of this sort will not be tolerated.

67-46399-305	
FILED	26
4 AUG 1 1949	
FEDERAL BUREAU OF INVESTIGATION	

2 SEP 2 1949
RECEIVED

GH:MCP
62-0

23 JUL 29 1949

UNITED STATES DEPARTMENT OF JUSTICE
 FEDERAL BUREAU OF INVESTIGATION
 WASHINGTON 25, D.C.

JUNE 22, 1949

PERSONAL AND CONFIDENTIAL

Director, FBI

RE:
 SPECIAL AGENT

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 b7C

DECLASSIFIED BY 60267 NLS/EP/00
 ON 7-17-8000

Dear Sir:

Reference is made to your letter to the above Special Agent dated June 15, 1949, wherein the Bureau criticizes his supervisory failure in connection with a report prepared by an agent under his supervision several months ago in the course of a highly important security investigation, and also criticizes him when he received a telephonic inquiry from the Bureau regarding the ambiguity of the above mentioned report for delegating the matter to the Agent who was responsible for the original error. The Bureau further criticizes him for failing to see that the doubtful material was immediately and definitely clarified. In view of the above, the Bureau has relieved Agent of his supervisory duties and transferred him to Cincinnati, Ohio.

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This Agent has eighteen years of service in the Bureau and approximately twelve years as a Special Agent. A review of his file discloses that he was a Bureau Supervisor on two occasions, Assistant Special Agent in Charge at two different offices, and he has been a Supervisor in the Washington Field Office since April, 1947. Beginning April, 1947, he became supervisor of the Applicant Squad and handled this project alone with over 100 Agents. This was during the beginning of the Atomic Energy and Applicant investigations, more or less during the policy-making period of this type of investigation, and he received no criticism from the Bureau. When the Loyalty of Government Employees Squad was organized in this office, I recommended that he become Supervisor of this Squad and the Bureau approved. There were approximately 150 Agents on this squad at this time, 80 of which were assigned here on special assignment. In my opinion, he handled this supervisory job in an excellent manner and, as a matter of fact, received a letter of commendation from the Director in July, 1947, for this work.

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Director- p& C

Re: [redacted]

June 12, 1949

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On October 15, 1948, I designated Agent [redacted] Supervisor of the Security Squad because of his background and ability. The personnel on this squad has increased from thirty-three to fifty-eight men, and on November 1, 1948, he received a letter of commendation for highly confidential investigation supervised by him.

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At the time Agent [redacted] report dated December 1, 1948, was submitted, Agent [redacted] had been on the desk only forty-five days and the HISS case had just broken and was in full swing at that time. I have gone into the matter concerning the telephone call from the Bureau concerning Agent [redacted] report, and it was obvious to Agent [redacted] that the report was ambiguous and the only one who could clear it up would be Agent [redacted] whom he instructed [redacted] to call him back at his instruction and told him that the question had been settled to [redacted] satisfaction. Therefore, he assumed that the matter had been settled between Supervisor [redacted] and Agent [redacted].

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Agent [redacted] has just bought a new home and has one child in school. Since he has been working for me, I have noted that he has always been alert on the job and has always tried to do an excellent job. I have never known him to shirk responsibility but, on the contrary, has assumed it willingly.

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In view of the above, it is my recommendation that his transfer be canceled and that, in addition thereto, he be permitted to remain in this office as Supervisor of the Security Squad.

Very truly yours,

GUY HOTTEL
SAC

CH:MCP

SAC, Washington Field

June 29, 1949

Director, FBI

PERSONAL & CONFIDENTIAL

[REDACTED]
SPECIAL AGENTS

The Bureau has reviewed your communications of June 22, 1949 concerning Special Agents [REDACTED] and [REDACTED] and you should advise these Agents that their transfers have been cancelled. You are also advised that although the transfer of Agent [REDACTED] has been cancelled, he is still to be relieved of his supervisory responsibilities and is not to be utilized by you in such capacity hereafter. You are instructed to immediately arrange to effect his replacement and to notify the Bureau when this has been done.

In addition, it is being pointed out to you that there is definitely no excuse for inefficient and indifferent functioning on the part of Bureau personnel such as occurred in this instance and continued occurrences of this nature will not be tolerated. You must definitely impress upon the agent personnel under your supervision the need for much greater care and thought in carrying out their individual responsibilities.

EX-107 BY 60267 NLS/EP/100
CI 7-17-2000

cc - Movement

Personnel File of [REDACTED]
Personnel File of [REDACTED]
SAC's Personnel File, Washington Field

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

8 AUG 10 1949

[Handwritten signature]

RECORDS SECTION

D.M. X Ladd
Guy X Hottel

0 June 14, 1949
Security Division

MEMORANDUM FOR MR. TOLSON
MR. LADD
MR. MOHR
MR. CLAYTON

X ADMINISTRATIVE UNIT

X Washington F. O.

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b7C

In connection with the attached memorandum of Mr. Mohr of June 13, 1949, concerning the incorrect information furnished to me by Mr. Ladd upon the aspects of the Condon matter in the Judith Coplon Case I cannot express too strongly my condemnation of the entire manner in which this matter was handled.

In the first place it should certainly have been obvious to all concerned from the newspaper reports of Saturday and Sunday that the Condon incident was a very important one and was one which might involve the Bureau in an extensive controversy, and might necessitate my having to appear either in court or before some Committee of Congress, or both, to state exactly what the facts were. Furthermore, I personally called Mr. Ladd on Sunday morning and directed that a memorandum giving me the full facts in this matter be in my hands by 9:00 A.M. Monday. Apparently no one, from Mr. Ladd down, gave this matter the attention that it should have received in view of its importance and urgency.

I did not receive the first memorandum until 9:30 Monday morning, thirty minutes after I had previously instructed that it be in my hands, and when I did receive it it obviously was ambiguous and not complete with the consequent result that I had to return it to Mr. Ladd to specifically inquire as to the identity of the informant and the parties talking. It took nearly three hours thereafter before I could get the information which I should have had at 9:00 A.M. Monday morning.

67-149000-992

The original memorandum as prepared was prepared by Supervisor [redacted] a subordinate, and apparently no one above Mr. [redacted] made any real effort to check the memorandum intended for me because had they done so they would have noted on its face that it was incomplete although they might not have noted that the investigation likewise was incorrect.

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FEDERAL BUREAU OF INVESTIGATION

From the memorandum of Mr. Mohr it appears that Mr. [redacted] communicated with Supervisor in Charge [redacted] of the Washington Field Office who again delegated this matter down to Special Agent [redacted]

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In the first place I had previously instructed, again and again, that any communications from the Dept of Government to the [redacted] should be had with the Special Agent in Charge in the Field [redacted] Sec, in this case Mr. Hottel, but he, apparently, was never contacted

- Mr. Tolson
- Mr. Clegg
- Mr. Glavin
- Mr. Ladd
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Egan
- Mr. Gurnea
- Mr. Harbo
- Mr. Mohr
- Mr. Pennington
- Tele. Room
- Mr. Nease
- Miss Gandy

SENT FROM D. O.
TIME 1140am
DATE 6-14-49
BY [signature]

about it and knew nothing about it due to the violation of my specific instructions that the Special Agent in Charge should always be called.

Mr. [] likewise was apparently disinclined to be disturbed on Sunday and referred it to Special Agent [] who likewise was disinclined to inconvenience himself and come to the Bureau on Sunday and check the files. Mr. [] also was inept in that he did not insist upon Mr. [] getting the true facts on Sunday so that the memorandum could have been absolutely accurate.

Mr. [] in the original instance prepared not only a very sloppy report but a completely inaccurate one, and Mr. [] prepared a completely inadequate memorandum even though the information was inaccurate.

I have time and again complained about the "executiveitis" problem in this Bureau. Many of our officials are either too indifferent or too dedicated to the observance of protocol to personally handle matters to which they should give their personal attention, and delegate these down to some subordinate who either is unqualified to handle it or likewise suffers from indifference.

In this instance Mr. Ladd did not properly review the memorandum which I asked for, nor did he have it in my office at 9:00 A.M. as I directed; Mr. [] did not prepare a clear memorandum, nor did he see that the original information had been verified as he should have done by having Mr. [] come down on Sunday. Mr. [] also failed to contact the Special Agent in Charge of the Washington Field Office instead of some subordinate down the line; Mr. [] indifferently designated it to Mr. [] and then apparently forgot all about it; Mr. [] was too lazy or indifferent to come to the office and check the files on Sunday and was also guilty of having prepared an inadequate and inaccurate report in the first instance.

I do not intend any longer to tolerate conditions of this kind and therefore drastic disciplinary action is to be imposed in each and every case. I do not approve the recommendations of either Mr. Mohr or Mr. Tolson as to the adequacy of the disciplinary action recommended.

Mr. Ladd is to be censured for his failure to properly comply with my instructions and to properly supervise the preparation of the memorandum.

Mr. [] is to be censured for his miserable handling of this matter and is to be suspended for 15 days, placed upon probation, and is to be transferred from the Washington Field Office to the Field and not to an office near his office of preference.

Transfer [] to Indianapolis

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

6/14/49

-2-

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b6
b7C

b6
b7C

3. Mr. [] is to be censured for his handling of this matter, placed upon probation, and transferred from the Seat of Government to the Field and not to an office near his office of preference.

Transfer [] to St Paul

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b7C

4. Mr. [] is to be relieved of his duties as a Supervisor of the Washington Field Office and transferred to the Field and not to an office near his office of preference.

Transfer to Cincinnati in 6/14/49

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5. Mr. Hottel is to be censured also for the sloppy handling of this entire matter in the Washington Field Office.

I want to indicate now that a repetition of any such actions as occurred in this case will in the future be met with summary dismissal from the Bureau.

Very truly yours,

Jeh

John Edgar Hoover
Director

Attachment (with Mr. Tolson's copy)

J : :

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

MR. TOLSON

March 22, 1949

H. H. CLEGG

SMEDLEY-STEIN CASES
RESPONSIBILITY OF
WASHINGTON FIELD OFFICE

Copy Hottel

The Bureau on March 2, 1949 addressed a letter to the Washington Field Office referring to the report of Special Agent [redacted] dated January 5, 1949 concerning Stein. Although the undeveloped lead to the Washington Field Office showed that Stein was a British citizen, inquiry at the Immigration and Naturalization Service by the Washington Field Office failed to disclose any information concerning Stein in the Records of I&NS. *A few days later I&NS telephoned apologetically advising that they did have such a record. The Bureau asked for an explanation for fixing the responsibility for the delinquency involved in failing to make inquiry properly.

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On March 3, 1949 SAC Hottel transmitted a memorandum from Special Agent [redacted] in which it is pointed out that the report containing the undeveloped lead was from the New York Office which set forth information that Stein was a British citizen and a correspondent for the "Hindustan Times" and was listed as an accredited correspondent by the United Nations. His New York City I&NS file number was set forth.

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Agent [redacted] discloses that an Information Request Form was submitted through Special Employee [redacted] to I&NS requesting a complete check and that the information was received that the results of these file checks were negative as to both Stein and his wife. It was further indicated that there were similar failures on the part of I&NS to discover a record, due to their removal of their central files from Philadelphia to Washington, which resulted in much disarrangement and confusion. Also, there were personnel shortages and a backlog of unprocessed material, as well as instances when the Ports of Entry failed to furnish information to the central office of I&NS.

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Mr. Hottel advises that he feels sufficient effort was made by Special Agent [redacted] through the system provided for making such checks, however, he believes that added precaution should have been taken by pointing out to the New York Division that New York should cause an additional check of the records in New York to be made so that an additional request for a re-check on the part of the Washington Field Office at I&NS could have been made if desirable.

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Conclusion

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

It appears that Washington Field was following an established custom of having a check made on the basis of a form request by a Special Employee. It is true that later circumstances developed that the result of the inquiry in whatever form it was made was inadequate.

I&NS actually advised Liaison of Gunther Stein's record on 2/28/49. The date of the receipt of this information, in the opinion of Mr. Mobley who assisted Mr. Clegg, and in Mr. Clegg's opinion, had no effect on the conclusions and recommendations reached.

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RECOMMENDATION

That letters of criticism be forwarded to CAC Hottel, Special Agent [redacted] and Special Employee [redacted] because of the ineffective and inadequate inquiry.

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Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : GUY HOTTEL, SAC, Washington Field

SUBJECT: CATHARINE EDYTHE MCGRATH
EUROPEAN RECOVERY PROGRAM

DATE: July 22, 1949

In reply to your letter of July 15, 1949 regarding the delinquency in the submission of the report of Special Agent Leroy L. Kusch dated July 8, 1949. Please be advised that the investigation, with the exception of the agency checks in this case, was completed on May 13, 1949; however all of the agency checks were not returned until May 24, 1949.

The report was dictated on May 26, 1949, which was the deadline date. The delayed typing was caused by the amount of work in the stenographic pool during this period and due to the fact that the stenographer had on her books a number of other VOA cases and other types of reports which were extremely expedite. The transmittal of this report to the Bureau was delayed due to a correction which was necessary and through inadvertence, the date of the report was not changed. Every effort is being made so that this type of discrepancy will not occur again.

77-9243
WCR:MB

THREE

JIC

6-HRM

RECEIVED
JUL 29 1949

July 29, 1949

Mr. Guy L. Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

I have been informed of the very splendid impression made by you while testifying at the trial of Judith Coplon on a recent date.

The capable fashion in which you conducted yourself on this occasion is deserving of the highest commendation and I want to extend to you my personal congratulations for the manner in which you so represented the Bureau at this trial.

Sincerely,

67-	-307
Searched	_____
Numbered	_____
INDEXED	_____
AUG 4 1949	
FEDERAL BUREAU OF INVESTIGATION	

CRD:mjr

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U.S. DEPT. OF JUSTICE

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
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Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO : MR. D. M. LADD

DATE: July 14, 1949

FROM: : H. B. FLETCHER

SUBJECT: JUDITH COPLON, WAS
ESPIONAGE -- R

In connection with the Coplon trial, the following Special Agents testified as witnesses:

Richard E. Brennen	Thomas McAndrews
Martin F. Carey	Edward S. McCarthy
John P. Daloy	Thomas A. Mendenhall
Kenneth T. Delavigne	T. Scott Miller, Jr.
Leo J. Gauthier	John R. Murphy, Jr.
Robert R. Granville	Roger W. Robinson
<u>Guy T. Hottel</u>	John J. Ward
Richard T. Hradsky	Frederick E. Webb
Courtland T. Jones	Brewer Wilson
John F. Lally	Thomas H. Zoeller

According to comments made from time to time by Mr. John Kelley, Mr. Raymond P. Wharty and Judge Albert Reeves, the testimony of all of the above witnesses was excellent, was very well received, and reflected credit to the Bureau.

Letters of commendation have previously been sent to the SAC of the New York Office for the investigative handling of this case, and to the SAC of the Washington Field Office for the work of his office in the Coplon case and the corollary investigation which resulted in the identification of Flora Don Wovschin. However, individual letters of commendation to various Agents have not to date been made, with the exception of letters of commendation to Miss Sappho Manos and Miss Catherine Condon, two stenographers of the New York Office who testified concerning their part in the physical surveillance of Coplon and Gubitchev.

The Bureau Supervisor handling this case from its inception is Special Agent Robert J. Lamphere. His work was most commendatory. Substantive investigative delinquency did not occur. He also appeared as a witness and was the subject of the same commendatory remarks as were afforded to other Bureau personnel by the Court and the attorneys, Kelley and Wharty.

RECOMMENDATION:

It is recommended that copies of this memorandum, setting forth the remarks of the prosecutors and Judge Reeves, be placed in the personnel files of the various Agents named above. Further, it is felt that a letter of commendation should be sent to the above-named Agents. If you approve, it is suggested that the letter to Special Agent T. Scott Miller, Jr., also

HBF:cmf

Memo for Mr. Ladd

commend him for his work generally in the case, in addition to his testimony, inasmuch as the investigation in New York was assigned to him and he assisted the prosecutors throughout the trial in Washington.

Letters of commendation would also appear to be in order for Special Agents Dudley Payne and Thomas A. Wendenhall of the Washington Field Office, who jointly handled the investigation in Washington. Wendenhall was also a witness, having been subpoenaed by the defense. A letter of commendation to ASAC A. H. Belmont, New York, who personally supervised the investigation is believed merited. The letter to Special Agent R. E. Granville, who testified, should also commend him for his work as the Supervisor of the case in New York.

It is also recommended that Special Agent E. J. Lamphere, Bureau Supervisor of this case, be given a letter of commendation.

August 31, 1949

Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

Now that the trial of Alger Hiss has been completed in New York City, I would be remiss if I did not extend my sincerest congratulations to you and those under your supervision in the Washington Field Office who performed so admirably in the investigation of this case.

The enthusiasm, tenacity, and efficiency manifested by agents of your office most certainly attest to your competent leadership and I want you to know how mindful I am of your splendid accomplishments.

Sincerely,

CRD/cmw

67-1-308

Searched	_____
Serialized	_____
Indexed	_____
Filed	_____
SEP 2 1949	
FEDERAL BUREAU OF INVESTIGATION	

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FBI
U.S. DEPT. OF JUSTICE
Aug 31 7 24 PM '49

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, 25, D. C.
June 22, 1949

PERSONAL AND CONFIDENTIAL

Director, FBI

RE:
Special Agent

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b7C

Dear Sir:

1004 H-17-1

Reference is made to Bureau letter to me dated June 15, 1949, advising that this Agent was suspended without pay from June 16, 1949 through June 30, 1949, and placed on probation for a period of ninety days due to the unsatisfactory performance of his duties. His promotion to Grade CAF-13 was canceled and, in addition thereto, he was transferred to the Indianapolis Office.

For the information of the Bureau, this Agent has handled Bulgarian Matters on the Security Squad in this office, and his work has been excellent and outstanding. On November 1, 1948, he received from the Bureau a letter commending him for the excellent work he had performed on a highly confidential assignment. The value of this material to the Bureau in its intelligence work needs no amplification.

Agent recently completed a monograph uncovering Bulgarian activities in the entire United States. To handle this assignment it was necessary that he have intimate understanding of these activities and that he be able to correlate information from all other Bureau field offices handling Bulgarian activities. In order to meet the deadline set by the Bureau, it was necessary for Agent to work a great deal of overtime, including Saturdays and Sundays. In handling this project during January, February and March, he put in a total of 211 hours of overtime or a total of over 26 days for none of which he requested compensatory leave. This, in my opinion, displays an excellent attitude, extending himself to the utmost to meet the Bureau limits and deadline and, all in all, he manifested an excellent attitude during this period.

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To my own knowledge Agent has limited financial means at the present time, due to the illness of his Mother whom he has to help from time to time. In addition to that, he has two children, one three and a half years and the other seven months old. His Father is 70 years of age and affords very little financial help for his mother.

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b7C

DECLASSIFIED BY 60867 NLS/EP/00
ON 7-17-2000

Director - P & C

Re: [redacted]

June 22, 1949

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Recently, also, he bought a new car and he is financially indebted for same.

Agent [redacted] has been assigned to this office since March 5, 1946. He is definitely one of the better agents on the Security Squad. He is experienced and is the only gent on the Squad possessing a real knowledge of Bulgarian activities. At the Present time there is a backlog of at least thirty days investigative work on the Bulgarian Activities in this office. As the Bureau will recall, this office has previously been designated as the office which shall handle and assist in the coordination of Bulgarian activities throughout the United States.

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In view of the above, it is my recommendation that gent [redacted] transfer be canceled and that he be allowed to remain in this office to work in the Security field.

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b7C

Very truly yours,

GUY HOTTEL
SAC

GH:MCP

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
Washington 25, D.C.
June 22, 1949

PERSONAL AND CONFIDENTIAL

Director, FBI

RE: [redacted]
Special Agent

b6
b7C

Dear Sir:

Reference is made to Bureau letter to me dated June 15, 1949, advising that this Agent was suspended without pay from June 16, 1949 through June 30, 1949, and placed on probation for a period of ninety days due to the unsatisfactory performance of his duties. His promotion to Grade GAF-13 was canceled and, in addition thereto, he was transferred to the Indianapolis Office.

For the information of the Bureau, this Agent has handled Bulgarian Matters on the Security Squad in this office, and his work has been excellent and outstanding. On November 1, 1948, he received from the Bureau a letter commending him for the excellent work he had performed on a highly confidential assignment. The value of this material to the Bureau in its intelligence work needs no amplification.

Agent [redacted] recently completed a monograph uncovering Bulgarian activities in the entire United States. To handle this assignment it was necessary that he have intimate understanding of these activities and that he be able to correlate information from all other Bureau field offices handling Bulgarian activities. In order to meet the deadline set by the Bureau, it was necessary for Agent [redacted] to work a great deal of overtime, including Saturdays and Sundays. In handling this project during January, February and March, he put in a total of 211 hours of overtime or a total of over 26 days for none of which he requested compensatory leave. This, in my opinion, displays an excellent attitude, extending himself to the utmost to meet the Bureau limits and deadline and, all in all, he manifested an excellent attitude during this period.

To my own knowledge Agent [redacted] has limited financial means at the present time, due to the illness of his Mother whom he has to help from time to time. In addition to that, he has two children, one three and a half years and the other seven months old. His father is 70 years of age and affords very little financial help for his Mother.

DECLASSIFIED BY 60267 NLS/EP/100
ON 7-17-2000

Director-P & C

Re: [redacted]

June 22, 1949

b6
b7C

Recently, also, he bought a new car and he is financially indebted for same.

Agent [redacted] has been assigned to this office since March 5, 1946. He is definitely one of the better Agents on the Security Squad. He is experienced and is the only Agent on the Squad possessing a real knowledge of Bulgarian activities. At the present time there is a backlog of at least thirty days investigative work on the Bulgarian Activities in this office. As the Bureau will recall, this office has previously been designated as the office which shall handle and assist in the coordination of Bulgarian Activities throughout the United States. b6
b7C

In view of the above, it is my recommendation that Agent [redacted] transfer be canceled and that he be allowed to remain in this office to work in the Security field. b6
b7C

Very truly yours,
/s/ Guy Hottel
GUY HOTTEL
SAC

GH:MCP

Director's Notation: "Just what disciplinary action does Hottel suggest on does he entirely condone the atrocious blunders of this agt." /s/ H.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON
 FROM : W. R. GLAVIN

DATE: April 20, 1949

SUBJECT: SMEDLEY-STEIN CASES
 RESPONSIBILITY OF THE
 WASHINGTON FIELD OFFICE

Mr. Tolson
 Mr. Clegg
 Mr. Glavin
 Mr. Ladd
 Mr. Nichols
 Mr. Rosen
 Mr. Tracy
 Mr. Egan
 Mr. Gurnea
 Mr. Harbo
 Mr. Mohr
 Mr. Pennington
 Mr. Quinn Tamm
 Tele. Room
 Mr. Nease
 Miss Holmes
 Miss Gandy

I.

As a result of Mr. Clegg's Inspection of the handling of the Smedley-Stein Cases by the Security Division, he ascertained that certain delinquencies in the handling of these cases were attributable to the Washington Field Office.

FACTS DEVELOPED BY MR. CLEGG

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It was ascertained that Special Agent [redacted] assigned to the Washington Field Office, on January 5, 1949, submitted a report to the Bureau concerning the Gunther Stein Case. This report reflected a negative check in the Immigration and Naturalization Service even though the Washington Field Office had in the first instance been advised that the individual concerning whom the inquiry was being made was a British citizen.

This case was assigned to Special Agent [redacted] and the necessary check was made at the Immigration and Naturalization Service for [redacted] by Special Employee [redacted]. A copy of the form utilized by [redacted] in requesting the check by the Immigration and Naturalization Service is attached hereto for your information. The Immigration and Naturalization Service, after checking their records, informed the Washington Field Office that their records failed to disclose any information concerning Stein, the individual on whom the check was made. On February 28, 1949, the Immigration and Naturalization Service advised the liaison Agent, J. S. Ammarell that the Immigration and Naturalization Service did in fact have a file on Gunther Stein. It will be noted that this information was received some time after Special Agent [redacted] had submitted the information to the New York Office concerning the check of the Immigration and Naturalization Service records. Special Agent [redacted] in his report to the New York Office, advised that the Immigration and Naturalization Service had no record on Stein in its files in Washington, D. C. This information was correct insofar as Special Agent [redacted] could ascertain at that time since advice had been received that the Immigration and Naturalization Service had no record and advice to the effect that they did have a record was not received until February 28, 1949.

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RECORDS SECTION

Memo to Mr. Tolson

RECOMMENDATIONS - MR. CLEGG

Mr. Clegg, in a memorandum to you under date of March 22, in his conclusions, advised that it appears that the Washington Field Office was following an established custom of having a check made on the basis of a form request by a Special Employee. Mr. Clegg further pointed out that it is true that later circumstances developed that the result of the inquiry in whatever form it was made was inadequate.

Mr. Clegg recommended that letters of criticism be forwarded to SAC Hottel, SA [redacted] and Special Employee [redacted] because of the ineffective and inadequate inquiry.. Mr. Clegg submitted this recommendation in his memorandum of March 22, 1949, which was agreed to by Mr. Tolson and to which the Director concurred. The letters were held up pending receipt of additional information from the Field Office regarding further delinquencies in the handling of this case.

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As aforementioned, Special Employee [redacted] advised that he had presented the form to the appropriate official of the Immigration and Naturalization Service, that a check had been made but due to confusion which exists in the Immigration and Naturalization Service at this time due to their recent move from Philadelphia, the record was overlooked.

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Mr. Clegg has stated that even though the Immigration and Naturalization Service did not inform the Bureau of any record of Gunther Stein until February 28, 1949, this would have no affect on his recommendations in connection with this particular angle of this case.

SAC HOTTEL'S COMMENTS

SAC Hottel, under date of March 8, 1949, in communicating to the Director in response to the Bureau's inquiry concerning this particular matter, reported that he felt that Special Agent [redacted] through the system provided for the making of such checks, had handled the inquiry properly in the first instance. Mr. Hottel points out, however, that he felt Special Agent [redacted] should have taken the added precaution of pointing out to the New York Division that New York should cause an additional check to be made of the Immigration and Naturalization Service records in New York and if the record still could not be located that an additional request for a recheck by the Washington Field Office should be made.

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RECOMMENDATIONS - MR. GLAVIN

I feel that letters of censure should go forward to SAC Hottel and to Special Agent [redacted] for the manner in which [redacted] report of January 5, 1949, was prepared. I am in agreement

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b7C

Memo for Mr. Tolson

with SAC Hottel that [] should have set out an undeveloped lead for the New York Office to make a further check of Immigration records there and I feel also that this is the responsibility of SAC Hottel.

Insofar as Special Employee [] is concerned, I fail to see where he has been derelict in the handling of this particular matter. We know that there are a great many checks made at various Government agencies throughout the city by the Special Employees assigned to the Washington Field Office. This form which is attached hereto and which is utilized to make Immigration and Naturalization Service checks is a complete form and one which should result in desired information being furnished to the Bureau in the event the information is on hand in the agency upon which the request is made. I cannot see where Special Employee [] was in any way derelict. When the Immigration and Naturalization Service advised that they had no record and gave numerous explanations as to why they did not, such as confusion and the recent move, and the further fact that certain of the Immigration and Naturalization Field Offices did not send complete information to Washington, he could not accuse the Immigration and Naturalization Service officials with failure to make an appropriate check. To do so would have caused misunderstanding and possible embarrassment in the future.

When the Washington Field Office was advised by the Security Division that the Immigration and Naturalization Service did have a record on Stein, SAC Hottel immediately took the necessary action to secure the information and have it properly incorporated in the Bureau's files.

I agree with Stevin

II.

Mr. Clegg further reported that in the review of the Agnes Smedley Case, he noted that a report of Special Agent Thomas Leach, Jr., dated June 19, 1945, at Albany, New York, set forth an undeveloped lead in the Washington Field Office to discreetly ascertain the identity and background of Ramlal Bajpai, 1753 Q Street, N. W., who was believed to be working for the Government and connected with the "Voice of India." This was assigned to Special Agent [] then assigned to the Washington Field Office, who subsequently submitted the report covering his investigation under date of October 20, 1945, which report was approved by SAC Hottel. The only thing which was apparently done, according to Mr. Clegg, in the way of investigative activity was to examine a Civil Service file on the individual. This file showed that at that time Bajpai was employed in the Office of Postal Censorship which was, obviously, a strategic position.

FACTS ESTABLISHED BY INQUIRY MADE BY MR. CLEGG

Mr. Clegg reports that a review of the facts and the manner in which this particular portion of the Smedley investigation was handled by the Washington Field Office reflects that a very meager and quite inadequate investigation "to ascertain the identity and background" of Bajpai was conducted. Mr. Clegg reports that there was practically no background reported of significance, although Bajpai was identified

Memo to Mr. Tolson

as a Government employee. Mr. Clegg further pointed out that there is a possibility that the Albany Office would have requested more information but subsequently learned that Bajpai was in fact a closer contact of another friend of Smedley although he had met Smedley years ago in India, but according to correspondence, it was unlikely that Smedley remembered him, and the later information satisfied the Albany Office.

Mr. Clegg further reports that the only investigation conducted by the Washington Field Office in this case was an examination of the Civil Service file which showed that Bajpai was employed in the Office of Postal Censorship. A search of the files of the Washington Field Office resulted negatively. Special Agent [redacted] report of October 20, 1945, RUCing this case reported only the information to the effect that this individual was employed in the Office of Postal Censorship according to Civil Service records. The Washington Field Office had no record on him.

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SAC HOTTEL'S COMMENTS

SAC Hottel advised that the Civil Service records set forth the names of four persons given as references, none of them reported residing in Washington, and that leads were not set out to interview them because the office of origin (Albany) was in a better position to determine what action should be taken in this regard. Hottel pointed out in a communication to the Bureau as a result of an inquiry addressed to him concerning the handling of this matter by the Washington Field Office that the Albany Office asked that the matter be handled discreetly, therefore, no interviews were conducted at the office of employment or in the neighborhood where Bajpai resided in the absence of specific instructions to do so. Hottel felt that if any further inquiry was desired, the Albany Office could request it.

RECOMMENDATIONS - MR. CLEGG

Mr. Clegg reports that the investigation conducted in the Washington Field Office in this particular case was very meager and inadequate and that practically no background of significance was reported by the Washington Field Office. Mr. Clegg points out that the Washington Field Office placed emphasis on the word "discreet" and not on the words "ascertain background." Mr. Clegg feels that the Washington Field Office handled this investigation most routinely and recommends that a letter of censure be forwarded to SAC Hottel who approved the report, and Special Agent [redacted] who prepared it.

b6
b7C

RECOMMENDATIONS - MR. GLAVIN

I am in agreement with Mr. Clegg concerning his recommendations in this particular matter. It does/that, even though the Washington appear

Memo to Mr. Tolson

Field Office was instructed to conduct a discreet investigation, they could have ascertained additional information without jeopardizing the investigation in this case. Special Agent [] used absolutely no originality in the conduction of the investigation in question. It does not appear that appropriate inquiries concerning Bajpai's background at his place of employment and elsewhere would have jeopardized the Smedley investigation as a whole if such inquiries were discreet and properly made.

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PERMANENT BRIEFS OF SAC HOTTEL, AND SA'S [] AND [] ARE ATTACHED.

b6
b7C

WRG:tgh

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

FROM : H. L. EDWARDS

SUBJECT: GUY HOTTEL
Special Agent in Charge
Washington Field Office

DATE: 10/26/49

RE: PHYSICAL CONDITION

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

On 10/24/49, SAC Hottel requested that arrangements be made to have him afforded a Naval physical examination because of some difficulty he had been experiencing with his back and stomach. Arrangements were made to have him afforded a complete physical examination the same day at the Naval Hospital. It appears he was suffering intense pain in the muscular region of the back, and the medical examiner recommended that he remain away from work for a few days, in order to permit the condition to be benefited by rest. SAC Hottel remained away from work the rest of Monday, all day Tuesday, and a check Tuesday afternoon with his office indicated that he felt he would probably be able to come into work at noon Wednesday, 10/26/49.

Arrangements were also made to afford him a gastro-intestinal examination for possible stomach ulcers as soon as gets over this present back condition. An x-ray was taken of the back but the results are not yet known.

I discussed SAC Hottel's case with our medical examiner, Dr. A. J. White, who told me that the back condition consisted of intense muscular nerve pain similar to lumbago. The doctor felt that rest and the application of heat at home would benefit it more than anything else.

With respect to SAC Hottel's complaints of stomach trouble, Dr. White stated that although the GI Series was being arranged, he felt that there was no clinical earmark of an existence of an ulcer, because the symptoms and SAC Hottel's apparently stable type of temperament would indicate that he was not the type to have ulcers.

Generally, Dr. White told me that he felt SAC Hottel should "take it easy" and try to govern his activities more consistently with his age, so far as physical exertion is concerned. His condition will be followed and you will be kept advised.

HLE:pam

H. L. Edwards

I have long said
he should be this
age. H.

Memo to Glavin
11/8/49

COPY BK

OFFICE MEMORANDUM-UNITED STATES GOVERNMENT

To: Mr. H. B. Fletcher

Aug. 9, 1949

From : Lish Whitson

Subject: JAHAM PERJURY: ESPIONAGE -R;

b3
b7E

In response to an inquiry from the Administrative Division as to whether SACs E. Scheidt, Guy Hottel, M. W. McFarlin and E. A. Soucy should be included among those receiving letters of commendation for outstanding work performed in connection with this case, it is observed that the good work performed by the Agents in these offices was the result of the over-all supervision of these SACS. It is believed that their supervision was of such a caliber as to warrant the recommendation that they too be considered for letters of commendation.

ASB:mpd:eff

0-1111-1

OFFICE MEMORANDUM -----UNITED STATES GOVERNMENT

DATE 8-11-49

TO : MR. GLAVIN

FROM : H. L. EDWARDS.

SUBJECT: RECOMMENDATIONS FOR MERITORIOUS INCREASES AND
LETTERS OF COMMENDATION IN CONNECTION WITH
THE JAHAM CASE.

Copy Hottel
Memoranda have been received from Mr. H. B. Fletcher, the Laboratory and the Special Agents in Charge of the New York, Boston, Baltimore and Washington Field Offices recommending either meritorious increases in salary or letters of commendation for those Special Agents who participated in the investigation and/or trial of the case entitled JAY DAVID WHITTAKER CHAMBERS; was, et al; ESPIONAGE -R; [redacted] Mr. Ladd concurred in all recommendations.

b3
b7E

SEAT OF GOVERNMENT - SECURITY DIVISION

Mr. Fletcher recommended Special Agent Floyd L. Jones, principal Bureau Supervisor, and Special Agent A. S. Brent, relief Supervisor, for letters of commendation as it was believed the case was handled in an above average manner with complete credit to the Bureau.

It is also recommended that a letter of commendation be forwarded to Mr. Fletcher for the over-all supervision by him of this important case.

LABORATORY

Mr. Sizoo advised that most of the Laboratory examination of evidence in this case was handled by Special Agent Ramos C. Feehan and ran over a period of several months. The handwriting portion was an extremely difficult handwriting examination and the typewriting examination involved the examination of hundreds of typewriter specimens. All of the examinations were made on an expedite basis and required hours of work during non-working hours. All such work performed by Agent Feehan was most willingly handled although it necessitated the sacrifice of many evenings and week-ends. His examination were all thoroughly and completely made. Mr. Sizoo said that Agent Feehan should be highly commended for the work he had performed in this case, not only for the manner in which he handled the Laboratory examinations but also for the manner in which he testified during the trial. Mr. Sizoo recommended that he be afforded a meritorious increase in salary for his outstanding performance. Mr. Harbo concurred.

It is to be noted that a letter was received from United States Attorney John F. X. McGohey commenting upon the manner in which Agent Feehan testified during the trial. Mc Gohey stated that Feehan's testimony was a wonderful example of what an intelligent and prepared witness can do; he had persuasive powers, not usually expected from mere witnesses and he, McGohey, was deeply gratified to commend Feehan's services.

In a letter to the Bureau dated 7-18-49 Mr. Thomas J. Donegan, Special Assistant to the Attorney General, advised that Agent Feehan was outstanding as an expert witness and the fact that the Defense Attorney did not cross examine him is an indication of the excellent impression he made as a witness for the government.

36 11

RECOMMENDATION: It is recommended that Agent Feehan be afforded a meritorious increase for the outstanding work he performed on this case. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

NEW YORK

SAC Scheidt advised that Special Agent Thomas G. Spencer deserved particular commendation and a meritorious increase in connection with this case. Agent Spencer participated in the investigation and the trial from the beginning to the end. From the initial steps of the investigation, through the painstaking and detailed interview with Jay Whittaker Chambers, subsequent investigative steps up to the preparation of the trial and the trial itself, he was a figure of extreme importance. Agent Spencer gave unstintingly of his time and effort with an absolute disregard for his personal life. Whenever there was a disagreeable, tough assignment requiring detailed knowledge of the case, Spencer volunteered for the assignment. Due to his intense participation in the investigation and because of the interview with Chambers, he was of great value to the government attorneys preparing the case.

By letter to the Bureau dated 7-14-49 USA John F. X. McGohey specifically called attention to the work of Special Agent Spencer, who, he stated, over and above all of the other agents, devoted himself to the prosecution of this case with unequalled energy, intelligence and ability; he was constantly with Mr. McGohey's assistant, and many times into the small hours of the morning, but never once complaining of his own personal convenience or obligations, but on the contrary continuously willing to help in whatever way was possible. Mr. McGohey said he could not recommend Agent Spencer too highly; his work in this case both prior to the trial and at the trial was beyond the call of ordinary duty and reflected nothing but the highest praise of the Bureau.

RECOMMENDATION: It is recommended that Agent Thomas G. Spencer be afforded a meritorious increase for his outstanding performance. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

SAC Scheidt recommended that the following Special Agents be commended by letter for their very fine work on this case:

ASAC A. H. Belmont	J. J. Danahy	J. M. Kelly	D. E. Shannon
R. F. X. O'Keefe	F. X. Plant	R. J. Barloga	L. W. Spillane
J. P. Martin	J. F. Sullivan	J. T. Hilsbos	L. H. Bracken
J. F. McCorry	J. T. Neagle	Albert J. Tuohy	F. J. Gallant
J. R. Shimmers			

It is recommended that SAC Scheidt be commended by letter for the excellent manner in which this case was handled in the New York Office.

WASHINGTON FIELD

SAC Hottel recommended a meritorious increase in salary be afforded Special Agent Lambert G. Zander, advising that this case was assigned to him and has been handled continuously by him since its inception. He consistently exhibited excellent judgment in handling the investigation and despite the involved

nature of the case demonstrated that he was at all times able to keep the objectives of the investigation properly in mind. In making the decisions necessary to its handling, he demonstrated his ability to analyze properly. Throughout the investigation he exhibited considerable enthusiasm and worked diligently to protect the Bureau's interest in this controversial investigation.

RECOMMENDATION: It is recommended that Agent Zander be afforded a meritorious increase in salary. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

Courtland J. Jones and John E. Howard devoted the principal portion of their time to this investigation for a period of approximately 90 days; they handled the details in connection with the extensive search made for the Woodstock typewriter involved in this matter. In addition they both conducted a large number of important interviews which resulted in the development of considerable information of value to the prosecution of this case and both applied their energies and enthusiasm fully to this investigation. SAC Hottel advised they demonstrated they are excellent investigators, capable of working on most involved matters, and recommended that they be afforded meritorious increases in salary for their outstanding work in connection with this case. PERMANENT BRIEFS OF THEIR FILES ARE ATTACHED.

RECOMMENDATION: It is recommended that Special Agents Courtland J. Jones and John E. Howard be afforded meritorious increases in salary for their outstanding work on this case.

SAC Hottel recommended that the following Special Agents be commended by letter for their excellent participation in this case:

John J. Walsh	Charles W. Peasinger	Donald D. Connors
John B. Van Etten	William H. Atkinson	

It is recommended that SAC Hottel be afforded a letter of commendation for the excellent manner in which this case was handled in the Washington Field Office.

BALTIMORE:

SAC McFarlin recommended that ASAC Robert J. Lally be removed from probation for his outstanding performance in this case. SA McFarlin advised that ASAC Lally supervised this case in the Baltimore Office and the splendid work performed by other agents in that office was largely due to the close supervision which ASAC Lally afforded this case. He spent many long hours of work above and beyond the regular office hours in a sincere endeavor to see to it that the investigative and reporting quality of the Bureau would be reflected in written reports emanating from the office, for which he claimed no compensatory leave. Whatever success the investigative personnel of the office may have achieved in this particular case was largely due to the advice, supervision and guidance which they received from ASAC Lally. SAC McFarlin strongly urged that ASAC Lally be removed from probation.

As you will recall, ASAC Lally was placed on probation on 7-1-49 for a period of 60 days for the serious derelictions on his part in connection with his supervision of the espionage investigation "Ludmila Victor Nekrassoff, was, Espionage -R". It appeared that this case had been assigned to an agent who had not had adequate experience in cases of this type and after a delay of nearly a year, he submitted an investigative report which contained an unreasonable number of errors. ASAC Lally was advised that the reprehensible manner in which this case had been supervised by him cast serious doubt on his ability to function in his present position. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Special Agent Frank G. Johnstone be reconsidered for reallocation to grade CAF 13 for the outstanding manner in which he performed on the investigation of the JAHAM case. SA McFarlin advised that Johnstone, together with another agent, was responsible for the investigative activity of a major portion of the investigation of the Baltimore Office in this case. Agent Johnstone also prepared a large portion of the reports, teletypes and letters which emanated from the office and the results obtained by him are clear evidence of excellent foresight, careful analysis, a high degree of judgment and an intelligent approach to the many investigative problems that account in a large measure for whatever achievement the Baltimore Office may have enjoyed in connection with the investigation.

As you will recall, Agent Johnstone was considered for reallocation to grade CAF 13 on 7-22-49; however, he was passed over at that time as he did not meet all the requirements necessary for such reallocation as he had received a Very Good efficiency rating on 5-29-47. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: Inasmuch as Agent Johnstone does not meet all the requirements for reallocation to grade CAF 13, it is not recommended that he be so reallocated. However, it is recommended that he be afforded a meritorious increase in grade CAF 12 for the outstanding manner in which he participated in the investigation of this important case.

For the commendatory attitude, actions and achievements of Special Agent Daniel F. X. Callahan, SAC McFarlin recommended that he be afforded a meritorious increase in salary. McFarlin advised that Agent Callahan, together with Agent Johnstone carried the responsibility for a large portion of the investigative activity in Baltimore Office. Both agents put in more than 100 hours of overtime work in connection with the case, for which no compensatory leave was requested. Agent Callahan's work reflected a high degree of intelligence, judgment and sincere effort. In his interrogations of witnesses, he proved himself to be an outstanding agent. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

It is to be noted that Agent Callahan was transferred to the Security Division at the Seat of Government on 6-15-49.

RECOMMENDATION: It is recommended that Agent Callahan be afforded a meritorious increase in salary for his outstanding work on this case.

SAC McFarlin recommended that the following Special Agents be commended by letter for their work on this case:

William C. Pfeiffer.
Jesse F. Farr

Theodore M. Malinowski
Joseph Condon

In view of the fact that SAC McFarlin is presently on probation no recommendation is being made to commend him by letter for the work performed by the Baltimore Office on this case.

BOSTON

SAC Soucy recommended that Special Agents Frederick M. Connors and Francis D. O'Brien be commended by letter for their participation in this case.

It is recommended that SAC Soucy be commended by letter for the excellent work performed by agents of the Boston Office.

By letter dated 7-14-49 United States Attorney John F. X. McGohey advised the Bureau he could not let the opportunity go by without words of the highest praise for the many agents who laboriously and unstintingly worked with his Assistant, Thomas F. Murphy, in the actual preparation and trial of this case. Mr. McGohey felt that this particular case merited special attention and wished the Director to consider his letter as over and above the ordinary letter of appreciation. He stated that the Agents not only gave their time and intelligent observations but fitted so much into the warp and woof of the case that it was absolutely impossible to distinguish between the one where the investigation ended and the trial proper commenced. He called attention to the excellent work of the following Agents:

New York: Lawrence Bracken
Joseph M. Kelly
Donald E. Shannon
John F. Sullivan

John J. Danahy
F. X. O'Keefe
Thos. G. Spencer

Francis J. Gallant
Francis X. Plant
Lawrence W. Spillane

Boston: F. D. O'Brien

Baltimore: Daniel E. X. Callahan Frank Johnstone

WFO: Courtland Jones John J. Walsh

Bureau Headquarters: Lish Whitson

By letter dated 7-18-49 Mr. Thomas J. Donegan, Special Assistant to the Attorney General, wrote concerning the excellent work performed by the personnel of the FBI in the investigation and trial of this case. Mr. Donegan advised that Assistant Director E. J. Connelley and ASAC A. Belmont rendered invaluable service during the investigation. Agent Ramos Feehan was outstanding as an expert witness and the fact that Defense Attorney Stryker did not cross examine him was an indication of the excellent impression he made as a witness for the government. Mr. Donegan commended Special Agents John H. Danahy, Joseph M. Kelly and Thomas G. Spencer for their untiring efforts which were reflected in the smooth handling of

witnesses and evidence during the course of the trial. He also commended Special Agents F. D. O'Brien, Robert F. X. O'Keefe, Frank Gallant, Cortland Jones, Donald E. Shannon, Lawrence W. Spillane and Albert J. Tuohy.

It is recommended that Assistant Director E. J. Connelley and Supervisor Lish Whitson be commended by letter for their splendid work on this case.

If you approve the foregoing recommendation, the necessary papers and letters of commendation are attached.

Attachment

CRD:lrh

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 9/22/49

FROM : J. P. MOHR

SUBJECT: ROBERT BARRETT
Chief of Police
Washington, D. C.

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Mr. Nease
Miss Gandy

Guy XHOTTEL

Reference is made to a memorandum from SAC McKee to Mr. Clegg dated September 14, 1949, which concerns an interview SAC McKee had with Chief Robert Barrett at the IACP Convention in Dallas, Texas. Mr. McKee stated that Chief Barrett in a somewhat casual fashion stated that the Bureau has two Agents in the service at the present time who were formerly members of the Metropolitan Police Department. The two men to whom Barrett referred were Special Agent Bernard Buscher, presently assigned to the Newark Division, and his brother, name unknown, assigned to the Washington Field Office. Barrett spoke very favorably of Bernard Buscher but stated that his brother who is assigned to the Washington Field Office handles considerable work which requires contact with the members of the Metropolitan Police Department. He stated that although he did not wish to be critical of Bernard Buscher's brother, this man was abrupt, has a superior attitude and is not doing the Bureau any good in his contacts with the Metropolitan Police Department on behalf of the Bureau. Chief Barrett indicated he did not think it would be very gracious for him to bring this matter up with the Bureau personally. Mr. McKee told Barrett he would bring his remarks to the attention of the Bureau.

194260-53

BERNARD EVERETT BUSCHER. This Special Agent is assigned to the Newark Division, having entered on duty in the Bureau as an Agent on January 5, 1948. He previously served in the Louisville Division and has been at Newark since September 20, 1948. Bernard Buscher does not have a brother in the Bureau's service. He is a first cousin of Special Agent Lawrence E. Buscher, assigned to the Washington Field Office, and a second cousin of Special Agent John E. Buscher, also assigned to the Washington Field Office. For 7 3/4 years Bernard Buscher was a member of the Metropolitan Police Department and at the time he was appointed a Special Agent he was a detective in the Detective Bureau. There is attached a permanent brief of Bernard Buscher's file and it will be noted he is making very good progress in the Bureau's service.

LAWRENCE EVERETT BUSCHER. This Special Agent is presently assigned to the Washington Field Office. He was appointed as a Special Agent on July 9, 1945 and served in the Des Moines and San Francisco Offices prior to being assigned to the Washington Field Office on February 10, 1947. Prior to being appointed as a Special Agent he had six years experience with the Metropolitan Police Department and had an excellent record there. It is noted that Lawrence E. Buscher does not list on his application or personal status sheet any relatives in the Bureau's service although as indicated he is a first cousin of Special Agent Bernard Buscher. Lawrence Buscher is doing a very satisfactory

JPM:DW

job in the Washington Field Office according to efficiency ratings submitted concerning his work and handles general criminal investigations, which naturally would require considerable contact with the Metropolitan Police Department. There is absolutely nothing in Agent Buscher's file indicating any difficulty that he may have had in contacts with the members of the Metropolitan Police Department. There is attached a permanent brief of Lawrence E. Buscher's file.

I spoke to ASAC Hennrich of the Washington Field Office on whose squad Lawrence Buscher works and asked him if he had ever received any complaints concerning the manner in which Buscher made his contacts at the Police Department or elsewhere. Mr. Hennrich stated he had not heard any complaint, that Buscher is a very good Agent and has some very excellent contacts in the Police Department. Mr. Hennrich stated that whenever any matters arose in connection with the Police Department, Buscher usually is the Agent who brings back interesting and vital information which is in the possession of the Police Department. Mr. Hennrich stated that Buscher does have the faculty in talking with police officers in connection with information they give him of pinning the officers down for complete details and he will always either obtain the source of the information from the police officer or a refusal from the officer as to the source of the information. Mr. Hennrich said this latter trait obviously might antagonize some officers because they have a natural reluctance to divulge the source of their information and since Buscher is a former police officer and now an FBI Agent, they may resent his querying them so closely for this type of information.

SAC Hottel has advised that a couple of months ago, Chief Barrett mentioned to him that an officer in the Police Department did not like Buscher's approach. Mr. Hottel said at the time he talked to Lawrence Buscher about the matter and determined that there was nothing to Barrett's complaint and nothing further was done concerning it. Barrett did not mention the name of the police officer in question. Mr. Hottel is of the opinion that Lawrence Buscher has been conducting himself properly at all times and has kept foremost the best interests of the Bureau.

JOHN P. BUSCHER. This Agent is assigned to the Washington Field Office, having entered on duty as a Special Agent on February 6, 1939 and served in a number of the Bureau's divisions. He was transferred to the Washington Field Office on March 4, 1946. As indicated, he is a second cousin of Bernard Buscher. He has never worked for the Metropolitan Police Department and his assignments in the Washington Field Office have been on the Security Squad so consequently his contacts with the Metropolitan Police Department would be rather limited. A permanent brief of his file is attached.

*I told Mr. Hottel
+ he will be
guided accordingly
in future. JPH*

*Hottel should have
alerted us as to this.
H,*

I do not feel that Barrett has a substantial complaint concerning Agent Lawrence E. Buscher. From what SAC Hottel and ASAC Hennrich state, Buscher is conducting himself properly and it is quite apparent that he is endeavoring to perform his duties in a loyal manner with the best interests of the Bureau foremost in mind. Unquestionably there is bound to be some jealousy on the part of officers in the Police Department concerning Buscher, who now is an FBI Agent and some of them would not hesitate to make a complaint concerning him. I feel in the absence of anything specific from Barrett concerning Buscher's conduct or the manner in which he makes his approaches at the Police Department, no further action should be taken.

RECOMMENDATION

With respect to the complaint made by Chief Barrett of the Metropolitan Police Department concerning Lawrence E. Buscher, I recommend no further action be taken concerning this incident.

[Signature]

*I agree
9-23*

*✓ I agree.
J.*

GUY HOTTEL

SPECIAL AGENT IN CHARGE

ENTERED ON DUTY:

September 24, 1934
Resigned: April 8, 1941
Reinstated: May 1, 1942

SALARY:

\$9,108

OFFICE OF PREFERENCE:

Washington, D. C.

EXAMINATION:

Set No. 2 Grade 94.5

INSPECTOR HARBO:

Mr. Hottel has many years of experience as Agent in Charge of the Washington Office; he keeps in close touch with the work in all Sections and runs the office with a firm hand. He gets along well with personnel. He makes a good appearance and has the respect of the employees of the Division. The work is well organized and supervised although there was a need evidenced during the inspection for more effective and closer supervision of the stenographic work to see that the old dictation was transcribed promptly. Mr. Hottel is loyal and dependable.

13 OCT 19 1949 29

Inspection Report
Washington Office
Inspector Harbo
September 2, 1949

September 12, 1949

PERSONAL & CONFIDENTIAL

SAC, Washington Field

RE: CONFIDENTIAL WASTE

Guy Hottel

Dear Sir:

On several occasions in the past the Bureau has brought to your attention the continued negligence on the part of the employees of your office in the misuse of the confidential wastebaskets.

A thorough check was made of the confidential wastebaskets on the evenings of August 30 and 31, 1949, and it was found that these baskets contained cigarette butts, dishes, and wrappings, Dixie Cups, potato chip wrappings, department-store wrappings, Kleenex boxes, pencil sharpener shavings, and other miscellaneous trash. The Security Patrol employees have advised that this condition is not unusual in the collection of trash from the Washington Field Office.

This is to advise you that immediate steps must be taken by you to see that such misuse of the confidential wastebaskets be discontinued. Not only is this unfair to the Security Patrol employees who must collect and dispose of this trash, but complaint has been registered from time to time by the maintenance employees of the Department since in burning such trash, when miscellaneous articles such as those above mentioned are encountered, it slows up the burning of the trash in question.

In the event such delinquencies continue in your division, it will be necessary for you to make the appropriate arrangements for personnel of the Washington Field Office to handle the collection and disposition of this trash in the future.

Very truly yours,

DECLASSIFIED BY 60267 NLS/EP/00
ON 7-17-8000

John Edgar Hoover
Director

OCT 17 1949

WRG:tgh

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: August 17, 1949

FROM : Mr. Glavin

SUBJECT: Commendation on Coplon Case

There is attached a letter which has been received from Alexander M. Campbell, Assistant Attorney General, commending the FBI for their work on the Judith Coplon case. A short note in reply thereto is also attached.

Mr. Tolson ✓
Mr. Clegg ✓
Mr. Glavin ✓
Mr. Ladd ✓
Mr. Nichols ✓
Mr. Rosen ✓
Mr. Tracy ✓
Mr. Egan ✓
Mr. Gurnea ✓
Mr. Harbo ✓
Mr. Mohr ✓
Mr. Pennington ✓
Mr. Quinn Tamm ✓
Mr. Nease ✓
Miss Gandy ✓

Upon conclusion of the Coplon case letters of commendation were forwarded by the Director to those Agents participating in this case. By memorandum to Mr. Ladd dated 7-14-49 Mr. Fletcher recommended that the following Agents be commended by letter and such letters were directed to them on 7-29-49:

Richard E. Brennan
Martin F. Carey
John P. Daley
Kenneth T. Delavigne
Leo J. Gauthier
Robert R. Granville
Guy T. Hottel
Richard T. Hradsky
Courtland T. Jones

John F. Malley
Thos. McAndrews
Edward S. McCarthy
Thos. A. Mendenhall
T. Scott Miller, Jr.
John R. Murphy, Jr.
Roger W. Robinson
John J. Ward
Frederick E. Webb

Brewer Wilson
Thos. H. Zoeller
H. Dudley Payne
A. H. Belmont
R. R. Granville

A letter was not sent to SAs [redacted] and [redacted] as they had recently been censured in connection with this case.

b6
b7C

A letter was not directed to SA [redacted] inasmuch as he was relieved of assignments to Security Investigations for his lack of judgment during the course of the Coplon trial.

b6
b7C

SA [redacted] was not directed a letter of commendation as he also was relieved of Security investigation work for his lack of judgment in testifying during the Coplon trial.

b6
b7C

By memorandum to Mr. Ladd dated 5-16-49 Mr. [redacted] recommended that Sappho Manos and Catherine Condon of the New York Office be commended by letter for their testimony during the trial of this case and letters were directed to them on 5-16-49.

Letters of commendation were not directed to Mr. E. B. Fletcher and Mr. L. L. Laughlin.

RECEIVED
SECTION

CLT:lrh.

OPY AM

OFFICE MEMORANDUM . UNITED STATES GOVERNMENT

TO : MR. D. M. LADD
DATE 7-14-49
FROM : H. B. FLETCHER
SUBJECT : JAY DAVID WHITTAKER CHAMBERS, WAS, ET AL
PERJURY;
ESPIONAGE -R;

Copy H-11-49

b6
b7C

The titled case has been supervised by Special Agent Floyd L. Jones as the principal Bureau supervisor and by Special Agent A. S. Brent as an assistant or relief Supervisor at the Bureau Headquarters. The trial of this case recently occurred at New York City and resulted in a hung jury, with the jury reported standing 8 to 4 for conviction. The principal offices of investigation were the New York and Washington Field Offices and substantive investigative delinquency was avoided throughout the course of investigation, which was intensive and continuous beginning in early December, 1948. It is believed that the case was handled in an above-average manner with complete credit to the Bureau.

RECOMMENDATION:

It is recommended that letters of commendation be considered for Special Agents Floyd L. Jones and A. S. Brent, the Bureau Supervisors, and that general letters of commendation be furnished to the SAC, Washington Field Office, and the SAC, New York Field Office. It is also recommended that these two SAC's advise the Bureau as to whether or not letters of commendation to individual Supervisors in these two offices of investigative Agents should properly be forwarded.

HBf:cmw

ADDENDUM: HBf:EE

In line of the content of the attached letters from USA McGohery and Assistant to the Attorney General Donegan, it is felt that the above recommendations should be extended to include the names of the Special Agents referred to in the letters and that the Special Agents in Charge be requested to advise the Bureau as to their opinions. Thereafter, consideration should be given to meritorious raises or letters of commendation for all Bureau employees involved.

13 OCT 5 1949

Office Memorandum • UNITED STATES GOVERNMENT

TO : W. R. GLAVIN

FROM : H. L. EDWARDS

SUBJECT: GUY HOTTEL
SPECIAL AGENT IN CHARGE
WASHINGTON FIELD OFFICE

DATE: November 8, 1949

Mr. Tolson _____
Mr. E. A. Tamm _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Holmes _____
Miss Gandy _____

Referring to my memorandum of October 26, 1949, reporting on the physical condition of the captioned SAC, you are advised that he returned to work after an absence of a couple of days and checking with him on November 7, 1949, he told me that he has been back at work for several days and is feeling satisfactory and that the back condition has practically cleared up. He was afforded a gastrointestinal series to detect possible stomach ulcers at the Naval Hospital last week but has not yet heard of the results of these x-rays.

This is submitted for record purposes only.

HLE:JC

67-46399-310

Numbered 310

5 NOV 9 1949

FEDERAL BUREAU OF INVESTIGATION

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME HOTTEL, Guy AGE 47 YEARS, 7 MONTHS
NATIVITY (state of birth) Va. MARRIED, SINGLE, WIDOWED: Divorced NUMBER OF CHILDREN 1
FAMILY HISTORY Parents deceased - old age. Father 87
mother 77. Mother's death heart disease - Father stroke
4 brothers and 2 sisters living and well.
HISTORY OF ILLNESS OR INJURY childhood diseases. Hydrocele operation
about 1924. Tonsils removed.

HEAD AND FACE normal

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/ 20, corrected to 20/

LT. 20/ 20, corrected to 20/

COLOR PERCEPTION none def.

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS none

EARS: HEARING RT. WHISPERED VOICE 15 /15'

CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15 /15'

CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS none

NOSE normal

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES normal

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS tonsils surg. absent

TEETH AND GUMS (disease or anatomical defect): none

MISSING TEETH as indicated

NONVITAL TEETH #5

PERIAPICAL DISEASE n

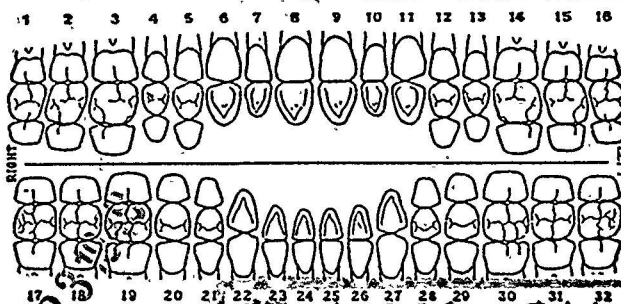
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES 3 & 5

DENTURES n

REMARKS n



E.G.F. POTTER, D.C. USN

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE

TEMPERATURE 68.2 CHEST AT EXPIRATION 38.2

HEIGHT 68.2 CHEST AT INSPIRATION 41 3/4 NOV 22 1949

WEIGHT 189 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 35.5

RECENT GAIN OR LOSS, AMOUNT AND CAUSE no

SKIN, HAIR, AND GLANDS normal

NECK (abnormalities, thyroid gland, trachea, larynx) normal

SPINE AND EXTREMITIES (bones, joints, muscles, feet) Normal - suffering from lumbago
at present time. X-ray of spine reported negative

Handwritten notes:
11/16/49
11/18/49
11/20/49

Handwritten signature:
H. J. [unclear]

THORAX (size, shape, movement, rib cage, mediastinum) normal
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. normal
chest x-ray neg.

CARDIO-VASCULAR SYSTEM normal
HEART (note all signs of cardiac involvement) normal to exam

PULSE: BEFORE EXERCISE 60 BLOOD PRESSURE: SYSTOLIC 136
AFTER EXERCISE DIASTOLIC 94
THREE MINUTES AFTER

CONDITION OF ARTERIES elastic CHARACTER OF PULSE regular
CONDITION OF VEINS normal HEMORRHOIDS none

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) Normal
history of stomach distress not related to eating.
G.I. x-ray requested - reported neg.

GENITO-URINARY SYSTEM normal
URINALYSIS: SP. GR. 1.030 ALB. n SUGAR n MICROSCOPICAL n
VENEREAL DISEASE none

NERVOUS SYSTEM normal
(organic or functional disorders)

ROMBERG negative INCOORDINATION (gait, speech) none

REFLEXES, SUPERFICIAL present DEEP (knee, ankle, elbow) normal TREMORS none

SEROLOGICAL TESTS KAHN NEG. BLOOD TYPE A1 Rh Positive

ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) none apparent

SMALLPOX VACCINATION: DATE OF LAST VACCINATION childhood
TYPHOID PROPHYLAXIS: NUMBER OF COURSES "
DATE OF LAST COURSE "

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS

CAPABLE OF PERFORMING DUTIES INVOLVING Arduous PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS YES (yes or no)
(when no is given, state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

Moderation in strenuous exercise advised due to back strain.

A. J. White
Capt. MC USN Ret.

DATE OF EXAMINATION October 24, 1949

SPECIAL EXAMINATION AND TREATMENT REQUEST

NAVMED-HF-57 (REV. 6-45)

Special forms and outlines may be stamped on front and back

HOSPITAL

FILE NO. _____

NAME <i>HOTTEL, Guy</i>	RANK OR RATE <i>FBI</i>	WARD <i>101-1</i>	DATE <i>10/24/49</i>
DIAGNOSIS	REFERRED TO <i>X-ray</i>		

EXACT EXAMINATION OR CONSULTATION DESIRED

Recurrent attacks of lumbago for past 6 years. No history of injury.

Signature *A. J. White, CPT, USN RET (MC)USN*

REPORT OF EXAMINATION OR CONSULTATION

Lumbar spine including 25 degree angle view reveals no evidence of bone or joint pathology.

*W. C. Mulry
Lt. CDR. MC USN*

Film No. 10,765

Date of report - 10/26/49.

G.I. SERIES - History of recurrent attacks of stomach distress.

G.I. Series reveals the esophagus, stomach and duodenum to be normal. In 3 hours the stomach is entirely empty, the head of the meal is in the ileum. No abnormalities noted in the small bowel.

*M.W. Mason
CDR. MC USN*

*Film No. 10,765
Date of report 11/7/49*

Date _____ Signature _____ (MC)USN

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR
 FROM : C. L. TROTTER

DATE: 12/20/49

SUBJECT: GUY HOTTEL
 SAC, Washington Field
 INTERVIEW WITH CHARLES A. CAMALIER

Mr. Tolson _____
 Mr. Clegg _____
 Mr. Glavin _____
 Mr. Ladd _____
 Mr. Nichols _____
 Mr. Rosen _____
 Mr. Tracy _____
 Mr. Egan _____
 Mr. Gurnea _____
 Mr. Harbo _____
 Mr. Mohr _____
 Mr. Pennington _____
 Mr. Quinn Tamm _____
 Tele. Room _____
 Mr. Nease _____
 Miss Holmes _____
 Miss Gandy _____

On December 19, 1949, the writer interviewed Mr. Charles A. Camalier regarding the incident which occurred between Camalier and Mr. Hottel on the night of December 16, 1949. Mr. Camalier is 33 years of age and operates a luggage shop on Connecticut Avenue under the name of Camalier and Buckley. He stated that he left his place of employment shortly after 8:00 p.m. on Friday night, December 16, 1949. He went to the residence on Observatory Circle where the house party was in progress. He advised that he had no more than two drinks, got something to eat and around 11:00 p.m. he was in the Recreation Room.

Mr. Camalier advises that he engaged in a conversation with Mr. Hottel during the course of which an argument ensued; the details of which he did not care to discuss, stating that it was of a personal nature involving a personal incident that occurred to Mr. Camalier. He indicated that the argument progressed to a point where both parties were diametrically opposed to each other and that to emphasize his point of view he took from his pocket his rosary beads and displayed them to Mr. Hottel. He indicated that he did this in the same manner that any one would produce a Bible upon which to take an oath. He extended his hand with the beads in them toward Mr. Hottel and at this point the details of the balance of the incident are not quite clear in Mr. Camalier's mind. He stated that at such a time when a heated discussion is taking place he is prone to forget small details. As best he can remember, Mr. Hottel brushed aside his hand containing the beads in more of a "brush off" motion than with any thoughts of vindictiveness or derisiveness. The beads fell to the floor and broke. Camalier said that he then lost his head and started swinging. He recalls hitting Mr. Hottel in the right eye and recalls that a slight cut was made upon his nose. He estimates that no more than two or three blows were struck by each participant, namely Camalier and Hottel. At this junction both parties by mutual agreement stopped the affair, according to Camalier, and each apologized to the other, shook hands and parted as friends. Camalier stated that both he and Mr. Hottel remained at the party for some little time after this incident and they then left.

Mr. Camalier advised that on Saturday, December 17, 1949, he telephonically communicated with Mr. Hottel at which time he again offered his apologies over the telephone. He advised the writer that he was extremely sorry that this incident had occurred. He indicated that he had the utmost respect for Mr. Hottel and for the Bureau. He said he realized that Mr. Hottel held a responsible position with the

CLT:DW

Bureau, that they were the best of friends, that this incident was regrettable and he did not want to see Mr. Hottel suffer as a result. He was of the definite opinion that Mr. Hottel was not intoxicated or even "feeling high." He reiterated his admiration for both Mr. Hottel and the Bureau.

Camalier indicated that to the best of his recollection no other persons were present in the recreation room, that the incident has been kept quiet and is not the subject of gossip on the part of the other guests. In conclusion he indicated that he was terribly sorry that this thing had occurred, that he and Mr. Hottel were the best of friends prior to this incident and that they were still on such terms.

December 12, 1949

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Guy:

The Bureau has had occasion to review the investigative work performed by Special Agents Clifford J. Nelson and George E. Davis of the Washington Field Division in connection with the Herbert John Burgman, John David Provoo and Mildred Elizabeth Gillars treason cases and has been particularly pleased with the outstanding manner in which all phases of these cases were handled. You may take justifiable pride in the accomplishments of the Washington Field Office which have set a very fine example for all of us to follow. I feel that an excellent job has been done.

With best wishes and kindest regards,

Sincerely yours,

/s/ J. Edgar Hoover

JH:hw

100-1117

SAC, WASHINGTON FIELD

December 1, 1949

DIRECTOR, FBI

SUPERVISION OF ESPIONAGE INVESTIGATIONS

Reference is made to your letter dated November 18, 1949 wherein you advise that Special Agent James O. Newpher was being utilized at the Lookout Post and unless advised to the contrary, he would be continued in that assignment.

You are advised that the Bureau has no objection to Agent Newpher being so assigned, however, you should bear in mind that it is not desired that he be assigned to active Espionage investigations.

In your reference letter you point out that you furnished to the Bureau on July 21, 1949 a list of the names of Agents to be used on Espionage investigations. You are advised that the Bureau has no record of having received this letter and in the future it is desired that you not use the expression "unless advised to the contrary" inasmuch as the Bureau does desire to pass on the individual qualifications of the Agents to be assigned to Espionage work.

REC'D DEC 1 1949

CC:emb

CC - SAC Lottel's Personnel File ✓

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Harbo	_____
Mr. Hendon	_____
Mr. Jones	_____
Mr. Mumford	_____
Mr. Quinn	_____
Mr. Nease	_____
Miss Gandy	_____

SAC, Washington Field

November 16, 1949

Director, FBI

SUPERVISION OF ESPIONAGE INVESTIGATIONS

Reference is made to your letter dated November 1, 1949, wherein you set forth a list of names of Special Agents who are now assigned to Espionage and Internal Security (nationalistic) investigations in your office.

You are advised that the Bureau approves the use of these Agents on investigations of the above type, except for Special Agents Arthur J. Howe and James O. Newpher. The Bureau feels that approval cannot be given to assigning Agents Howe and Newpher to Espionage investigations at this time; however, no objection would be interposed to their being used on routine Internal Security investigations so long as they do not involve official personnel of foreign countries.

It has also been noted from your letter that Special Agent Newpher and the following Agents have been utilized by you on Espionage investigations without permission having been granted by the Bureau:

Anenson, Kenneth D.
Bollinger, Allen P.
Dalrymple, Edwin
Duane, Francis J.
Hanning, Donald G.
Kesler, Richard L.
Lenihan, Robert E.
Maisch, Carl F.
Mueller, Malcolm G.
Springston, William P.
Walter, Donald
Weems, Robert A.
Welch, Edward J.

As you know, SAC Letter #12, dated February 1, 1949 instructed that no Agent is to be assigned to Espionage investigations until such time as the Bureau has had opportunity to pass upon his qualifications. In the future it is expected that you will abide by the instructions in this SAC Letter.

Mr. Tolson.....
Mr. Ladd.....
Mr. Clegg.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Mr. Harbo.....
Mr. Mohr.....
Tele. Room.....
Mr. Nease.....
Miss Gandy.....

RCG:amb

CC - for file of SAC Guy Hottel

49 DEC 1949
[Handwritten signature]

November 16, 1949

PERSONAL AND CONFIDENTIAL

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

DECLASSIFIED BY 60267 NLS/EP/DO
ON 7-17-2000

Dear Mr. Hottel:

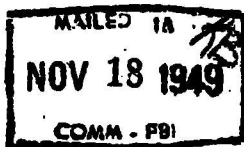
The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on October 24, 1949.

This report reflects that you have no disqualifying physical defects.

The electrocardiogram afforded you in connection with this examination was within normal limits and the gastro-intestinal series performed on November 4, 1949, were negative.

The x-ray of your spine failed to indicate any evidence of bone or joint pathology. Although the examiner certified you as capable of performing full and unrestricted duties and noted that you were physically fit to participate in work involving the use of firearms, he recommends that you limit your activities to a moderate degree in view of your symptoms. It is desired that you follow this recommendation and in the event there is a recurrence of your condition in the future, the Bureau would like to be advised.

Sincerely yours,



John Edgar Hoover
Director

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RE: tck

13 NOV 23 1949
JWH

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

FROM : J. P. MOHR *JPM*

SUBJECT: GUY HOTTEL
Special Agent in Charge
Washington Field Office

DATE: 12/29/49

Mr. Tolson	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Mohr	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Holmes	
Miss Gandy	

File

The Director received information from a confidential source that SAC Hottel had engaged in an argument with one Charles A. Camalier on December 16, 1949 and as a result of this argument Mr. Hottel had received a black eye. The Director has advised that the information he received was that a discussion revolved around a card game, that the allegation was made that Camalier had cheated in this card game and Mr. Camalier had contended that he had not cheated anyone and had stated he would swear on his rosary he had done no cheating. Mr. Hottel allegedly in a profane manner knocked the rosary out of Mr. Camalier's hand and it fell to the floor in a broken condition and as a result Mr. Camalier swung at Mr. Hottel giving him a black eye.

There is attached a memorandum from Mr. Hottel in which he denies the allegation of any discussion concerning a card game but does admit having a discussion with Mr. Camalier and as a result Mr. Camalier's rosary was broken and Mr. Camalier struck Mr. Hottel in the eye. Mr. Hottel has stated that Mr. Camalier was in a drunken condition.

There is also attached a memorandum from Mr. Trotter concerning his interview with Mr. Camalier.

In accordance with the instructions of the Director, a letter of censure has been sent to Mr. Hottel with respect to this matter and no further action is required.

67-46599-313

Searched

Numbered

FEDERAL BUREAU OF INVESTIGATION

JPM:DW

JPM:DW

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: December 20, 1949

FROM : GUY HOTTEL, SAC
WASHINGTON FIELD DIVISION

SUBJECT:

File
i.m.

This is to advise that I attended a cocktail party along with Eddie Norris and his wife the evening of December 16, 1949 at the home of Mr. and Mrs. C. H. Severance, 80 Observatory Circle. I was accompanied by Miss Aileen Fisher. We arrived about 8:30 P. M. and I had two beers and talked to a number of the guests at the party, among whom was one Karl Corby, a personal friend of mine. I also had a buffet plate.

Along about 10:30 P. M. I, with the party, went down to the recreation room to obtain my coat and hat, since we had planned on departing. In the recreation room I engaged in a conversation with Charles Camalier, Jr., who greeted me by stating "What did you mean by talking with that SOB upstairs" (meaning Karl Corby.) It was obvious that he had been drinking too much and was in a belligerent mood. I have known Charlie for some time and know that he had been in business with Karl Corby in the development of a housing project during the war and that he had the reputation of being unethical, both in business and in his social activities. I also knew that it had been rumored about town that he had swindled Corby out of about \$125,000 during his relations with him. As a matter of fact, he was accused of this directly to his face this past summer at a party at the Congressional Country Club, at which time I happened to be present and in our conversation the argument reverted to this issue. After seeing that he was belligerent and was looking for an argument I told him that I knew nothing about the issue except what was rumored about town, at which time he pulled out his rosary and stated that he would take an oath on the rosary that he never cheated Karl Corby out of any money. I made a motion with my hand which was intended to push aside the sacred item which he was using to back up his word, and in so doing this my hand came in contact with the rosary. At the same instant Charlie jerked his hand back and the rosary broke and fell on the floor. I started to apologize for breaking the rosary and stooped to pick up parts of it from the floor, at which time he stated "You broke my rosary," and hit me in the face with his ring hand, cutting me below the right eye. I did not strike any blows but immediately went to the kitchen, my intention being to avoid a scene.

I would also like to say that I had on my top coat and my hat in my hand when the above incident occurred.

GH:DSS

MEMORANDUM FOR THE DIRECTOR

After the incident Charles Camalier apologized profusely and stated that he was very sorry that he had lost his temper. He also called me on the following Saturday and Monday and again apologized profusely, stating that he was very much embarrassed and ashamed.

I didn't report this incident to the Bureau since it was of a personal nature, had occurred through no fault of mine and I didn't believe the Bureau would be embarrassed by it.

Frankly, this whole incident is most embarrassing to me. Were it not for my position in the Bureau and the resulting publicity, I wouldn't hesitate a minute to file assault and battery charges against Camalier. His conduct certainly was offensive, ungentlemanly, a reflection on his host and hostess, of his own making, and entirely uncalled for.

Isynstall

copy am

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: December 8, 1949

FROM : GUY HOTTEL, SAC, WASHINGTON FIELD

SUBJECT: USE OF PRINTED FORM LETTER (IA-8) FOR FOLLOW UP;
BUREAU BULLETIN #59, Series 1949, dated December 2, 1949

The above noted bulletin instructs that acknowledgment of the Form (IA-8) may be accomplished by placing a longhand notation on the form and returning it to the Bureau. The Bureau further instructs that a notation be placed on the top serial of the case file indicating the receipt and acknowledgment of the form.

It is respectfully suggested that a strict compliance by this office with the latter requirement is not feasible for the following reasons.

A large percentage of the cases on which follow ups are received by this office have either already been closed or RUC'd or are in the process of being typed at the time of the receipt of the follow-up. The large volume of such cases makes it impractical to require that the Chief Clerk's Office locate such files for the purpose of placing a notation on the top serial. The burden on the Chief Clerk's Office is increased in this office by reason of the fact that closed files are maintained in the Identification Division Building.

I would appear that in most instances the submission of a report would constitute a reply to the form letter.

In view of the large volume of cases handled by this office, most of which have a quick turnover, it is requested that the Bureau authorize this office to dispense with the requirement of placing notations on the top serials of files in those cases where the required report is either in the process of being sent or has already been sent to the Bureau at the time the follow-up is received.

It is also suggested that the Bureau might desire to consider amending the present instructions to allow for the destruction of the form in the field in those cases where the report has already cleared the field office and is en route to the Bureau.

WCR:ER

2 MAY 23 1950

66-7095-72

PX
Sugg # 359

December 20, 1949

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

RECORDED BY 60267 NLS/EP100
CT 7-17-2000

Dear Sir:

I have been advised of the recent incident in which you were involved and I want to express to you in no uncertain terms my extreme displeasure with this entire matter.

I am not at all satisfied with the explanation which you have furnished concerning your failure to promptly report this incident to the Bureau, which has resulted in considerable comment and gossip in Washington. Obviously the circumstances are such as to cause you no end of personal embarrassment and it has also resulted in a severe detriment to the Bureau's prestige in Washington. It was your duty to promptly report the incident to me and not wait until it was called to my attention by outside sources. When I learned of the incident it was embarrassing for me to have no knowledge of it and I was unable to weigh the seriousness of the original allegation.

I am well aware of the fact that you have stated the altercation was not started by you and that you have indicated you were a victim of circumstances over which you had no control. However, had you adequately sized up the situation and properly judged the individual whom you encountered, you should have immediately realized that he should have been avoided. Had you taken such a course of action, the disastrous results would never have occurred.

I want you to understand that this letter is to be construed as a severe censure and should there be any repetition of such conduct on your part in the future, very drastic administrative action will be taken in your case.

Very truly yours,

John Edgar Hoover
Director

JPM:DW

Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Egan
Mr. Harbo
Mr. Mohr
Mr. Pennington
Mr. Quinn Tamm
Tele. Room
Mr. Nease
Miss Gandy

December 23, 1949

0
Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

I have had the opportunity of reviewing the facts surrounding a recent confidential investigation participated in by several Special Agents of the Washington Field Office as a result of which the Bureau is now in possession of valuable and extremely important information dealing with the National Defense of the United States.

I wanted you to know that I was highly pleased with the successful results of this operation and the Bureau considers the services of the Washington Field Office to have been of great value. It is such outstanding performances as this that have made the Washington Field Office one of the truly vital links in the forging of the Bureau's enviable reputation. You may take justifiable pride in the knowledge of a job well done.

Sincerely,

CLT:lrh

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RECEIVED DIRECTOR
U.S. DEPT. OF JUSTICE
DEC 24 10 04 AM '49
RECEIVED
U.S. DEPT. OF JUSTICE
DEC 24 11 30 AM '49
F B I

46399-316

9

[Handwritten signatures and initials]

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 2/20/50

FROM : J. P. MOHR

SUBJECT:

☒ Tolson
☐ Ladd
☐ Clegg
☐ Glavin
☐ Nichols
☐ Rosen
☐ Tracy
☐ Harbo
☐ Mohr
☐ Tele. Room
☐ Nease
☐ Gandy

file 100-473
Copy 0
 On February 19, 1950, I asked SAC Hottel concerning Julia Peale. He told me that the Director had interviewed him concerning her on February 13, 1950 and at that time he had told the Director that the name meant nothing to him and that he could not recall her. He stated after talking to the Director he had made inquiry and had ascertained that he did know Julia Peale and that he planned on arranging an appointment to see the Director and advise him accordingly upon the Director's return to the city.

Mr. Hottel stated he determined that Julia Peale had dinner at his apartment in April or May 1949. On this occasion Mr. Hottel stated he had a date with Helen McKeen and that Special Agent Tom Webb was at the apartment and had a date with Jean Parker and that there was an extra man present whose name Mr. Hottel said he could not recall. At some point early in the evening it was suggested that Jean Parker endeavor to obtain a date for this extra man and Jean Parker stated that she knew a girl she could get who was a friend of hers. Accordingly she called the Peale girl who came up to Mr. Hottel's apartment and joined the group for dinner. Mr. Hottel stated that he being an amateur cook cooked the dinner which was a buffet steak dinner. He said cocktails were served before dinner and that everybody left around 11:00 or 11:30 p.m. He stated no one was intoxicated on this occasion and that he felt that everyone had a pleasant, enjoyable time.

14 FEB 28 1950

67-46399-317

Mr. Hottel stated about two or three months thereafter shortly after he returned from New York City on a visit, Special Agent Tom Webb and Jean Parker were at his apartment when Julia Peale and a date of hers came by. Mr. Hottel said he did not recall the name of Miss Peale's male companion but that Julia Peale and her date stayed for a very short period of time, had a drink or two and thereafter left to go to Julia Peale's apartment where a Pyramid Club meeting was to convene. Mr. Hottel stated he did not have a date on this occasion and that Tom Webb and his date left at the same time as Julia Peale and her date. Mr. Hottel stated that shortly after the group left, he retired for the evening. He stated emphatically that no one was drunk and there was no excessive drinking.

The only other time Mr. Hottel has seen Julia Peale he stated was on the street some time after the second occasion that she was at his apartment. He stated he did not speak to the girl at that time. He advised that he has never had a date with Julia Peale, that she has never been up to his apartment alone and that he is simply unable to understand the basis for the allegation which allegedly came from her.

JPM:DW

Mr. Hottel did state that Julia Peale was an attractive red head who had been previously married and was now divorced. He stated that she was presently employed by some private concern in the Washington Building in downtown Washington.

The foregoing was telephonically furnished to the Director and this memorandum is being submitted at this time for your information.

V. J. Brown

Well, Hottel is gradually
recovering his memory.

H.

February 24, 1950

MEMORANDUM FOR MR. TOLSON
MR. GLAVIN

Confirming oral instructions I desire that Mr. Glavin be detached for a period of ninety days as Assistant Director in Charge of the Administrative Division effective Monday, February 27, and initiate immediately a complete inspection of the Identification Division with the view of reducing personnel, streamlining its operations, and reducing its costs of operation. Mr. Tracy should be instructed that I expect the fullest cooperation and assistance from himself and his staff.

In Mr. Glavin's absence Mr. H. P. Callahan will act in charge of the Administrative Division.

SAC/Guy Hottel is to be immediately placed upon probation for conduct unbecoming a representative of this Bureau. I have talked with Mr. Hottel and severely reprimanded him and told him that I will not again give him another chance. I told him there were entirely too many rumors circulating concerning his activities and while they may not be completely true, nevertheless, many of them were and he had not used the proper discretion in his conduct.

I desire that Mr. A. M. Belmont be transferred as Assistant Special Agent in Charge of the New York Field Division and designated as Inspector in Charge of the Security Division, effective Monday, February 27.

I desire that Mr. W. M. Whelan, the #2 man in the New York Office, be designated as Assistant Special Agent in Charge of the New York Field Division, effective February 27.

I desire that Mr. H. B. Fletcher, who has been acting in charge of the Security Division, be transferred to New York and designated #2 man in the New York Field Division in place of Mr. Whelan.

I desire that Mr. L. L. Laughlin of the Security Division be designated as #1 man in the Security Division, effective February 27.

I desire that Mr. C. E. Hennrich, Assistant Special Agent in Charge of the Washington Field Office, be transferred from the Washington Field Office to the Security Division and designated #2 man, effective February 27.

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I desire that Mr. B. C. Brown of the Training and Inspection Division be transferred to the Washington Field Office as Assistant Special Agent in Charge, effective February 27.

I have spoken to Mr. A. Rosen and expressed to him my complete displeasure of his administration of the Investigative Division and of my intention to transfer him as Assistant Director in Charge of that Division unless he can immediately take hold of that Division and bring about a more effective administration of it. Mr. Rosen assured me he believes he can do so and for the present he remains as Assistant Director of that Division.

Very truly yours,

John Edgar Hoover
Director

JEM:EM

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

TO: Mr. Glavin

DATE: January 30, 1950

FROM: Mr. H. L. Edwards

SUBJECT: In-Service Training

For your information SAC R. B. Hood of Los Angeles is the only SAC who will report for In-Service Training on February 6, 1950. SAC Hottel of the Washington Field Office had been scheduled but he has requested to be set up for a later date in view of the fact he has been receiving weekly treatments from his physician for a bronchial condition and is somewhat apprehensive that the weather at Quantico might aggravate that condition until it clears up. Unless advised to the contrary SAC Hottel will not be scheduled for February 6, 1950.

February 24, 1950

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706, Department of Justice Building
Washington, D. C.

Dear Sir:

Reference is made to the information submitted by you concerning the handling of the Ewald Johnson case by your Office on February 7, 8, and 9, 1950.

The Bureau is unable to agree with your opinions that the Night Supervisor [redacted] and Assistant Special Agent in Charge, Carl Hennrich were not derelict in this instance. As you will note from the communications addressed to Mr. [redacted] and Mr. Hennrich, the former was considered to have been derelict because of his lack of alertness in not obtaining more complete information at the time he received a call from the U. S. Park Police inquiring as to whether the Bureau had any interest in the subject whom they had in custody. Mr. Hennrich was responsible for failing to see to it that there was no undue delay in the transmission of pertinent information to the Detroit as well as other Divisions in connection with this case. In addition, Night Clerk [redacted] as you have indicated, was derelict because of an unnecessary delay on his part in the delivery of a teletype from the Field Division to the Bureau's Communications Section during the early morning of February 9, 1950.

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Obviously it was your over-all responsibility to insure that information received by your Office in this case was afforded appropriate attention, and that the investigation of this case was handled efficiently and promptly which, as indicated above, was not done in this instance.

It is expected that the delinquencies reflected in the handling of this matter will be afforded careful consideration by you in order that the necessary steps may be taken to prevent their recurrence.

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JEE:JC

Very truly yours,

John Edgar Hoover

John Edgar Hoover
Director

RECEIVED DIRECTOR
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U. S. DEPT. OF JUSTICE
FEB 24 1950
46-399-318

MR. CLYDE TOIS ON

February 15, 1950

W. R. OLAVIN

EVALD JOHNSON, wa; DIANA BEANEY JOHNSON, wa;
H. A. (TSX) THORNTON
INTERSTATE TRANSPORTATION OF STOLEN MOTOR VEHICLE
UFAP - MURDER

Reference is made to the captioned matter and to the Director's inquiry as to the handling of this case by the Washington Field Office. A detailed memorandum is attached setting out full and complete facts concerning the handling of this case by the Washington Field Division.

However, briefly, the derelictions on the part of the Washington Field Division and related derelictions are as follows:

This matter first came to the attention of the Washington Field Office when Night Supervisor Special Agent [redacted] at 8:55 p.m. on February 7, 1950, received a call from Sergeant Apfelbeck of the Park Police. Supervisor [redacted] was only furnished brief information from Sergeant Apfelbeck to the effect that a woman named Eva Johnson, who might be a mental case, had furnished the Park Police with information regarding a murder in Texas, that the Park Police had wired the Sheriff at Amarillo, Texas, and that the Sheriff at Amarillo had confirmed that there was such a murder. No name other than that of Eva Johnson was furnished to Supervisor [redacted] and the name of Tex Thornton was not mentioned. Also, in this connection, no mention was made of any theft of an automobile. Supervisor [redacted] did not ask for any further information from Sergeant Apfelbeck, checked the name of Eva Johnson through the Field Office files, and advised Apfelbeck that the Bureau had no interest in the case. SAC Hottel felt that [redacted] had handled the call properly, because of the indication that the woman was a mental case, and because the Sheriff at Amarillo had advised the Park Police he had intended notifying the FBI Office in Dallas but had not done so, which indicated to the Agent as well as to SAC Hottel that there was no process out on a UFAP charge, and also because there was no indication whatever at that point that a stolen automobile was involved.

1 Guy
SAC Hottel further pointed out that the Agents of the Washington Field Office, like any other Field Office, follow the procedure normally of only checking their own records. In the event the matter is very unusual, then the Field Office Night Supervisor would in such a case, contact the Bureau Night Supervisor to have a further check made of the Bureau's records.

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION

Special Agent [redacted] the Night Supervisor of the Washington Field Office, is considered to have been derelict in this instance. It is felt he should have obtained more specific and complete information from the Park Police and particularly the name of the murdered victim.

It is noted that the Field Office records contained no record of the murdered victim, Tex Thornton, and in view thereof and also in view of the procedure followed by the Night Supervisors of the Washington Field Office of only checking the Field Office records, the question arises as to whether Supervisor [] would have taken any further action of either contacting the Bureau or calling the Dallas Division even if he had questioned Sergeant Apfelbeck further and obtained more thorough and complete information. However, it is still felt that Supervisor [] was derelict in not obtaining complete information from Sergeant Apfelbeck, and it is recommended that he be censured by letter, placed on probation, and removed from his supervisory duties.

* * * * *

Night Clerk [] of the Washington Field Office was responsible for a delay in transmitting a teletype from the Washington Field Office to the Bureau's Communications Section from approximately 12:00 midnight on February 8, 1950 to 2:00 a.m. on February 9, 1950. The teletype was marked urgent. He was advised at shortly after 12:00 o'clock midnight that the teletype had been approved for transmittal and he advised the investigating Agents that he, [] would personally deliver the teletype to the Bureau's Communications Section. However, he first handled other duties in the Field Office, including conducting a security check throughout the office before delivering the teletype. SAC Hottel recommended that a letter of censure be directed to Night Clerk []

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION

It is recommended that a letter of censure be directed to employee [] and that he be placed on probation because of his unnecessary delay in delivering the teletype.

* * * * *

Although from the time this case was first called to ASAC Hennrich's attention at about 9:30 a.m. on the morning of February 8, 1950, it was given ASAC Hennrich's personal and continuous attention throughout the day and evening and for the most part was handled promptly and efficiently, it is felt that ASAC Hennrich was derelict because of a delay in the transmission of information which included the address of the sister in Munising, Michigan where the subject's husband was subsequently apprehended. It appears that the Special Agents of the Washington Field Office, after being given the expressed approval of the examining physician, thoroughly interrogated the subject from about 3:00 p.m. February 8, 1950, to 5:00 p.m. and again from about 5:30 p.m. to 7:00 p.m. that same date. During the course of the interview between 5:30 p.m. and 7:00 p.m., the subject identified photographs of her husband and among other information, furnished the address of the husband's sister in Munising, Michigan where the subject was subsequently apprehended. However, the subject had also requested that a message be delivered to a Marine Private Dumbroski, stationed at the Naval installation near American University who was on guard

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duty and was not available for interview until after 8:00 p.m. on February 8, 1950. On instructions of ASAC Hennrich the transmittal by teletype of the information obtained from the subject, which included the sister's address in Munising, Michigan, was delayed until after the interview with Dumbroski which was for the purpose of either identifying or eliminating him as the subject's husband. The Agents returned to the Field Office shortly after midnight, February 8, 1950, after their interview with Dumbroski which eliminated him as the subject's husband. The teletype which contained the aforementioned information regarding the sister's address in Munising, Michigan was the teletype which, as previously indicated, did not leave the Field Office until about 2:00 a.m. February 9, 1950.

SAC Hottel did not feel that ASAC Hennrich had been derelict in his handling of this case since from its inception, Hennrich had acted promptly and efficiently and continuously in conferring with the Agents in following the developments through and in keeping SAC Hottel continuously and promptly informed concerning any and all developments. SAC Hottel also pointed out that the information developed from the subject consisted of names and addresses of relatives and associates of the subject's husband as well as when the subject had last seen her husband, but at no time was there any indication or was anything specifically furnished by the subject either to the Bureau Agents or to the Park Police as to the possible whereabouts of the subject's husband. In view thereof, SAC Hottel did not feel that there was any undue delay in deferring the transmittal of this information to the Detroit and other Field Divisions until after the interview with Private Dumbroski had eliminated him as the subject's husband.

RECOMMENDATIONS OF THE ADMINISTRATIVE DIVISION

It is felt that there is no justifiable reason why the information obtained as a result of the interrogation of the subject which included the sister's address in Munising, Michigan where the subject's husband was subsequently apprehended, was not transmitted by teletype to the Detroit Division and other interested Divisions shortly after 7:00 p.m. February 8, 1950 instead of after 2:00 a.m. the following morning. There appears to be no reason why this information should have been held up pending the interview and elimination of Dumbroski as the subject's husband. It is recommended that a letter of censure be directed to ASAC Carl Hennrich of the Washington Field Office.

It is also recommended that a letter of censure be directed to SAC Hottel, who, it is felt, had the over-all responsibility to insure that the information received by his office in this case and the investigation of the case was handled efficiently and promptly which, as indicated above, was not done in this instance.

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Special Agent [] of the Dallas Division was found to be derelict because he was furnished with information concerning this case by the Chief of the Amarillo Police Department at 9:00 p.m. on February 7, 1950, which indicated that a suspect in this case, which he, [] had been working on extensively, was being held in custody by the Park Police in Washington, D.C. However, Agent [] who was just leaving Amarillo on his way to Dallas by the night train, waited until he arrived in Dallas at 7:30 a.m. (7:30 a.m. Washington D.C. time) before he advised SAC Alden. SAC Alden has advised that he does not feel this Agent improperly delayed in reporting the matter. SAC Alden pointed out that the Dallas Division and Agent [] have, over the past seven months, run out hundreds of similar leads. One of these leads even included a confession from a woman that she was the murderess but the woman turned out to be a mental case. It was noted that the Washington Park Police had wired the Chief of the Amarillo Police Department and had also called him telephonically advising that they had a suspect in the Johnson murder case and that this inquiry from the Washington Park Police was similar to hundreds of such inquiries which the Chief of the Amarillo Police Department had also received.

SAC Alden stated that so far as the Chief was concerned, this was just another such inquiry to him, however, Agent [] knew the matter must be checked into but since he was in the act of leaving Amarillo immediately for Dallas, Agent [] did not feel there was any reason to believe that his reporting of the matter personally to his Special Agent in Charge immediately upon his arrival in Dallas at 7:30 a.m. February 8, 1950, would not be satisfactory. SAC Alden recommended no action against Agent []

RECOMMENDATION OF THE ADMINISTRATIVE DIVISION

It is felt that Agent [] should not have delayed from 9:00 p.m. February 7, 1950 to 7:30 a.m. February 8, 1950 to report to his SAC information he had received to the effect that a suspect in the case he has been working on extensively was in the custody of the Park Police in Washington, D.C. It is recommended that a letter of censure be directed to Agent [] of the Dallas Division.

It is also recommended that a letter be directed to SAC Alden advising him that the Bureau does not agree with his opinion that there was no dereliction on the part of Agent []

To: []
Ladd []
Clegg []
Glavin []
Nichols []
Rosen []
Tracy []
Harbo []

Mohr CC - Mr. Clegg

Tele. Room - Washington Field Office Personnel File
Nease - Personnel File of SAC Hottel

Gandy JSH:JC

Attachment

MR. TOLSON

February 14, 1950

W. R. GLAVIN

EVALD JOHNSON, wa; DIANA HEANEY JOHNSON, wa;
W. A. (TEX) THORNTON
INTERSTATE TRANSPORTATION OF STOLEN MOTOR VEHICLE
UFAP - MURDER

Reference is made to the captioned matter and to the Director's inquiry as to the handling of this case by the Washington Field Office.

^{1 Guy}
SAC Hottel and ASAC Hennrich of the Washington Field Division have advised that the captioned matter first came to the attention of the Field Office when Night Supervisor Special Agent [redacted] at 8:55 p.m. on February 7, 1950, received a call from Sergeant Apfelbeck of the Park Police. Sergeant Apfelbeck stated that the Park Police intended to pick up a woman named Eva Johnson, who they thought might be a mental case and who had furnished them with information regarding a murder in Texas. Sergeant Apfelbeck further stated that the Park Police had wired the Sheriff at Amarillo, Texas (actually it was the Chief of Police at Amarillo, Texas) who had said there was such a murder. Sergeant Apfelbeck furnished no other names than that of Eva Johnson, and the name of "Tex" Thornton was not mentioned. Sergeant Apfelbeck stated that the Park Police was going to pick up Eva Johnson and question her and inquired of Supervisor [redacted] as to whether or not the FBI wanted to participate in the questioning. Supervisor [redacted] after personally checking the files of the Washington Field Office on the name of Eva Johnson without finding any reference or pending investigation, informed Sergeant Apfelbeck that there did not appear to be any FBI interest in the case at that time.

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Supervisor [redacted] indicated that since he had found no reference to the name of Eva Johnson or any information reflecting that the Field Office had a pending investigation on her, and since Sergeant Apfelbeck had also indicated that the Johnson woman might be a mental case, he did not feel that any further action should be taken at that time. He then prepared a complaint form. This complaint form was on ASAC Hennrich's desk before 9:30 a.m. on the morning of Wednesday, February 8, 1950. ASAC Hennrich had just read the complaint form when he was called into SAC Hottel's Office shortly before 9:30 a.m.

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While in SAC Hottel's Office, a telephone call was received by SAC Hottel at about 9:30 a.m. from SAC Alden at Dallas concerning the Johnson case. However, a discussion of the case with SAC Alden was handled by ASAC Hennrich of the Washington Field Office. SAC Alden advised that the Dallas Division had received information from

Sid Harper, the Chief of Police at Amarillo, Texas, at about 9:00 p.m. on February 7, 1950, that the Amarillo Police Department had received a telegram from the Park Police on the night of February 6, 1950, which asked if a man named Thornton had been murdered in Amarillo. Harper stated that he answered yes to this wire from the Park Police by telegram on Tuesday, February 7, 1950. It is noted that Chief Harper of the Amarillo Police Department furnished the aforementioned information to Special Agent [redacted] at Amarillo, Texas, at about 9:00 p.m. on February 7, 1950, at which time Special Agent [redacted] was packing, preparatory to catching the night train to Dallas. Agent [redacted] caught the 9:45 p.m. train, arriving in Dallas the following morning, Wednesday, February 8, 1950, at 7:30 a.m. (8:30 a.m. Washington D.C. time). He immediately notified SAC Alden, who stated he made the call to the Washington Field Office at about 8:45 a.m. (9:45 a.m. Washington D.C. time) on February 8, 1950. Chief Harper had also advised Special Agent [redacted] that a few minutes before he called Agent [redacted] he, Harper, had received a telephone call from Chief Raspberry of the Park Police, Washington, D.C. Chief Raspberry stated that his department had a woman in custody who gave the name of Diana Johnson and who stated that a man named Thornton had been killed and that her husband, Arthur Johnson was the one who had killed Thornton.

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Immediately after receiving this call from SAC Alden, ASAC Hennrich was advised by Special Agent Jack Tierney that Tierney had just gotten through talking with U. S. Commissioner Lawrence who advised that the Park Police had the Johnson woman in his office to arraign her as a fugitive from justice. He inquired as to whether the Bureau was interested in the matter under UFAP. ASAC Hennrich immediately dispatched Special Agents Thomas Curry and Herbert Thompson to the Commissioner's Office with instructions to interview the Johnson woman; to determine if she was involved in the ITSMV and murder in Texas; to get a signed statement from her and if she was involved, to get her arraigned.

From that time until about noon, the Special Agents were in frequent contact telephonically with ASAC Hennrich of the Field Office and ASAC Hennrich was in frequent contact telephonically with the Bureau for the purpose of definitely determining that the Johnson woman was actually involved in the case and that her alleged confession to the Park Police was in fact bona fide. It was deemed necessary

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Tolson to be absolutely certain of this fact since the Park Police had previously committed the Johnson woman to Gallinger Hospital for examination and also in the call of Sergeant Apfelbeck to Supervisor [redacted] at 8:55 p.m. on February 7, 1950, it had been indicated that she might be a mental case. Likewise, during this time, Tracy consideration was given to actually withholding the arraignment of Harbo the Johnson woman until after comparison could be had with latent Mohr fingerprints which had been developed at the scene of the murder. Tele. Room However, it was decided to arraign the Johnson woman on the basis Nease Gandy

of her confession to the Agents and she was arraigned at approximately 12 o'clock noon on the charge of ITSMV.

In the meantime, at about 11:30 a.m. on February 8, 1950, because of the improbability of a substantial bond on the ITSMV charge and the probability that the local police department would be filing charges against the Johnson woman as a fugitive for murder in Texas, ASAC Hennrich called the Dallas Office and in the absence of SAC Alden, talked with ASAC Tom Carter. ASAC Hennrich recommended to ASAC Carter that if it was considered advisable, UFAP charges should be filed in Dallas. At approximately 1:00 p.m., ASAC Carter called ASAC Hennrich and informed Hennrich that UFAP charges had been filed at 12:10 p.m. that date, February 8, 1950. ASAC Hennrich thereupon immediately instructed Special Agents Thomas Curry and Herbert Thompson to arraign the Johnson woman on the UFAP charge. The Johnson woman was thereafter arraigned on the UFAP charge at approximately 3:00 p.m. The Johnson woman was not arraigned on the UFAP charge prior to 3:00 p.m. because from the time of her arraignment on the ITSMV charge at noon and 3:00 p.m., she was being fed and examined by a physician.

In this connection, it is noted that right from the outset of the Agents' contact with the subject, they had informed ASAC Hennrich as to her exhausted condition and the fact that she had apparently been questioned all of the previous night, February 7, 1950, by the Park Police. Although the Agents did talk to her in order to obtain sufficient information to arraign her on the ITSMV charge, they questioned the advisability of interrogating her further after her arraignment at noon on the ITSMV charge. The Agents so informed ASAC Hennrich in their telephonic conversations with Hennrich during the morning. ASAC Hennrich likewise questioned the advisability of thoroughly interrogating the woman in view of her condition and instructed the Agents at approximately noon to see to it that she was examined by a competent physician and that they should abide by the advice of the physician as to whether any further interrogation should be made.

Accordingly, after she had been examined by the physician and following her arraignment on the UFAP charge at 3:00 p.m. and with the expressed approval of the physician, the Agents questioned the subject extensively regarding her husband's associates, his whereabouts, his relatives, et cetera. This interrogation of the subject lasted from approximately 3:00 p.m. to between 5:00 and 5:30 p.m. when the Agents returned to the Field Office.

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It is noted that the Agents had, in addition to being in frequent contact telephonically with ASAC Hennrich during the morning, been in frequent contact with him telephonically during the early part of the afternoon up to approximately 3:00 p.m. when they began their extensive questioning of the subject. At approximately 3:30 p.m.,

ASAC Hennrich had to leave the Field Office to interview Judge Holtzoff in connection with the Snags Lewis jury tampering case. During ASAC Hennrich's absence, there was delivered to the Field Office around 4:00 p.m. to Mr. Hennrich's attention from the Bureau, photographs of one Ewald Johnson which had been taken by the Captain of the Port, Detroit, Michigan, in 1942.

Upon ASAC Hennrich's return to the Field Office shortly after 5:00 p.m., he observed the photographs on his desk. It is also noted that at noon on that same day, Agents of the Field Office had obtained from the Park Police, two photographs which the Park Police had secured from the subject. The subject had indicated that the photographs were of her husband. Although the photographs obtained from the subject appeared to be the same individual reflected in the Bureau photographs of Ewald Johnson, since it was not known definitely that the two individuals were the same, the Agents, immediately after their return to the Field Office which was approximately 5:15 p.m., were instructed to proceed to the jail and to exhibit the Bureau's photographs to the subject for identification. The Agents did this and the subject identified the Bureau's photographs as being photographs of her husband.

During the course of this contact with the subject, the Agents interrogated her further and again returned to the Office at approximately 7:00 p.m. At that time ASAC Hennrich was advised by the Agents that the subject had requested that the Agents get a message to one Private Dumbroski who, the subject had advised, was a Marine stationed at the Naval installation near American University. The Agents at that time informed ASAC Hennrich that they had nothing to eat since breakfast and they were instructed to get dinner, to prepare appropriate teletypes and to see that Dumbroski was interviewed on the theory that he might be the subject's husband, even though the subject had indicated that such was not the case. It was ascertained that Dumbroski was on guard duty and would not be available until after 8:00 p.m. on February 8, 1950.

At approximately 8:30 p.m., the Agents advised ASAC Hennrich that one teletype (3 pages) had been rough drafted and they were in the process of rough drafting a second teletype (2 pages).

The teletype which had been completed contained background information concerning the entire case and was directed to the Miami, Boston, Denver, Dallas, and Kansas City Divisions. It was not directed to the Detroit Division, Los Angeles, Milwaukee or St. Louis, since the information pertinent to those offices had already been furnished to them by a teletype from the Bureau at 5:16 p.m. on February 8, 1950. This teletype was read to ASAC Hennrich who approved it for transmittal. It was completed by the stenographer at approximately 10:15 p.m. Special Agent [redacted] Night

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Supervisor of the Washington Field Office, in accordance with instructions of the investigating Agents that this teletype should be sent immediately on its completion, called a special messenger and it is [] recollection that this teletype cleared the Washington Field Office at approximately 10:35 p.m. The records of the Bureau's Communications Office reflect that this wire was received at 10:53 p.m. and that it was first transmitted to Boston at 1:01 a.m., February 9, 1950, and thereafter as a conference teletype to Miami, Denver, Dallas and Kansas City.

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The second teletype which was being directed to the Director, Dallas, Los Angeles and Detroit Divisions contained, among other information, the address of the sister in Munising, Michigan, where the subject's husband was ultimately apprehended and was not to be sent out in accordance with the instructions of ASAC Hennrich until after the Agents had interviewed private Dumbroski and had eliminated him as the subject's husband. It is noted that the Agents had obtained the address of the sister in Munising, Michigan during their interview with the subject between 5:30 p.m. and 7:00 p.m. on February 8, 1950, although at no time did the subject give any suggestion or indication that she expected that her husband might be found at any particular location.

After the Agents talked with ASAC Hennrich at approximately 8:30 p.m., the Agents went out immediately to contact Dumbroski. The Agents returned from interviewing Dumbroski at approximately midnight and thereafter advised ASAC Hennrich of the results of their interview with Dumbroski and read to ASAC Hennrich the second teletype. ASAC Hennrich approved this teletype for transmittal and the Agents were informed that there appeared to be no further investigation necessary that night. After ASAC Hennrich had approved the transmittal of the second teletype, Night Clerk [] of the Field Office advised the Agents that he personally would take the teletype to the Bureau's Communications Section. However, employee [] recalls that he did not leave the Field Office to deliver the second teletype to the Bureau's Communications Room until approximately 2:00 a.m. He has advised that his only explanation for the delay from shortly after midnight until 2:00 a.m. in delivering the teletype is that in the interim he was handling other duties in the Field Office and did not get around to delivering the teletype until approximately 2:00 a.m. SAC Hottel has noted that employee [] is the Security Patrol employee and is the only employee on duty after 12:00 midnight. It was also noted that when [] leaves the Field Office, it is necessary that he lock the office, which he did in this instance.

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The records of the Bureau's Communication Room reflects that this second teletype (2 pages) was received at 2:50 a.m. It was transmitted to Detroit at 3:26 a.m. and thereafter to the Dallas and Los Angeles Divisions.

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SAC Hottel has advised that during the thorough interrogation of the subject which it is noted lasted from approximately 3:00 p.m. to 5:00 p.m. and from 5:30 p.m. to 7:00 p.m. on February 8, 1950, she furnished information regarding relatives of her husband in Michigan in addition to his various activities and associates while she was with him. The subject also indicated that she had last seen her husband in Tampa, Florida in November of 1949. However, at no time did she ever give any suggestion or indication as to where she expected her husband might be located. It was further noted by SAC Hottel that information obtained by the Park Police through the interrogation of Mrs. Johnson likewise failed to reflect any information concerning the possible location of her husband. The Agents of the Field Office not only obtained a copy of the confession the subject had given to the Park Police, but had also interviewed the police officers who had interrogated Mrs. Johnson. The Police Officers likewise indicated that they had obtained no information from the subject as to where her husband might be located.

SAC Hottel has also advised that he has been entirely familiar with this case since it was first brought to his attention at approximately 9:30 a.m. on the morning of February 8, 1950. He also advised that right at that time he issued specific instructions to ASAC Hennrich that this case was to receive expeditious attention and that there were to be no slip-ups. He advised that he has been kept currently and promptly informed by ASAC Hennrich of any and all developments.

RECOMMENDATION OF SAC ALDEN, DALLAS

SAC Alden does not feel that Special Agent [redacted] improperly handled the matter by delaying from 9:00 p.m. February 7, 1950 to the time of [redacted] arrival in Dallas at 7:45 a.m. February 8, 1950, in advising SAC Alden of the information furnished by the Chief of the Amarillo Police Department. SAC Alden pointed out that the Dallas Division and Agent [redacted] over the past seven months, have run out hundreds of similar leads. One of these leads, even included a confession from a woman that she was the murderer, but the woman turned out to be a mental case. The Chief of the Amarillo Police Department had likewise received hundreds of inquiries similar to the one received from the Washington Park Police, and so far as the Chief was concerned, this was just another such lead to him. However, Agent [redacted] knew that the matter must be checked into but since he was in the act of leaving Amarillo immediately for Dallas, he did not feel there was any reason to believe that his reporting of the matter personally to his Special Agent in Charge immediately upon his arrival in Dallas would not be satisfactory. SAC Alden recommended no action against Agent [redacted]

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RECOMMENDATIONS OF SAC HOTTEL, WASHINGTON FIELD OFFICE

With regard to Special Agent [] SAC Hottel does not feel that Agent [] handled the call he received from the Park Police at 8:55 p.m. on February 7, 1950, improperly for the following reasons. Sergeant Apfelbeck of the Park Police told Agent [] that the story of the Johnson woman sounded like a phony. The Park Police had called the Sheriff at Amarillo, Texas, who advised that there had been a murder. However, the Sheriff stated he had intended notifying the FBI Office in Dallas but had not done so. This indicated to Special Agent [] as well as to SAC Hottel that apparently the FBI Office in Dallas had no interest in the matter and were going to be advised by the Sheriff's Office for the first time. This, according to SAC Hottel, would definitely indicate that there was no process out for UFAP. It was noted that the Bureau Manual specifically instructed that the FBI would conduct no investigation in UFAP cases until after the U. S. Attorney had authorized prosecution and process was obtained. There was also no indication whatever at this point that a stolen automobile was involved.

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SAC Hottel further pointed out that the Park Police are continuously trying to get the Bureau in on various murder cases which cases the Bureau should never become involved in. All of the Special Agents of the Washington Field Office, including Special Agent [] are aware of this fact and accordingly are extremely careful when there is any indication of an attempt on the part of the Park Police to involve the Bureau in their murder cases.

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With regard to the fact that Supervisor [] had only checked the Field Office files and not the Bureau indices, SAC Hottel has advised that the Washington Field Office, like any other Field Office, follows the procedure normally of only checking their own records. In the event a matter is very unusual, then the Field Office Night Supervisor would, in such a case, contact the Bureau Night Supervisor to have a further check made of the Bureau's records.

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With regard to Night Clerk [] SAC Hottel indicated that the teletype which [] had delayed in transmitting from the Field Office to the Bureau's Communications Section from approximately 12:00 midnight to 2:00 a.m., February 9, 1950, was marked urgent, and he had told the investigative Agents that he would personally see to it that the teletype was delivered to the Communications Office. SAC Hottel recommended that a letter of censure be directed to Night Clerk []

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Gandy _____

SAC Hottel did not feel that ASAC Hennrich had been derelict in this matter. SAC Hottel stated that ASAC Hennrich from the first moment that he learned of the case, acted promptly and efficiently and continuously in conferring with the Agents in following the developments through and in keeping SAC Hottel continuously informed concerning any and all developments. SAC Hottel pointed out that the information developed from the subject consisted of names and addresses of relatives and associates of her husband, and when she had last seen him, but there was no indication and nothing specific was developed either by the Bureau Agents or the Park Police as to the whereabouts of the subject's husband. In view thereof, SAC Hottel did not feel that there was any undue delay in deferring the transmittal of this information to the Detroit and other Field Divisions until after the interview with Private Dumbroski had eliminated him as the subject's husband. SAC Hottel felt that ASAC Hennrich had handled this matter in a satisfactory manner and he recommended no administrative action against him.

CONCLUSIONS OF THE ADMINISTRATIVE DIVISION

Special Agent [] the Night Supervisor, is considered to have been derelict in this instance since it is felt he should have obtained more specific and complete information from the Park Police and particularly the name of the murdered victim. It is noted that the Field Office records contain no reference to the murdered victim, Tex Thornton, and in view thereof, and also in view of the procedure followed by the Night Supervisors of the Washington Field Office of only checking the Field Office records, there is a question as to whether Supervisor [] would have taken any further action such as checking with the Bureau Supervisor or calling the Dallas Division even if he had questioned Sergeant Apferbeck more thoroughly and obtained more complete information. However, it is still felt that Supervisor [] was derelict in not obtaining more complete information from Sergeant Apfelbeck.

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Night Clerk [] was derelict because of his delay from shortly after midnight to after 2:00 a.m. February 9, 1950, in delivering the second teletype from the Washington Field Division to the Bureau's Communications Section.

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ASAC Hennrich is considered to have been at fault since there appears to be no justifiable reason why the information obtained as a result of the interrogation of the subject which included the sister's address in Munising, Michigan, where the subject's husband was subsequently apprehended, was not transmitted by teletype to the Detroit Division and other Divisions shortly after 7:00 p.m., February 8, 1950, instead of after 2:00 a.m. the following

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morning. There appears to be no reason why this information should have been held up pending the interview and elimination of Numbreaki as the subject's husband.

SAC Hottel was at fault because it was his personal responsibility to insure that the information received by his office in this case and the investigation of the case was handled efficiently and promptly which, as indicated above, was not done in this instance.

Special Agent [] of the Dallas Division was derelict because it is felt that the information he obtained from the Chief of the Amarillo Police Department at 9:00 p.m. on February 7, 1950 which indicated that a suspect in the case he had been working on extensively was in custody, should have been immediately and telephonically communicated to his Special Agent in Charge instead of waiting until the following morning at the time of his arrival in the Dallas Division at 7:45 a.m. (8:45 a.m. Washington D.C. time).

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RECOMMENDATIONS

It is recommended

1. That a letter of censure be directed to Special Agent []

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That he be placed on probation.

That he be removed from his supervisory duties.

2. That employee [] be censured by letter.

That he be placed on probation.

3. That a letter of censure be directed to ASAC Hennrich.

4. That SAC Hottel be censured by letter.

That SAC Hottel also be advised that the Bureau does not agree with his opinion that there was no dereliction on the part of SA [] and ASAC Hennrich.

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5. That a letter of censure be directed to Special Agent [redacted] of the Dallas Division.

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6. That SAC Alden be advised that the Bureau does not agree with his opinion that there was no dereliction on the part of Agent [redacted]

1977-10-11 PERMANENT BRIEFS FOR THE FOLLOWING ARE ATTACHED:

SPECIAL AGENT [redacted] - Washington Field Division
ASAC [redacted] - Washington Field Division
NIGHT CLERK [redacted] - Washington Field Division
SPECIAL AGENT [redacted] - Dallas Division

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JEE:JC *[initials]*
Attachments

CC - Mr. Clagg
✓ Washington Field Office Personnel File
Personnel File of SAC Hottel

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____



United States Department of Justice
Federal Bureau of Investigation
Washington Field Office, Room 1706
Washington, D. C.

IN REPLY, PLEASE REFER TO

FILE No. _____

February 15, 1950

PERSONAL AND ~~CONFIDENTIAL~~

Director, FBI

RE: EVALD ~~X~~ JOHNSON, was;
DIANA ~~X~~ JOHNSON, was;
ITSMV
UFAP - MURDER

Dear Sir:

I have reviewed the file in this case and per instructions from the Bureau pertaining to the following items, I desire to submit the following.

SA [redacted]

SA [redacted] received the initial information from Sergeant APFELPECK of the U. S. Park Police. He was informed that one EVA JOHNSON, alias EVA BROWN, alias EVA MOUWRI had told the Park Police a story implicating herself in the murder of a law enforcement officer at Amarillo, Texas, last July, that the story sounded like a "phony," that he had checked with the Sheriff at Amarillo, Texas, and that a murder had, in fact, occurred. He advised that the Sheriff stated he intended to get in touch with the FBI at Dallas concerning it. However, there was no indication that he had ever been in touch with the FBI. This would definitely indicate that there was no process out for UFAP. APFELPECK advised that the Park Police intended to pick up EVA JOHNSON again for questioning and wanted to know if we desired to have an Agent sit in on the interview. He was informed by Agent [redacted] that unless the U. S. Attorney at Dallas authorized prosecution in the case, we would have no jurisdiction and, therefore, would have no interest in sitting in on the interview.

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I am of the opinion that Agent [redacted] used good judgment in his handling of this matter. It is noted that the Bureau Manual specifically instructs that the FBI will conduct no investigation in UFAP cases until after the U. S. Attorney has authorized prosecution and process is obtained. There was no indication whatever at this point that a stolen automobile was involved. It was just a murder case which the Park Police themselves indicated they had believed to be "phony" and they had, in fact released the subject after talking with her originally regarding the matter. I am of the opinion that this call was properly handled by Agent [redacted]

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GH:BR
26-10709

Encl.

Washington Field Office

INDEXED - 21

286-1578

13

2/14/50

[Signature]

Director, FBI
RE: EVALD JOHNSON, was;
DIANA JOHNSON, was;
ETSMV
UFAP - MURDER
February 15, 1950
GH:BR 26-10709

✓
[redacted] - Night Clerk

I am enclosing a memorandum submitted to me by the above clerk, who is the Security Officer for this office from 12 Midnight until 8:30 A.M. A review of this memorandum discloses that at approximately 12:35 A. M., SA CURRY of this office approved a teletype and instructed that he deliver it to the Communications Section, which he agreed to do; however, he did not do this until 2 A. M. after conducting a security check throughout the office. This teletype was indicated as "Urgent" and it is my opinion that it should have been delivered immediately and that Clerk [redacted] is at fault. It is my recommendation that Clerk [redacted] should be given a letter of censure for his dereliction in this matter.

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ASAC [redacted]

b6
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The Bureau's attention is directed to my letter of February 13, which outlines the chronological handling of this case and the action taken by ASAC [redacted] during the investigation beginning at 9:30 A. M. on February 8 and continuing through until after Midnight. The Bureau has requested my observations as to whether information regarding the possible whereabouts of subject EVALD JOHNSON should have been sooner disseminated to the field and particularly to the Detroit Office. It is noted that at no time was information received by the Washington Field Office indicating the likelihood of EVALD JOHNSON's being at any particular place and, as a matter of fact, the most likely place, according to information furnished, would have been in the State of Florida since DIANA JOHNSON last saw him there. There were immediate leads in Washington which were being covered by the Agents up until Midnight. The Marine DUMBROSKI could well have been the subject EVALD JOHNSON and it was imperative that he be interviewed as soon as possible. No leads were developed, as indicated above, which indicated likelihood of EVALD JOHNSON's being at any particular place and, therefore, even had the field been informed earlier of all information available, there was, in my opinion, insufficient indication of his whereabouts to warrant action in the middle of the night.

It should be noted that a copy of the Bureau's teletype of February 8 to St. Louis, Milwaukee, Dallas, Los Angeles, Detroit and the Washington Field Office containing information regarding EVALD JOHNSON's

Director, FBI
RE: EVALD JOHNSON, was;
DIANA JOHNSON, was;
ITSMV
UFAP - MURDER
February 15, 1950
GH:BR 26-10709

relatives in Detroit which was obtained from fingerprint card reviews and containing the address of DIANA JOHNSON's mother which had been furnished to the Bureau earlier in the date by the Washington Field Office was in possession of the Washington Field Office and various relatives of EVALD JOHNSON in Michigan were listed in that teletype. This teletype was sent out by the Bureau prior to the return of the Agents from their interview with DIANA JOHNSON, which was the earliest possible time information could have been sent out of the Washington Field Office.

ASAC [] conferred with me constantly concerning this case from its inception and in my opinion I do not feel that there was any dereliction in the handling of this case in this office and certainly no dereliction on the part of ASAC []

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Very truly yours,

Guy Hottel
GUY HOTTEL
SAC

February 24, 1950

MEMORANDUM FOR: MESSRS. TOLSON
LADD
CLEGG
GLAVIN
HARBO
NICHOLS
ROSEN
TRACY
MOHR
NEASE

Effective immediately SAC Guy Hottel
is being placed on probation because of violation
of Bureau instructions.

Very truly yours,

John Edgar Hoover
Director

WRG:amb

February 24, 1950

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

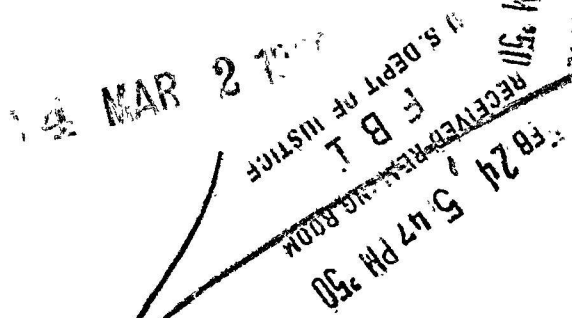
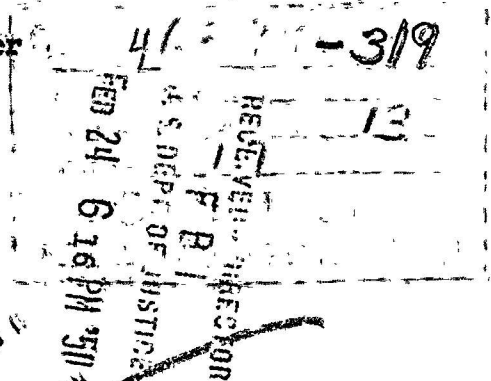
Dear Sir:

Effective immediately, you are being placed
on probation because of conduct unbecoming a Bureau
employee.

Very truly yours,

DECLASSIFIED BY 60267 NLS/EP/DO
ON 7-17-2000

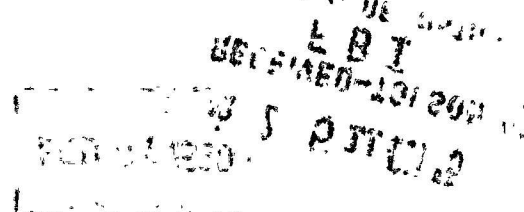
John Edgar Hoover
Director



CC: Movement
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hjs

March 15, 1950

0
Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

Washington Field Office

I want you to know I was mindful of the outstanding achievements of Special Agents of your office which contributed so materially toward the successful prosecution of Alger Hiss.

The initiative, resourcefulness and dogged determination of the employees under your supervision as manifested in the investigation of this case were a credit to the Bureau and particularly to the Washington Field Office. I wish to extend my profoundest appreciation and congratulations to you and the employees of your office for a splendidly performed job.

Sincerely,
J. Edgar Hoover

46397-320
MAR 15 6 07 PM '50
RECEIVED READING ROOM
FBI
U.S. DEPT. OF JUSTICE

CRD:lrh

18 MAY 2 1950

sub
MAILED 4
MAR 16 1950
COMM - FBI

Jim

gown
by

Mr. Tolson
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Harbo
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Miss Gandy

March 15, 1950

Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

Washington Field Office

The very splendid achievements of employees of your office in connection with the investigation of Judith Coplon and Valentin Gubitchev have, of course, been called to my attention.

The successful prosecution of these individuals prompts me to convey my profound gratification to you and the employees of the Washington Field Office who contributed such highly competent services. You should be commended for the over-all accomplishments of your office in this case and I wish you would relay my appreciation and congratulations to each and every employee who contributed toward the successful results attained.

Sincerely,

J. Edgar Hoover

CRB:17h JUNE 30 1950
U.S. DEPT. OF JUSTICE 41:CRB

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MAR 13 1950

COMM-FBI

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Nease _____
Gandy _____

John Edgar Hoover

Jim
James
Sidney

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 20, 1950

FROM : *W* GUY HOTTEL, SAC, Washington Field Office

SUBJECT: Change in Marital Status

Van Dyke
Wright
M. H. [unclear]
Act
PERSONAL AND CONFIDENTIAL

This is to advise that the writer was married to
Miss AILEEN FISHER on March 17, 1950. Mrs. HOTTEL is
employed on a part-time basis by Julius Garfinckel & Company,
Washington, D. C.

DECLASSIFIED BY 60267 NLS/EP/DD
ON 7-17-2000

GH:MCP

14 APR 2 1950

67-46399-322	
Searched
Numbered	26
Filed	205
4 MAR 21 1950	
FEDERAL BUREAU OF INVESTIGATION

cc-327 will be forwarded.
CP

THREE *W*

*note of copy sent
3.22.50
down*



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Relationship Date 3/13/50
Address

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The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Relationship Date 3/13/50
Address

Very truly yours,

W. J. Jones
MAR 14 1950
W. J. Jones
Special Agent

1050

22

COPY:SM

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: 3/9/50

FROM : H. L. EDWARDS

SUBJECT: LETTERS OF COMMENDATION AND MERITORIOUS
INCREASES IN THE JAHAM (HISS) CASE.

[Handwritten signature: J. Edgar Hoover]

Communications have been received from the SACs of the New York, Baltimore and Washington Field Offices recommending certain Special Agents for meritorious increases in salary and/or letters for their outstanding work on the JAHAM case. Mr. Fletcher and Mr. Ladd concurred in these recommendations.

NEW YORK

SAC Scheidt recommended that Special Agents J. M. Kelly, John J. Danahy and Albert J. Tuohy be afforded consideration for a meritorious increase in salary for their very outstanding performance on this case.

SA Joseph M. Kelly was assigned to this case at its inception and was responsible for the preparation of reports and the actual handling of the investigative case up through the termination of the first trial. In the interim between the two trials he was exclusively assigned to further investigation and correlation of information. During both trials he was in constant attendance of information. During both trials he was in constant attendance in the court room and was of invaluable assistance to the prosecution because of his extensive knowledge of all phases of the investigation, including a detailed knowledge of the appearances of Hiss and Chambers before the House Committee on Un-American Activities, the hearings at Baltimore arising from the civil suit by Hiss against Chambers, and the extensive research performed in connection with the case as it developed.

Agent Kelly performed a considerable amount of overtime during the investigation and trials, particularly during the first phases of the investigation when it was necessary for him to organize and direct the trend of the investigation in view of his position as the agent to whom the case was assigned. This included overtime work on week ends, for which no compensatory leave was taken. As part of his assignment he reviewed and successfully absorbed the thousands of pages of reports and testimony in connection with the case and was able to develop a clear picture of the case as a whole. As a result he was of extreme value to the prosecution throughout both trials through his highly effective suggestions which were constantly utilized by the prosecuting attorney, and through his ability to pick out discrepancies in the testimony of defense witnesses. Agent Kelly was under transfer prior to the start of the second trial, but at the personal request of prosecutor Thomas Murphy, his transfer was held up until the completion of the trial because Murphy so valued his suggestions and presence in the court room. On any number of occasions, Agent Kelly was able to offer suggestions which, in effect, proved a valuable guide to the course of the prosecution. He gave unselfishly of his time and effort without regard to personal convenience and throughout the trial was alert to see that the best interests of the Bureau were served.

Agent Kelly entered the Bureau as a Special Agent on 1-6-41, served in several field offices and was transferred to New York on 2-29-44. He was transferred to the Security Division at the Seat of Government on 1-25-50. He was reallocated to grade CAF-12, \$4600 per annum on 10-1-44 and his present salary in grade GS-12 is \$7000 per annum as the result of three increases in basic salaries and three increases under the UPA, the last effective 5-1-49. On 3-31-49 and 1-24-50 SAC Scheidt rated him EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended he be afforded a meritorious increase in salary for his outstanding performance on this case from \$7000 to \$7200 per annum in grade GS-12.

SA John J. Danahy was assigned to this case from its inception until the close of the second trial, the assignment covering the period from December, 1948 until January, 1950. In addition to the excellent investigative work performed throughout this period, he was outstanding in his handling of the more than 500 exhibits during the two trials. He was in court throughout both trials and was constantly at the side of prosecutor Thomas Murphy. He had a complete and detailed knowledge of all of the exhibits and maintained personal supervision of them to the point he was able to pick out instantaneously any pertinent exhibit and furnish it to Murphy. More important, perhaps, was his ability, because of his thorough and complete knowledge of the background of each exhibit, to tie in and make highly effective use of the exhibits throughout the preparation for trial and during the trial.

Agent Danahy showed unusual ability to draw from his memory bits of information which were highly pertinent to the preparation of the case for trial. His complete knowledge of the investigation enabled him to make many valuable suggestions to the prosecution. While no detailed records of overtime are available, he practically lived with the Hiss case. Night after night during the preparation of the case for trial and during the trials, he was consulted until the early hours of the morning by prosecutor Murphy. Due to his knowledge of the case and his analytical ability, prosecutor Murphy specifically requested his presence in the court room during both trials.

A review of Agent Danahy's file reflects he entered on duty on 7-27-46 as a Special Agent, was assigned to the Detroit and Boston Offices and on 5-11-48 was transferred to New York. On 2-3-47 he was reallocated to grade CAF-12, \$5905.20 per annum and his present salary in grade GS-12 is \$6800 per annum as the result of two increases in basic salaries and two increases under the UPA, the last effective 2-5-50. On 3-31-49 SAC Scheidt rated him EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: In view of his outstanding performance on this case it is recommended that he be afforded a meritorious increase in salary from \$6800 to \$7000 per annum in grade GS-12.

SA Albert J. Tuohy is Supervisor of the Major Case Section of the New York Office and in that capacity was charged with the responsibility of the supervision of this case and had the responsibility for the various agents conducting the investigations. Agent Tuohy devoted his personal attention to the supervision of this case during the entire period of the investigation and during the trials. This supervision extended not only to the regular working hours but on numerous occasions

required his attention over the weekends and at night or early morning. He took a personal interest far beyond that normally afforded a particular case and gave extensively of his time and effort aside from the regular working hours to insure the success of the case.

The successful supervision of this case most definitely required above-average judgment. Supervisor Tuohy showed excellent judgment in his selection of personnel to handle the various phases of the investigation. The success of the investigation was dependent to a large extent on Tuohy's interest and ability to recognize and aggressively push the vital phases of the investigation. In many instances, failure to properly analyze the course of the investigation and the time element connected therewith would have resulted in failure to obtain the desired results. SAC Schedit said he felt that Agent Tuohy displayed not only excellent judgment in his handling of the personnel assigned to this case but showed a keen insight as far as the various phases of the investigation were concerned. He recognized and aggressively pushed those investigative and research steps which proved so valuable during the trial. He was constantly on top of the situation and insured that immediate attention was given to the various phases of the case and showed no hesitancy in taking responsibility and following through to the last detail. He was exceptional in his willingness and ability to take the responsibility connected with this case. It was a case requiring many immediate snap decisions. Uniformly Agent Tuohy accepted the responsibilities constantly facing him and his decisions were uniformly good.

As a result of Tuohy's analysis of the case as it developed, he was able to offer numerous suggestions not only to the investigation but to the prosecutive staff, which suggestions were used to an excellent effect during the trial. As a result of the personal interest displayed by him, he was also able to keep the morale of the investigating agents at a high level through the painstaking and lengthy investigation.

A review of Agent Tuohy's file reflects he entered on duty on 1/6/41 as a Special Agent and after assignment to several field offices and the Security Division at the Seat of Government, was transferred to New York on 9/16/43. He was reallocated to grade CAF-13, \$7102.20 per annum on 2/8/48 and his present salary in grade GS-13 is \$7800 per annum as the result of an increase in basic salaries and an increase under the UPA which was effective 8/21/49. On 3/31/49 SAC Schedit rated him EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: In view of Agent Tuohy's outstanding performance on this important case it is recommended that he be afforded a meritorious increase in grade GS-13, from \$7800 to \$8000 per annum.

SAC Scheidt recommended that the following Special Agents and clerical employee who performed excellent work on this case be commended by letter:

Francis J. O'Brien
Roy J. Barloga
F. J. Gallant
R. F. X. O'Keefe
L. W. Spillane
T. P. Spencer
John M. Capers

James L. Kirkland
R. C. Blount
J. P. Martin
D. E. Shannon
J. F. Sullivan
Samuel Feehan
John J. O'Mara

William H. Naylor
L. H. Bracken
T. J. McAndrews
J. R. Shinnars
John S. McCool
Frederick Webb
James C. Cadigan
John J. O'Toole, Jr.

RECOMMENDATION: It is recommended that the foregoing be commended by letter.

WASHINGTON FIELD

SAC Hottel recommended that Special Agents Francis J. Duane, John D. Van Etten and [redacted] be afforded meritorious increases in salary for their outstanding work on this case.

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SA Francis J. Duane was utilized subsequent to the first trial of Alger Hiss in the further investigation conducted by the Washington Field Office. It was due to the efforts of Agent Duane that information was received leading to the location and interview of Ernest S. Shepard, who had photographs in his possession which were of substantial value in refuting testimony given by Alger and Priscilla Hiss concerning the appearance of their home in December, 1937. The photographs obtained from Shepard not only showed the interior of this residence at 3415 Volta Place, Washington, D. C., as of December, 1937, but had been dated by Shepard and showed that during the period Hiss claimed he had a commitment from the owner to rent these premises, the owner was actually present in the vacant house at that time awaiting calls from prospective tenants. The testimony which the Government was able to produce as a result of the location in interviews with Shepard refuted the sworn testimony of Hiss as to the rental agreements he had entered into. In turn, the testimony of Shepard supported that of Chambers who testified he had borrowed \$4.00 from Hiss on November 19, 1937. There is no question that this testimony had a definite influence on the jury in arriving at the guilty verdict in the second trial.

SAC Hottel stated he felt that Agent Duane exhibited extraordinary tenacity in the first instance in locating Shepard, whose whereabouts were unknown. Following the location of Shepard, Duane demonstrated considerable perseverance and ability in eliciting this important information from him. This is particularly true since at the time of the Shepard interview, Duane had no information suggesting to him that Shepard possessed this corroborative testimony. Agent Duane developed these data solely as a result of his own initiative and not as the result of information or leads suggested by other offices.

The original investigation assigned to Agent Duane was to endeavor to identify and locate former owners of the Hiss residence on Volta Place and during his inquiries he developed the fact that the former owner for the 1936-7 period was deceased; he then verified the death of this individual. At this point, this phase of the investigation could well have been considered completed; however, Agent Duane continued his investigation with a view to locating surviving members of the former owner's family with the view to determine whether the survivors might possess information as to the commitments made by the deceased owner with reference to the rental of this property. After long and detailed efforts, Duane exhibited above average investigative ability and considerable tenacity in succeeding in locating a Mrs. Grace Talley, then living in St. Louis, and as a result of subsequent interviews with her, conducted by Agent Duane, he succeeded in developing information which resulted in the location of the witness Shepard.

SAC Hottel pointed out that as a further indication of the caliber of work performed by Agent Duane, he noted in the photograph of the Volta Place Hiss residence there appeared a newspaper which had been lying on the floor when the photograph was

taken. He realized the importance to the successful prosecution of this case of fixing on exact date indicating the unoccupied status of this house. The newspaper was not legibly shown in the photograph, but by virtue of microscopic examination it was possible to determine on this newspaper a small ad and by comparison with old copies of newspapers at the Library of Congress the identical issue of this newspaper dated in December, 1937, was located by Agent Duane. As the result of the detailed interviews with Mrs. Talley Duane determined she had advertised the Volta Place residence for rent in a local Washington newspaper and after considerable effort and display of initiative Duane succeeded in locating the issue of the Washington newspaper in which this ad had been placed advertising the Volta Place residence for rent. This information was used during the second trial and undoubtedly aided greatly in again refuting previous Hiss testimony that he had a commitment to rent these premises during November, 1937, as a result of which commitment he had withdrawn money from a local bank, allegedly to purchase furnishings for these premises.

Agent Duane gave unstintingly of his time in carrying out the assignments given him and exhibited to a high degree that investigative caliber necessary to bring this investigation to a successful conclusion.

A review of Agent Duane's file reflects he entered on duty as a Clerk on 2-24-41, was appointed a Special Agent on 9-28-42, served in several field offices and was transferred to the Washington Field Office on 11-30-47. He was reallocated to grade CAF 12, \$5905.20 per annum on 10-19-47 and his present salary in grade GS-12 is \$6600 per annum as the result of two increases in basic salaries and an increase under the UPA effective 5-1-49. He was rated EXCELLENT on 3-31-47. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Agent Duane be afforded a meritorious increase in grade GS-12, from \$6600 to \$6800 per annum, for his outstanding work on this case.

SA John D. Van Etten's services were utilized from the inception of this investigation until its conclusion. SAC Hottel pointed out that during both trials there was considerable conflict of testimony concerning the various Hiss residences in Washington. Government witnesses at both trials testified as to the inside and outside appearances of the Hiss homes and this testimony was in direct contradiction to testimony of Government witnesses in this regard. As the result of aggressive and tenacious investigation conducted by Agent Van Etten, he succeeded, on his own initiative, in locating building contractors who still possessed floor plans relating to these houses and who were able to testify that the premises were originally in the appearance as testified to by Government witnesses. The ability of the Government to produce this testimony resulted from the excellent investigation conducted by Agent Van Etten in pursuing this objective, this important testimony may well have never been discovered.

Throughout the investigation and over a period of months, Agent Van Etten worked on numerous other phases of this case and conducted considerable successful investigation in the identification and location of former fellow employees and associates of Alger Hiss. His work resulted in the location of a number of other witnesses who were able to refute testimony offered in the Hiss defense. He exhibited

to a high degree that investigative caliber necessary to bring this investigation to a successful conclusion and gave unstintingly of his time in carrying out the assignments which had been given him.

A review of Agent Van Etten's file reflects he entered on duty on 11/4/46 as a Special Agent, served in several field offices and was transferred to the Washington Field Office on 9/12/48. He was reallocated to grade CAF-11, \$5232 per annum on 9/5/48 and his present salary in grade GS-11 is \$5600 per annum as the result of the basic increase in salaries effective 10/30/49 and a UPA increase effective 3/5/50. On 3/31/49 he was rated as VERY GOOD. He was not rated Excellent because he had just been promoted to grade CAF 11 on 9/5/49. SAC Hottel has advised that he will receive an Excellent efficiency rating on 3/31/50, provided his work is satisfactory between now and that date. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Agent Van Etten be afforded a meritorious increase in salary from \$5600 to \$5800 per annum for his outstanding work on this case.

SA [] took over the supervision of the Internal Security Squad of the Washington Field Office during October, 1948, and during November, 1948, the active investigation of the Alger Hiss case began. The supervision of this case was conducted by Agent [] until he was removed from the desk during late June, 1949. At the height of the investigation, and particularly during the efforts to locate the Woodstock Typewriter, there was assigned to this case a total of approximately 50 agents. Most of the material matters involved in the two Hiss trials were portions of investigation supervised by Agent [] during the above-mentioned period. SAC Hottel stated he realized that administrative action was taken against Agent [] on June 27, 1949, wherein he was demoted from the position of Supervisor to that of regular Agent, but he, Hottel, was inclined to believe that he handled the supervision of this case in an excellent manner and, for this reason it was recommended that he be given a meritorious raise. b3 b6 b7C b7E

A review of Agent [] file reflects he was censured by letter dated 6/15/49, relieved of his supervisory duties and ordered transferred due to the laxity and supervisory failure in not detecting an error in the report submitted by SA [] which report contained information to the effect the wife of Dr. Edward U. Condon, Director of the National Bureau of Standards had furnished to one Morton Kent the address of a suspected Soviet espionage agent. The report contained an obvious ambiguity as to the source of certain information. Agent [] failed to note this obvious deficiency and have it corrected before he approved the report for transmittal to the Bureau and later neglected to personally see to it that the doubtful material was immediately and definitely clarified. His transfer from the Washington Field Office was later cancelled. He was censured by letter dated 6/27/49 for his failure to note the inadequacy of a report submitted in an Atomic Energy Act-Applicant investigation, which report he approved, and as the result of this omission highly important information was missed although subsequent investigation developed this information. b6 b7C

RECOMMENDATION: It is not felt that Agent [] should be afforded a meritorious increase in salary. However, it is recommended that he be commended by letter for the excellent work he performed in connection with the Alger Hiss case. b6 b7C

SAC Hottel recommended that SAs Donald D. Connors, John J. Walsh and Courtland J. Jones be commended by letter for their fine work.

RECOMMENDATION: It is recommended that Agents Connors, Walsh and Jones be commended by letter.

BALTIMORE

SAC McFarlin recommended that a letter of commendation be directed to Special Agent Joseph R. Marszalek, now assigned to the Pittsburgh Office, for his outstanding work on this case.

SAC McFarlin advised that from the initiation of the investigation in the JAHAM case by the Baltimore Office, it was apparent that the location of the two former maids of Whittaker Chambers, Edith and Evelyn, was of paramount importance as it was felt their testimony would strongly corroborate the testimony of Chambers as to his allegations with respect to Alger and Priscilla Hiss. The Baltimore Office had conducted considerable investigation to locate these maids, all of which proved negative. After the first trial of Hiss, the Baltimore Office intensified their efforts to locate both maids and Agent Marszalek was given the complete and full responsibility of handling and correlating all leads in this case with respect to the phase involving the location of the two maids. This phase of the investigation grew into a considerable project and as many as 30 agents were occupied in the handling of the various leads developed with respect to the location of the two maids.

Agent Marszalek on his own initiative and over a weekend was out checking a number of leads with respect to the maid, Edith, and decided that perhaps a reinterview with one George Banks, an acquaintance of Edith, might be productive. As a result of this reinterview, the identity of Edith was determined inasmuch as Banks, after first contact with him, had met Edith on the street, obtained her full name and address but failed to report this additional information to the Baltimore Office. SAC McFarlin stated that Agent Marszalek in his handling of the entire matter showed an above average amount of enthusiasm and thoroughness.

RECOMMENDATION: It is recommended that Agent Marszalek be commended by letter for his excellent work on this case.

SEAT OF GOVERNMENT

Mr. Fletcher recommended that consideration be given to affording Supervisors [redacted] and Aubrey S. Brent, Security Division, meritorious increases in salary for their outstanding performance throughout this case. Mr. Ladd concurred. b6 b7c

Mr. Fletcher advised that investigation in this case from its inception, November 24, 1948, through the end of the first trial was supervised by Agent [redacted] who was responsible for the over-all handling of the case. The investigation with regard to the typewriter and typewritten specimens with its numerous ramifications was handled by Agent Brent, and in the absence of Agent [redacted] Agent Brent followed the entire case.

This case was initiated with Whittaker Chambers' allegations introduced in a civil suit in Baltimore and the leads growing out of these allegations and out of the several interviews with Chambers required close supervision at the Seat of Government

to see that every possible angle would be handled by the field offices as expeditely as possible. Many file reviews were necessary, resulting in additional leads. Further, it was necessary to keep the Department advised of developments on a current basis and to see that Departmental suggestions and instructions were carried out promptly and thoroughly. In connection with the many interviewed regardless of their positions in life or their present or past Communist affiliations. Bureau authority was necessary to interview some of the more prominent persons which included high government officials, Federal Judges, persons high in the business world, etc., and these requests for interviews as well as those involving present or past Communist affiliations had to be appraised individually according to their merits. This, of course, called for an exercise of good judgment on the part of the Supervisors.

With regard to the magnitude of this investigation, it is pointed out that 45 field offices utilizing approximately 265 agents were working on this case at one time during the first trial. This resulted in a tremendous volume of mail, including teletypes and reports which had to be reviewed closely and thoroughly to insure that the investigation was kept within bounds and also to see that reports were submitted to the Department.

Following the first trial, the investigation continued in order to develop new evidence for the second trial. SA [] was made Relief Supervisor in the Espionage Section after the first trial and this case thereafter was supervised solely by SA Brent. The case continued to receive close and thorough attention which led to the development of new evidence, resulting eventually in the conviction of Hiss.

b6
b7C

Mr. Fletcher further advised that SAs [] and Brent put in many hours of overtime including nights, week-ends and holidays, for which no compensatory leave was taken. They both displayed keen insight into the various ramifications of the case, exercised good judgment and otherwise contributed materially towards the successful outcome of this important case.

b6
b7C

A review of Agent [] file reflects he entered on duty with the Bureau on 2-1-32 as a Clerk, was appointed a Special Agent on 7-25-38, has served in several field offices and was transferred to the Security Division on 3-4-46. He was reallocated to grade CAF-13, \$7432.20 per annum on 7-25-48 and his present salary in grade GS-13 is \$7800 per annum as the result of a basic increase in salary and an increase under the UPA effective 1-22-50. On 3-31-49 he was rated EXCELLENT.

b6
b7C

Agent [] file also reflects that by letter dated 3-25-49 he was censured for his failure to properly discharge a portion of his assigned duties in connection with the Agnes Smedley case. Although this case was not assigned him, it had been noted that when he reported to the Security Division in March, 1946, he was instructed to review certain reports and determine the adequacy of the investigation reflected therein and what, if any, additional measures were required. He apparently failed to recognize the insufficiency of the investigation reflected in a report which he initialled for the files and did not take the necessary measure to eliminate the investigative omissions reflected in the report.

b6
b7C

It was noted that by letter dated 7-8-49 Agent [] attention was called to the fact that during the inspection of the Security Division it was noted that in connection with certain cases assigned to him for supervision considerable pertinent information contained in the file pertaining to the investigation of Nathan Gregory Silvermaster, and others, had not been segregated and placed in individual case files

b6
b7C

to which it related. Quite evidently difficulty must have been experienced in attempting the subject was contained in voluminous cross references and not readily available. Seven of the cases under his supervision were found to be in a delinquent status in that no reports had been submitted by the field for several months. He was advised that it was expected that he would take the necessary steps to remedy these delinquencies at the earliest possible opportunity.

It might also be noted that Agent [] initialed a memorandum from Mr. Ladd to the Director dated 2-20-50 for Mr. Whitson in the case entitled LESTER MARX HUETTIG, [] on which memorandum the Director indicated it was not complete and remarked that the supervisor writing this memorandum should be censured for its incompleteness as well as all officials who initialed it. A memorandum of explanation submitted by Mr. Ladd dated 2-24-50 explains the reason for the brevity of the original memorandum. The explanation seems adequate and although a final determination has not been reached, it is possible that disciplinary action will not be taken.

b3
b6
b7C
b7E

RECOMMENDATION: It is not felt that the letter of caution received by Agent [] on 7-8-49 or his letter of censure dated 3-25-49 in connection with the Agnes Smedley case pertaining to his failure in 1946 to recognize the insufficiency of an investigation reflected in a report should preclude his consideration for a meritorious increase in this case since those matters were in no way related to the JAHAM case.

b6
b7C

In the event he is not subject to criticism in the aforementioned HUETTIG case, it is recommended that a meritorious increase be afforded him for the highly competent manner in which he supervised the early stages of this case. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

A review of Agent Brent's file reflects he entered on duty on 12-2-40 as a Special Agent, was assigned to several field offices and was transferred to the Security Division on 12-8-48. On 3-31-49 and 7-29-49 he was rated EXCELLENT. He was reallocated to grade CAF-12, \$5180 per annum on 7-1-46 and his present salary in grade GS-12 is \$6800 per annum as the result of two increases in basic salaries and two increases under the UPA, the last effective 7-24-49. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Agent Brent be afforded a meritorious increase in salary from \$6800 to \$7000 per annum in grade GS-12 for his outstanding performance in connection with this case.

Mr. Ladd has recommended that Lish Whitson, Supervisor in Charge of the Espionage Section, Mr. Fletcher, then Acting Assistant Director in charge of the Security Division, and SA Daniel F. X. Callahan, presently assigned to the Security Division but who worked on this case in the Baltimore Office, be commended by letter for their excellent work on this case.

Supervisor Whitson has recommended that Alan H. Belmont, Assistant ASAC in New York at the time of this case, be commended by letter for the excellent manner in which he handled his duties. Mr. Fletcher concurred.

It is also recommended that the Special Agents in Charge of the New York, Washington Field and Baltimore Offices be commended by letter for the excellent work performed by their respective offices.

You are also advised that letters expressing congratulations and appreciation to the many Special Agents of the Bureau who worked so long and hard on this case have been received from the prosecutor, Thomas F. Murphy, Assistant United States Attorney, and from Thomas J. Donegan, Special Assistant to the Attorney General. These communications have previously been acknowledged.

Although a number of the foregoing agents and supervisory personnel were singled out for special recognition for their testimony, investigative and administrative efforts at the termination of the first trial, it is nevertheless felt that they should again be commended for their continuing exemplary performances.

It is also felt that Mr. Ladd is also deserving of commendation in this case for the very able manner in which he handled its over-all supervision.

The files of all of the employees mentioned in this memorandum have been reviewed and contain no information that would make the commendation of these employees objectionable.

ATTACHMENTS

CRD:lrh

March 22, 1950

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Guy:

I would like to take
this occasion to express to Mrs.
Hottel my very best wishes and
to you my hearty congratulations
upon your recent marriage.

It is my sincere wish
for you both that your future
together will be filled with all
the happiness your hearts desire.

Sincerely,

67-46399
dmr

SENT FROM D. O.	
TIME	2:25 PM
DATE	3-23-50
BY	YCA

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RECEIVED REALING ROOM
F B I
MAR 22 3 31 PM '50
U. S. DEPT OF JUSTICE

RECEIVED DIRECTOR
F B I
MAR 23 10 15 AM '50
U. S. DEPT OF JUSTICE

Wm
Rice
Gilman

CHANGE IN MARITAL STATUS

0
 EMPLOYEE'S NAME Hottel Guy DIVISION or
 (PRINT) Last First Middle FIELD OFFICE WFO

DATE OF MARRIAGE March 17, 1950 PLACE OF MARRIAGE Arlington, Virginia

NAME OF SPOUSE Fisher Aileen BIRTH DATE March 20, 1922
 Last (Maiden) First Middle Month day year

LEGAL RESIDENCE OF SPOUSE _____

EMPLOYMENT OF SPOUSE Julius Garfinckel & Co. (part-time) Washington, D. C.
 Company City and State

FAMILY OF SPOUSE:

Father Elmer Clyde Stuart

Legal Residence California Present Address California
 City and State City and State

Mother Mrs. J. H. Reddich Mary Thelma Sistrunk
 (Maiden Name)

Legal Residence Bellflower, California Present Address 5922 Castana Street
 City and State Bellflower, California
 City and State

Brothers: _____ Address _____

Sisters: Florence Victoria Freedlund Address 4225 East 1st Street
Long Beach, California

Indices checked
negative

18 APR 22 1950

NOT RECORDED

ADMINISTRATIVE-UNOFFICIAL ()
OFFICIAL:
REGULAR () SPECIAL ()
PROBATIONAL ()

Federal Bureau of Investigation, U. S. Dept. of Justice, Washington Field Office
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
✓ if adequate	2. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning_____ <input type="checkbox"/>
- if weak	3. Rate only on elements pertinent to the position.	
+ if outstanding	a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	All others_____ <input type="checkbox"/>

- (1) Maintenance of equipment, tools, instruments.

— (2) Mechanical skill.

— (3) Skill in the application of techniques and procedures.

— (4) Presentability of work (appropriateness of arrangement and appearance of work).

— (5) Attention to broad phases of assignments.

— (6) Attention to pertinent detail.

— (7) Accuracy of operations.

— (8) Accuracy of final results.

— (9) Accuracy of judgments or decisions.

— (10) Effectiveness in presenting ideas or facts.

— (11) Industry.

— (12) Rate of progress on or completion of assignments.

— (13) Amount of acceptable work produced. (Is mark based on production records? _____)
(Yes or no)

— (14) Ability to organize his work.

— (15) Effectiveness in meeting and dealing with others.

— (16) Cooperativeness.

— (17) Initiative.

— (18) Resourcefulness.

— (19) Dependability.

— (20) Physical fitness for the work.

— (21) Effectiveness in planning broad programs.

— (22) Effectiveness in adapting the work program to broader or related programs.

— (23) Effectiveness in devising procedures.

— (24) Effectiveness in laying out work and establishing standards of performance for subordinates.

— (25) Effectiveness in directing, reviewing, and checking the work of subordinates.

— (26) Effectiveness in instructing, training, and developing subordinates in the work.

— (27) Effectiveness in promoting high working morale.

— (28) Effectiveness in determining space, personnel, and equipment needs.

— (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.

— (30) Ability to make decisions.

— (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

STANDARD

Deviations must be explained on reverse side of this form.

Plus marks on all underlined elements, and check marks or better on all other elements rated _____

Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.

Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.....

Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.....

Minus marks on at least half of the underlined elements.....

Rated by R. R. Glavin
(Signature of rating official)

Assistant Director
(Title)

3-31-50

(Date)

Reviewed by _____
(Signature of reviewing official)

(Title)

4-15-50
(Date)

Rating approved by efficiency rating committee _____
(Date)

Report to employee _____
(Adjective rating)

COPY:SM

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: 3/10/50

FROM : H. L. EDWARDS

SUBJECT: LETTERS OF COMMENDATION AND MERITORIOUS INCREASES IN
SALARY IN THE JUDITH COPLON, et al, ESPIONAGE-R CASE.

Guy Hotchkiss
Recommendations for letters of commendation and/or meritorious increases in salary in the captioned case have been received from the SACs of the New York and Washington Field Office and from the Security Division. Mr. Belmont concurs with the recommendations from the Field Offices.

SEAT OF GOVERNMENT

SA Supervisor Robert J. Lamphere has been recommended for a meritorious increase in salary by Mr. Belmont who advises that Agent Lamphere, as supervisor of this case at the Seat of Government, did an exceptionally fine job. He supervised the case from its inception and throughout the entire investigation and trials, both in Washington and New York. He appeared as a witness at both trials and was very effective in this respect, handling himself in a highly effective manner under cross-examination by Palmer and Pmerantz at the pre-trial hearings and the trial itself. His testimony was of a vital nature and because of his knowledge of the original source and other confidential matters within the Bureau, it was necessary that he handle himself in a highly alert, intelligent manner. Lamphere did a thorough supervisory job in this highly important case; gave it close supervision and enthusiastic attention. He put in long hours far beyond the normal working day without any request or desire for compensatory time.

A review of Agent Lamphere's file reflects that by letter dated 7/8/49 his attention was called to the manner in which he supervised the case of Leora Peabody Tsatsoulas, was, Espionage-R, as a review of the case disclosed there were unwarranted delays before the submission of the investigative reports to the Bureau and one of the reports so submitted was incomplete in that it did not reflect full information in the possession of the field office concerning the associates of the subject. In addition, certain available investigative leads apparently had been overlooked by him and the field offices handling the investigation. The handling of this case came to the Bureau's attention during the recent inspection of the Security Division.

On 2/24/50 a letter was directed to Agent Lamphere in consideration of the part played by him in connection with the preparation of a memorandum relating to Emil Julius Klaus Fuchs, a subject of an espionage investigation, which memorandum failed to set forth clearly certain information. He was considered to have been at fault in not having sensed the importance of the memorandum and the necessity for setting out full and complete information in it.

His file also reflects he entered on duty with the Bureau on 9/22/41 as a Special Agent, was assigned to the Birmingham and New York Field Offices and on 9/1/47 was transferred to the Security Division. He was reallocated to grade CAF-12, \$5180 per annum on 7/1/46 and his present salary in grade GS-12 is \$6800 per annum as the result of the three increases in basic salaries and two increases under the UPA, the last effective 10/16/49. On 3/31/49 he was rated EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: Notwithstanding the foregoing, it is strongly felt that Agent Supervisor Lamphere's handling of this case was so superior in quality that it is recommended that he be afforded a meritorious increase in salary.

"I agree." J.P.M.

"O.K." T.

Mr. Ladd has recommended that Mr. Fletcher and Mr. A. H. Belmont be commended for their work in connection with this case. Mr. Belmont, as Supervisor in Charge in the New York Office, did a particularly outstanding job in supervising and directing the activities of the Agents of the New York Office and also testified effectively. Mr. Fletcher, in charge of the Security Division at the time, did an effective job of coordination the activities in connection with this case and made a very effective witness.

RECOMMENDATION: It is recommended that letters of commendation be directed to Mr. Fletcher and Mr. Belmont for their work on this case.

"I also recommend Belmont for meritorious increase." J.P.M. "I agree." T.

It is also recommended that a letter of commendation be sent to Mr. Ladd for his over-all supervision.

"I agree." J.P.M. "O.K." T.

WASHINGTON FIELD

SAC Hottel recommended that Special Agents Thomas A. Mendenhall and H. Dudley Payne be afforded meritorious increases in salary for their outstanding work on this case.

SA Thomas A. Mendenhall and SA H. Dudley Payne handled this case in the Washington Field Office upon its inception during January, 1949, until the completion of the investigation. Despite the difficulties in the successful operation of an investigation of this type involving an employee of the Department of Justice, these agents exercised initiative and judgment far beyond average. They applied themselves wholeheartedly to the case and SAC Hottel advised that he felt that the two successful prosecutions in Washington and in New York resulted largely from the splendid manner in which these agents applied themselves.

These agents were active to a great extent in the physical surveillances in Washington, and, specifically, during the most critical surveillances of Judith Coplon involving her trips from Washington to New York. These important and sometimes lengthy physical surveillances were conducted in the Washington area without the subject becoming aware of this fact. They exhibited excellent judgment and initiative prior to the arrest of Coplon and

Gubitchev in New York in selecting the individuals to be approached for basic information on the appropriate subsequent development of this case. A considerable problem was encountered in this regard in view of the employment of Coplon in the Department of Justice. Despite these difficulties, the necessary individuals and contacts were located, their trustworthiness determined, and in all instances the necessary information was developed without damage to the security of this most important investigation.

SAC Hottel advised he had been particularly impressed with the splendid judgment, knowledge of Bureau procedures, and interest demonstrated by these agents in the obtaining of material, the use of which was necessary during the pre-trial hearings and the subsequent trial. Both these agents, while testifying, were subjected to grueling cross-examination by defense attorneys and despite this and the evident purpose of these attorneys to cause embarrassment to the Bureau, in their responses from the witness stand most capably represented the Bureau.

A review of Agent Mendenhall's file reflects he entered on duty with the Bureau as a Special Agent on 8/25/41, has served in several field offices and was transferred to the Washington Field Office on 2/24/48. He was reallocated to grade CAF-12, \$5905.20 per annum on 7/14/46 and his present salary in grade GS-12 to \$6800 per annum as the result of two increases in basic salaries and two increases under the UPA, the last effective 8/7/49. On 3/31/49 he was rated EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

A review of Agent Payne's file reflects he entered on duty with the Bureau as a Special Agent on 19/9/40, has served in several field offices and was transferred to the Washington Field Office on 3/25/46. He was reallocated to grade CAF 12, \$4600 per annum on 1/16/45 and his present salary in grade GS-12 is \$7000 per annum as the result of the four increases in basic salaries and three increases under the UPA, the last effective 8/21/49. On 3/31/49 he was rated EXCELLENT. A PERMANENT BRIEF OF HIS FILE IS ATTACHED.

RECOMMENDATION: It is recommended that Agents Mendenhall and Payne be afforded meritorious increases in salary for their outstanding work on this case; Agent Mendenhall from \$6800 to \$7000 per annum and Agent Payne from \$7000 to \$7200 per annum.

"I agree." J.P.M. "I concur." T.

SAC Hottel recommended that the following Special Agents be commended by letter; SAC Scheidt also recommends them:

Kenneth T. Delavigne
C. Dale Dyer
Robert E. Leonard

Lynn W. Bedford (now assigned Phoenix)
Courtland J. Jones

RECOMMENDATION: It is recommended that these agents be commended by letter.

"I agree." J.P.M. "O.K." T.

NEW YORK

SAC Scheidt has recommended that a number of employees of his office be commended by letter, advising that they actively participated in the investigation, surveillance and/or testified at the pre-trial hearing and trial in New York. None of those set out immediately below have been previously criticized for their work on this case.

Robert R. Granville (Supv.)	Brewer Wilson (now assigned Omaha)
Thomas J. McAndrews	E. F. McCarthy
R. W. Robinson	J. R. Murphy
M. F. Carey	Richard T. Hradsky
Catherine T. Condon (Sten.)	Sappho Manos (Chief Clerk)
Thomas H. Zoeller	J. F. Malley (now assigned San Juan)
Sophie Saliba (Transla.)	J. J. Ward (now assigned Security Div.)
Fred Webb - Laboratory	John Ware (Chauffeur)

SAC Scheidt unequivocally felt that the work of the foregoing agents and clerks warranted letters of commendation.

RECOMMENDATION: It is recommended that the foregoing employees be commended by letter.

"I agree." J.P.M. "O.K." T.

With regard to SA T. Scott Miller to whom the case was assigned in New York from its inception, the SAC has commended him in most favorable terms, stating that he was responsible for preparation of the reports, participated in numerous surveillances and sat at the prosecutor's table and lent invaluable assistance during the course of the trial.

This agent's testimony has been carefully reviewed and analyzed by Mr. Clegg and some question has been raised as to whether his testimony was improper. Instructions were issued on this date to have Miller questioned by Mr. Scheidt and further action regarding him will be considered after his reply has been received.

SAs Richard E. Brennan, Robert J. Wirth and D. F. Garde, were previously criticised for the manner in which they testified during the Coplon trial in Washington. An analysis of the allegations concerning their testimony has been made and is presently being reviewed to determine what action should be taken.

RECOMMENDATION: In view of this it is recommended that consideration of any commendatory action for these agents be held in abeyance until a final decision has been reached regarding their previous testimony.

"I agree." J.P.M. "O.K." T.

All of the three foregoing agents have been specifically mentioned by SAC Scheidt for their excellent investigative and surveillance work as well as their testimony at the most recent trial and pre-trial hearing.

It is also recommended that letters of commendation go forward to SACs Scheidt and Hottel for the outstanding work performed by their respective offices on this case.

"I agree." J.P.M "O.K." T.

Files of all the employees mentioned in this memorandum have been reviewed and contain no information that would make the commendation of these employees objectionable.

"I concur in all of Tolson's recommendations." H.

ATTACHMENT

CRD:lrh

COPY: BP

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO: MR. GLAVIN

DATE: 3-10-50

FROM: H. L. EDWARDS

SUBJECT: LETTERS OF COMMENDATION AND MERITORIOUS
INCREASES IN THE JAHAM (HISS) CASE.

G. Hotte

Attached is a detailed memorandum recommending that numerous Agents and supervisory personnel be cited for meritorious increases in salary and/of letters of commendation for their outstanding work on the JAHAM case. These recommendations have been concurred in by Mr. Fletcher, former head of the Security Division, and Mr. Ladd.

AWARDS FOR SUPERIOR ACCOMPLISHMENTS

The following men performed their assignments in such outstanding fashion that it is strongly felt they are deserving of meritorious increases. Detailed accounts of the work performed by them are set out in the attached memorandum.

"O. K." T.

SA JOSEPH M. KELLY, now assigned to the Seat of Government, was assigned to the case from its inception, was responsible for the preparation of reports and was in constant attendance in the court room. His work was outstanding.

SA JOHN J. DANAHY, of New York, was assigned to this case from its inception, handled all exhibits, was in court throughout both trials and constantly at the side of the prosecuting attorney. He possessed a keen insight into all of the ramifications of the case.

SA ALBERT J. TOUHY was the Agent Supervisor in New York responsible for the supervision of this case and all personnel assigned to it.

SA FRANCIS J. DUANE, Washington Field Office. This Agent performed outstanding investigative work in Washington and particularly in locating Ernest S. Shepard who had photographs in his possession which were of substantial value in refuting defense testimony. He was also responsible for uncovering other parcels of invaluable information in Washington.

SA JOHN D. VAN ETTEN, Washington Field Office, through his tenacity and outstanding investigative efforts was also able to uncover evidence of great evidentiary importance.

SA SUPERVISOR FLODY L. JONES, Assigned to the Seat of Government, handled the supervision of this case up to and through the first trial. He has been recommended for a meritorious increase for the highly competent manner in which he handled his assignment. A meritorious increase in his case is contingent upon final approval of a recommendation being made that he not be censured in connection with a memorandum approved by him in the case entitled "Hold for further memo." T.

b3

b7E

Memorandum for Mr. Glavin

SA SUPERVISOR A. S. BRENT, assigned to the Seat of Government, took over the supervision of this case following the first trial and handled it in outstanding fashion from then to its successful culmination.

Agent [] was recommended for a meritorious increase by SAC Hottel. However, he is not being recommended for such an award because of his censure and removal from supervisory duties for failing to correct an obvious ambiguity appearing in a report submitted to the Bureau regarding Dr. Edward U. Condon. He nevertheless is being recommended for a letter of commendation. "O. K." T.

b6
b7C

PERMANENT BRIEFS OF THE FOREGOING AGENTS ARE ATTACHED.

RECOMMENDATIONS FOR LETTERS OF COMMENDATION

All of the following employees have been recommended for letters of commendation and in each instance the recommendation seems justified:

"O. K." T.

Assistant to the Director Ladd, Mr. Howard B. Fletcher, former head of the Security Division, Mr. Alan H. Belmont, former ASAC at New York and presently head of the Security Division, and Mr. Lish Whitson, former Supervisor in Charge of the Espionage Section.

SA Supervisors Ramos Feehan, Frederick Webb and James C. Cadigan, assigned to the Laboratory and Daniel F. X. Callahan, presently assigned to the Seat of Government and formerly assigned to the Baltimore office.

Also the following Agents, all of whom are assigned to the New York office unless otherwise designated:

Agents Kenneth T. Delavigne (WFO), Francis D. O'Brien (Boston), Roy J. Barloga, F. J. Gallant, R. F. X. O'Keefe, L. W. Spillane, T. G. Spencer, James L. Kirkland (Phila), R. C. Blount, J. P. Martin, D. E. Shannon, J. F. Sullivan, John J. O'Mara, William H. Naylor (Phila), L. H. Bracken, T. J. McAndrews, J. R. Shinnors, John S. McCool, John J. O'Toole (St. Louis), Courtland J. Jones, (WFO), James J. Walsh (WFO), Joseph R. Marszalek (Pgh), Donald D. Connors (WFO).

In addition, the Special Agents in Charge of the New York, Washington, and Baltimore offices are being recommended for letters of commendation.

It has also been recommended that John N. Capers, chauffeur of the New York Office, should be commended for the excellent manner in which he took care of Mrs. Edith Murray, the maid located by the Baltimore office who proved to be such an important witness.

RECOMMENDATION

It is strongly recommended that all of the meritorious increases and letters of commendation mentioned in this memorandum be approved so that the employees who contributed so much to the successful termination of this case may be justly rewarded for their outstanding efforts.

Memorandum for Mr. Glavin

Although a number of these employees were singled out for special recognition of their work in the first trial it is nevertheless felt that further recognition of their performances at this time is in order.

"I approve all of recommendations by Tolson. H."

CRD:cr

July 12, 1950

Mr. Guy Hottel
Federal Bureau of Investigation
Room 1706
Department of Justice Building
Washington 25, D. C.

Dear Mr. Hottel:

You are advised that
effective immediately you are being
removed from a probationary status.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

1 JUL 20 1950

46394-329

77

CC- Movement
Mrs. Wackerman
J. E. Edwards - lit.

MAILED 17
JUL 13 1950
COMM - FBI

JEE/wk

wh Red

JUL 12 3 15 PM '50
RECEIVED READING ROOM
FBI
U. S. DEPT. OF JUSTICE

Handwritten signature

CC: 10 31 709
JUL 13 1950
U. S. DEPT. OF JUSTICE
RECEIVED DIRECTOR

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Belmont
- Mohr
- Tele. Room
- Nease
- Gandy

June 2, 1950

SAC, Washington Field

RE: GUY HOTTEL
SPECIAL AGENT IN CHARGE
General In-Service Course 5/15 to 5/26/50

Dear Sir:

The above-named Special Agent attended the above General In-Service Training Course at the Seat of Government and attained the following grades:

Notebook	---
Examination	---
Double Action Course	80
Practical Pistol Course	85
Shotgun (Skeet)	19/25
.30 Rifle	84
Machine Gun	100
1 day Specialized Training in:	---

The firearms grades with the exception of the Shotgun Skeet Course should be entered on the individual field firearms training record.

Very truly yours,

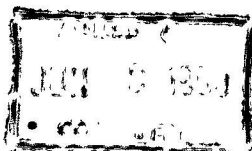
J. E. Hoover
John Edgar Hoover
Director

cc: SAC Guy Hottel
Washington Field

Mr. Tolson _____
Mr. Clegg _____
Mr. Glavin _____
Mr. Ladd _____
Mr. Nichols _____
Mr. Rosen _____
Mr. Tracy _____
Mr. Egan _____
Mr. Gurnea _____
Mr. Harbo _____
Mr. Mohr _____
Mr. Pennington _____
Mr. Quinn Tamm _____
Tele. Room _____
Mr. Nease _____
Miss Gandy _____

ADDENDUM: Mr. Hottel was absent from the above in-service class on annual leave from 1:30 p.m. to 5:30 p.m. on May 19, 1950.

Se
HLS: dcs



COPY:SM

OFFICE MEMORANDUM * UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 5/11/50

FROM : H. H. CLEGG

SUBJECT: INSPECTIONS

Re memo 5/2/50, from Mr. Glavin to the Director listing SAC's who are on probation. This memorandum has your notation to the effect that inspections should be expedited. The following is a list of the inspection assignments and approximate dates these inspections will be conducted:

1. BALTIMORE -
SAC M. W. McFARLIN

A recheck inspection of the Baltimore Office is presently assigned to Mr. J. A. Sizoo. Mr. Sizoo will assist Mr. Naughten in the inspection of the Miami Office which should be completed by the middle of June, 1950. Mr. Sizoo will then be qualified to conduct a regular inspection. Since he will be in the southern part of the United States, it is recommended that his inspection assignment be changed from Baltimore to Birmingham, in that he could inspect Birmingham on his return trip from Miami. It is further recommended that Mr. K. R. McIntire, who recently assisted Mr. Naughten in the recheck inspection of the Philadelphia Office and who is presently assigned to inspect Savannah, be instructed to inspect the Baltimore Office. This inspection could be started by Mr. McIntire approximately 6/5/50.

2. BIRMINGHAM -
SAC G. D. KING

This inspection is presently assigned to Mr. C. E. Hennrich. Mr. Hennrich has not had the opportunity to assist a regular inspection in a regular field office inspection. It is, therefore, recommended that this inspection be conducted by Mr. J. A. Sizoo as noted under No. 1 above. This inspection could be started about the middle of June, 1950.

3. BOSTON
SAC E. A. SOUCY

This inspection is presently assigned to Mr. Naughten, and will be conducted immediately after he has completed the inspections at Mobile, Miami and San Juan. The Boston inspection should be started around the first of July, 1950.

4. WASHINGTON FIELD
SAC G. HOTTEL

This inspection is presently assigned to Mr. H. B. Long, who is presently conducting an inspection for the Administrative Division. This inspection should be completed and reported by May 19, 1950. Mr. Long will immediately thereafter inspect the Washington Field Office.

Attachments

FHMc:dgh

Memoto Mr. Tolson from H. H. Clegg

5/11/50

5. DETROIT -
SAC H. T. O'CONNOR
This inspection is presently assigned to Mr. Naughten, and will be conducted following the Boston inspection.
6. CINCINNATI -
SAC A. E. OSTHOLTHOFF
This inspection is presently assigned to Assistant Director S. J. Tracy. Mr. Tracy will be available to conduct this inspection as soon as the present survey in the Identification Division is completed. He contemplates that he can start the Cincinnati inspection between June 15 and June 30, 1950.
7. SPRINGFIELD -
SAC J. B. POSTER
This inspection is presently assigned to Mr. J. A. Carlson. Mr. Carlson will assist Mr. Naughten in the inspection of the Mobile Office beginning the latter part of this week, and upon completion of this inspection will be qualified to conduct the inspection of the Springfield Office. He should be able to start this inspection about June 1, 1950.

RECOMMENDATIONS:

It is recommended, as outlined under 1 and 2 above, that Mr. K. R. McIntire be assigned to conduct a recheck inspection of the Baltimore Office presently assigned to Mr. J. A. Sizoo; that Mr. Sizoo be assigned to conduct an inspection of the Birmingham Office which previously was assigned to Mr. C. E. Hennrich; and that Mr. C. E. Hennrich be assigned to inspect the Savannah Office which was previously assigned to Mr. K. R. McIntire.

If approved, letters assigning these inspections are attached.

"O.K." T.

May 2, 1950

MEMORANDUM FOR THE DIRECTOR

The following Special Agents in Charge are presently on probation:

INSPECTIONS GENERAL

NAME	OFFICE	DATE	LAST INSPECTION	DATE OF LAST RECHECK	NEXT INSPECTION	REASON
M. W. <i>X</i> McFarlin	<i>X</i> Baltimore	7-1-49	9-30-49	--	Recheck	Mishandling of an assigned to Espionage Case and J. A. Sizoo result of inspection
G. D. <i>X</i> King	<i>X</i> Birmingham	8-15-49	1-21-48	--	Assigned to	Failure to detect C.E. Hennrich and report personnel situation
E. A. <i>X</i> Soucy	<i>X</i> Boston	1-30-50	6-22-48	--	Assigned to	Lack of informant T. E. Naugh- coverage ten
G. <i>X</i> Hottel	<i>X</i> Washington Field	2-24-50	9-2-49	--	Assigned to	Violation Bureau rules H. B. Long and regulations
H. T. <i>X</i> O'Connor	<i>X</i> Detroit	2-13-50	11-26-48	--	Assigned to	Mishandling of an T. E. Naugh- ITSMV-UFAP, murder ten case
A. E. <i>X</i> Ostholthoff	<i>X</i> Cincinnati	2-24-50	1-23-50	--	Assigned to	Failure of large S. J. Tracy percentage of personnel to pass examination during Inspection 18

J. B. *X* Poster *X* Springfield 3-6-50 11-18-48 2-25-49

Assigned to Unsatisfactory handling of development of confidential general investigative informant coverage and other matters of administrative nature

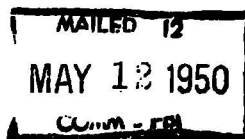
Respectfully,

W. R. Glavin

Expedite these inspections so we can determine whether probation should continue

Memo to Mr. Tolson 7/11/50 - JRM: dgh

5/5 ✓



- Mr. Tolson ✓
- Mr. Ladd ✓
- Mr. Clegg ✓
- Mr. Glavin
- Mr. Nichols
- Mr. Rosen
- Mr. Tracy
- Mr. Harbo
- Mr. Belmont ✓
- Mr. Mohr
- Mr. Nease
- Miss Gandy

April 6, 1950

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

The Bureau is in receipt of your suggestion dated April 3, 1950, that when a Special Employee conducts an investigation and writes a report it be set forth on the lead page as well as the administrative page, which in numerous cases would eliminate an extra page.

Your suggestion will be given consideration by the Bureau at an early date, and you will be advised in the event favorable action is taken with reference to its adoption.

I desire to express to you my appreciation for your thoughtfulness in submitting this suggestion to the Bureau.

Sincerely yours,

J. Edgar Hoover

APR 7 9 20 AM '50

U.S. DEPT OF JUSTICE

RECEIVED DIRECTOR

FBI

FHMc:dgh

dgh

SUGGESTION NO. 401

RECEIVED
APR 7 1950

Tolson
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Harbo
Mohr
Tele. Room
Nease
Gandy

MAILED
1950

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

FROM : H. L. Edwards

SUBJECT: Guy L. Hottel
Special Agent in Charge
Washington Field Office

DATE: 9-12-50

Tolson ☒

Ladd ☐

Clegg ☐

Glavin ☒

Nichols ☐

Rosen ☐

Tracy ☐

Harbo ☐

Belmont ☐

Mohr ☐

Tele. Room ☐

Nease ☐

Gandy ☐

RE: UNIFORM PROMOTION

This employee entered on duty as a Special Agent on 9-24-34 and was reallocated to Grade CAF-14, \$7175 per annum on 2-24-46. As the result of three basic salary increases and two Uniform Promotions his present salary is \$9200 per annum in GS-14. He is eligible for a Uniform Promotion, effective 9-17-50.

On 3-31-49 Mr. Glavin rated him EXCELLENT.

On 2-24-50 he was placed on probation because of conduct unbecoming a Bureau employee. This action was taken in the matter involving Julia Peale. By letter dated 7-12-50 he was advised that he was being removed from a probationary status.

RECOMMENDATION: Inasmuch as he was on probation during the 18 months waiting period, it is recommended that he be passed over for a Uniform Promotion and that he be reconsidered in December, 1950.

JEE:mjr

for record 9-18-50

9/13

RECORDED

9/13

H. L. Edwards

9/13

SEP 27 1950

67-16397-325

Searched

Numbered 9

Filed **(77)**

4 SEP 21 1950

FEDERAL BUREAU OF INVESTIGATION

I think OK to grant uniform promotion now

9-14

9/14

H.

FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

NOTIFICATION OF PERSONNEL ACTION

Prepared by: *7/28*
Checked by: *mel*

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. GUY HOTTEL		2. DATE OF BIRTH 3-12-02	3. JOURNAL OR FILE NO. F. B. I. 4100	4. DATE 9-15-50
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PERIODIC STEP INCREASE		6. EFFECTIVE DATE 9-17-50	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
FROM Special Agent GS 14 \$920. per annum		TO same \$9400 per annum		
8. POSITION TITLE		9. SERVICE, GRADE, SALARY		
10. ORGANIZATIONAL DESIGNATIONS		11. HEADQUARTERS		
12. FIELD OR DEPT'L <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPT'L <input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		
13. VETERAN'S PREFERENCE NONE <input type="checkbox"/> 5 PT. <input type="checkbox"/> 10 POINT <input type="checkbox"/> WWII <input type="checkbox"/> WWI <input type="checkbox"/> OTHER <input type="checkbox"/> DISAB. <input type="checkbox"/> WIFE <input type="checkbox"/> WIDOW <input type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW <input type="checkbox"/> VICE <input type="checkbox"/> I. A. <input type="checkbox"/> REAL <input type="checkbox"/>		
15. SEX <input type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input type="checkbox"/> W <input type="checkbox"/> N <input type="checkbox"/> O	17. APPROPRIATION S. & E., FBI FROM: same TO:		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) yes
19. DATE OF OATH (ACCESSIONS ONLY)		20. LEGAL RESIDENCE		
REMARKS <p><i>27</i> <i>Inf 738</i> <i>27/28</i> OCT 30 1950</p> <p>From. under the Auto. Prom. Bill, Public Law #200 as amended 6-30-45. From. under the same Bill from \$8808.75 to \$9108 in CAF 14 eff. 3-20-49. Last efficiency rating - 3000 - Approved Rating Committee 4-15-50.</p> <p><i>5</i></p> <p>SIGNATURE OR OTHER AUTHENTICATION <i>[Signature]</i></p>				

B. FILE

August 4, 1949

PERSONAL ATTENTION

Mr. Guy Hottel /
Special Agent in Charge
Federal Bureau of Investigation
Washington, D. C.

Dear Sir:

I am greatly concerned over the stenographic and typing delinquencies in your office. It is noted that as of June 30, 1949, your report reflected a delinquency of pages for May totaling 253, and 4,941 pages for June for a total delinquency of 5,194 pages while only 1,034 pages on the books were current. Each stenographer had 105.6 pages of work and it was estimated that it would take 5.3 days for all the stenographer and typist staff of the Washington Field Office to clear the work from the books.

The Bureau feels that delinquencies such as those reported in your June 30 report are most unsatisfactory and it must insist that more careful study be made by you of your stenographer situation to see that the present highly unsatisfactory delinquencies be removed at the earliest possible date. It is not sufficient that the Agent in Charge assign the supervision of stenographers to one of his subordinates. It is felt that in many instances the Bureau has not realized fully on its investment in stenographers and typists. A review of many of the reports being forwarded to the Bureau has reflected that stenographers or typists are completing a below-normal workload a day; that the Agents are not dictating at the proper rate of speed and further that stenographers and typists many times must utilize a considerable period of time in the correcting of work previously handled by them. It is necessary that you give administrative attention to this particular phase of the divisional work to see that the unsatisfactory delinquency presently existing is eliminated at the earliest possible date.

The Bureau is desirous of being advised as to the steps taken by you to reduce the typing and transcription delinquencies which now exist in your Division.

Very truly yours,
/s/ J. Edgar Hoover
J. EDGAR HOOVER
DIRECTOR

WRG:R/th

AUG 9 1949

U. S. DEPARTMENT OF JUSTICE

STANDARD FORM 50
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

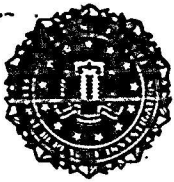
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-R064

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MISS - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. GUY HOTTEL		2. DATE OF BIRTH 3-12-1902	3. JOURNAL OR ACTION NO. F. B. I. 4866	4. DATE 9-29-50
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION		6. EFFECTIVE DATE 10-1-50	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
FROM		TO		
Special Agent GS 14 \$9,400 per annum		8. POSITION TITLE 9. SERVICE, GRADE, SALARY GS 15 \$10,000 per annum		
		10. ORGANIZATIONAL DESIGNATIONS		
		11. HEADQUARTERS		
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPT'L	<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	
13. VETERAN'S PREFERENCE			14. POSITION CLASSIFICATION ACTION	
NONE	5 PT.	10 POINT	WWII	WWI
<input checked="" type="checkbox"/>		DISAB. WIFE WIDOW		
			NEW	VICE
			<input checked="" type="checkbox"/>	
15. SEX	16. RACE	17. APPROPRIATION S. & E., FBI	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	19. DATE OF OATH (ACCESSIONS ONLY)
		FROM: TO:		
		20. LEGAL RESIDENCE		
<p>REMARKS</p> <p>The provisions of the Veterans' Preference Act of 1944 and/or the Selective Service Extension Act of 1950 have been complied with.</p> <p>Prom. changed to perm. action eff. 9-11-50—P.L. 763</p>				
<p>21 OCT 30 1950</p> <p>SIGNATURE OR OTHER AUTHENTICATION</p>				

8. FILE



United States Department of Justice
Federal Bureau of Investigation
Washington, D. C.



Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~MONEY ORDER~~) the sum of \$10, payable to the Chief Clerk of the FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Chief Clerk of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

Name Estate of Guy L. Hottel Relationship _____ Date 8/10/50
Address c/o Executors

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing \$1500 death benefit to beneficiary of agents killed in line of duty.

Name Estate of Guy L. Hottel Relationship _____ Date 8/10/50
Address c/o Executors

ack
AUG 22 1950
JD

3/WRH

67-207 RECORDED-4

Very truly yours,

[Signature]
Special Agent

July 12, 1950

MEMORANDUM FOR MESST. TOLSON
LADD
CLEGG
GLAVIN
HAREO
NICHOLS
ROSEN
TRACY
NEASE
MOHR
HELMONT

Dear Sir:

You advised that effective immediately SACs Guy Hottel, George D. King, and Harry T. O'Connor, are being removed from a probationary status.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

JEE/wk

76
JUL 31 1951

July 6, 1950

The following Special Agents in Charge are presently on probation:

NAME	OFFICE	DATE	LAST INSPECTION	DATE OF RECHECK	LAST INSPECTION	NEXT REASON
M. W. McFarlin	Baltimore	7-1-49	9-30-49	6-16-50	Report on new inspection being processed by Trg. Div.	Mishandling of an Espionage Case and result of Inspection.
		(Continued 11-1-49)				
G. D. King	Birmingham	8-15-49	1-21-48	--	Regular inspection by J. A. Sizoo to begin 7-10-50.	Failure to detect and report personnel situation.
E. A. Soucy	Boston	1-30-50	6-22-48	--	Assigned to T. E. Naughten. Next on his list.	Lack of informant coverage.
G. Hottel	Washington	2-24-50	9-2-49	--	Assigned to H.B. Long	Violation of Bureau rules and regulations.
H.T. O'Connor	Detroit	2-13-50	11-26-48	--	Assigned to T.E. Naughten. Second case on his list.	Mishandling of an ITSMV-UFAP, murder case.
A.E. Ostholthoff	Cincinnati	2-24-50	1-23-50	--	Assigned to S.J. Tracy	Failure of large percentage of personnel to pass examination during Inspection.
J.B. Poster	Springfield	3-6-50	6-13-50	--	Report on new inspection being processed by Trg. Div.	Unsatisfactory handling of development of confidential general investigative informant coverage and other matters of administrative nature.

Respectfully,

DIRECTOR'S NOTATION "REMOVE SACS KING, HOTTEL & O'CONNOR FROM PROBATION. H."

W. R. Glavin

agt
mlb

September 18, 1950

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$9200 per annum to \$9400 per annum in Grade GS 14, effective September 17, 1950.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

SEP 16 1950

cc - Mr. J. E. Edwards (Miss Usilton)

cc - Movement Section

46399-326
SEP 18 3 25 PM '50
RECEIVED - DIRECTOR
FBI
U.S. DEPT. OF JUSTICE

JW/agt

File #67-46399

RECEIVED READING ROOM
FBI
SEP 18 3 10 PM '50
U.S. DEPT. OF JUSTICE

MAILED 12
SEP 19 1950
COMM - FBI

Handwritten signature and initials

- Tolson
- Ladd
- Clegg
- Glavin
- Nichols
- Rosen
- Tracy
- Harbo
- Belmont
- hr
- Tele. Room
- Case
- Andy

Prepared by: *fm*
Checked: *ms*
Filed by:

September 29, 1950

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Guy:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, \$9400 per annum in Grade GS 14, to the position of Special Agent, \$10,000 per annum in Grade GS 15, effective October 1, 1950.

Sincerely yours,

2 OCT 20 1950

46399-327

66²⁶

OCT 7 11 20 AM '50

U.S. DEPT. OF JUSTICE
FED. DIRECTOR

CC: Mr. J. E. Edwards
Movement Section

File #67-46399

JW:pm

Action per Mr. Glavin.

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

✓

673

5:10 PM

9-29-50

11/15



IN REPLY, PLEASE REFER TO
FILE No. _____

United States Department of Justice
Federal Bureau of Investigation
Washington 25, D. C.

September 29, 1950

PERSONAL AND CONFIDENTIAL

Mr. Tolson	✓
Mr. Ladd	
Mr. Nichols	✓
Mr. Belmont	
Mr. Clegg	
Mr. Glavin	
Mr. Harbo	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I have your letter of September 29, 1950, advising me that you have recommended me for promotion to Grade GS-15 at \$10,000 per annum, effective October 1, 1950.

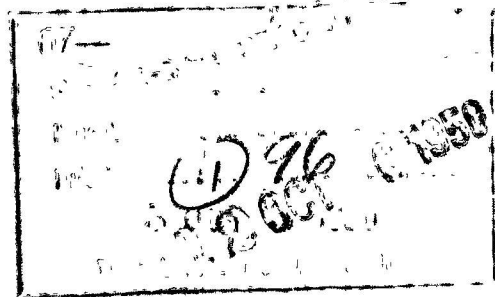
I want to take this opportunity to thank you for this raise in grade and salary, and want you to know personally that it means a lot to me.

I hope that I shall continue to merit your trust.

Sincerely,

Guy Hottel
GUY HOTTEL
Special Agent in Charge

DECLASSIFIED BY 60267 NLS/EP/100
ON 7-17-2000



DIRECTOR *[Signature]*

DO 5:42 PM 9-29-50

November 13, 1950

PERSONAL AND CONFIDENTIAL

Mr. Juy Hattel
Federal Bureau of Investigation
Washington, D. C.

DECLASSIFIED BY 60267 NLS/EP/CO
ON 7-17-2000

Dear Sir:

An analysis of the stenographic report submitted by you as of October 31, 1950 revealed that there were 1047 pages of dictation which had been pending on the books of your stenographers in excess of three working days.

Your report reflects the existence of a deplorable situation and the Bureau is alarmed over the fact that you have permitted delinquent dictation to reach such proportions.

It is absolutely imperative that you give close and continuous supervision to the stenographic force in your office to insure that delinquencies are not reported in the future.

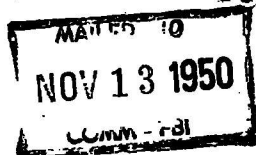
The Bureau appreciates the fact that you are in need of additional stenographic personnel, and I want to urge you to exert every effort to secure satisfactory personnel for assignment to your office.

In view of the unsatisfactory stenographic situation now existing in your office, I find it necessary to place you on probation.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director



ECG:and

Leon
Ladd
Glavin
Nichols
Rosen
Tracy
Harbo
Belmont
Mohr
Tele. Room
Nease
Gandy

Handwritten signature and initials

November 17, 1950

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hottel:

The Bureau is in receipt of your suggestion dated November 3, 1950, concerning summary reports.

Your suggestion will be considered by the Bureau at an early date, and you will be advised in the event favorable action is taken with reference to its adoption.

I desire to express to you my appreciation for your thoughtfulness in submitting this suggestion to the Bureau.

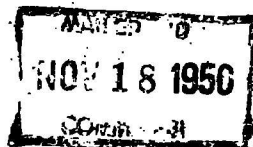
Sincerely yours,

J. Edgar Hoover

FHMc:dgh

66-2435

Tolson
Ladd
Clegg
Glavin
Nichols
Rosen
Tracy
Harbo
Belmont
Mohr
Tele. Room
Nease
Gandy



NOV 17 2 57 PM '50
RECEIVED
NOV 17 1 20 PM '50
NOV 27 1950
66-2435-11

November 13, 1950

MEMORANDUM FOR MESSRS: TOLSON
LADD
CLEGG
GLAVIN
NICHOLS
ROSEN
TRACY
HARBO
NEASE
MOHR
BELMONT
SIZOO

This is to advise you that I have found it necessary to place on probation Special Agents in Charge, Murphy, Phoenix, and Hottel, Washington Field, in view of the delinquent stenographic situation existing in their offices.

Very truly yours,

John Edgar Hoover
Director

2 DEC 4 1950

34

RCG:amb

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR *Qualifications 7 B.D. Employees*
 FROM : THE EXECUTIVES CONFERENCE

DATE: October 2, 1950

SUBJECT:

Tolson _____
 Ladd _____
 Clegg _____
 Glavin _____
 Nichols _____
 Rosen _____
 Tracy _____
 Harbo _____
 Belmont _____
 Mohr _____
 Tele. Room _____
 Nease _____
 Gandy _____

1 Rpt. to J.E. [unclear]

The Executives Conference of September 26, 1950 consisting of Messrs. Tolson, Ladd, Sizoo, Clegg, Nichols, Rosen, Belmont, Mohr, Harbo, Tracy and Glavin, considered a suggestion received from SAC Hottel of the Washington Field Office concerning Special Employee personnel.

G.H. SAC Hottel stated that there are a large number of Special Employees utilized in the handling of record checks at various Government agencies and on technical surveillances. Many of them have been in the Bureau a number of years and for various reasons cannot be considered for the position of Special Agent. They are currently in Grade GS-7 and their opportunities for advancement in the Bureau's service are distinctly limited. SAC Hottel points out that they are actually utilized in lieu of Special Agent personnel, and this is clearly brought out when, for any reason, one of them is lost to the Bureau's service in his capacity as Special Employee, it is always necessary to replace that employee with regularly qualified Special Agent personnel. In other words, they are replaced by personnel with grade ratings of at least GS-10 and in the case of the Washington Field Office, by Special Agent personnel in Grade GS-11. It was also pointed out to the Conference that the Washington Field Office has several Special Employees assigned there who were Special Employees prior to the time the Bureau designated Special Employees as such from its clerical staff from those who were studying to be Special Agents.

028-186

Mr. Hottel recommends that consideration be given to the promotion of Special Employees to Grade GS-8 after they have served five years with the Bureau as Special Employees, provided their last two efficiency ratings have been Excellent. Hottel further recommends that after ten years of service as Special Employees, they be promoted to Grade GS-9, provided their last three efficiency ratings in GS-8 have been Excellent. Hottel points out that such a policy of promotion would give added incentive to the Special Employee position, would afford them a salary more commensurate with the increased cost of living and would also be of benefit to them in connection with Civil Service retirement. He also suggested that Special Employees with college degrees and with language qualifications be placed in GS-9 at once and become eligible for a grade raise as indicated above.

The Executives Conference fully realizing the duties performed by Special Employees and having knowledge of the fact that

CC - Mr. Clegg
 Mr. Mohr

WRG:amb

*Let to Hottel letter
 SAC
 file to 10/10/50*

THE DIRECTOR

these Special Employees do as a matter of fact perform duties on plants and record checks which would otherwise have to be performed by Special Agents in Grade GS-10 and above, recommend that the suggestion made by SAC Hottel concerning promotion to Grade GS-8 at the end of five years and GS-9 at the end of ten years as Special Employees, be approved.

With reference to the suggestion made by SAC Hottel that Special Employees with college degrees and language qualifications be immediately reallocated to Grade 9, the Conference does not feel that such a procedure would be desirable. The Conference points out that if the Special Employee has a college degree, he can be considered for the position of Special Agent, provided he possesses the basic qualifications for such an appointment; further, if he is doing an excellent job in the utilization of his linguistic ability, under our present translator scale, there would be no difficulty in reallocating such an employee to Grade 9 on his merits.

Should the Director agree, Mr. Hottel will be so advised.

Respectfully,
FOR THE CONFERENCE

✓

Clyde Tolson

GA.

ld.

Concur.

H.



United States Department of Justice
Federal Bureau of Investigation

Washington, D. C.
November 14, 1950

IN REPLY, PLEASE REFER TO

FILE NO. _____

GH:MCP

Director, FBI

DECLASSIFIED BY 60267 NLS/EP/00
ON 7-17-2000

RE: WASHINGTON FIELD OFFICE OVERTIME
REPORT - MONTH OF OCTOBER, 1950.

Dear Sir:

Reference is made to the Overtime Report for the Washington Field Office for the month of October, 1950, and your instructions to advise you of the mitigating circumstances and reasons why some sixty-one Special Agents performed comparatively little voluntary overtime work.

I feel that the failure of some of the personnel to perform satisfactory overtime on a voluntary basis is my personal fault. I am confident that if I had properly emphasized the problems facing this office that the personnel as a group would have responded better to meet the problems. I feel that all of us, following World War II, became somewhat complacent; that our approaches were not forceful enough to meet the upsurge in the volume of work which has occurred during the current year, particularly since the War in Korea.

You will recall that I did cancel annual leave because of the need for personnel, but it is apparent that this action was not enough, and that I failed to follow through when this proved to be an inadequate measure to properly alert all of the personnel. I also feel that I could have done more in the equalizing of assignments requiring particular attention. For example, there is a large number of personnel on definite eight-hour schedules, such as on technical surveillances. This occurs also with reference to personnel assigned to record checks at Government Agencies, because other Government Agencies cease business for the day around 5:00 P.M.

I have personally brought this matter to the attention of all the personnel in this office and acquainted them with your problems as Director of the FBI and the obligations which the Bureau must meet. With your permission, I would like

They could have been
assigned review of files etc.
H.



Mr. Tolson ✓
Mr. Ladd ✓
Mr. Clegg ✓
Mr. Nichols ✓
Mr. Rosen ✓
Mr. Tracy ✓
Mr. Harbo ✓
Mr. Belmont ✓
Mr. Mohr ✓
Tele. Room ✓
Mr. Nease ✓
Miss Gandy ✓

PERSONAL AND CONFIDENTIAL

61-46399-329

Director - P & C
Re: WFO Overtime Report -
Month of October, 1950.
November 14, 1950
GH:MCP

to watch this matter during the month of November and, if there is not a substantial improvement in the attitude and the work performed by the personnel of this office, I will make appropriate recommendations based on the Overtime Report for the month of November as contrasted to the Report for October. I sincerely regret that it was necessary for you to bring this situation to my attention, and I can assure you that every effort will be made to correct the situation.

Very truly yours,

Guy Hottel

GUY HOTTEL
SAC

1. Hottel apparently didn't have the guts to comply with my request to comment on that giving practically no overtime though really he told me that the basis of no reason except lack of interest on their part.

2. I want transfers started for those with lowest overtime since either physically or domestically they can't carry their burden..

3. I want recognition given to those who have worked more than 1 1/2 hr average overtime. H.

Being done
JPM
11/21

December 18, 1950

0
Mr. Guy Hottel
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Guy:

I was indeed most happy to learn that the Washington Field Office, under your very able leadership, has again merited high distinction by solving the Bank Robbery cases involving Leon Miskin and his associates. We in the Bureau realize that success in cases of this nature is only achieved after much hard work, many heartbreaks and bitter disappointments. It is understood that in your job as the Special Agent in Charge, coordinating and directing this investigation, there were many details to be followed, endless leads to exhaust and the final success was only attained after a terrific uphill struggle.

I wanted you to know of my deep appreciation for the splendid work performed by you and your office. By your accomplishments you have once again justified the confidence the Bureau has placed in you as Special Agent in Charge of the Washington Field Office and it is certainly a privilege and a pleasure to commend you for another job well done.

Sincerely,

J. Edgar Hoover
SAC Hottel performed an average of 1 hour, 49 minutes overtime daily during the month of November; the Washington Field Office, 1 hour, 27 minutes.

CLT:bmc

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

RECEIVED - DIRECTOR
F B I
U. S. DEPT. OF JUSTICE

DEC 22 1950

RECEIVED PLANNING ROOM
F B I
U. S. DEPT. OF JUSTICE

DEC 19 3 17 PM '50
b.l.j.

MR. TOLSON

12-6-50

MR. H. H. CLEGG

**FAILURE OF WASHINGTON FIELD OFFICE
TO PROPERLY ZONE TERRITORY FOR
INCREASED PRODUCTION PURPOSES**

Reference is made to the attached memorandum of
SAC Hottel dated December 5, 1950.

1. ^{12/6/50} Mr. Hottel in his memorandum points out that the manual outlines a system of case assignment. He neglects to point out that the manual also points out the use of the Road Work Box in organizing the division on a location by city basis and there is nothing to prohibit the organization of the city itself into zones. He fails to point out that the manual also provides for a system of lead cards, which, of course, means that a case is broken into leads and the leads are assigned in various sections of a Field Division. There is nothing to prevent this being applied to preparing leads within a specific city although this is not especially mentioned. The FBI Form Book also sets forth certain forms which presuppose the organization of the territory and the assignment of individual leads, such forms being as follows:

FD-125 (Request for Criminal Data) - so that this request may be handled by an Agent assigned to contact police departments.

FD-126 (Request for Credit Information) - so that lead may be handled by the employee checking credit agencies.

FD-149 (A Lead Sheet for Atomic Energy Applicant cases) - where leads are to be covered at several places within a field division. This lead sheet is provided for in the manual section on Atomic Energy Applicant cases and presupposes the dividing of a case into various leads which will be assigned to different Agents. 75

FD-155 (A Form Letter Used by the Field in Requesting the Washington Field Office to Check the Records of the Civil Service Commission, House Committee on Un-American Activities, G-2 and ONI) - The Washington Field Office has an approved form adopted 3-23-48, for use in reporting negative record checks in the above agencies.

FD-114 (An Approved Form Used by the Field in Requesting the Washington Field Office to Check the Records of INS).

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

Attachment

HHC:DMC

On 10/10/50, the Washington Field Office was authorized to use a form submitted by Special Agents to Special Employees who are checking records in Governmental and other agencies in connection with all types of cases.

Although the above do not contain specific instructions that a municipality is to be divided into zones, the whole spirit and intent of the above forms and regulations are that the territory will be properly organized along logical lines. The use of Special Employees of the Washington Field Office and of a number of other offices to handle specific types of leads further indicates the desirability of organizing the territory and making the assignment of leads along logical lines.

To my personal knowledge the District of Columbia was organized and cases and leads were assigned at the Washington Field Office as early as 1930, with the duplicate Assignment Cards and Road Work Box and Lead Cards indicating where the investigation was to be made in the city. The city was zoned into numerous divisions, such as Chevy Chase, Georgetown, Northwest, Southwest, Northeast, Brookland, Anacostia, Southeast and Downtown and, in addition, there were indicated various departments, such as, the Veterans Bureau, the Adjutant General's Office and the State Department and leads were assigned on this basis at that time.

2. SAC Hottel's memorandum indicates in October 1950 a suggestion was made to Mr. B. C. Brown by the Washington Field Office that the Applicant work be permitted to be broken down so that individual cases could be handled by channeling leads at certain agencies to certain employees.

Mr. Brown was not assigned to make this survey until early November 1950, coincident with my departure for San Juan. A suggestion made to Mr. Brown then could not and does not explain the inadequate organization in August, September, January and all of 1950, 1949, and previously.

The indication that the suggestion made to Mr. Brown was holding up his action, although it was only made in November, is completely negatived by page 1, paragraph 3, of Mr. Hottel's memorandum wherein he states they began considering the organization of leads in June 1950. The same paragraph states they began to put this plan of operation into effect in June 1950. The same paragraph states that they started handling all [redacted] cases on an earlier date so that an Agent could handle all leads in one section of the city at the same time. His memorandum further states on page 2, paragraph 3, that "for some months" they have been having agency checks made by a special group of employees assigned to the "Flimsy" Squad.

b3
b7E

Information further developed showed that they have had an Agent making checks at the University of Maryland for school records at College Park, Maryland, and also at the State Department. Leads at the State Department for years were handled by the late Special Agent Louis Loebel. Mr. Hottel's memorandum on page 2, paragraph 2, shows that for several years the office has followed the zoning system in certain types of leads, where practical, such as record checks constantly recurring in large numbers which were assigned to individual employees.

All of the above reflects a full knowledge that organization of territory was possible, practical and usable without Bureau authority.

Mr. B. C. Brown advises that ASAC H. D. Fletcher suggested to him early in November that all deadlines be discontinued in Bureau Applicant cases as they claimed it was impractical to zone the territory on an organized basis with deadlines being set for such short periods. Mr. Brown stated he talked with Mr. C. L. Trotter of the Administrative Division concerning this and Mr. Trotter vigorously opposed the elimination of deadlines. However, to help make the zone organization more effective, Mr. Brown did recommend that a 15-day deadline, instead of a 7-day deadline for clerks and a 10-day deadline for Agents, be adopted. Also, he did include the recommendation previously made by the Cincinnati Office that FD-149, which is a lead sheet for Atomic Energy Applicant cases, be adapted for use in all Applicant-type cases and, thus, the effect of the suggestion made by Mr. Hottel concerning the assignment of leads was included in the memorandum.

In view of the practices, procedures, forms and tradition in the Bureau for properly organizing the territory and assigning cases, there would be no need to even make a suggestion for the organization of the territory and the excuse that a suggestion for the elimination of deadlines so that the zoning of the territory would be more effective, such suggestion having been made orally in early November 1950, does not seem to be responsive to the request for an explanation as to why the territory was not properly organized months previously.

Tolson _____
Ladd _____
Clegg _____
Glavin _____
Nichols _____
Rosen _____
Tracy _____
Harbo _____
Belmont _____
Mohr _____
Tele. Room _____
Nease _____
Gandy _____

Mr. Brown's memorandum of 11/14/50, submitted in my absence was returned to me in order that several suggestions might be analyzed and in the meantime some of his suggestions have already been adopted.

3. With reference to Mr. Hottel's indication of a suggestion being made to me for zoning the territory and assigning leads, the following are the facts:

Recently I conferred with 3 of the Washington Field Office Supervisors of Applicant cases and learned that already they had a man at the University of Maryland and one at the State Department handling the leads in all cases there in Applicant matters and, also, they had a "Flimsy" Squad making agency checks. I inquired of them as to why they didn't have the rest of the city and departments organized. There was some feeling on their part that deadlines prevented this from becoming fully effective, but they agreed with the principle that it should be done. Subsequent to this, Mr. Fletcher presented the same idea and I agreed with him thoroughly it was a very obvious need. ASAC Fletcher and I then conferred with Mr. Glavin and he agreed to concur in a recommendation that most deadlines in the Washington Field Office be suspended for the month of December so that they could make more effective the very obvious need for organizing the territory. We next discussed these results with Mr. Hottel, who was in full agreement. The following morning we conferred with Messrs. Hargett and Callan and I then submitted a memorandum recommending and the Director approved the suspending of all deadlines except the "musts" in the Washington Field Office for the month of December and insisting upon the territory being organized so that maximum production could be obtained. Upon receipt of the approval of this recommendation, I immediately telephoned Messrs. Hottel and H. B. Fletcher so that they could promptly begin making plans to get the maximum effect during the month of December from this program.

I, frankly, after reviewing the memorandum of Mr. Hottel, do not agree with his reasons for failure to properly organize the territory on a zone basis. It is obvious that Bureau authority is not necessary in order to do this obviously needed administrative work.

U. S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
WASHINGTON 25, D. C.

FORM APPROVED
BUDGET BUREAU NO. 50-R064

VBS
ll

0 NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. - MRS. - FIRST - MIDDLE INITIAL - LAST) MR. GUY HOTTEL		2. DATE OF BIRTH 3-12-1902	3. JOURNAL OR ACTION NO. F. B. I. 9353 9353	4. DATE 9-29-50
This is to notify you of the following action affecting your employment:				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION (CORRECTION)		6. EFFECTIVE DATE 10-1-50	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
FROM		TO		
Special Agent GS 14 \$9,400 per annum		8. POSITION TITLE same	GS 15 \$10,000 per annum	
		9. SERVICE, GRADE, SALARY		
		10. ORGANIZATIONAL DESIGNATIONS		
		11. HEADQUARTERS		
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		12. FIELD OR DEPT'L	<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL	
13. VETERAN'S PREFERENCE NONE 5 PT. 10 POINT DISAB. WIFE WIDOW <input checked="" type="checkbox"/> NONE		14. POSITION CLASSIFICATION ACTION NEW VICE I. A. REAL <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
15. SEX <input checked="" type="checkbox"/> M <input type="checkbox"/> F	16. RACE <input type="checkbox"/> W <input type="checkbox"/> N <input type="checkbox"/> O	17. APPROPRIATION S. & E., FBI FROM: TO:	18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) yes	19. DATE OF OATH (ACCESSIONS ONLY) Sept. 2, 50
20. LEGAL RESIDENCE Washington, D. C.				
REMARKS Corrects notification #4866 to indicate promotion as temporary in accordance with Public Law #843, approved 9-27-50. The provisions of the Veterans' Preference Act of 1944 and/or the Selective Service Extension Act of 1950 have been complied with. 24 JAN 12 1951 <i>Joe VBS</i> <i>W. J. Hall</i> SIGNATURE OR OTHER AUTHENTICATION				

Director, FBI

December 1, 1950

GUY HOTTEL, SAC, Washington Field Office

THOMAS M. CARROLL
THOMAS J. JENKINS
EDWARD N. KILLS
Special Agents

PERSONAL AND CONFIDENTIAL

Pursuant to instructions from Inspector J. P. MOHR to advise concerning the overtime records of the above-named Agents, I wish to respectfully submit the following concerning the overtime for the month of October.

As stated in my letter to you dated November 14, 1950, basically the fault was mine in that I did not directly instruct those Agents to perform overtime. At the weekly squad conferences they were alerted to the case load carried by this office, the increased delinquency, that we probably would not get any additional Agents immediately, and that each employee would have to share the increased work in the office.

Though I feel it should have been apparent to all Agents of this office that there was an overwhelming case load and delinquency, it is clear now that I did not bring the problems facing this office forcibly enough to the attention of the Agent personnel. I assure you that this has been corrected.

2 JAN 4 1951

DECLASSIFIED BY 60267 NLS/EP/00
ON 7-17-8000

GE:MCP

December 1, 1950

MEMORANDUM FOR THE DIRECTOR

The following Special Agents in Charge are presently on probation:

Mr. Tolson	<input checked="" type="checkbox"/>
Mr. Ladd	<input checked="" type="checkbox"/>
Mr. Clegg	<input checked="" type="checkbox"/>
Mr. Glavin	<input checked="" type="checkbox"/>
Mr. Nichols	<input checked="" type="checkbox"/>
Mr. Rosen	<input checked="" type="checkbox"/>
Mr. Tracy	<input checked="" type="checkbox"/>
Mr. Harbo	<input checked="" type="checkbox"/>
Mr. Belmont	<input checked="" type="checkbox"/>
Mr. Mohr	<input checked="" type="checkbox"/>
Mr. Nease	<input checked="" type="checkbox"/>

Inspection General

NAME	OFFICE	DATE	LAST INSPECTION	DATE OF LAST RECHECK	NEXT INSPECTION	REASON
E. A. X Soucy	X Pittsburgh	1-30-50	4-22-48	8-20-48	Assigned to Mr. Connel- ley. Second Field Division.	Lack of informant coverage in Boston on his list.
A. E. X Ostholthoff	X Cincinnati	2-24-50	1-23-50	—	Assigned to Mr. J. A. Carlson. Scheduled during first third of 1951.	Failure of large percentage of personnel to pass examination during Continued on probation 7-27-50 for violation of Bureau rules and regulations.
J. T. X Logue	X Honolulu	9-15-50	10-7-48	—	Assigned to Mr. Naughten. First on his list.	Continued failure to correct stenographic situation in Honolulu Office.
A. C. X Schlenker	X San Juan	10-13-50 (Continued 11-16-50)	6-14-50	—	Not assigned	Failure to maintain stenographic work in current condition and inadequate informant coverage in Division.
H. G. X Foster	X Indianapolis	10-13-50	11-17-50	—	Not assigned	Failure to maintain stenographic work in current condition.
W. A. X Murphy	X Phoenix	11-13-50	2-10-50	—	Not assigned	Delinquent stenographic situation in Office.
G. X Hottel	X Washington Field	11-13-50	9-2-49	—	Inspection now in progress (Mr. Harbo conducting).	Delinquent stenographic situation in Office.

030-1572

Respectfully,

W. R. Glavin

92

[Handwritten signature]

Director, FBI

December 2, 1950

(COY EOTTEL) SAC, Washington Field Office

THOMAS J. JENKINS

THOMAS H. CARROLL

EDWARD H. HILLS

PERSONAL AND CONFIDENTIAL

RECORDED BY 60267 NLS/EP/00
ON 7-17-2000

Pursuant to instructions from Inspector J. P. MOHR, I am submitting the following additional information with reference to squad conferences held in the Washington Field Office.

Supervisors' conferences are held by me at least once a week, and sometimes two or three times according to the material to be disseminated. These conferences are always conducted by me except in cases of emergency or leave of absence. Squad conferences are held weekly and are attended by me whenever possible. I would say that I attend approximately seventy-five percent of the squad conferences. I always preside over my own squad conferences. In addition, quarterly conferences of all Agents are held and are always conducted by me personally, the last one being held on Saturday, November 4, 1950, at which time I advised that there had been a great increase in the case load of the office. There was a special conference of all Agents in the office held on Wednesday evening, November 20, 1950, at which time the zoning of leads in applicant cases was discussed and at which time I again discussed the critical situation in this office and the reason for overtime as set forth in SAC Letter No. 26 dated November 21, 1950.

GH:MCP

Director, FBI

December 4, 1950

GUY HOTTEL, SAC, Washington Field Office

THOMAS M. CARROLL
THOMAS J. JENKINS
EDWARD H. WILLS
Special Agents

PERSONAL AND CONFIDENTIAL

Pursuant to instructions from Inspector J. P. MOHR that I submit additional information with reference to the number of conferences attended by me in October and November, and whether I personally attended the conference and discussed the critical situation in the office at the conference held the evening of November 29, 1950, the following is respectfully submitted.

Please be advised that I personally discussed the critical situation in the office on November 29, 1950, with the Agents at the conference. The applicant situation was discussed by both me and the Assistant Special Agent in Charge. As to the exact number of conferences I attended in October and November, there is no record kept of the conferences that I attend, other than that I presided over each and every supervisors' conference during those months, one being held each week. I also presided over each and every conference of my squad during those months, and one was held each week. I was in charge of the Quarterly Conference on November 4, 1950.

DECLASSIFIED BY 60267 NLS/EP/00
ON 7-17-2000

GH:MCP

Director, FBI

November 30, 1950

GUY HOTELL, SAC, Washington Field

THOMAS M. CARROLL
Special Agent

RECORDED BY 60267 NLS/EP/00
217-17-2000

~~PERIODICALLY REVIEWED~~

Inspector J. P. MOHR instructed that I advise concerning statements by THOMAS M. CARROLL that he was not cognizant of the serious case load handled by this office and why he was not assigned additional work by this office.

On August 29, 1950, Supervisor OBERNDORF advised his squad that during recent months the work load of this office had increased greatly and that the Bureau had advised that no agents were presently available for assignment to this office. He advised that the increased work load must of necessity be handled properly by current personnel, and all agents should make every effort to meet this situation without displaying a lackadaisical attitude or shirking in any way. Agent CARROLL was present at this conference.

On September 7, 1950, Supervisor OBERNDORF advised his squad that there were in excess of 5000 cases pending in this office, that no additional agent personnel was forthcoming, and that every effort should be made to keep delinquencies at a minimum on his squad. Agent CARROLL was present at this conference.

On September 15, 1950, Supervisor OBERNDORF instructed the agent personnel of his squad to spend sufficient time each day in order to keep their work in a current status, even if overtime were involved. Agent CARROLL was present at this conference.

On September 27, 1950, the restriction of annual leave by the Bureau to two weeks plus travel time was announced to the squad. The memorandum of this conference was read and initialed by Agent CARROLL.

This agent also read and initialed memorandum for squad conference held on October 5, 1950, at which it was announced that a large increase in the number of Voice of America Applicant cases was to be expected in the immediate future. At this conference, the responsibilities of the Bureau under the Internal Security Act of 1950 were also discussed.

I am at a loss to understand the statement made by Agent CARROLL that he was not aware of the critical situation confronting this office.

GH:cl

This agent is assigned to [REDACTED]

b3
b7E

[REDACTED] It follows that from the very nature of this assignment, he should be aware that the national defense of this country is faced with a serious situation. It is noted it is not possible for this agent to perform overtime in connection with this particular assignment inasmuch as the Lookout is of no value once darkness sets in. I note further, that this agent is a qualified Police Instructor and has been out of this office on frequent occasions for periods of up to a week. I did not assign additional work to Special Agent CARROLL primarily because of the peculiarity of his assignment.

I did not order or instruct that overtime be performed. I feel that although I did not specifically order it, it should have been clear to personnel that there was insufficient personnel assigned to this office and a mounting delinquency was occurring in view of this situation.

He is presently being assigned certain special duties in connection with the setting up of [REDACTED] in Washington, D. C. His handling of this matter will relieve agents who are already heavily burdened and will afford him an opportunity to perform overtime.

b3
b7E

Director, FBI

November 30, 1950

GUY HOTTEL, SAC, Washington Field

THOMAS J. JENKINS
Special Agent

PERSONAL AND CONFIDENTIAL

RECORDED BY 60267 NLS/EP/00
ON 7-17-2000

Inspector J. P. MOHR instructed that I advise concerning statements by Special Agent THOMAS J. JENKINS to the effect that he was not completely aware of the serious delinquency of the case load handled by this office.

Special Agent JENKINS is assigned to the general investigative squad under the immediate supervision of Assistant Special Agent in Charge H. D. FLETCHER. The problems concerning the increased case load in the office were first called to the attention of special agents on this squad in early September, 1950. Special Agent JENKINS, I am sure, will recall that to assist the office generally, the agents of the general investigative squad took over the weekend duty assignments during the month of September so that agents on other squads could devote full time to their assigned duties. He will also recall that beginning in September and through to the present day, three of the squad to which he is assigned were sent out on special assignments in the Bureau Training Division to act as Counselors for New Agents Classes. This action was taken to prevent the loss of manpower of other squads.

He was not ordered or instructed to perform overtime as his normal assignments required the performance of overtime under normal operating conditions, since he was normally assigned matters requiring particular investigative attention.

He has been assigned additional work which will be of particular assistance in reducing the over all applicant case delinquency.

*But this should have
been done some H.*

*This can't be true, because he only
averaged 13 minutes a day H.*

GH:cl

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: November 10, 1950

FROM : W. R. Glavin

SUBJECT: CONDITION OF STENOGRAPHIC WORK
PENDING IN DIVISIONAL OFFICES
AS OF OCTOBER 31, 1950

Tolson	✓
Ladd	✓
Clegg	✓
Glavin	✓
Nichols	✓
Rosen	✓
Tracy	✓
Harbo	✓
Belmont	✓
Mohr	✓
Nease	✓
Gandy	✓

General

I am attaching hereto for the Director's information a tabulation reflecting the condition of stenographic work pending in the field as of October 31, 1950. As of October 31, 1950 there were 19,450 pages of dictation pending on the books of the stenographers. On the average it is estimated that .9 of 1 day would be required to clear the books of all pending dictation. The average number of pages pending per stenographer and typist was 18.9.

As of September 30, 1950 there were 16,634 pages of pending work on the books of the stenographers and when compared with 19,450 pages at October 31st it will be seen there has been an increase of 2,816 pages of pending dictation over the last month. In that connection there were 77 additional Special Agents dictating in October as compared with September but at the same time there were 36 additional stenographers in October over the figure for September.

INDEXED - 21

D-7133

On October 31, 1949 there were 26,583 pages of pending dictation on the books of the stenographers as compared with 19,450 pages at the present time or a decrease of 7,133 pages.

As of October 31st there were 8 offices which had work on their books for more than 3 working days. Those offices are as follows:

Cincinnati

At the close of the month the Cincinnati office had a total of 22 pages of dictation which had been pending on the books of the stenographers for more than 3 working days, the oldest having been given to 1 stenographer on October 20, 1950. SAC Ostholthoff advised that the stenographer who had this pending dictation on her books had to take emergency annual leave for 2 hours on October 26th and the whole day on October 27th because of the death of her father-in-law. This employee is pregnant and the death of her father-in-law upset her to such an extent that it was necessary for her to be on sick leave on October 30 and 31st. Therefore, it was impossible for her to remove this delinquency from her books. In view of the fact that SAC Ostholthoff had no control over the emergency annual leave and sick leave for this stenographer it is felt that no action can be taken by the Bureau in this connection.

Enc.

2 pages.

H. Glavin

Memorandum for the Director

X Kansas City The Kansas City office had a total of 26 pages which have been pending on the books of one stenographer in excess of 3 working days. SAC Boardman advised that this stenographer was on sick leave on October 30 and 31st and if it had been possible for her to have worked on these 2 days without question her books would have been cleared of delinquent dictation. Inasmuch as SAC Boardman has no control over the sick leave required by this employee it is felt that no action need be taken by the Bureau in this connection. *I agree. H.*

X New York The New York Office had a total of 18 pages which had been pending on the books of 2 stenographers for more than 3 working days as of October 31st, the oldest having been dictated on October 27, 1950. In this connection SAC Scheidt advised that one employee was on sick leave all day of October 31st and the other stenographer was sent home on sick leave by the New York office Nurse. He pointed out that without question had the employee been present throughout the working day on October 31st these delinquent pages would have been removed from the books. In view of the fact that SAC Scheidt has no control over sick leave required by his employees it is felt that no action need be taken by the Bureau. *I agree. H.*

X Phoenix As of October 31st the Phoenix Office had a total of 57 pages which had been pending on the books of 3 stenographers for more than 3 working days, the oldest having been dictated on October 26th. SAC Murphy furnished no explanation for these delinquencies other than to point them out. It would appear from the report submitted by the Phoenix office that proper supervision has not been given to stenographic production or these delinquencies would not have existed at the end of the month. SAC Murphy was at fault in not furnishing to the Bureau the reason for the existing delinquencies.

Recommendation: In view of the fact that delinquencies exist in Phoenix together with the fact that SAC Murphy furnished no explanation at all, it is recommended that SAC Murphy be placed on probation and that a severe letter of censure be directed to him pointing out to him the absolute necessity for removing stenographic delinquencies in his office and for abiding with the Bureau's instructions in furnishing reasons why the delinquencies exist from time to time. *I concur. H.*

X Pittsburgh As of the close of the month the Pittsburgh office had 24 pages of dictation which had been pending on the books

Memorandum for the Director

of 1 stenographer in excess of 3 working days, the oldest having been dated on October 24. SAC Soucy advised in this connection that the stenographer having the delinquency was on sick leave on October 26 and 27, was able to work 3 hours on October 28 and was again on sick leave on October 30. Although she was on duty on October 31, it was impossible to remove all the delinquent dictation on her books. In view of the fact that SAC Soucy had no control over the sick leave required by this employee, it is felt that no action can be taken by the Bureau in this connection.

Sague. H.

X Richmond

At October 31, the Richmond Office had a total of 40 pages of dictation which had been pending on the books of 3 stenographers in excess of 3 working days, the oldest dictation having been on the books for a period of 4 working days. SAC Auerbach stated that this dictation was on the books for this period of time because of unusual circumstances. In one instance, Auerbach held up transcription of dictation because the Agent who gave the dictation had to proceed on an emergency assignment to a Resident Agency in view of the Resident Agent having been involved in an automobile accident. Auerbach stated that he was desirous of having the Agent review the typed report before it was sent out of the Richmond Office and, since he could not get back before the end of the month, Auerbach had other dictation handled instead of this particular dictation. In the other instance, the Agent who had dictated the material was in the vicinity of the home of SAC Carson and upon the death of Mrs. Carson gave what assistance he could to SAC Carson and did not get back to the office before the end of October. In view of this fact, Auerbach, wishing the Agent to review the typed report, instructed the stenographer to keep this dictation on the books until the Agent returned to Richmond. Auerbach stated that unusual circumstances, such as this, will very, very rarely occur and dictation on the stenographers' books at Richmond will be maintained on an up-to-date basis in the future. This is the first instance where it has been necessary to call Auerbach's attention to delinquency in dictation since the existence of our present rules and it is suggested that a communication go forward to him pointing out that the Bureau feels that since the 2 Agents involved due to special circumstances necessarily had to be absent from Richmond and could not review finished reports, that he should have made arrangements to have the reports transcribed and reports forwarded to the Agents, if necessary, for their review before submission to the Bureau. Such a communication is attached hereto.

Memorandum for the Director

X San Francisco The San Francisco Office had a total of 10 pages pending on the books of 1 stenographer in excess of 3 working days, the oldest dictation having been given to her on October 27. SAC Kimball advised in this connection that the stenographer who had the delinquent dictation was on sick leave on October 31. If this employee had been present without question she would have removed the delinquencies from her books. In view of the fact that SAC Kimball has no control over the taking of sick leave by his employees, it is recommended that no action be taken in this connection.

X Washington Field ||| As of October 31 the Washington Field Office had a total of 1,047 pages which had been pending on the books of the stenographers in excess of 3 working days, the oldest date of dictation having been given on October 23. In this connection, SAC Hottel advised that there was a delinquency of approximately $1\frac{1}{2}$ days on the books of his stenographers and the Bureau's attention was respectfully called to his letter of October 24 in which he advised that his office needed 12 additional stenographers immediately in order that the stenographic work might be kept current. SAC Hottel advised that no stenographers had been assigned to his office during October and a few additional Agents had been assigned and all leave had been cancelled. The Bureau's record reflects that during October, 16 additional employees were assigned to that office of which 4 were typists and 2 had limited stenographic ability.

Recommendation: In view of the very unsatisfactory stenographic situation existing in the WFO, it is recommended that SAC Hottel be placed on probation and that a severe letter of censure be directed to him pointing out to him the absolute necessity for removing stenographic delinquencies in his office and for securing the necessary additional personnel to keep the work in a current status.

RCG:cr

I agree. It is up to him to recruit stenographers as all of us do.

H.

CONDITION OF STENOGRAPHIC WORK PENDING IN

FIELD OFFICE	AGENTS ASSIGNED 11-1-50	STENOGRAPHERS AND TYPISTS REPORTED	NO. AGENTS TO EACH STENO AND TYPIST REPORTED	DATE OF OLDEST DICTATION	OCTOBER DELINQUENT PAGES		
					REPORTS	LETTERS & MEMORANDA	TOTAL
ALBANY	48	11	4.4	OCTOBER 28	5		5
ALBUQUERQUE	41	10	4.1	" 28	45	7	52
ANCHORAGE	9	2	4.5	" 28	13		13
ATLANTA	44	14	3.1	" 30			
BALTIMORE	111	22	5.0	" 28	53	16	69
BIRMINGHAM	25	15	1.7	" 28	15		15
BOSTON	115	43	2.7	" 30			
BUFFALO	36	11	3.3	" 28	21	15	36
BUTTE	56	15	3.7	" 30			
CHARLOTTE	53	12	4.4	" 28	12	22	34
CHICAGO	201	45	4.5	" 30			
CINCINNATI	60	15	4.0	" 20	65	27	92
CLEVELAND	100	19	5.3	" 28	32	17	49
DALLAS	44	8	5.5	" 28	22	4	26
DENVER	43	10	4.3	" 28	16	5	21
DETROIT	180	26	5.0	" 28	39	28	67
EL PASO	19	7	2.7	" 30			
HONOLULU	21	7	3.0	" 28	14		14
HOUSTON	45	12	3.8	" 28	30		30
INDIANAPOLIS	58	15	3.9	" 28	24	7	31
KANSAS CITY	47	27	1.7	" 27	54	28	82
KNOXVILLE	59	13	4.5	" 28	49	1	50
LITTLE ROCK	26	10	2.6	" 30			
LOS ANGELES	243	69	3.5	" 28	90	19	109
LOUISVILLE	37	11	3.4	" 30			
MEMPHIS	39	11	3.5	" 28	27	25	52
MIAMI	64	21	3.0	" 27	92	26	118
MILWAUKEE	39	13	3.0	" 30			
MINNEAPOLIS	45	17	2.8	" 28	29		29
MOBILE	27	7	3.9	" 30			
NEWARK	136	28	4.9	" 28	10	12	22
NEW HAVEN	42	13	3.2	" 28	3	7	10
NEW ORLEANS	49	11	4.5	" 28	32	5	35
NEW YORK CITY	545	158	3.9	" 27	326	64	390
NORFOLK	19	6	3.2	" 28	5	1	6
OKLAHOMA CITY	41	14	2.9	" 28	6	2	8
OMAHA	48	12	4.0	" 28	119	13	132
PHILADELPHIA	158	41	3.9	" 30			
PHOENIX	29	8	3.6	" 25	25	33	58
PITTSBURGH	73	23	3.2	" 24	68	6	74
PORTLAND	41	12	3.4	" 30			
RICHMOND	36	9	4.0	" 27	81	27	108
SAINT LOUIS	56	19	2.9	" 28	151	21	172
SALT LAKE CITY	31	11	2.8	" 28	20	14	34
SAN ANTONIO	28	6	4.7	" 28	16	7	23
SAN DIEGO	36	11	3.3	" 28	17	33	50
SAN FRANCISCO	214	45	4.8	" 27	30	43	73
SAN JUAN	13	4	3.3	" 31			
SAVANNAH	32	10	3.2	" 28	3	8	11
SEATTLE	84	12	4.0	" 30			
SPRINGFIELD	42	8	5.3	" 28	27	8	35
WASHINGTON	277	63	4.4	" 23	1,622	147	1,769
TOTAL	3,915	1,031	3.8	OCTOBER 20	3,308	696	4,004

U. S. I. FIELD OFFICES AS OF OCTOBER 31, 1950

TOTAL CURRENT PAGES			TOTAL PAGES REPORTED			AVERAGE # PAGES PER STENO AND TYPIST	ESTIMATED #DAYS TO COMPLETE PER STENO & TYPIST (10-31-50)	ESTIMATED # DAYS TO COMPLETE PER STENO & TYPIST (9-30-50)	INCREASE OR (-)DECREASE IN ESTIMATED # DAYS TO COMPLETE
REPORTS	LETTERS & MEMORANDA	TOTAL	REPORTS	LETTERS & MEMORANDA	TOTAL				
155	56	211	160	56	216	19.6	1.0	1.1	.1 (-)
152	54	206	197	61	258	25.8	1.8	1.0	.5
8	20	28	21	20	41	20.5	1.0		1.0
80	64	144	80	64	144	10.8	.5	.8	.3 (-)
182	159	341	235	175	410	18.6	.9	.5	.4
24	50	74	59	50	89	5.9	.5	.3	
320	318	638	320	318	638	14.8	.7	.9	.2 (-)
56	110	166	77	125	202	18.4	.9	.2	.7
262	58	320	262	58	320	21.5	1.1	1.1	
176	95	271	188	117	305	25.4	1.5	1.4	.1 (-)
244	165	409	244	165	409	9.1	.5	.6	.1 (-)
160	62	222	225	89	314	20.9	1.0	1.0	
274	32	306	306	49	355	18.7	.9	.9	
143	30	173	165	34	199	24.9	1.2	1.1	.1
111	55	166	127	60	187	18.7	.9	.4	.5
225	107	332	264	135	399	15.5	.8	.6	.2
105	86	191	105	86	191	27.5	1.4	.9	.5
70	5	75	84	5	89	12.7	.6	1.3	.7 (-)
148	225	373	178	225	403	53.6	1.7	.9	.8
81	44	125	105	51	156	10.4	.5	2.1	1.6 (-)
365	71	436	419	99	518	19.2	1.0	1.0	
109	59	168	158	60	218	16.8	.8	1.2	.4 (-)
63	49	112	63	49	112	11.2	.6	1.3	.7 (-)
404	435	839	494	454	948	15.7	.7	.6	.1
109	8	117	109	8	117	10.6	.5	.1	.4
78	108	186	105	133	238	21.6	1.1	.7	.4
42	69	111	134	95	229	10.9	.5	.3	.2
89	104	193	89	104	193	14.8	.7	.9	.2 (-)
202	151	353	231	151	382	22.5	1.1	1.6	.5 (-)
60	50	110	60	50	110	15.7	.8	.9	.1 (-)
131	76	207	141	88	229	8.2	.4	.3	.1
97	141	238	100	148	248	19.1	1.0	.9	.1
171	16	187	208	19	222	20.2	1.0	.6	.4
1,793	426	2,219	2,119	490	2,609	18.9	.9	.9	
59	31	90	64	32	96	16.0	.8	.5	.3
92	30	122	98	32	130	9.5	.5	.7	.2 (-)
134	21	155	253	34	287	23.9	1.2	1.9	.7 (-)
326	167	493	326	167	493	12.0	.6	.5	.1
7	29	36	32	62	94	11.8	.6	1.1	.8 (-)
225	92	317	293	98	391	17.0	.9	1.2	.3 (-)
114	69	183	114	69	183	15.3	.8	.7	.1
213	82	295	294	109	403	44.8	2.2	1.1	1.1
259	149	408	410	170	580	30.5	1.5	1.4	.1
134	22	156	154	36	190	17.3	.9	.1	.8
60	53	113	76	60	136	22.7	1.1	.6	.5
110	99	209	127	132	259	23.5	1.2	1.2	
250	312	562	280	355	635	14.1	.7	.8	.1 (-)
2		2	2		2	.5	.1	1.0	.9 (-)
33	19	52	36	27	63	6.3	.3	.5	.2 (-)
56	69	125	56	69	125	6.0	.3	.7	.4 (-)
123	66	189	150	74	224	28.0	1.4	.6	.8
1,478	214	1,692	3,100	361	3,461	54.9	2.7	1.0	1.7
10,364	5,082	15,446	13,672	5,778	19,450	18.9	.9	.8	.1

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D. C.
NOVEMBER 9, 1950

Director, FBI

November 30, 1950

GUY HOTTEL, SAC, Washington Field

EDWARD N. WILLS
Special Agent

PERSONAL AND CONFIDENTIAL

DECLASSIFIED BY 60267 NLS/EP/DO
ON 7-17-2000

Inspector J. P. MOHR instructed that advice be furnished concerning a statement by Special Agent EDWARD N. WILLS that he was not completely conversant with the serious delinquency of the case load handled by this office, and also why he was not assigned additional work.

Assistant Special Agent in Charge H. B. FLETCHER is the immediate supervisor of Special Agent WILLS and he advises that the problems arising from increased case load in this office were first brought to the attention of the special agents under his supervision in the first part of September, 1950.

He is certain that Special Agent WILLS will recall, upon reflection, definite statements to the effect that there was an overload of cases, particularly in the applicant field. He will recall that members of the squad took over weekend complaint duty in the month of September to permit other agents to continue on their assignments without interruption. He also would recall, upon reflection, that the reason three members of the squad to which he is presently assigned had been absent for more than 60 days as Counselors in New Agents Classes is because the squad to which he is assigned could best stand the loss of manpower, having in mind the work load of other squads, particularly the applicant squads. Special Agent WILLS is and was assigned general investigative matters.

He was not instructed or ordered to perform overtime, but it should have been clear to him that there was insufficient personnel in the office and that there was a growing problem of delinquency in the work.

He has been given additional assignments.

GH:cl

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 11/29/50

FROM : J. P. MOHR

SUBJECT: ALPHONSE F. CALABRESE.
Special Agent
Washington Field Office

Tolson	✓
Ladd	✓
Clegg	✓
Glavin	✓
Nichols	✓
Rosen	✓
Tracy	✓
Harbo	✓
Belmont	✓
Mohr	✓
Nease	✓
Gandy	✓

Buy X Hottel

Reference is made to my memorandum to you dated November 24, 1950, which reflects that the above-captioned Special Agent performed a daily average of six minutes of voluntary overtime during the month of October 1950, while the office average for the Washington Field Office was 40 minutes per day.

SAC Hottel in his letter dated November 21, 1950, pointed out that Agent Calabrese owned his own home in College Park, Maryland, that he was married and had four young children and his average travel time to work and return was an hour each way, utilizing normal transportation. Mr. Hottel pointed out that Agent Calabrese felt an obligation to spend as much time at home as possible to assist his wife in caring for these very young children. I recommended that I speak to Agent Calabrese and that if it was found he was able to assume his equitable share of the voluntary overtime in the Washington Field Office that he not be transferred. Agent Calabrese had been previously recommended for transfer to the Albany Division. You agreed with my recommendation and the Director stated that I could talk to him but that Mr. Tracy lives at College Park and averages an hour or so overtime per day.

RECORDED

151930-124

I talked to Mr. Calabrese yesterday and he stated that during the month of October he was handling Federal Tort Claims cases which required contacts with other governmental agencies and that there was little he could do after working hours with respect to these cases. He stated that he was perfectly willing and eager to assume his fair share of any voluntary overtime necessary in the Washington Field Office to break the jam there. I went into great detail with him and explained exactly what our problem was in the Washington Field Office as well as in the field as a whole. He told me he now has applicant cases assigned to him and he averages an hour and a half or more of voluntary overtime and expects to continue to assume his fair share.

RECOMMENDATION

Doesn't show much interest in Calabrese's pay & poor administration on Hottel's part.

I recommend that Agent Calabrese not be transferred at this time. I believe that my talk with him had a salutary effect, he exhibited a good attitude and I think we can depend upon him to assume his fair share of voluntary overtime in the future.

I agree

11-29

JPM:DW

OK.

V.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 11/27/50

FROM : J. P. MOHR

SUBJECT: THOMAS J. JENKINS
Special Agent
Washington Field Office

Tolson ☒
Ladd ☐
Clegg ☐
Glavin ☒
Nichols ☐
Rosen ☐
Tracy ☐
Harbo ☐
Mohr ☒
Nease ☐
Gandy ☐

Reference is made to the attached memorandum dated November 25, 1950, which reflects that Agent Jenkins averaged 13 minutes per day voluntary overtime for the month of October 1950 whereas the average for the Washington Field Office was 40 minutes per day. ~~ASAC~~ Hottel in a letter to the Bureau dated November 21, 1950, stated that if compensatory leave which Agent Jenkins had earned and which he had not taken had been added to his voluntary overtime for the month of October, it would have raised his average to 30 minutes per day rather than 13 minutes per day. I recommended that I speak to Agent Jenkins and you concurred.

I talked to Agent Jenkins today and outlined to him in considerable detail the problem confronting the Bureau in the Washington Field Office. Agent Jenkins' attitude was good and he stated that he was ashamed that his overtime record for the month of October was no greater than indicated. He stated with respect to the compensatory leave indicated on the #3 Card that he had no intention of taking it but since he had worked on Saturday the requirements of the office were that he was to indicate it as compensatory leave. On the Saturday in question that he worked, he stated he left the field office and went to Baltimore with a detective, leaving about 7:00 o'clock in the morning and returning about 3:00 o'clock in the afternoon in order to show some photographs to witnesses in Baltimore in connection with a bank robbery investigation he was working on.

40409-220

I told Agent Jenkins it would be necessary for him to equitably share the burden in the Washington Field Office. He stated he was desirous and willing to do his share and I told him I thought we could expect more from him and that he should be one of those who set the example for the newer Special Agents. He stated he would do that. He said he did not realize until recently the tremendous amount of applicant work pending in the Washington Field Office, that he now has applicant cases assigned to him and in spite of the fact he is working on two Civil Rights and Domestic Violence cases he is still devoting as much time as possible to the applicant cases. As I have indicated, Agent Jenkins' attitude was good and I think that my talking to him has had a wholesome and desirable effect.

The foregoing is submitted for record purposes.

JPM:DW

see memo
from Hottel
dated 11/30/50
assigned some of the congested

Hottel should be requested
why he hadn't properly
briefed his personnel to
work to those who
could help.

work to those who
could help.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 11/26/50

FROM : J. P. MOHR

SUBJECT: EDWARD N. WILLS
Special Agent
Washington Field Office

Tolson	✓
Ladd	
Clegg	
Glavin	✓
Nichols	
Rosen	
Tracy	
Harbo	
Wint	
Tele. Room	
Nease	
Gandy	

Reference is made to the attached memorandum dated November 21, 1950, from Mr. H. L. Edwards to Mr. Glavin, which reflects that during October 1950, Agent Wills averaged one minute of voluntary overtime per day while the average for the Washington Field Office was 40 minutes per day. SAC Hottel in a letter dated November 21, 1950, pointed to the fact that Special Agent Wills was recognized as one of the more industrious type of Bureau employees, a person who did not waste time, handled his work without delinquencies and carried a heavy case load. According to SAC Hottel, Agent Wills was a definitely hard-working Agent during regular office hours. With respect to Agent Wills' failure to perform any voluntary overtime, Mr. Hottel pointed to the fact that Agent Wills resided in Wheaton, Maryland, and his normal travel time to work and back each day was in the neighborhood of two hours.

I recommended that I talk to Mr. Wills regarding his sharing the voluntary overtime performed in the Washington Field Office. The Director concurred but stated he did not see how Agent Wills could be rated so high on industry with only one minute per day of voluntary overtime. The Director further stated he did not think we could consider as prevailing where a man lived since we have to get a job done and if we followed the criterion that those living far from the office were to be excused, we would find ourselves in the position that those living near the office would be expected to carry the extra burden, which would be unfair.

36923-185

I carefully explained our problem in the Washington Field Office to Agent Wills on November 27, 1950 and also the problems facing the Bureau today throughout the field. I told Mr. Wills that the Washington Field Office was one of the worst bottlenecks investigatively and yet the Washington Field Office had one of the lowest voluntary overtime records in the Bureau's service. I told him that it was patently unfair to transfer to the Washington Field Office additional personnel from offices where the men were averaging from two to two and a half hours per day overtime to help eliminate the bottleneck in the Washington Field where the Agents apparently were not exerting themselves.

I further explained to Mr. Wills that all Agents in the Washington Field Office had to equitably share the burden and if a man

JPM:DW

had personal problems or domestic problems or transportation problems which made it impossible for him to assume his equitable share of the overtime, then we would have to transfer him to an office where the pressure was less and bring in men who could help to relieve the bottleneck in the Washington Field Office.

Mr. Wills' attitude was good. He said he was ashamed of his overtime record for the month of October and deeply regretted the fact that his name had been called to the attention of the Bureau and the Director because of this low voluntary overtime during the month of October. He stated that he was unaware of the problem prevalent in the Washington Field Office, that he had handled his own cases without delinquency during the regular office hours. He admitted that he could have handled a greater case load and stated that he was willing and desirous of doing so in the future to help the Bureau in its problem. He stated that the fact he lived a long way from the field office was of his own choosing and he would not permit any transportation problem to interfere with his sharing equitably the overtime problem in the Washington Field Office.

I think that my talk with Agent Wills had a salutary effect and I think that this will be reflected in his future voluntary overtime record.

The foregoing is submitted for your information at this time.

J. F. Moore

Here again is a reflection upon Hattel and Fletcher for failing to properly explain the situation

11-28

Hattel should be called re this

H, 2

Letter from J. Hattel
Dated 11/30/50
JFM

11/3,

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 11/18/50

FROM : W. R. GLAVIN

SUBJECT: STENOGRAPHIC REQUIREMENTS
Washington Field Office

Tolson	
Ladd	
Clegg	
Glavin	
Nichols	
Rosen	
Tracy	
Harbo	
Belmont	
Mohr	
Nease	
Gandy	

X Guy Hottel

Reference is made to the attached communication received from the SAC of the Washington Field Office concerning the stenographer requirements of that office, he responding to the Bureau's communication to him of 11/13/50, in which he was placed on probation because of the delinquent stenographer situation in the Washington Field Office. The Director inquires as to certain statements made by Mr. Hottel in the communication of reference, and I wish to advise you as follows concerning the various comments made by Hottel.

I

Mr. Hottel states that prior to receipt of the communication from the Bureau dated 11/9/50, he had understood that Bureau headquarters would supply the necessary personnel for the Washington Field Office serving in a clerical and stenographer capacity; that at no time in the past ten years had he endeavored to handle the recruiting of personnel for his office, as there were no previous instructions to do so. He stated that whenever there was a need for additional clerical or stenographer help, he brought it personally to the attention of Bureau headquarters, and at no time prior to the Director's communication of 11/9/50 was he advised that it was his primary responsibility to recruit such personnel. The Director desired to be advised concerning the facts of this particular statement.

286-1654

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I personally have no desire to prolong discussion with Mr. Hottel concerning the recruitment of clerical and stenographer personnel. For several years past, Mr. Hottel and I have had many discussions concerning the recruitment of clerical and stenographer personnel, and I have personally pointed out to him on a number of occasions that I felt additional clerical and stenographer personnel could be secured by him through his contacts in Washington. Hottel states that the Bureau's letter of 11/9/50 was the first instance where he knew he had primary responsibility to secure clerical assistance for his own office. This may have been the first letter that stated to Hottel that the primary responsibility was his; however, as far back as 3/16/49, in responding to a communication to the Washington Field Office on personnel and the delinquency in the stenographer and Chief Clerk's division of the Washington Field Office, Mr. Hottel was advised as follows: "in the interim, due to the fact that recruiting has been entirely discontinued

See letter 11/21/50

J. Edgar Hoover

Memo to Mr. Tolson - (Continued)

at the Seat of Government, it is suggested that effort be made by you through personal contacts to secure qualified stenographer personnel for your office. Every effort will be made by the Bureau to expedite any investigative steps in connection with such applicants, so that they may be considered for appointment at the earliest possible date."

Again on 6/22/49, a personal and confidential communication was addressed to Mr. Hottel by the Director concerning stenographer delinquencies. This letter in part stated: "The Bureau recognizes the fact that there has been a shortage of stenographers assigned to the Washington Field Office and that you have requested that additional stenographer assistance be secured for your office. As you were advised on a number of occasions in the past, every effort is being made by the Bureau to secure the necessary additional stenographers for your office; however, in addition it is essential that every effort be made by you to assist the Bureau in this particular matter. Your office undoubtedly has a number of contacts through which stenographer eligibles may be secured, and you should continue to make every effort to secure additional stenographic help through these sources."

Further, a communication was addressed to the SAC of the Washington Field Office on 8/24/50, in connection with a delinquency in loyalty and applicant cases in the Washington Field Office. It was pointed out that the Bureau appreciated the fact that additional Agents were needed in the Washington Field Division, but it was also pointed out that additional Agents were not available, at that particular time. The last paragraph of this communication stated as follows: "It should be apparent that if the ultimate solution of your problem lies in additional manpower, you should therefore afford the highest priority not only to pending Bureau applicant matters in your Division, but also you should exert every effort to obtain additional Special Agent applicants for the Bureau. Your office, as well as every field office throughout the service, has a definite responsibility for doing everything humanly possible to assist the Bureau in its personnel recruiting."

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b7E

From the above, it will be noted that Mr. Hottel definitely had previous notice that the Bureau wanted him to assist in securing clerical and stenographer personnel for his office.

II

Mr. Hottel points out that from time to time he has requested all the personnel in the Washington Field Office to bring to the attention of the Bureau all possible clerical, stenographer, and Special Agent applicants, and without exception, such applicants were always referred to the Bureau Personnel Office for interview and examination. It is noted that Hottel states that when the field office was asked to help in obtaining

Memo to Mr. Tolson - (Continued)

applicants, they were instructed that such applicants should report to the Personnel Office of the Bureau, and when they were found acceptable by the Bureau they were made available to this office within the limits of the over-all needs of the Bureau's service. Mr. Hottel stated that he has alerted the personnel of his office again to the need, particularly for stenographic assistance.

I am sure that Mr. Hottel has been thoroughly aware of the fact that the Bureau has been endeavoring to secure additional employees in all categories for several months past, and I personally feel that it should not be necessary to ask any field office to help obtain applicants when the need for additional employees is fully known to every employee in the Bureau.

The supervisory personnel in the Personnel Section have not kept any record on the number of applicants who have been referred to us by the Washington Field Office. In checking with them today (11/17/50), I have been advised that there have been a total of 25 referred to us from the Washington Field Office, or employees attached thereto, within the past six months. There is no way to substantiate this figure, and I furnish it for just what its worth. For comparative purposes, for a considerable period in the recent past, we have been interviewing from 30 to 40 clerical applicants daily in the Personnel Section of this Division.

III

Mr. Hottel states that unless advised to the contrary by 11/20/50, he will immediately begin the recruitment of personnel needed by his office in the metropolitan area of Washington. He further states that since the area is small and the competition by other government agencies is keen, he requests that the Bureau immediately instruct the Richmond and Baltimore Offices to refer to the Washington Field Office all those persons who indicate an interest in local Bureau employment. He further requests the Bureau to immediately begin referring to his office for interview those persons residing in Washington who contact the Bureau in regard to employment as clerks, typists, and stenographers. He further points out that in order that this office will not work at cross purposes to the Bureau's recruitment program in Washington and the adjacent area, it is requested that the Bureau advise him what steps have already been taken to recruit personnel in this area.

It is noted that the Director states that he sees no reason for Richmond and Baltimore referring to the Washington Field Office individuals who indicate an interest in local Bureau employment. They should refer such to headquarters.

Memo to Mr. Tolson - (Continued)

I am not sure just what Hottel has in mind in connection with his above statements. The Washington Field Office is not equipped to handle the interviewing of all applicants applying for positions at the Seat of Government. We are not asking for relief from this responsibility. We reach peaks and valleys in applicants applying to the Bureau for appointment in Washington, D. C. We have had as many as a thousand a day come in applying for positions, and as pointed out above, we are interviewing 30 to 40 such applicants each day. In addition, we are interviewing a large number of the Special Agent applicants each Saturday. It is my recommendation that Mr. Hottel be advised that the Bureau is particularly desirous of he, through his liaison, business colleges, and industries in Washington, endeavoring to secure qualified stenographer and typist applicants for his office. He has no need for additional straight clerical employees. As a matter of fact, he does not want any additional clerical employees at this time, he returning two such clerical employees to the Bureau who entered on duty last week.

IV

Mr. Hottel states that he has been concerned for a considerable period of time, and particularly since 7/1/50, regarding the continuing and serious loss of stenographic help. He points out that as the Bureau is aware for the most part stenographers assigned to the Washington Field Office are relatively inexperienced during their early period of service, necessitating the expenditure of considerable time by more experienced personnel in endeavoring to develop their stenographic ability and seeing that they become conversant with the necessary Bureau procedures and operations. He points out that the loss of an experienced stenographer is a great loss.

Mr. Hottel points out that in an effort to determine the reasons for the great turnover of this type of personnel, he has endeavored to ascertain the reasons which prompted these Bureau employees to leave. It is his opinion that while some of these employees have left because of the crowded working conditions under which they must necessarily operate, due to the limited space available to this office, the great majority have left because of their belief that they could secure greater salaries working in other government agencies. The Director inquires as to the truth of this statement.

Hottel further pointed out that the pressure under which field stenographers must operate is another factor contributing to the turnover. Quite a few have been affected by the vast number of expedite and deadline matters assigned to them. Hottel points out that he is aware of the Civil Service Commission regulations covering the salaries for stenographic positions within the government service; that it never-

Memo to Mr. Tolson - (Continued)

theless appears that numerous employees have left the Bureau in the hope of obtaining salary advancement for substantially the same type of work in other branches of the government service. The Director inquired as to whether there is any basis for this statement of Mr. Hottel's.

Mr. Hottel further points out that among the employees whose names have come to his attention, who resigned allegedly either for better salaries or for preferred assignments were Hilda Rife, Nora Crump, Kathryn Caldwell, Treva Bennett, Jean Calrow, Joan Field, and Eudora Bernard.

In response to the Director's inquiry as to whether it is true that the great majority of the stenographer employees leave the Washington Field Office because of their belief that they could secure greater salaries working in other government agencies, I wish to point out that there have been 17 stenographers who have resigned from the Washington Field Office up to the present time during the present calendar year. One stenographer resigned to go to San Francisco, and she was reinstated in the San Francisco Office on 7/3/50; another resigned to make a home since her recent marriage and to properly care for an ill father; one resigned for maternity reasons; one resigned to return to New York for employment; one resigned because she was unable to return from maternity leave without pay; (we later got a request for her service record from the Department of the Army, and although this young lady was in Grade GS-4 \$2875 per annum when she left the Bureau, she accepted a position with the Department of the Army in Grade GS-3 at \$2652 per annum); another resigned to be with her family for a few months; another resigned because she lived too far away from the office and didn't have time for her house work on a six-day week. Another resigned to make his home in Syracuse, New York because of his wife's illness. (This accounts for 8 of the 17)

In connection with the Director's inquiry as to whether there is any basis for the statement that numerous employees have left the Bureau in the hope of obtaining a substantial salary advancement in other government agencies, I wish to advise that this may have been in the minds of some of the stenographers who have resigned from the field office and who resigned from other divisions in the Bureau; however it is not the over-all cause for resignations.

Mr. Hottel, as noted above, listed certain employees of the field office who resigned either for better salaries or preferred assignments. I have personally reviewed these files, and I want to advise the Director of the facts concerning the separation of these employees.

Memo to Mr. Tolson - (Continued)

HILDA RICE - Miss Rice entered on duty in the Bureau on 7/11/49 as a clerical employee in Grade GS-2 \$2284 per annum. She was promoted to Grade GS-3 on 10/2/49, and on 5/3/50, she passed the stenographer test with a grade of 97%. Again, later in May, she passed the stenographer test with a grade of 95%. She was designated a stenographer in the Washington Field Office, her entire service in the Bureau being in the Washington Field Office, on 6/11/50. This employee resigned on 8/25/50 to obtain employment elsewhere at a higher salary. Mr. Hottel, in an addendum to this employee's resignation, which was dated 8/15/50, stated as follows: "This employee informs me that she is resigning to accept a position with the Quartermaster Corps of the Army in GS-4. She stated that she has only had to pass a stenographer test of 80 words per minute." (It should be remembered that this employee passed the 120 words per minute test in the Bureau). "A review of this employee's personnel file discloses that she was never recommended to Grade GS-4, despite the fact that she has passed the stenographer test, due to the fact that she was careless in her work and made a number of errors. Her production was not average, and as an example of her carelessness, I am submitting a copy of the original letter which she gave to me tendering her resignation. She had misspelled the Director's name and she used the word prevent instead of permit." Mr. Hottel stated that this is typical of her work and she had to be supervised closely. He stated that he was sure, however, that she was much better than her replacement will be, and he was at a loss to understand how the Army could give her Grade GS-4 and the Bureau could not. Hottel rated this girl VERY GOOD on the cease duty report.

I am at a loss to understand Hottel's thinking in this particular matter, since he refused to recommend her for Grade GS-4, yet complains when she got Grade GS-4 elsewhere, and stated that he was sure she would be much better in the field office than would be her replacement.

note - we should have "called" Hottel on this

NORA CRUMP - This employee entered on duty in the Washington Field Office on 7/11/49 in CAF-2 \$2284 per annum. She was transferred to the Files Section on 10/24/49, having been promoted to GS-3 on 10/2/49. She was returned to the field office on 6/15/50 and resigned 8/25/50. This young lady had not passed the Bureau's stenographer test of 120 words per minute. However, she did have a speed of 100 words per minute and was used in a stenographic capacity in the Washington Field Office. She resigned stating that she had other employment at a higher salary. Mr. Hottel, in an

Memo to Mr. Tolson - (Continued)

addendum on this young lady's resignation, dated 8/15/50 stated: "This employee advises me that she has accepted a job with the Quartermaster Corps of the Army in Grade GS-4 and that they require shorthand of only 80 words per minute. An efficiency report was prepared on this employee yesterday giving her the rating of GOOD. She has just started to take dictation, is youthful, and appears to be not interested in her work by the fact that a report was sent back to her for corrections and she made only part of them. As a typist she only averaged 17.3 pages per day, and I understand she can take dictation at approximately only 100 words per minute.

"I am at a loss to understand how she can get Grade GS-4 with the Army, whereas our standards are much higher. We have numerous stenographers in this category and once this gets around, I am of the opinion we will lose a number of them. This information was previously furnished to Mr. Glavin, Assistant Director of the Bureau."

Mr. Hottel is correct in the statement that he makes that he previously brought this to my attention, and I had previously brought to Mr. Hottel's attention the fact that some of the girls he was losing were stenographers who had passed the 120 words per minute test, who were in Grade GS-3; and who he would not recommend for Grade GS-4. It has been known to the Bureau for some time past that Civil Service and other agencies were hiring stenographers if they could pass an 80 word per minute test.

KATHRYN CALDWELL - This employee entered on duty in the Bureau on 6/30/47 in CAF-2 \$1954 per annum. She was assigned to the Files Section until 6/27/48, when she was assigned to the Investigative Division, and on 5/8/50, she was assigned to the Washington Field Office. At that time she was in GS-3 \$3050 per annum. She had passed the typing test and she had also passed the stenographer test in April, 1950, with a grade of 88%, and again on 5/24/50 with a grade of 93%. These tests were given at the rate of 120 words per minute. This young lady ceased duty on 10/6/50, to accept a position in Grade GS-4 in the office of the Quartermaster Corps, Department of the Army. Mr. Hottel did not recommend Miss Caldwell for promotion to Grade GS-4 as a stenographer. On 7/17/50, he stated in a personal and confidential communication to the Director: "Reference is made to the attached efficiency report prepared by me on the above-named employee."

Memo to Mr. Tolson - (Continued)

(The efficiency report was VERY GOOD). "In view of the fact that Miss Caldwell takes only the simplest dictation of the office, her work production is not up to the requirements for Grade GS-4, and the fact that she makes a number of errors, she is not recommended for reallocation at this time. After she has gained additional experience, consideration will be given to re-allocating her to GS-4."

Here is another case where Mr. Hottel refused to recommend a stenographer for Grade GS-4, and I am at a loss to understand why he cites this young lady as one who left because she could get a greater salary elsewhere. If he felt that she was worth a Grade GS-4, there would have been no difficulty in reallocating her to Grade GS-4 at any time during her period of assignment as a stenographer in the Washington Field Office.

TREVA BENNETT - This employee entered on duty in the Files Section on 1/10/49 in Grade GS-2 \$2284 per annum. She was assigned to the Investigative Division on 9/18/49, and to the Washington Field Office on 3/20/50. She passed the stenographer test at 120 words per minute on 12/13/49, making a grade of 94%. She again passed the test on 5/24/50, with a grade of 94%. At the time she resigned on 9/22/50, she was still in Grade GS-3 \$2730 per annum. She left to accept a Grade GS-4 position with the Quartermaster General, Department of the Army. Mr. Hottel in several communications concerning the efficiency of this employee stated as follows: On May 19, 1950, he rated her VERY GOOD and stated "this employee has not yet shown that she is capable of taking dictation in all types of work, and has not shown as much attention to pertinent detail as is desired. However, I believe that as she gains more experience, her work will continue to improve. At the expiration of 60 days from this date, another report will be submitted, at which time consideration will be given to reallocating her to GS-4."

Again on 7/19/50, Mr. Hottel, in a personal and confidential communication to the Director, referring to his letter above quoted, stated as follows: "To date, Miss Bennett has not progressed sufficiently in her work to qualify her for promotion to Grade GS-4. As soon as it is felt that she is qualified, a recommendation regarding her reallocation will be made. Mr. Hottel, in a cease duty efficiency report on this employee, rated her as EXCELLENT and showed her outstanding in every item on the efficiency

Memo to Mr. Tolson - (Continued)

report. There was no questioning of this efficiency report, since she could have been an excellent stenographer in Grade GS-3, and yet not be considered an excellent stenographer by Hottel, if she were to be promoted to GS-4.

However, this is another case where the stenographer left for a Grade GS-4 position, when we had Grade GS-4 positions in the field office, if Hottel felt she deserved promotion to that grade.

JEAN CALROW - This employee entered on duty in the Bureau on 8/18/47, being assigned to the Crime Records Section at that time in Grade GS-2. She was promoted to Grade GS-3 on 11/30/47, she having passed the stenographer test with a grade of 97% on 11/15/47. She was transferred to the Washington Field Office on 6/1/48, and passed the stenographer test in the field office with grades of 97% and 98% on three occasions. She was promoted to Grade GS-4 on 10/17/48, and resigned 8/4/50, to accept a position in the same grade and salary with the Office of the Secretary of the Army. She stated at the time of her resignation that she found it difficult to work and at the same time maintain her home. It is noted that she resided in Arlington, Virginia, and the position with the Secretary of the Army would be in the Pentagon, which undoubtedly was closer to her home.

JOAN FIELD - This employee entered on duty in the Bureau on 8/19/47 as a stenographer in Grade GS-3 \$2168.28, being assigned to the Washington Field Office upon entry on duty. She was promoted to Grade GS-4 on 11/2/47. She passed the stenographer test on four occasions. She resigned on 5/12/50, and shortly before her resignation, she had requested the Personnel Office to transfer her to Springfield, Omaha, or St. Louis, because the pressure of her stenographic duties in the Washington Field Office was disturbing her health and making her nervous. She felt that in a smaller office the volume of expedite work would not be so heavy and the condition of her health would improve upon transfer. It appears that this young lady had been shifted from a stenographic assignment to the Information Room of the Washington Field Office on a full-time basis, having served in the Information Room on a relief basis since November, 1949. She was relieved from the work in the Information Room, which had been very much to her liking, because SAC Hottel stated that her services as a stenographer were needed. She pointed out that she was getting more than her share of work and did not feel that

Memo to Mr. Tolson - (Continued)

her health was equal to the task. She was advised that in view of the need for stenographers in the Washington Field Office at that time, we could not transfer her to other divisional offices.

In this particular case, she was removed from the Information Room because we in this Division felt that her full abilities were not being utilized, and we felt that she should be assigned to full stenographic duties. Hottel, in a memorandum dated 5/12/50, at the time this young lady submitted her resignation, stating that she was returning to her home in Illinois because the work in the field office had been detrimental to her health, stated that she had been temporarily assigned to the Information Room, resented being removed therefrom to return to stenographic duties, and that she had asked him to recommend her for a transfer to Springfield. Hottel stated he told her that he could not recommend her if she could do stenographic work in his office. Mr. Hottel further states that she also advised him that she could go to work for [redacted] When asked if she had solicited a position, she stated that she had not. Hottel stated, however, that he was informed by other personnel in the office that she was looking for a job. He said that he informed her that she had exhibited a very poor attitude upon being removed from the Information Room, especially in view of the need for stenographers in his office and the Bureau. Miss Field entered on duty with [redacted] in GS-5 \$3100 per annum on 6/26/50.

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This is one case where an employee getting a Grade GS-4 salary with the Bureau got a Grade GS-5 with [redacted]

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b7E

EUDORA BERNARD - Miss Bernard entered on duty in the Bureau on 9/18/50, as a stenographer in the Washington Field Office in Grade GS-3 \$2650 per annum. She resigned 10/13/50, stating she was going to work for Congressman Porter Hardy, who is in need of her services. She said that she was resigning because of economic necessity. She had been offered several positions which were a great deal more lucrative--too lucrative to be turned down. This young lady was with us only a short period of time, and no knowledge is had as to whether she would or would not have developed as a stenographer in the Bureau's service. She did pass the entrance test with a grade of 93% at a 120 words per minute. No information is in her file as to the salary offered her by the Congressman.

Memo to Mr. Tolson - (Continued)

IV

Hottel states that he respectfully urges the Bureau to give careful consideration to reclassifying the position of stenographer to the extent possible, in order that turnover of this type of personnel may be decreased. He said he felt the Bureau should consider the appointment of stenographers in GS-4 when they have demonstrated they are capable of taking dictation at the rate of 80 words per minute; that it is his understanding that the Civil Service Commission normally considers an individual capable of taking dictation at this rate of speed qualified for Grade GS-4. The Director inquired concerning this.

For the Director's information, the Bureau has been aware of the fact that certain government agencies in Washington were appointing stenographers in GS-4 who passed only an 80 word per minute test. In connection with this particular matter, on 8/15/50, I prepared a memorandum to you concerning stenographers, pointing out that I anticipated that we would again run into difficulty at the Seat of Government in maintaining stenographers both at the Seat of Government and in the Washington Field Office, because stenographers were being appointed in GS-4 elsewhere at 80 words per minute. I pointed out at that time that I felt that even though we may lose some employees in view of this fact, I saw nothing to be gained in lowering our standards for Grade GS-4 stenographers. Mr. Mohr was in agreement with me and the Director noted "I agree."

In response to Hottel's suggestion that the stenographers be increased in salary and appointed in Grade GS-4, as will be noted in the above tabulations of those stenographers mentioned by Mr. Hottel in his letter in question, he had several who were in Grade GS-3 when they resigned, and he didn't feel that even though they had passed the 120 word per minute test, that they should be reallocated to GS-4. I cannot reconcile his recommendation in these cases with his suggestion that we appoint stenographer applicants in Grade GS-4, when they can only do 80 words per minute. His two thoughts just don't mesh.

In connection with this particular matter, the Executives' Conference of 11/17/50, consisting of Messrs. Tolson, McGuire, Sizoo Clegg, Rosen, Ladd, Belmont, Mohr, Harbo, Tracy, and Glavin, considered the desirability of lowering our stenographer qualifications from 120 words per minute to 80 words per minute, and the Conference was unanimously opposed to the lowering of our stenographer qualifications.

The Conference was, however, in favor of appointing new stenographers in Grade GS-4, rather than Grade GS-3, as appointments are made at this time. The history of the Grade GS-3 appointment for

Memo to Mr. Tolson - (Continued)

stenographers is as follows.

Some years ago, the older stenographers in the field complained that new stenographers having absolutely no knowledge of the work were being appointed in Grade GS-4, the same grade as experienced stenographers, and the experienced stenographers had to train them for a considerable period of time before they could do the work. I recall that Miss Helen Dunkel of the Chicago Office at one time had raised this particular question. This matter was considered by the Bureau at that time and the previous practice of giving temporary appointments for 60 days was changed, and the stenographer applicant was given an appointment in Grade GS-3, with the understanding that at the end of 60 days, she would be considered for Grade GS-4, if she developed satisfactorily as a stenographer during that period of time.

Should the Director agree with the Conference's suggestion that stenographers be appointed in Grade GS-4 during the present emergency, this policy will be immediately established, and the field will be notified concerning it.

GK. H. - SAC
HWH 11/11 V.

Hottel further suggests that the Bureau consider the promotion of a greater number of stenographers from Grade GS-4 to Grade GS-5, utilizing as the basis for selection of such employees a minimum length of service in Grade GS-4. He goes on to point out the number of stenographers he has in his office-- 5 are in Grade GS-5; 2 are in grades over GS-5; 44 are in Grade GS-4; 12 are in Grade GS-3; and 4 are in Grade GS-2, in training for promotion to the Grade GS-3 stenographer position. Hottel points out he feels through offering Grade GS-4 for the initial appointment salary, the stenographic position in the Bureau would be more attractive to applicants, and after appointment they will be less likely to seek employment elsewhere when they feel that after serving a period of time and achieving the required degree of efficiency, they may receive promotion to Grade GS-5.

With reference to the matter of promoting stenographers from Grade GS-4 to Grade GS-5, I wish to point out that in February, 1949, we began a survey of all the stenographer positions in the Washington Field Office. This survey lasted for a period of approximately three weeks to a month. Every position was entirely gone into, and after full details on every position were secured, the positions were personally discussed by Mr. H. L. Edwards, Personnel Officer of the Bureau, with the appropriate representatives of the Civil Service Commission. At that time and since that time, Civil Service representatives have told us

that length of service has nothing to do with the grade of a stenographer. They pointed out to us as late as this morning (11/17/50), when inquiry was made, that the taking and transcribing of simple and routine dictation is only worth Grade GS-2. Where the dictation is complex, difficult, or technical, it is Grade GS-3, and the stenographer position becomes Grade GS-4 and above only where you have responsible clerical and secretarial duties added to it. The Commission advised that there is very little, if any, possibility of a stenographer being assigned to a stenographic pool being graded as Grade GS-4. We pointed out to Commission representatives in connection with our survey in the field that the stenographer in the field office had important clerical duties assigned to them in connection with the handling of investigative reports, and in that way justified the Grade GS-4 positions.

The Civil Service Commission representatives advised us today (11/17/50) that they are still studying the entire stenographer series of positions and will let us know when their studies are completed. They may set up higher or lower standards as the result of these studies. We have been advised that they have made some post audits, but have not down-graded the positions that they feel may necessarily have to be down-graded until their studies of the whole stenographer field have been completed.

I am attaching hereto a communication to Mr. Hottel concerning this entire matter for approval, should the Director be in agreement with the comments made by me in this memorandum.

thoroughly competent. If Hottel hopes to get his stenographic work up to date, ²³ he should stop writing such foolish letters now as see. H. 11-18

November 14, 1950

MEMORANDUM FOR MR. TOLSON
MR. MOHR
MR. GLAVIN
MR. LADD

Guy
With reference to the attached memorandum of November 13 concerning the overtime in the Washington Field Office I have this morning seen SAC Hottel and informed him that I was thoroughly disgusted with the lack of interest and industry upon the part of the investigative personnel of his office. He endeavored to tell me that the same general attitude prevailed upon the part of practically all investigative personnel in the Bureau. I told him he was wrong in this respect as it was the same argument advanced to me by Mr. Ladd in endeavoring to excuse the lack of interest of the supervisors in the Security and Investigative Divisions. I told him that the reason I knew he was wrong was that the voluntary overtime put in by the supervisors in the Administrative Division, the Identification Division and Mr. Nichols' Office was quite excellent, and that the supervisors in those three divisions had come from the same stock, namely, from the field force of this Bureau.

286-1650
I gave to Mr. Hottel the list of individual overtime upon which I had marked the names of a number of the Agents who had given an average of less than 15 minutes overtime per day during the month of October, and I asked him to let me have, by the end of the day, any comments upon these individuals which might indicate any mitigating reasons for the lack of a reasonable amount of overtime for it is my intention to transfer some Agents to the field and bring in to the Washington Field Office Agents who would be able and willing to give voluntary overtime.

I told Mr. Hottel that while we could not order overtime without compensatory leave, I certainly felt that in this time of crisis when the Bureau is faced with the worst condition in its operating procedures than at any time in its history, and when we have been practically recognized by the Armed Forces as a part of the same in view of the deferments given to our investigative staff and in view of the fact that men in the Armed Forces in Korea, who are fighting in the slime, slush and filth of that country, are not working from any 9:00 to 5:30 P. M. or given any compensatory leave, that I certainly believed an Agent in this Bureau with the right interest in his work would be more than willing to put in a reasonable amount of overtime. I told Mr. Hottel I did not intend to indicate what I considered to be a reasonable amount of overtime, but, when the Washington Field Office averaged only 40 minutes a day overtime and when it further showed only twelve men out of 250 Agents

attachment (with Mr. Tolson's copy)

JEH:EH

Tolson
Ladd
Clegg
Glavin
Nichols
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Tracy
Harbo
Belmont
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Tele. Room
Nease
Gandy

in that office had given more than an hour and a half a day overtime and when it farther showed that a very large number had given less than 15 minutes a day overtime and some no overtime at all, I certainly could not help but reach the conclusion that there was something radically wrong in the Washington Field Office and that it was attributable to poor leadership and supervision.

I told him that I intended to bring in to Washington, to replace such Agents who had either lacked interest or were unable to do voluntary overtime performance, Agents from the field for these replacements. I stated it was likely possible that some Agents by reason of health or domestic conditions could not work any overtime but that in those cases I felt it would be desirable to transfer them to some other section of the country and bring in Agents who were able, both physically and domestically, to carry their share of the burden.

I noted in the Washington Field Office that there were 12 Agents, including the Agent in Charge and the Assistant SAC, who had given over 1 1/2 hours a day overtime and one of these Agents had given over 3 hours a day overtime. I would like to have a study made of these cases, other than those of the SAC and the Assistant SAC, and appropriate recognition given either by way of commendation, meritorious increase, or reallocation to these very few Agents who seem to sense the Bureau's problem.

As soon as Mr. Hottel's memorandum is received commenting upon those who had less than 15 minutes a day overtime I would like to have this immediately studied and appropriate steps taken to effect replacements of those who should be sent to the field.

Charles Arthur
I note in the list Special Agent Jacobson who had performed I believe about 3 minutes a day overtime and who was recently transferred from New Haven. I would like a check made to see that this transfer is not to this Agent's office of preference.

In talking to Mr. Hottel he did make reference to the fact that he had an average of 10 men out of his office assigned to the Training Division to assist in training either here or at Quantico. It was noted that one of these Agents had given practically no overtime and was assigned to Quantico. I assume of course that the record of overtime of these Agents assigned to the Training Division has been charged to the Washington Field Office. I do not think that this is fair because I think that such personnel should be charged to the Division to which they have been detailed, even though for a temporary period of time. I would like the practice looked into of assigning Washington Field Office

Agents to the Training Division. Either they should be assigned to the Training Division permanently or assigned to the Washington Field Office permanently. I can understand there may be emergencies arise when they will be detailed to some other Division, but in ~~some~~ ^{these} instances I think the head of that division should be held responsible for the work supervision and such interest or lack of interest as they may show in rendering voluntary overtime.

Very truly yours,

151 J. E. H.

John Edgar Hoover
Director

SENT FROM	O.
TIME	2:23 PM
DATE	11-14-30
BY	huy

JCH:EH

October 12, 1950

~~CONFIDENTIAL~~

SAC, Washington Field

~~X~~ Policy of ~~X~~ REALLOCATION FOR
RE: SPECIAL EMPLOYEE PERSONNEL

Dear Sir:

~~X~~ POSITION CLASSIFICATION
~~X~~ GUY HOTTEL

Confirming information telephonically furnished you, this is to advise that the proposed reallocation policy which you submitted regarding Special Employees in your letter of September 20, 1950, has been approved as suggested by you but your suggested policy regarding the immediate ~~X~~ reallocation Policy to GS-9 of Special Employees having a college degree and language qualifications has not been approved. In connection with this latter suggestion, the Bureau wishes to inform you that it feels that such Special Employees could be considered for the Special Agent Employee position provided they possess the basic qualifications for such an appointment, and on the other hand, if they should not meet the Special Agent Employee qualifications, but are performing Excellent work in the utilization of their languages, the Bureau would be able to consider them for reallocation in the Translator category.

INDEXED 21

-RECORDED-

286-1640

As you have been requested, the Bureau desires that you review the qualifications of such Special Employees in the language group to which you made reference, and in any case where you feel such Special Employees should be considered for reallocation in the Translator category, you should submit a special efficiency report together with your recommendation and sufficient detailed justification to permit those cases to be individually considered on their merits. Of course, those Special Employees will be considered for reallocation to Grades GS-8 and GS-9 under that portion of your suggestion which the Bureau has approved.

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Tracy _____
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Tele. Room _____
Nease _____
Gandy _____

HLE: JC

CC - J. E. Edwards

MAILED 10
OCT 13 1950
COMM. 81

Very truly yours,
J. Edgar Hoover

John Edgar Hoover
Director

RECEIVED
OCT 13 1950
U.S. DEPT. OF JUSTICE

JHW

December 8, 1950

PERSONAL AND CONFIDENTIAL

Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

Re: Organization of the
Washington Field Office

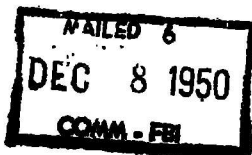
DECLASSIFIED BY 60267NLSIEP/AD
Dear Sir: ON 7-17-2000

Reference is made to your letter dated December 5, 1950, captioned as above, which letter was in reply to a question I raised as to why you did not properly zone and organize applicant investigations in the Washington Field Division.

I want you to know that I consider your communication of December 5 to be completely unsatisfactory. First of all, you referred to the fact that the Manual of Rules and Regulations provides for a case assignment system but you neglected to note that the same Manual also points out the use of the Road Work Box in organizing a particular division on a location by city basis and there is nothing in the Manual to prohibit the organization of a city itself into zones. Furthermore, the Manual provides for a system of lead cards, which of course means that a case is broken into leads and the leads are assigned in various sections of a field division. The FBI Form Book also sets forth certain forms which presuppose the organization of a particular field office territory and the assignment of individual leads. I am sure if you would refer to the Form Book you will find the particular forms I have in mind.

You also make reference to the visit to your office during the latter part of October or early in November of Inspector B. C. Brown of the Training and Inspection Division and that you made the suggestion to him that the Washington Field Office be permitted to break down its applicant cases so that individual cases could be handled by channeling leads at certain agencies to certain employees. As a matter of fact, Mr. Brown was not assigned to make the survey until early in November and any suggestion made by you to Mr. Brown could not and does not explain the inadequate organization which existed previously in your office. As a matter of fact, you also state in your communication that you had previously considered zoning in your division and had inaugurated it on a limited basis, all of which would indicate that you had full knowledge that the organization of your territory on a zone basis was possible, practical and usable without previous Bureau authority.

JPM:DW



As I have indicated, I consider your explanation to be entirely unsatisfactory and I want to impress upon you the necessity of providing aggressive, adequate leadership in the Washington Field Office in order to properly discharge our responsibilities there. It is only by recognizing problems as they develop and affording them prompt, vigorous attention that we can adequately handle the increasing volume of work in your division. I also want you to understand that as problems develop, I expect you to recognize them and take the necessary action or request the necessary Bureau authority instead of waiting until the problem becomes virtually insurmountable and the Bureau must of necessity step in and effect a solution to the matter.

I hope that it will not be necessary for me to write you along these lines in the future and that you will give more care to the administration of the Washington Field Office.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

December 11, 1950

PERSONAL & CONFIDENTIAL

0
Mr. Guy Hottel
Federal Bureau of Investigation
Washington, D. C.

DECLASSIFIED BY 60267 NLS/EP/DO
ON 7-17-8000

Dear Sir:

Washington Field Office

The Bureau has reviewed the report of pending dictation in your office as of November 30, 1950 and has noted that it was again necessary for you to report a delinquency. This delinquency consisted of 2,218 pages of dictation which had been pending on the books of the stenographers in excess of five working days.

As you know, I recently issued the necessary instructions that the Bureau would now operate under the rule that no dictation might remain on the books of the stenographers in excess of five working days. While I realize that there has been a shortage of personnel in your office, still it is absolutely imperative that you give the matter of stenographic production your close personal attention so as to insure that the existing delinquencies are removed at the earliest possible time. Thereafter you should continue to give the matter of stenographic production continuous attention in order that it will not be necessary for you to report delinquencies.

46-377-332

During November and the first few days in December the Bureau has furnished to you a number of stenographers and a larger number of employees with stenographic ability who should be able to assist you in materially reducing the present delinquencies. As I suggested to you before, I want you to continue to exert every effort to secure stenographic personnel through your contacts in the metropolitan area of Washington. The existing stenographic delinquencies continue to be a matter of great concern to me and I will expect you to give this matter your closest attention until such time as the delinquencies have been removed.

Very truly yours,

DIRECTOR
JAN 10 PM 50
JUSTICE

John Edgar Hoover
Director

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RGJ:cr