RELEASE IN FULL

From:

Coleman, Claire L < Coleman CL@state.gov>

Sent:

Tuesday, December 20, 2011 7:29 AM

To:

H; Abedin, Huma; Huma Abedin; Hanley, Monica R; Valmoro, Lona J

Cc:

Coleman, Claire L

Subject:

Mini for Tuesday, December 20, 2011

8:25am DEPART Private Residence *En route State Department

8:30am ARRIVE State Department

8:35am PRESIDENTIAL DAILY BRIEFING

8:40am Secretary's Office

8:45am DAILY SENIOR STAFF MEETING

9:15am Secretary's Conference Room

9;15am "MONDAY MEETING" w/ASSISTANT SECRETARIES

10:00am Principals' Conference Room 7516

10:00am FAREWELL CALL w/BRITISH AMBASSADOR NIGEL SHEINWALD

10:15am Secretary's Outer Office, Closed Press Official photo at top

10:15am PRE-BRIEF MEETING w/PHIL GORDON

10:30am Secretary's Outer Office

10:30am BILATERAL w/CYPRIOT FM ERATO KOZAKOU-MARCOULLIS

11:00am Secretary's Conference Room, Camera Spray in Treaty Room preceding bilateral

11:15am(t) PHONE CALL w/RUSSIAN FM SERGEY LAVROV (T)

11:30am Secretary's Office

11:30am PHONE CALL w/SENATOR MITCH McCONNELL

11:45am Secretary's Office

12:00pm MEETING w/CONGRESSWOMAN SHEILA JACKSON LEE

12:30pm Secretary's Outer Office, Closed Press

12:30pm OFFICE TIME 1:30pm Secretary's Office

1:30pm PHONE CALL w/QUARTET REP TONY BLAIR

Secretary's Office

2:30pm PHONE CALL w/TURKISH FOREIGN MINISTER AHMET DAVUTOGLU

Secretary's Office

TBD PHONE CALL W/EGYPTIAN PRIME MINISTER KAMAL GANZOURY

Secretary's Office

3:30pm MEETING w/INTERIOR SECRETARY KEN SALAZAR

4:00pm Secretary's Outer Office, Closed Press Official Photo at the top

4:00pm PHOTOS w/PROTOCOL TEAM

4:15pm Treaty Room, 7th Floor

4:15pm OFFICE TIME

6:00pm Secretary's Office

6:00pm DEPART State Department *En route Private Residence

6:10pm ARRIVE Private Residence

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