

RELEASE IN  
FULL

**From:** Jiloty, Lauren C <JilotyLC@state.gov>  
**Sent:** Thursday, December 16, 2010 8:17 AM  
**To:** H  
**Cc:** Abedin, Huma  
**Subject:** Mini schedule 12/16/10 Thursday

8:40 am **PRESIDENTIAL DAILY BRIEFING**

8:45 am Secretary's Office

8:45 am **DAILY SENIOR STAFF MEETING**

9:15 am Secretary's Conference Room

9:15 am **WEEKLY MEETING w/REGIONAL BUREAU SECRETARIES**

10:00 am Deputy Secretary's Conference Room

10:00 am **PREP MEETING**

10:15 am Secretary's Office

10:15 am **STATE DEPARTMENT'S ANNUAL RETIREMENT CEREMONY**

11:15 am Dean Acheson Auditorium, First Floor

11:20 am **DEPART** State Department \*En route White House

11:25 am **ARRIVE** White House

11:30 am **POTUS STATEMENT ON AFGHANISTAN-PAKISTAN REVIEW**

12:15 pm (t) White House Press Briefing Room

12:15 pm (t) **DEPART** White House \*En route Café Milano

12:25 pm **OPTIONAL: HOLIDAY LUNCHEON**

Tbd Location: Café Milano

Time Tbd **DEPART** Café Milano \*En route State Department

Time Tbd **ARRIVE** State Department

1:30 pm (t) **OFFICE TIME**

3:15 pm Secretary's Office

3:00 pm **MEETING w/GOVERNOR TED STRICKLAND**

3:10 pm Secretary's Office

3:20 pm **PHONE INTERVIEW w/JACKIE CALMES, NEW YORK TIMES**

3:30 pm Secretary's Office

3:30 pm **MEETING w/LEADERS FROM CIVIL LIBERTIES ORGANIZATIONS**

4:00 pm Deputy Secretary's Conference Room

4:00 pm **OFFICE TIME**

5:15 pm Secretary's Office

5:15 pm **FAREWELL PARTY FOR JACK LEW**

6:00 pm Thomas Jefferson Room, 8<sup>th</sup> Floor

6:15 pm **WORKING DINNER ON INCREASING POSITIVE GLOBAL**

8:00 pm **AWARENESS OF U.S. GOVERNMENT PROGRAMS AND ASSISTANCE EFFORTS** James Monroe Room, 8<sup>th</sup> Floor

8:05 pm (t) **DEPART** State Department \*En route Private Residence

8:10 pm (t) **ARRIVE** Private Residence

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