From:

Coleman, Claire L < ColemanCL@state.gov>

Sent:

Tuesday, March 27, 2012 7:32 AM

To:

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Cc:

Huma Abedin; Abedin, Huma; Valmoro, Lona J; Hanley, Monica R; Coleman, Claire L

Subject:

Mini for today-Tuesday, March 27, 2012

7:40am DEPART Private Residence \*En route the Vice President's Residence

7:45am ARRIVE The Vice President's Residence

7:45am WEEKLY BREAKFAST w/VICE PRESIDENT BIDEN

8:30am The Vice President's Residence

8:30am DEPART the Vice President's Residence \*En route State Department

8:40am ARRIVE State Department

8:45am DAILY SENIOR STAFF MEETING

9:15am Secretary's Conference Room

9;15am "MONDAY" MEETING w/ASSISTANT SECRETARIES

10:00am Principals Conference Room 7516

10:00am PRESIDENTIAL DAILY BRIEFING

10:10am Secretary's Office

10:10am PRIVATE DROP BY w

10:15am Secretary's Outer Office

10:15am PHOTOS (DS Agents and Family Members; Diplomatic Couriers

10:30am Secretary's Outer Office and the Treaty Room, Staff: Claire

Official Photographer Only

10:30am OFFICE TIME

11:30am Secretary's Office

11:30am PHONE CALL w/DANISH FM VILLY SOVNDAL

Secretary's Office

12:00pm OFFICE TIME

1:15pm Secretary's Office

1:15pm SPEECH MEETING ON FORRESTAL SPEECH

1:45pm Secretary's Outer Office

2:00pm BILATERAL w/ESTONIAN FOREIGN MINISTER URMAS PAET

2:30pm Secretary's Conference Room, Official Photo in East Hall at the TOP

2:30pm PRESS PRE-BRIEF

2:35pm Secretary's Outer Office

2:35pm JOINT PRESS AVAILABILITY

2:50pm Treaty Room, Open Press

3:00pm(t) SCHEDULING w/HUMA AND LONA (Huma via phone)(T)

3:30pm Secretary's Office

3:30pm OFFICE TIME

4:00pm Secretary's Office

4:00pm MEETING w/IDB-INTER AMERICAN DEVELOPMENT BANK

4:30pm PRESIDENT LUIS MORENO

Secretary's Outer Office, Office Photo only, Staff: Cheryl

4:30pm OFFICE TIME

6:15pm Secretary's Office

6:15pm DEPART State Department \*En route Private Dinner at I Ricchi

B6

6:30pm ARRIVE Private Dinner at I Ricchi

6:30pm DINNER w/ SHERYL SANDBERG, CHERYL MILLS AND MARNIE LEVINE

TBD DEPART I Ricchi \*En route Private Residence

TBD ARRIVE Private Residence

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