

VITAL MEETING DATA

Date: 13 June 2018
Time: 12:00 – 2:00 p.m.
Location: NASA Headquarters (HQ), 8Q40 and ViTS
Agenda: See Attached
Attendance: See Attached

Opening Comments:

There were no significant opening comments made by the Chair.

First Item of Business: OCFO-SID Insights Overview (Informational)

Alesyn Lowry, Office of the Chief Financial Officer, Strategic Investment Division (SID), gave an overview of the SID Insights publication. Ms. Lowry identified two important purposes of the book. First, the book calibrates decision makers enabling them to make decisions that are informed by data and second the book sparks conversations within the agency. Ms. Lowry then presented key findings from SID Insights Volumes 1 (July 2017) and 2 (November 2017). Ms. Lowry explained that her presentation shows high-level examples that might be of interest for future reading of the publications. Craig McArthur, SID Director, relayed that they produce three volumes per year and a volume is produced when a critical mass of topics is collected regardless of the topic categories. The intent is not to discriminate against a category, but rather produce volumes as topics present themselves. Mr. Jurczyk commented they have the goal of continuous improvement and that his perspective on the SID Insights is that it is an opportunity to drive discussion.

Ms. Lowry presented some key findings on investment perspectives and gave the example that replacing one General Schedule (GS)-15 employee with two GS-11s would save money initially but result in a cost increase over the long term. From this example discussion was had regarding the need to be careful in how data analysis is presented as it could help or hurt the agency depending upon the reader's interpretation. Mr. Jurczyk added it is important to include "For Internal Use Only" in the document and that it is important to read the Insight articles so that you understand the context.

Second Item of Business: Annual NASA Enterprise Risk Profile Update (Decisional)

Frank Petersen, Director, Quality Assurance, Office of the Chief Financial Officer, gave an overview of Enterprise Risk Management risk posture.

Mr. Petersen shared key accomplishments and discussed Enterprise Risk Performance Tracking, shared a snapshot of how risks are trending, discussed specific risks and discussed next steps for Enterprise Risk Management. The members reviewed the risk trends and Renee Wynn, Chief Information Officer, expressed that Cybersecurity Capabilities should be flat and not trending up. A lot is being learned about continuous diagnostic monitoring tools and Ms. Wynn noted Cybersecurity Capabilities may trend down before trending upward. An action was given

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to Mr. Petersen to change the Cybersecurity Capabilities trend from improving to flat in the presentation for the record.

Other risk areas discussed were the flat line Aging Infrastructure and the improving trend for Future Space Communication/Architecture. For Aging Infrastructure the concern was that it was not marked as a financial concern. Although there was agreement that funding is a programmatic issue that needs to be revisited, the status on the ERM chart was sufficient for the status. For the improving Future Space Communication/Architecture trend there was discussion on areas that may be driving the trend. One area mentioned was that the Space Network Ground Segment Sustainment (SGSS) is trending in the right direction. Toni Mumford, Human Exploration and Operations Mission Directorate (HEOMD) Resource Management Director, expressed that a lack of budget for SGSS would likely not make it a driver for the trend and that she would look into the drivers.

Mr. Jurczyk determined that there would not be any other changes to any trends other than Cybersecurity Capabilities trending from up to flat. Other comments will be captured in the next ERM reporting cycle. Mr. Jurczyk gave the action to Mr. Petersen to identify where the mitigation strategies are captured and who is tracking the implementation of the mitigation strategies. ERM responded that this is already part of their go forward plan so no official action was taken.

The decision memo was reviewed and approved. The change for Cybersecurity Capabilities from trending up to flat was sufficiently captured in the explanatory statement of the memo and the presentation chart update for record.

Third Item of Business: NPR 7120.8 NASA Research & Technology Program & Project Management Requirements Revision Summary (Informational)

Ellen Stigberg, Office of the Chief Engineer (OCE) provided a summary of key changes made to NASA Procedural Requirements (NPR) 7120.8 Research & Technology Program & Project Management Requirements.

Sandra Connelly, Science Mission Directorate (SMD) Deputy Associate Administrator for Programs stated that SMD concurred with comment and noted that there are differences between NPR 7120.8 and how SMD runs projects. Ms. Stigberg commented that the NPR is written such that procedures can be tailored and changes to the NPR can be address in a future revision. The NPR is currently being routed for signature.

The meeting was adjourned.

Prepared by:

(b) (6)

Robert J. Hanley
APMC Executive

Agenda
Agency Program Management Council Meeting
June 13, 2018
NASA Headquarters, Room 8Q40 & ViTS

12:00	Roll Call and General Admin	PMC Exec/Robert Hanley
12:05	Opening Remarks	NASA AA/Steve Jurczyk
12:10	OCFO-SID Insights Overview (Informational)	OCFO-SID/Alesyn Lowry
12:30	NPR 7120.8 NASA Research & Technology Program & project Management Requirements Revision Summary (Informational)	OCE/Ellen Stigberg
1:15	Annual NASA Enterprise Risk Profile Update (Decisional)	OCFO/Frank Petersen
1:45	Review Actions	PMC Exec/Robert Hanley
1:50	Adjourn	

PROGRAM MANAGEMENT COUNCIL
NASA Headquarters - 8Q40
13-Jun-2018
MEMBERS

Position	Name	Signature
Associate Administrator	Steve Jurczyk	(b) (6)
Deputy Associate Administrator	Melanie Saunders, Acting	(b) (6)
Chief Financial Officer	Andrew Hunter (for)	(b) (6)
Deputy Chief Financial Officer	Andrew Hunter (for)??	(b) (6)
Chief Information Officer	Renee Wynn	(b) (6)
Chief Engineer	Ralph Roe	(b) (6)
Chief Health & Medical Officer	James (J.D.) Polk	(b) (6)
Chief Safety & Mission Assurance	Terry Wilcutt	(b) (6)
Deputy Chief Safety & Mission Assurance	Hal Bell	(b) (6)
Chief Scientist	Jim Green	(b) (6)
Chief Technologist	Douglas Terrier, Acting	(b) (6)
General Counsel	Sumara Thompson-King	(b) (6)
Associate Administrator, ARMD	Tony Springer (for)	(b) (6)
Associate Administrator, HEOMD	Benjy Neumann (for)	(b) (6)
Associate Administrator, SMD	Thomas Zurbuchen	(b) (6)
Associate Administrator, STMD	Jim Reuter, Acting	(b) (6)
Associate Administrator, Mission Support	Joe Kroener (for)	(b) (6)
ARC Center Director	Eugene Tu	(b) (6)
AFRC Center Director	David McBride	(b) (6)
GRC Center Director	Janet Kavandi	(b) (6)
GSFC Center Director	Chris Scolese	(b) (6)
JPL Center Director	Michael Watkins / Larry James	(b) (6)
JPL Deputy Center Director	Larry James	(b) (6)
JSC Center Director	Melanie Saunders	(b) (6)
KSC Center Director	Robert Cabana	(b) (6)
LaRC Center Director	David Bowles	(b) (6)
MSFC Center Director	Jody Singer (for)	(b) (6)
SSC Center Director	Randy Galloway (for)	(b) (6)
APMC Executive	Robert Hanley	(b) (6)

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NASA Headquarters - 8Q40

13-Jun-2018

Other Invitees and Presenters

Position	Name	Signature
Administrator	Jim Bridenstine	(b) (6)
Deputy Administrator	VACANT	(b) (6)
Chief of Staff	Tom Cremins, Acting	(b) (6)
Associate Administrator, Strategy and Plans	Tom Cremins	(b) (6)
Director, OCFO/SID	J. Craig McArthur	(b) (6)
Associate Administrator, Communications	Bob Jacobs, Acting	(b) (6)
Associate Administrator, OLIA	Rebecca Lee, Acting	(b) (6)
Associate Administrator, Small Business	Glenn Delgado	(b) (6)
Assistant Administrator, Human Capital	Jane Datta (for)	(b) (6)
Assistant Administrator, Procurement	Jeff Cullen (for)	(b) (6)
Assistant Administrator, Strategic Infrastructure	Calvin Williams	(b) (6)
Director, NASA Management Office	Marcus Watkins	(b) (6)
		(b) (6)
		(b) (6)
OCFO-SID Insights Mgr, Presenter	Aleyn Lowry	(b) (6)
OSMA	Arthur Lee	(b) (6)
Deputy, Game Changing Develop Program	Bob Hodson	(b) (6)
Presidential Appointments Team	Brandon Eden	(b) (6)
Deputy Center Director ARC	Carrol Carroll	(b) (6)
Supervisory Accountant	Cherisse Aquil	(b) (6)
Director, OACS	Dennis Boccippio	(b) (6)
OCE Program Manager, Presenter	Ellen Stigberg	(b) (6)
OCFO-SID Insights Editor	Florence Li	(b) (6)
Director, Quality Assurance	Frank Petersen	(b) (6)
OSMA	Gerry Schumann	(b) (6)
OACS Senior Analyst	Jeff Beyer	(b) (6)
Deputy Chief Engineer	Joe Pellicciotti, Acting	(b) (6)
Office of the Chief Engineer	Joe Pelliocciotti	(b) (6)
NMO	Kaiser Adeni	(b) (6)

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Position	Name	Signature (b) (6)
Quality Assurance Division/OCFO/ERM Detailee	Larry Shaw	
OCE support contractor	Linda Bromley	
OCE Support Contractor	Linda Voss	
Office of the Administrator, Senior Advisor, Technical	Lisa Guerra	
GRC Deputy Center Director	Marla Pérez-Davis	
Exec Assistant to the Deputy AA	Natalie Simms	
Principal Advisor for Enterprise Protection	Raynor Taylor	
SMD/JWST	Sandra Connelly	
ARMD Chief Engineer	Steve Hirshorn	
<i>ARMD Risk Manager</i>	<i>John Orme</i>	
<i>OCFO/QAD ERM Rep</i>	<i>Larry Shaw</i>	
<i>P 5 - UBC</i>	<i>James SATI</i>	
<i>Meo TA</i>	<i>Norm Knight</i>	
OACS Support, Total Solutions, Inc.	Fatima Senghore	
OACS Support, Total Solutions, Inc.	Diane Clayton	
OACS Support, Total Solutions, Inc.	Sophia Bogat	
OACS Support, Total Solutions, Inc.	Lisa Connell	