

NASA EXECUTIVE COUNCIL

Meeting Minutes and Actions

VITAL MEETING DATA

Date: July 30, 2018, 8:00 AM – 12:30 PM

Location: NASA Headquarters 8Q40

Agenda: See attached

Attendance: Core EC; CAM OICs and RMO representative for each; OCFO/SID support staff

MEETING ACTIVITIES

- The Executive Council (EC) was extended to include budget Control Account Managers (CAMs).
- Actions were reviewed, with several closed, extended or redirected.
- The EC decided budget issues and provided guidance for the final PPBE20 build. A decision memo was deferred until after the meeting to ensure reconciliation with OCFO of all recorded decisions.
- The EC was briefed on the status of the NASA FFRDC Study, which will be approved by the EC for submission in late August.

Ed note: Budget activities prior to the President's Budget Request in February are embargoed. Minutes for this meeting are limited to a high level overview.

FIRST ITEM OF BUSINESS: *Action Review (Administrative)*

The Executive Council reviewed actions recommended for closure, extension or redirection, and those remaining open. Three actions arising from the PPBE20 budget build activities were closed by the Chair, and one received a short extension.

Associate Administrator (AA) Steve Jurczyk reported the outcomes of an OCE/OSMA action issued at the last SMC to investigate potential upticks in issues of fundamental quality/workmanship/process control across the industrial base. Based on their report presented at the July BPR, there is evidence of a recent increase, but the data must be interpreted with caution, especially given that a larger share of the NASA portfolio is currently in or nearing integration and test phase, when issues might be more likely to occur. Jurczyk recommended not escalating to the National Space Council at this time, but the EC discussed the possibility of tasking external advisory groups such as the NASA Advisory Council (NAC) or Aeronautics and Space Engineering Board (ASEB) to investigate further. The action was closed.

The MSC Chair, Acting Deputy Associate Administrator (DAA) Melanie Saunders, requested a reframing and redirection of the strategic workforce planning action issued at the October 2016 (initial Center Roles assignment) EC. The original action, due in October 2017, was for Centers to submit draft Strategic Workforce Plans to the Office of Human Capital Management, informed by the newly assigned Center Roles. Due to the evolution of the Agency Strategic Workforce Planning approach since then, with a final approach to be recommended this fall, the DAA requested the action be re-framed as worded below, extended to June 2019, and delegated to the MSC for closure:

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Reframed action: Center Roles as defined in NPD 1000.3 should be foundational inputs to Agency and Center Strategic Workforce Planning and Agency and Center Facility Master Planning. Other key inputs to these processes may also be required including but not limited to acquisition strategy and direction received through the PPBE process. The Office of Human Capital Management (OHCM) and Office of Strategic Infrastructure (OSI) are to include descriptions of how Center Role assignments have been incorporated into their master planning processes at their next annual strategy updates to the MSC.”

The Chair approved re-framing, extension and delegation of the action.

SECOND ITEM OF BUSINESS: PPBE20 Budget Issues (Decisional)

Deputy Chief Financial Officer Andrew Hunter led the EC through a review of PPBE20 budget issues, to be decided by the EC prior to issuance of the August 2 Program and Institutional Guidance (PAIG) for the final budget build. Budget issues were previewed by the full Senior Management Council (SMC) at the June 26-27 meeting, with their inputs and priorities solicited on the Issues Book prior to the EC.

Hunter presented five budget scenarios for consideration by the EC reflecting combinations of guidance, policy interpretation and stakeholder interests. EC participants discussed an optimal approach, and considered favorable FY18 appropriations and continuing Administration support for NASA during their deliberations.

The Administrator provided final budget decisions and issued two actions due before the August EC. Five budget issues were not approved for PPBE20, with two of these deferred for consideration until the PPBE21 cycle. 27 issues were approved, in whole or in part, for inclusion in various option sets to be presented to OMB. A decision memo was deferred until after the meeting to ensure reconciliation with OCFO of all recorded decisions.

Alongside the budget discussion, the EC issued an action to the Mission Support Directorate to evaluate reimbursable pricing policies for users of certain NASA technical capabilities.

The EC will reconvene on August 24th to provide final approval to submit the PPBE20 budget, and align communications on the submit. SMC members will receive an embargoed early preview of the submit on September 6th to support preparation for the Exploration Campaign rollout in September. Submission to OMB will occur on 10 September.

THIRD ITEM OF BUSINESS: NASA FFRDC Study Update (Informational)

Doug Comstock, OCFO, as lead of the NASA FFRDC Study Team presented an update on the status of the NASA FFRDC Study, assigned by the White House to NASA as part of the Government Reform Plan. NASA's response is due on August 31, 2018 and per the study's Terms of Reference, the Executive Council will provide approval to submit in late August.

The Study underway is not limited to evaluation of FFRDC options, and is evaluating options for making NASA more agile and flexible to meet the space exploration objectives established by the Administration. The Study Team includes participation from HQ Mission Directorate and mission support offices, five

Centers, and the NASA Management Office (NMO), and is gathering data from multiple sources, including direct interviews with Mission Directorate AAs and Center Directors. It is considering the context and results of prior similar studies in its evaluation.

During the brief, the EC discussed whether NASA was using all of the flexibilities it currently has, and what factors might be inhibiting their use, such as workplace culture, or informal or misinterpreted (“urban legend”) policies.

Members also discussed the role of onsite/near-site contractors, as these change during periods of NASA portfolio change/transition and provide additional flexibilities. The Administrator requested that the Study Team also consider interviewing a sample of leaders from universities near NASA Centers to get their views on the capabilities and flexibilities they can provide.

The Study will be presented to the EC for approval on August 24th, submitted on August 31st, and the full SMC will be briefed on findings on September 6th.

The Council ended its meeting at 12:30 PM.

Minutes prepared by:

(b) (6)

7/31/18

Dennis Boccippio
Executive Secretary, Executive Council

Minutes approved by:

(b) (6)

Tom Cremins, Acting Chief of Staff

Minutes approved by:

(b) (6)

Jim Bridenstine, Administrator

NASA Executive Council Agenda

Monday July 30 2018

8:00-11:30 AM, Room 8Q40

Attendance: Core EC; CAM AAs; one RMO representative per CAM
 Attendance Policy: Member or Approved Delegate; Invited participants

8:00	Introductory Comments (5 min, <i>informational</i>)	Administrator, Jim Bridenstine
8:05	PPBE20 Issue Decisions (2 hr 55 min, <i>decisional</i>) <i>Purpose: Final decisions on budget issues within the PPBE20 Issues Book. Issues were briefed at Jun 26-27 SMC, and members provided inputs in July.</i>	OCFO, Andrew Hunter
11:00	Update on FFRDC Study (25 min, <i>informational</i>) <i>Purpose: Interim status update on the FFRDC study. A broader group of OICs will receive an update at an Aug 9 leadership meeting. The EC will provide final approval to submit on August 24.</i>	OCFO, Doug Comstock
11:25	Closing Comments	Administrator, Jim Bridenstine

EXECUTIVE COUNCIL
NASA Headquarters - 8Q40
30-Jul-18
MEMBERS

Officials In Charge (OIC)	Council Member Name	Signature
Administrator	Jim Bridenstine	(b) (6)
Associate Administrator	Steve Jurczyk	
Chief of Staff	Tom Cremins, Acting	
Deputy Associate Administrator	Melanie Saunders, Acting	
Chief Financial Officer	Jeff DeWit	
Chief Scientist	Jim Green	
Chief Technologist	Douglas Terrier, Acting	
EC Executive	Dennis Boccippio	
	Other Invitees	
Deputy Chief Financial Officer	Andrew Hunter	(b) (6)
Associate Administrator, Mission Support	Dan Tenney	
Associate Administrator, ARMD	Jaiwon Shin	
Associate Administrator, STMD	Jim Reuter, Acting	
Office of the Administrator, Senior Advisor, Technical	Lisa Guerra	
Associate Administrator, Education	Mike Kincaid	
Associate Administrator, SMD	Thomas Zurbuchen	
Associate Administrator, HEOMD	William Gerstenmaier	
OCFO/SID	Alesyn Lowry	
OCFO	Brian Dewhurst	
OCFO FFRDC Study Briefer	Doug Comstock	
OCFO	Jenny Russell	
OCFO	John Aitchison	
RMO SMD	Craig Tupper	
RMO HEOMD	Elaine Slauch	
RMO Education	Tanye Coleman	
RMO	Toni Mumford	
RMO STMD	Voleak Roem	
RMO ARMD	BILL HARRISON	
Dep Chief of Staff	(b) (6)	
OACS Support, Total Solutions Inc	Sophia Bogat	
OACS Support, Total Solutions Inc	Lisa Connell	
	(b) (6)	
OCFO/DEFO Approval	Lisa Ziehrman	
MSD		