

## Creation of An Acquisition Strategy Council

**Summary:** In April 2018, the Acting Administrator introduced a proposal to consolidate a number of existing governance and non-governance meetings supporting implementation of NPD 1000.5, NASA Acquisition, under one Decision Authority in a new, formal governance Council. The Executive Council (EC) actioned a full proposal for consideration by the new Administrator. The EC met on October 16, 2018 to decide whether to create a new Council. NPD 1000.5 makes no distinction between contract and partnership acquisition strategy, yet Decision Authority was split between the AA (for contracts and Funded SAAs) and Deputy Administrator (for other partnership agreements). Key decisional meetings (Pre-ASM and ASMs) were held outside the governance system; key future work planning meetings (ASIP) were not fully integrated with other acquisition strategy decisions; and attendance at some meetings was not rigorously managed to ensure those with NPD 1000.5 stakes were consistently/appropriately included. Further, the Agency lacked a forum for discussion of strategic management of its supplier/partner base.

The EC made the decision after consultation with all SMC members in April 2018, and all SMC members again in September 2018. Decision criteria for Council creation were derived directly from the April member feedback:

1. *The ASC scope should be well defined, and each scope element should have clear thresholds which do not significantly alter current practice.*
2. *The ASC should be complementary and consistent with the Agency governance architecture across leadership forums.*
3. *The approach towards membership should be well defined and inclusive of critical stakeholders for appropriate decisions.*
4. *The approach should not add new process burden which significantly inhibits mission or Center progress, or flexibility in implementation.*
5. *The benefits of a new Council should clearly outweigh any minor increases in meeting activity.*

**Decisions:** The Acquisition Strategy Council is approved.

1. A new Agency level Governance Council, the Acquisition Strategy Council (ASC), is authorized, subordinate to the Executive Council, chaired by the Associate Administrator, and with scope consistent with the draft charter functions and membership approach as specified in the decision package (pages 21-22, 30-33). The Office of Agency Council Staff (OACS) will manage and staff the Council. Currently planned acquisition strategy meetings are to be managed under the new ASC.
2. The Partnership Council is retired, incorporating its decision authority for partnership approval and policy setting into the ASC, as described in the decision package (pages 9,14). The Mission Support Directorate AA is delegated decision authority for matters of partnership approval process/procedure, and is expected to be the primary arbiter of interpretation and application of current policy. Escalation paths from MSD to the ASC will be included in the ASC charter. The MSD AA may further reassign specific delegated authorities to the Mission Support Program Management Council (MSPMC) or MSD/Partnerships Office (PO), as appropriate.
3. The Executive Council retains special decision authority for some acquisition decisions as documented in NPD 1000.3, and remains the escalation / dissenting path beyond the ASC. The Administrator may participate in any ASC meeting.

(b) (6)

Decide

Admi

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Signatures represent 1) concurrence that this decision was reached in compliance with Executive Council procedures, and 2) ownership of amplifying comments relative to the decision.

**Signature**

**Amplifying Comments**

Deputy Administrator

(b) (6)

Associate Administrator

(b) (6)

Deputy Associate Administrator

(b) (6)

Chief Financial Officer

(b) (6)

Chief Scientist (absent)

(b) (6)

Chief Technologist

## Creation of An Acquisition Strategy Council

### Decision execution accountability

### Accountable for:

Tom Cremins, Acting Chief of Staff

Ensuring Agency governance system is updated to include ASC, and implementing ASC operations (through OACS).

Steve Jurczyk, Associate Administrator

Chairing the ASC and implementing chartered functions  
Recommending escalation of appropriate topics to the EC per NPD 1000.3

### Execution responsibilities

### Milestone Date

### Responsible Party

Begin initial operations of the ASC with currently planned ASMs

October 30, 2018

Steve Jurczyk, AA  
Dennis Boccippio, OA/Director OACS

Transfer ownership (OPRD) of NPD 1000.5 to the Associate Administrator

October 30, 2018

Nanette Jennings, MSD

Update NPD 1000.3 to incorporate ASC charter and related changes to other Chapter 3 elements.

December 31, 2018

Lisa Guerra, OA/Senior Technical Adviser

Determine and communicate whether specific partnership authorities delegated to the MSD AA are to be retained, assigned to MSPMC, or to the MSD PO.

January 31, 2019

Dan Tenney, MSD AA

Review existing partnership community documentation and guidance (e.g., Partnerships Guide) and update to reflect ASC decision authority

January 31, 2019

Joe Kroener, MSD/Director, Partnerships Office

Conduct first annual assessment of ASC performance versus charter.

November 30, 2019

Dennis Boccippio, OA/Director OACS