

STEM Engagement Council (SEC) Alignment

Summary: The Executive Council (EC) met on January 9, 2018 and evaluated the proposals by the Office of STEM Engagement (OSE) on which Agency Governance Council the new STEM Engagement Council should align to.

On October 6, 2017 the Mission Support Council approved the Business Services Assessment (BSA) Implementation Plan for Public and STEM Engagement. This package included a decision on the Governance Structure implementation plan for the (new) Office of STEM Engagement and reformulation of the Education Coordinating Council (ECC), which was aligned to the MSC. The plan established a new STEM Engagement Council (SEC). The MSC decision directed the existing Office of Education (OE) to move forward on the development of the SEC charter, with the Executive Council (EC) to later decide on which Agency Governance Council the SEC should align to.

Considerations in the EC decision included consistency with the new organizational structure for OSE decided by the Acting Administrator, the intrinsic stake in STEM Engagement of each of the Agency Governance Councils and of the Administrator, the efficiency and effectiveness of SEC operations, and the historical precedent of Education/STEM Engagement topics heard at each Agency Governance Council. The EC made the decision after consultation by the recommender with the following stakeholders, and several others, based on the data and analyses appended.

- Affected HQ Functional Owners: Office of Communications; Jen Rae Wang
- MSC members, via the comments on governance submitted for the October 6 2017 decision
- Additional optional comments submitted by GSFC, GRC, LaRC and KSC

Decision: Based on this review, the EC decided to approve a modified option 1:

- Align the SEC to the EC.
- Modify the EC charter to establish a new core EC function for periodic approval of the overall STEM Engagement strategy, similar to CCC
- Provide annual reports to the SMC, similar to the CCC

This provides a parallel construct with the EC's strategic oversight of the CCC (approving the Agency's overall Communications Strategy), with CCC annual operational reports provided to the SMC.

Decider:

(b) (6)

Administrator, Acting

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Signatures represent 1) concurrence that this decision was reached in compliance with Executive Council procedures, and 2) ownership of amplifying comments relative to the decision.

Signature	Amplifying Comments
(b) (6) Deputy Administrator, Acting	
(b) (6) Associate Administrator	
(b) (6) Deputy Associate Administrator	
(b) (6) Chief Financial Officer, Acting	
(b) (6) Chief Scientist, Acting	
(b) (6) Chief Technologist, Acting	

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Decision execution responsibility	Accountable for:
Mike Kincaid, AA for STEM Engagement	Establishing the SEC with final Charter approval by the Acting Administrator as Chair of the sponsoring Agency Governance Council (EC); operating the SEC consistent with Charter; reporting annually to the SMC
Dennis Boccippio, Director, Office of Agency Council Staff	Revising the EC Charter to reflect strategy approval

Execution milestone	Milestone Date	Responsible Party
Revise EC charter consistent with this decision	January 2018	Dennis Boccippio, Director, Office of Agency Council Staff
Complete, and have approved, the SEC Charter	March 2018	Mike Kincaid, AA for STEM Engagement
Submit NASA Policy Directive (NPD) for STEM Engagement to NODIS	March 2018	Mike Kincaid, AA for STEM Engagement
First annual report of SEC to SMC	December 2018	Mike Kincaid, AA for STEM Engagement