

NASA EXECUTIVE COUNCIL

Meeting Minutes and Actions

VITAL MEETING DATA

Date: December 18, 2018, 10:00 AM – 11:30 AM

Location: NASA Headquarters ACR-1

Agenda: See attached

Attendance: Core EC; OCFO supporting staff

MEETING ACTIVITIES

- The core Executive Council (EC) met to:
 - Provide formal decisions three issues on out-year budget assumptions for PPBE20, resulting from OMB passback
 - Provide informal guidance to OCFO on high level assumptions and approach to begin the PPBE21 cycle in developing draft Strategic Programming Guidance
- Three EC and/or Senior Management Council (SMC) actions were given extended due dates, based on active progress to date. Five additional actions are on track for on-time completion.

Ed note: Budget activities prior to the President's Budget Request in February are embargoed. Minutes for this meeting are limited to a high level overview. The final approved PPBE21 SPG will supersede any preliminary guidance documented below.

FIRST ITEM OF BUSINESS: PPBE20 Passback Out-Year Funding Levels (Decisional)

Passback from OMB on the PPBE20 budget submit was received on December 7th. The passback introduced three questions related to assumptions about out-year (post-FY20) planning levels which required disposition. Members discussed options for each, and the Administrator provided guidance on how to prioritize Agency mission content based on the direction given by OMB on out-year top-line trends. Decisions were documented and no actions were issued beyond normal completion of the budgeting process, culminating in anticipated Feb 4th rollout of the President's FY20 Budget Request.

SECOND ITEM OF BUSINESS: PPBE21 Preliminary Guidance (Informational)

Chris Fitzsimonds, OCFO budget lead for PPBE21, led EC members through a kickoff discussion for PPBE21, summarizing external environmental changes, assumptions about net available Agency budget top-line resources, the Agency's risk posture and priorities, and recent operational decisions or initiatives ready to implement in the PPBE21 cycle. The purpose of the discussion was to solicit core EC feedback and high level guidance in initial development of the PPBE21 Strategic Programming Guidance (SPG). The draft SPG will be distributed to SMC members for comment on Jan 4th 2019, and approved on Jan 15th 2019.

Based on the discussion, the PPBE21 guidance may request a baseline and delta-scenario assessment, with a summary of risks associated with the scenario. This approach may obviate the need for a formal Issue

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Paper process in PPBE21. Specific issue papers may be requested for special purposes related to cybersecurity and information technology, but these would be handled through the Information Technology Council (ITC) governance line and summarized into a high level summary risk assessment in the June budget PAA briefs. The PPBE21 cycle will also be used to forecast strategic acquisitions for disposition by the new Acquisition Strategy Council (ASC), and will include clear touchpoints for communication of the Agency Mission Planning Manifest (AMPM) and validation of the AMPM by Mission Directorates.

The following recent initiatives are expected to be implemented in PPBE21:

- MSD will lead data call activities related to a strategy for revitalization of key test facilities
- Mission Support Future Architecture (MAP) Phase 1 and 2 projects will be included in scope
- A review of reimbursable pricing policies is underway and will come to the ASC for decision in the March/April timeframe; until then the SPG will reaffirm the current pricing policy as documented in NPR 9091.1A
- The Agency's management and understanding of its IT Portfolio will continue to be enhanced with targeted data calls, and a special issue paper on cybersecurity may be requested

In parallel, and following on discussions from the fall ASIP, pilot efforts for three Centers to conduct strategic workforce planning are expected early in the calendar year, with remaining Centers completing in time to inform the 2019 fall ASIP meeting. Any resulting changes to the Agency workforce strategy would be handled as discrete Agency governance decisions, following charters and thresholds for the Agency Governance Councils, likely beginning with MSC review and subsequent recommendation to the EC for final decision.

THIRD ITEM OF BUSINESS: *Action Review and Status (Administrative)*

The following actions from prior ECs or SMCs were given extensions to their deadlines based on progress to date:

- *Impediments to university co-branding:* The Deputy Associate Administrator continues to work with OGC to identify impediments and available flexibilities.
- *Forward work on the NASA FFRDC Study:* Following the Administrator's guidance and prioritization at the August 2018 EC, new flexibilities sought by NASA will be prioritized as part of the annual approval of new legislative proposals, coming in February 2019 for EC decision. The Study Lead will also brief out an assessment of the effectiveness of existing university partnerships. Based on the outcomes of these, a follow-on study has been defined to assess whether any new entities are desirable.
- *Commercial reimbursable pricing policy:* While the original action focused on commercial partners and selected exploration-focused capabilities, MSD requested to broaden the scope to a broader review of reimbursable pricing policies. The action is extended to March 2019 with any resulting decisions to be considered by the ASC, to allow for implementation in PPBE21 as directed by the action.

The Council ended its meeting at 11:30 AM.

Minutes prepared by:

(b) (6)

Dennis Boccippio
Executive Secretary, Executive Council

Minutes approved by:

(b) (6)

Janet Karika, Chief of Staff

Minutes approved by:

(b) (6)

Jim Bridenstine, Administrator

NASA Executive Council Agenda

December 12, 2018

10:00 AM – 11:30 AM; Room ACR-2

Attendance: Core EC

Attendance Policy: Core EC members; Invited OCFO support staff

PPBE20 Passback Out-Year Funding Levels (25 min, *decisional*)

- 10:00 **Purpose:** OCFO, Alesyn Lowry
- *Decide PPBE20 out-year issues resulting from OMB passback on: programmatic Construction of Facilities, Lunar & Exploration prioritization, and Exploration Systems vs Exploration Research split.*

Preliminary Guidance for PPBE21 (60 min, *informational*)

- 10:25 **Purpose:** OCFO, Chris Fitzsimonds
- *Solicit informal guidance from the Administrator and other A-Suite principals on high level budget assumptions and issues to work in the PPBE21 budget process, to steer development of the SPG.*

- 11:25 **Action Review and Closure (5 min, *informational*)** Administrator, Jim Bridenstine