

NASA SENIOR MANAGEMENT COUNCIL

Meeting Minutes and Actions

VITAL MEETING DATA

Date: June 13, 2018, 10:00 AM – 11:45 AM

Location: NASA Headquarters 8Q40

Agenda: See attached

Attendance: SMC Members or their approved delegate; JPL

MEETING ACTIVITIES

- Roll was called for remotely participating members.
- The Senior Management Council (SMC) and Executive Council (EC) have one open action, from the Oct 31 2016 Executive Council deciding Center Roles: for Centers to deliver draft Strategic Workforce Plans to the Office of Human Capital Management. The action will be briefed at the June 19 2018 Mission Support Council (MSC) and the MSC Chair will recommend any needed changes to the wording or deadline to the EC Chair.
- Members received copies of the Pew Research Poll (see agenda item 1), and the regular update to the 2018 Agency integrated major decisions/events forecast.
- The Administrator provided opening comments, followed by a discussion of the Exploration Campaign. Due to extended discussion the final two agenda items were deferred to a later date.

FIRST ITEM OF BUSINESS: *Administrator's Priorities*

Administrator Bridenstine welcomed members to his first SMC as Administrator, and thanked and complimented the NASA team on a smooth transition. He shared preferences on his operating style, such as preferring email notices about “first stories”, and tasked the leadership team to keep up the current practice of informing him of items that were likely to trigger significant news externally.

He reinforced a theme from his initial Town Hall, on the importance of and emphasis on diversity, and underscored that there was no room at NASA for discrimination on any level. The Agency wishes to attract the absolute best workforce possible, and the Administrator will hold the SMC members accountable to continue doing that.

The Administrator led the leadership team through an extended discussion of recent Pew Research poll findings on public support for space activities. Highlights of the discussion and the Administrator's emphasis were that:

- The majority of Americans say it is essential for the United States to continue to be a world leader in space.
- Some NASA investments have exceptional support, for example, 70-80% of Americans believe the International Space Station to have been a good investment, which is extraordinary in polling terms.

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- The general public has clear priority interest areas for NASA activities, with areas such as earth science/climate and asteroid surveys/protection having the highest interest. Other areas have high support, but it is more skewed or limited to the space-attentive public.
- NASA needs to help those with greatest interest in earth science and asteroids understand why lunar, Mars and solar system exploration can help advance those interests, and vice versa. The Administrator wants to clearly communicate to the public why we are doing science and exploration, and to help explain what astronauts can do for science, and where they can do things robots cannot. He will be working closely with the Chief Scientist to help validate and communicate those stories.
- We have spent a lot of time working to get SMD and HEOMD to work together to connect the dots between science and exploration, and it is paying off.

Members discussed additional details of the findings, including differences in perception by gender and by age group. The Administrator concluded by charging the leadership team to work together to build one story for lunar and Mars exploration which crosses disciplinary boundaries, and speaks to a large segment of the public, including the youngest generation.

SECOND ITEM OF BUSINESS: *Exploration Campaign Update*

Tom Cremins, Acting Chief of Staff, summarized the outcomes of a series of Strategy Implementation Planning (SIP) meetings held this spring to help turn “level 0”, policy-based exploration requirements, as specified in Space Policy Directive 1, the President’s Budget Requests, and the NASA Transition Authorization Act, into “level 1” requirements for the Mission Directorates to plan towards. The outcomes of these strategy meetings are being briefed to senior external stakeholders. The results include an update to the Strategic Goals and Objectives document developed under Acting Administrator Lightfoot as transitional guidance, which was made available to Council members.

Members discussed the rationale for lunar and Mars exploration, and the role of NASA, commercial and international partnerships. The Administrator stressed that there were many opportunities for external interest groups to promote “either/or” camps, and the importance of NASA countering those perceptions with one integrated approach towards exploration. Members discussed the approach and how it will emphasize robustness and resiliency in exploration plans.

The external stakeholder briefings will be followed by an internal rollout plan. Approval of the level 1 requirements enables initial acquisition strategy decisions to be made this year, as well as an update to the Agency’s communications strategy, also expected this year.

THIRD ITEM OF BUSINESS: *HEOMD/STMD Reorganization Update*

Due to the extended member discussion on the Exploration Campaign, the Associate Administrator’s update on the options and decision path for the potential HEOMD/STMD reorganization was deferred. The topic will be briefed during the June 26-28th SMC.

FOURTH ITEM OF BUSINESS: ARMD Roadmaps

Due to the extended member discussion on the Exploration Campaign, a summary brief by ARMD on two roadmaps tasked by the NASA Transition Authorization Act, on hypersonic and supersonic transport, was deferred. The brief will be rescheduled for a future SMC or APMC.

CLOSING

The Administrator thanked the membership for the extended discussion. No formal actions were issued. HEOMD and SMD received feedback on minor adjustments to their exploration campaign charts. The Office of Communications is preparing an update to the Agency Communications Strategy for approval at an Executive Council later this summer.

The Council ended its meeting at 11:45 AM.

Minutes prepared by:

(b) (6)

6/19/18

Dr. Dennis Boccippio
Executive Secretary, Senior Management Council

Minutes approved by:

(b) (6)

Tom Cremins, Acting Chief of Staff

Minutes approved by:

(b) (6)

Jim Bridenstine, Administrator

NASA Senior Management Council Agenda

June 13 2018, 10:00 – 11:30 AM, 8Q40

Attendance: All SMC Members; JPL

Attendance Policy: Member or Approved Delegate only

10:00	<u>Introductory Comments (30 min, informational)</u> <i>Administrator's Priorities</i>	<i>Administrator, Jim Bridenstine</i>
10:30	<u>Exploration Campaign Update and Discussion (45 min, informational)</u>	<i>Acting Chief of Staff, Tom Cremins SMD HEOMD</i>
11:15	<i>STMD/HEOMD Organizational Options Update (10 min, informational)</i> <i>DEFERRED</i>	<i>Associate Administrator, Steve Jurczyk</i>
11:25	<i>NASA Transition Authorization Act Report Brief: (5 min, informational)</i> <i>Aeronautics Hypersonic and Supersonic Roadmaps</i> <i>DEFERRED</i>	<i>ARMED, Bob Pearce</i>
11:30	<u>Closing Comments</u>	<i>Administrator, Jim Bridenstine</i>

SENIOR MANAGEMENT COUNCIL
NASA Headquarters - 8Q40
13-Jun-2018
MEMBERS

Position	Name	Signature
Administrator	Jim Bridenstine	(b) (6)
Deputy Administrator	VACANT	
Associate Administrator	Steve Jurczyk	
Chief of Staff	Tom Cremins, Acting	
Deputy Associate Administrator	Melanie Saunders, Acting	
Associate Administrator, Strategy and Plans	Tom Cremins	
Chief Financial Officer	Andrew Hunter (for)	
Chief Information Officer	Renee Wynn	
Chief Engineer	Ralph Roe	
Chief Health & Medical Officer	James (J.D.) Polk	
Chief Safety & Mission Assurance	Terry Wilcutt	
Chief Scientist	<i>fu</i> James Green	
Chief Technologist	Douglas Terrier, Acting	
General Counsel	Sumara Thompson-King	
Associate Administrator, Communications	Bob Jacobs, Acting	
Associate Administrator, ODEO	Steve Shih	
Associate Administrator, Office of STEM Engagement	Kris Brown (for)	
Associate Administrator, OIIR	Karen Feldstein (for)	
Associate Administrator, OLIA	Rebecca Lee, Acting	
Associate Administrator, Small Business	Glenn Delgado	
Associate Administrator, ARMD	Jaiwon Shin	
Associate Administrator, ARMD	Bob Pearce (for)	
Associate Administrator, HEOMD	William Gerstenmaier	
Associate Administrator, SMD	Thomas Zurbuchen	
Associate Administrator, STMD	Jim Reuter, Acting	
Associate Administrator, Mission Support	Dan Tenney	
Assistant Administrator, Human Capital	Bob Gibbs	
Assistant Administrator, Procurement	Monica Manning	

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 MEMBERS

Position	Name	Signature	
Assistant Administrator, Protective Services	Joe Mahaley	(b) (6)	
Assistant Administrator, Strategic Infrastructure	Calvin Williams		
Executive Director, Headquarters Operations	Jay Henn		
Executive Director, NSSC	Ken Newton (for)		
Director, NASA Management Office	Marcus Watkins		
ARC Center Director	Eugene Tu		
AFRC Center Director	David McBride		
GRC Center Director	Janet Kavandi		
GSFC Center Director	Chris Scolese		
JPL Center Director	Michael Watkins		
JPL Deputy Center Director	Larry James		
JSC Center Director	Mark Geyer		
KSC Center Director	Robert Cabana		
LaRC Center Director	David Bowles		
MSFC Center Director	Todd May		
SSC Center Director	Randy Galloway (for)		
SMC Executive	Dennis Boccippio		
Other Attendees			
Presidential Appointments Team	Brandon Eden		
OACS Senior Analyst	Jeff Beyer		
Office of the Administrator, Senior Advisor, Technical	Lisa Guerra		
Principal Advisor for Enterprise Protection	Raynor Taylor		
<i>DEP CHIEF OF STAFF</i>	<i>Gabe Sherman</i>		
OACS Support, ,Total Solutions, Inc.	Sophia Bogat		
OACS Support, ,Total Solutions, Inc.	Lisa Connell		