

Central Intelligence Agency



Washington, D.C. 20505

21 December 2005

Mr. Russ Kick

[REDACTED]

Reference: F-2004-01225

Mr. Kick:

This is a final response to your 12 April 2004 Freedom of Information Act (FOIA) request for records pertaining to Jennifer Garner and CIA. We processed your request in accordance with the FOIA, 5 U.S.C. § 552, as amended, and the CIA Information Act, 50 U.S.C. § 431. Our processing included a search for records as described in our acceptance letter existing through the date of that letter, 3 May 2004.

Enclosed at Tab A are three documents that can be released in full.

Enclosed at Tab B are documents that can be released in part with deletions made on the basis of FOIA exemptions (b)(3), (b)(4) and/or (b)(6).

We also located material that is properly classified and must be denied in its entirety on the basis of FOIA exemptions (b)(1), (b)(2), (b)(3) and (b)(6). An explanation of exemptions is enclosed.

You have the right to appeal these decisions by addressing your appeal to the Agency Release Panel within 45 days from the date of this letter, in my care. Should you choose to do this, please explain the basis of your appeal.

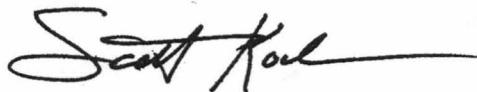
Your fees are calculated as follows:

11 on-line searches @ \$10 ea.	\$110
One quarter hr clerical search @ \$5 per ¼ hr	15
Five and one quarter hrs professional search @ \$10 per ¼ hr	230
Total	\$355

Since in this particular case we agreed to your cap of \$150 we are only charging you that amount. Please send me a check or money order in that amount made out to the **Treasurer of the United States** to this address. Please include the above reference number to ensure proper credit to your account.

Thank you for your patience while we processed this request.

Sincerely,



Scott Koch  
Information and Privacy Coordinator

Enclosures

**Jennifer Garner Flash Script**

1:08 – 1:09:13

I'm Jennifer Garner. I play a CIA officer on the ABC TV series *Alias*. In the real world, the CIA serves as our country's first line of defense in the ongoing war against international terrorism. CIA's mission is clear and direct: safeguard America and its people. And it takes smart people with wide-ranging talents and diverse backgrounds to carry out this mission... people with integrity, common sense, patriotism and courage. (The kind of people who have always worked for the Agency) But since the tragic events of 9/11, the CIA has an even stronger need for creative, innovative, flexible men and women from diverse backgrounds and a broad range of perspectives. Right now, the CIA has important, exciting jobs for U.S. citizens... especially those with foreign language skills. (Today, the collection of foreign intelligence has never been more vital for national security) If you're an American citizen and seek a challenging, rewarding career where you can make a difference in the world and here at home, contact the Agency at [www.cia.gov](http://www.cia.gov)

APPROVED FOR RELEASE  
DATE: JUN 2005

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### Jennifer Garner Flash Script

1:08 – 1:09:13

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Job compliant

1-2

APPROVED FOR RELEASE  
DATE: APR 2005

Teleprompter Script for ABC TV series "Alias" cast:  
Ms. Jennifer Garner & Mr. Carl Lumbly

CIA project: Produce an Agency recruitment video drawing on actual CIA Headquarters film footage, with an introductory opening or closing from the "Alias" cast. The production is a joint project involving two different CIA components (Operations & Science/Technology). Accordingly, the attached script is crafted to facilitate subsequent editing into two similar, but distinct, recruitment videos.

Film shoot location:

Setting: Informal, with Ms. Garner & Mr. Lumbly in their Director's chairs. Background is blue (with appropriate background later...)

JENNIFER

I'm Jennifer Garner, I play a CIA officer on the ABC TV  
series "Alias"

CARL

My name is Carl Lumbly and I'm her  
CIA partner. Together our TV mission is  
to combat international criminal  
organizations. But today we want to talk about an important job opportunity.

JENNIFER

In the real world, the CIA carries out our nation's intelligence activities.  
It's mission is clear: safeguard America—especially in the war against terrorism.

CARL

It takes smart people with wide ranging talents and  
diverse backgrounds to carry out this mission.....  
....people with integrity, common sense, patriotism and courage....  
The kind of people who've always worked for the Agency.

JENNIFER

But since the tragic events of 9/11, the CIA has an even stronger  
need for creative, innovative, flexible men and women from  
diverse backgrounds with a broad range of perspectives. Right now, the CIA has important,  
exciting jobs for US citizens especially those with foreign language skills. They're looking for individuals  
for the clandestine service and for jobs in science and technology, analytical positions, and hundreds of  
professional positions, from administrative to management. If you are an American and looking for a  
challenging, rewarding career, serve your nation at the Central Intelligence Agency.

JENNIFER  
(SEPARATE LINE FOR DS&T EDIT)

Today, the research and development of cutting edge  
Technology in the CIA's Directorate of Science and Technology

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has never been a more vitally important aspect of CIA's mission to protect national security.

CARL

Working undercover operations for CIA's Clandestine Service  
doesn't just offer the career of a lifetime....it lets you contribute to protecting the American way of life.

CARL  
(SEPARATE LINE FOR DS&T EDIT)

The Directorate of Science and Technology...the D S and T,  
is the technical component of the Agency. Employing a diverse workforce including linguists, artists and  
engineers, it is where amazing, high tech gadgets, disguises and other spy gear are created.

JENNIFER

If you're an American citizen and seek a challenging,  
rewarding career where you can make a difference  
in the world... and here at home, contact the Agency at:

www.cia.gov

JENNIFER  
(SEPARATE LINE FOR DS&T EDIT)

This is the most intriguing job you'll never talk about. Here's what some of the D S and T officers have to  
say about their exciting careers:

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JENNIFER

I'm Jennifer Garner, I play a CIA officer on the ABC TV series "Alias".

In the real world, the CIA serves as our country's first line of defense in the ongoing war against international terrorism. CIA's mission is clear and direct. Safeguard America and its people.

And it takes smart people with wide ranging talents and diverse backgrounds to carry out this mission.....  
....people with integrity, common sense, patriotism and courage....  
The kind of people who've always worked for the Agency.

But since the tragic events of 9/11, the CIA has an even stronger need for creative, innovative, flexible men and women from diverse backgrounds with a broad range of perspectives. Right now, the CIA has important, exciting jobs for US citizens especially those with foreign language skills.

Today, the collection of foreign intelligence has never been more vital for national security.

If you're an American citizen and seek a challenging, rewarding career where you can make a difference in the world... and here at home, contact the Agency at:

[www.cia.gov](http://www.cia.gov)

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(:60)

I'm Jennifer Garner, and on the ABC TV series "Alias" I play a CIA double agent. But today, I want to talk about an important job opportunity. In the real world, the CIA carries out our nation's intelligence activities. Its mission is clear: safeguard America —especially in the war against terrorism. It takes smart people with wide-ranging talents and diverse backgrounds to carry out this mission...people with integrity, common sense, patriotism and courage. Since the tragic events of 9/11, the CIA has had an even greater need for talented people...especially those with foreign language skills. They're looking for individuals for clandestine service and for jobs in science and technology, analytical activities and hundreds of professional positions, from administrative to management. If you're an American and looking for a challenging, rewarding career, serve your nation at the Central Intelligence Agency. Visit cia.gov today.

SUPER: Logo, tag, web address, equal opportunity employer

(:30)

I'm Jennifer Garner, and on the TV series "Alias" I play a CIA double agent. But today, I want to talk about an important job opportunity. In the real world, the CIA carries out America's intelligence activities. Since 9/11, they've had a greater need for talented people -- for clandestine service and for jobs in science, technology, analytical and professional positions, from administrative to foreign language specialists. If you're an American, serve at the CIA. Visit cia.gov today.

SUPER: Logo, tag, web address, equal opportunity employer

APPROVED FOR RELEASE  
DATE: APR 2005

(35)

(b) (3)  
(b) (4)  
(b) (6)

October 15, 2003

[redacted] Contracts  
Room [redacted]  
Washington, DC 20505

RE: Contract Number: [redacted]  
Video Taping of Jennifer Garner.

Pursuant to above contract [redacted] requests payment in the amount of [redacted]  
[redacted] dollars (\$ [redacted]) for video taping of television personality  
Jennifer G. in Los Angeles, California on 11 October 2003. The amount requested includes  
\$ [redacted] for equipment rental, salaries, production costs and the [redacted] fixed fee of  
\$ [redacted]

PERIOD OF PERFORMANCE: 06 August 2003 – 05 August 2004

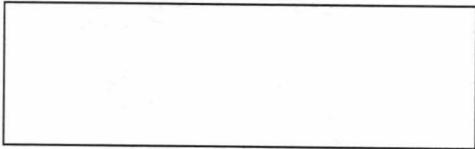
DESCRIPTION OF WORK PERFORMED: The costs associated with this project include salaries of the producer, director, director of photography, production assistants, equipment rental, and administrative staff. The approval to conduct the video taping was given by the primary government point of contact [redacted] on 4 October 2003.

CERTIFICATION STATEMENT BY [redacted] REPRESENTATIVE: I  
certify that high definition video tape of Jennifer Garner was forwarded to [redacted]  
by [redacted] in accordance with the agreement between the CIA Recruiting Center  
represented by [redacted] and [redacted]

Director Operating Officer [redacted]

APPROVED FOR RELEASE  
DATE: DEC 2005

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## **STATEMENT OF WORK FOR VIDEO TAPING OF JENNIFER GARNER**

### **1.0 SCOPE**

The CIA Recruiting Center requires a video tape of television actress Jennifer Garner to be used in future recruiting efforts. The video tape will be of Ms Garner speaking on behalf of the CIA on issues related to employment with the CIA.

### **2.0 REQUIREMENTS/TASKS**

The contractor shall video tape Ms Garner at a to-be-determined location in Los Angeles, California reading a prepared text provided by the government. Upon completion of the video taping and dubbing of a backup copy, the original video tape will be forwarded to a designated CIA representative.

For purposes of this contracted task, the official U.S. Government Representative authorized for review and approval efforts is Ms [redacted]

### **3.0 CONTRACT DELIVERABLES**

The contractor shall provide a master high definition video tape of the reading of prepared text by Ms Jennifer Garner and keep a backup copy available in the Los Angeles office of [redacted]. The master copy will be forwarded to the designated CIA representative no later than 1 November 2003.

Following final review and acceptance of the master tape, the Government will remit the agreed upon amount of [redacted] to [redacted]

### **4.0 PERIOD OF PERFORMANCE**

The period of performance for this effort is from contract award until 1 November 03.

### **5.0 SECURITY REQUIREMENTS**

Designated contractor personnel (Executive producer, producer, director, production coordinator, director of photography) will have a minimum of a SECRET security clearance based on National Agency and Local Records Checks by the Government.

The contractor will limit the number of participating personnel to the minimum required to fulfill this statement of work.

The video will be produced in controlled, but unclassified, manner. The contractor is authorized to store, discuss and transmit classified material relative to the production of the video in accordance with applicable security directives and procedures.

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Jennifer G. shoot/LA  
Production Budget  
*[Handwritten]*

10/10/2003

Recruitment Center shoot - Jennifer G.

GA

A/C#	Description	Notes	Per Show
<b>Production Staff</b>			
	Production Fee	Flat	
	Producer	Flat	
	Director	Flat	
	Director Photography	Flat	
	Set/props decorator	Flat	
		<b>SUB TOTAL</b>	
	Payroll Fringes	<input type="checkbox"/> Salaries (includes payroll fees)	
		<b>SUB TOTAL</b>	
AC#	Description	Notes	Per Show
<b>Production</b>			
<i>Field Production</i>			
	High Definition Camera Package	Flat	
	Grip/Electric/Dolly Package	Flat	
	Teleprompter equip & operator	Flat	
	Hair/makeup	Flat	
	Sound equip package	Flat	
	Cube van rental	Flat	
	Production assistant & driver	Flat	
		<b>SUB TOTAL</b>	
		<input type="checkbox"/> <b>FIXED FEES</b>	
		<b>TOTAL</b>	

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5 January 2004

(b) (3)  
(b) (4)  
(b) (6)

MEMORANDUM TO: Chief, [redacted]

VIA:

Chief, [redacted] OGC  
Chief, Recruitment Center  
[redacted] Contracts OfficerAPPROVED FOR RELEASE  
DATE: APR 2005

FROM:

[redacted]  
[redacted] /RCSUBJECT: Request for Ratification of Unauthorized Commitment  
Regarding [redacted]

1. **Action Requested:** The [redacted] /Recruitment Center (RC) requests ratification of an unauthorized commitment made to [redacted] in the amount of \$ [redacted]

2. **Background:** In August, the RC briefed the DCI and ExDir on its recruitment strategy. During this discussion, the RC stated that the actress, Jennifer Garner, from the ABC series *Alias* offered to do a public service announcement for recruitment purposes, at no cost, but that the RC had yet to get approval from ABC. Believing that this was an outstanding marketing opportunity for the Agency, the DCI stated that he would make the call to ABC's Mr. Eisner, and secure approval. Once ABC approval was secured, OPA worked with OGC to clear the script that would be used by Ms. Garner. OPA believed that the simplest and most professional way to film Ms. Garner's part in the video was through [redacted] a Los Angeles production company.

[redacted] OPA approached [redacted] to film this recruitment video in early FY03 [redacted]. Once the DCI secured ABC approval, the project was quickly back on track, with the RC having little input in selecting film availability dates. OPA worked with [redacted] to arrange the production dates; RC agreed to fund the task. The RC actively pursued [redacted] contracts with [redacted] but was unable [redacted] before the October film date, selected by OPA. The RC had estimates for the work [redacted]

[redacted] The RC is in possession of the final video and is working with its marketing vendor to produce a variety of advertising campaigns where the Garner video can be used. The funds are currently in place to cover this task and were in place at the time of the filming.

3. **Procedural Remediation:** The RC does not anticipate any future film productions. The RC will be more vigilant in working these tasks with OPA in the future. The RC expects to make use of the existing video in several formats throughout the year. The existing advertising and

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marketing contract will be RFP'd this year and this type of task could be included in the request for proposal.

4. Based upon the foregoing, the undersigned requests ratification of the unauthorized commitment. Any questions concerning this request should be directed to [REDACTED] who can be reached at x [REDACTED]

**Statement of Chief,** [REDACTED]

The resulting contract would/would not have been proper if made by an appropriate contracting officer.

The proposed ratification is not consistent with Agency regulations.  
I recommend/do not recommend payment.

7 Feb 04  
Date

**CONCUR:**

1/15/04  
Date

22 Jan 04  
Date

**APPROVED:**

2/26/04  
Date

Chief, [REDACTED]

\* Please note, that as a matter of administrative convenience, [REDACTED] should review all requests for ratification prior to approval and preferably before any of the concurrence. An initial review by [REDACTED] will enable all signers to make legally informed decisions as to whether concurrence or approval should be granted.

3/2

\* THE PROCUREMENT EXECUTIVE HAS DELEGATED APPROVAL TO USE PY FUNDS  
FOR CONTRACTS LESS THAN \$ [REDACTED]  
THE MENO SERVES AS AUTHORIZATION TO UTILIZE [REDACTED] FUNDS  
IN ACCORDANCE WITH [REDACTED]

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Attachment 1 – Contracting Officer Statement

I, certify that:

- 1) Supplies or services have/have not been provided to the Government, or the Government otherwise has/has not obtained or will/will not obtain a benefit resulting from performance of the unauthorized commitment,
- 2) The price of the unauthorized commitment is/is not fair and reasonable,
- 3) The unauthorized commitment would/would not have been processed and awarded had the initial requirement been forwarded to [redacted] as unauthorized commitment
- 4) I recommend/no not recom [redacted] of the action(s) that will be taken to prevent reoccurrence of future unauthorized commitment
- 5) This request contains/does not contain [redacted]

[Signature]  
Date

3X3

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Attachment 2 – Budget & Finance Officer Statement

I [redacted] verify that funds in the amount of [redacted] were / were not available at the time of the unauthorized commitment. Also, I verify that funds are / are not currently available to pay for the unauthorized commitment.

[redacted]  
Budget & Finance Officer

1/29/04  
Date

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